

Howard Gardner Community Charter School  
Meeting Notes/Minutes  
Governing Board of School  
Regular Board Meeting  
June 15, 2016 5:00 PM

Howard Gardner Community School, 647 E St. Chula Vista, CA 91910

**Present:** Beverly Bautista, Scott Singh, Barry Taylor and Crystal Clumfoot  
**Absent:** Louis Barrios, Sarah Cantu

Recorder: Lori Rapp

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW - UP
1. Call to Order & Pledge of Allegiance	<ul style="list-style-type: none"> <li>• Call to order at 5:08 PM</li> </ul>	By: Crystal Clumfoot
2. Pledge of Allegiance		Led by: Crystal Clumfoot
3. Approval of agenda for June 15, 2016	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1st Barry Taylor 2nd Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
4. Approval of previous Board meeting minutes from May 25, 2016	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1st Scott Singh 2nd Barry Taylor 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
5. Public Communication	<ul style="list-style-type: none"> <li>• No comments from the public.</li> </ul>	No action required.
6. Closed Session- <b><i>began at 5:20 pm.</i></b> A. Conference with Legal Counsel- Anticipated Litigation: One matter B. Personnel/Contract Update- Personnel and contract update	Closed session began at 5:20 PM	No action required.

<p>C. Public Employee Appointment- Title: Executive Director</p>	
<p>7. Closed Session Report- at 5:55 pm.</p>	<ul style="list-style-type: none"> <li>Board voted unanimously to appoint Beverly Bautista as Executive Director for the 2016/17 school year. Pursuant to an at-will contract to be approved by the board. Compensation will be the same as the previous executive director and will be retroactive to her appointment as interim Executive Director.</li> </ul>
<p>8. Comments from the Board concerning items not on the Agenda (Board Members Only)</p>	<ul style="list-style-type: none"> <li>None</li> </ul>
<p>9. Reports: Executive Director, Teacher, PAC, SSC report(s) (attach copy of written report)</p>	<ul style="list-style-type: none"> <li>Executive Director Report Given by Beverly Bautista. All staff returning, with the exception of our third grade teacher.</li> <li>Teacher Report given by John Class.</li> </ul>
<p><b>Discussion Items:</b></p>	
<p>10. Update on Directors Position</p>	<ul style="list-style-type: none"> <li>See item #7</li> </ul>
<p>11. BTSA Reimbursement</p>	<ul style="list-style-type: none"> <li>Board will check board binder for current policy.</li> </ul>
<p><b>Action Items:</b></p>	
<p>12. Approval of phone and camera systems</p>	<ul style="list-style-type: none"> <li>Board reviewed proposal and approved.</li> </ul>
<p>13. Approval of 2016-17 LCAP</p>	<ul style="list-style-type: none"> <li>Board reviewed LCAP goals and approved.</li> </ul>
	<p>1<sup>st</sup> Scott Singh 2<sup>nd</sup> Barry Taylor 3 Ayes 0 Nays 0 Abstained <b>Approved</b></p> <p>1<sup>st</sup> Scott Singh 2<sup>nd</sup> Barry Taylor 3 Ayes 0 Nays 0 Abstained <b>Approved</b></p>

14. Approval of 2016-17 Budget	<ul style="list-style-type: none"> <li>Delano Jones, with CSMC, shared a budget summary. Board reviewed and approved updated budget.</li> </ul>	1 <sup>st</sup> Scott Singh 2 <sup>nd</sup> Barry Taylor 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
15. Approval of the Consolidated Application for Federal Funding (NCLB)	<ul style="list-style-type: none"> <li>Delano Jones, with CSMC, explained the application process.</li> </ul>	1 <sup>st</sup> Barry Taylor 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
16. Approval of the Educators Effectiveness Plan	<ul style="list-style-type: none"> <li>Delano Jones, with CSMC, explained the plan</li> <li>Beverly Bautista shared about upcoming conferences and trainings..</li> </ul>	1 <sup>st</sup> Barry Taylor 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
17. Approval of the 2016-17 Education Protection Account (EPA) Estimated Expenditures	<ul style="list-style-type: none"> <li>Delano Jones, with CSMC, explained the purpose of this account.</li> </ul>	1 <sup>st</sup> Barry Taylor 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
18. Approval to exercise the option to renew the lease for 5 years (Due in writing by 7/1/2016)	<ul style="list-style-type: none"> <li>Beverly Bautista explained lease extension for the next five years.</li> </ul>	1 <sup>st</sup> Scott Singh 2 <sup>nd</sup> Barry Taylor 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
19. Approval of 2016-17 Janitorial Contract	<ul style="list-style-type: none"> <li>Beverly Bautista explained the job description</li> <li>Board motioned to table until a contract can be provided and reviewed.</li> </ul>	1 <sup>st</sup> Scott Singh 2 <sup>nd</sup> Barry Taylor 3 Ayes 0 Nays 0 Abstained <b>Tabled</b>

20. Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 6:26 PM</li> <li>• Next meeting on August 17, 2016 at 5:00 PM</li> </ul>	1 <sup>st</sup> Barry Taylor 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
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Print Name (Governing Board Secretary of Howard Gardner Community Charter School)

**Signature** \_\_\_\_\_ **Board-Approval Date** \_\_\_\_\_