

SECAUCUS BOARD OF EDUCATION
 BOARD MEETING REGULAR MINUTES
 DATED: SEPTEMBER 24, 2015

President Gerbasio called the meeting to order at 4PM and roll call taken as follows:

PRESENT: Messrs Anderson, Bartletta, Gerbasio, Lewis, McStowe, Mrs. Hanley, Ms. O'Connell, and Ms. Pantoliano

ABSENT: Mrs. D'Addetta

President Gerbasio declared a quorum present

Also present: Robert Presuto, CSA
 Richard T. Calhoun, Interim BA
 Francelis De Oca Montes
 Stephen Fogarty, Esq.

Vice President Lewis, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President Lewis, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: **Mr. Anderson**

SECONDED BY: **Mr. Lewis**

WHEREAS, it shall be necessary for the Secaucus Board of Education to discuss subjects concerning personnel matters, in addition training on Google Docs was conducted;

BE IT RESOLVED, that the aforesaid subject will be discussed in closed Executive Session pursuant to the provisions of P.L. 1975, Chapter 231, and that such deliberations thereto will be made available to the public as soon as the reasons for non-disclosure no longer exist.

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education went into Executive Session at 4:08PM in order to discuss personnel.

Board Members present unanimously adopted the foregoing Resolution.

Motion by Mr. Lewis, seconded by McStowe, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 6:55PM.

Motion by Mr. Lewis, seconded by Mr. Bartletta, and unanimously adopted by board members present to accept and approve the July 30, 2015, August 27, 2015 regular board meeting minutes, as well as Special meeting of September 10, 2015. Mrs. Pantoliano abstained for the July 30th meeting and Mr. Gerbasio abstained for August 27th.

Organization Reports:

B. Parik reported on JSA's participation in several charitable events in the area, as well as the JSA sponsored "Meet the Board Candidates" on October 21, 2015.

Mr. Valente, reported on behalf of Dr. Berckes the success of the new traffic pattern at the complex and it is being highly suggested that it be maintained even after construction. He also expressed his thanks for all of the assistance given by Mr. Rene Toledo and his staff in getting the system up and running when we experienced a recent power failure. Back to School Night was very well attended and hope that the upcoming Tricky Tray will be attended just as well.

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As far as the Middle School, Mr. Valente reported that orientation for the new 7th graders was very helpful and well received by students and parents. It was felt that having this orientation (this is the 2nd year), alleviates a lot of the stress of “moving” up to a new school. Back to School Night was very well attended.

Mr. Viggiani reported that Clarendon had a very smooth start to the school year. He complimented the custodial staff. In spite of all the events (Recreation summer camp, Police Academy), and staff from High/Middle Schools being in the building all summer the staff was able to prepare the school for the new year. The staff is prepared for the new math series and science curriculum. Back to School nights are next week and are confident it will run smoothly.

Mrs. Wilhelm, also complimented the custodial staff for getting the school ready for the new year. Also the teaching staff who worked in August to get the new curriculums ready for the new year. Next week, all are looking forward to Back to School nights which will take place at Huber Street School

Superintendent’s Report

Recommended action on resolutions and motions to be presented under Committee Reports.

Mr. Presuto presented the self assessment Harassment/Intimidation/Bullying (HIB) Program report for the school year 2014-2015. Each school scored themselves an average of 76 points out of a total of 78.

Motion by Mr. Lewis, seconded by Mr. Anderson and unanimously adopted by Board Members present to accept the findings of the self assessment for school year 2014-2015.

Mr. Presuto reported that he too felt it was a great start to the school year in spite of all the obstacles faced this summer with the construction, relocation of staff etc. He again thanked the Town Administration, DPW and Secaucus Police Department for all their assistance. Mr. Presuto also commented that the recent shutdown of the phone system and network could have been a lot worse, and thanked the IT team for all their assistance. In addition, kudos’s to the Middle and High School teachers and staff for getting their classrooms ready within one (1) week of the construction manager turning the building over to us. For those in attendance, he assured that the picket demonstration now taking place at the complex alongside Millridge Road is not a safety issue and the student’s safety is our main focus.

Congratulations to Susan Smahl who along with her Pre-K disabled teaching staff, were chosen by the Department of Education, to participate in a program and will be participating in seminars/workshops during the course of the year. In addition, for the first time the district will be participating in the Special Olympics. Two teachers namely; Nancy Jaber and Jonathan Mimmo have volunteered to coach our participants.

In closing his remarks, Mr. Presuto wished Mrs. Wilhelm a speedy recovery.

Business Administrator/Board Secretary Report: No Report

Recommended action on resolutions and motions to be presented under Committee Reports.

Public Agenda Comments:

Ms. Nancy Lynch, President of the SEA, requested that Resolution 1.2 be tabled at this time. It is the contention of the custodial staff that practice was not adhered to in filling the full time position with a part-time custodian and/or by seniority.

Ms. Tracy Hernandez, 45 Elizabeth Court- in listening to Mr. Presuto’s report on the self-assessment, feels we still need to do more for the victims of bullying. Her son continues to be bullied and was suppose to get counseling to deal with the effects of bullying, such as not wanting to go to school. In fact, she had to contact the Truant Officer to come to their home to get her son to return to school. When she contacted the guidance counselor, the counselor apologized for not following up on the counseling.

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Mr. Presuto requested that Ms. Hernandez contact his office so that this matter can be addressed and resolved as quickly as possible.

Committee Reports and New Business

1. School Government

Mr. McStowe announced that Resolution 1.13 has had a number of additional names and positions added and proceeded to read the names and positions which are reflective in the resolution as it appears in these minutes.

R1.1

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, appoints the following individual:

Pia Kasabian Basic Skills English Teacher, Title I Grant Funded Position,
MS/HS (replacing Julia Dombrowski)
Compensation: BA, Step 1 \$57,484
Account #'s: 20 231 100 101 00014 and 20 231 100 101 000 15*
Effective Date: Retroactive 9/1/2015

*50%/50%

R1.2

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individual, as recommended by the Superintendent:

Edward J. Ebel III Full Time Custodian, High School
Compensation: Step 1: \$44,336
Account # 11-000-262-100-023-19
Effective Date: September 28, 2015

R1.3

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent hourly increases for Bus Drivers and Bus aides for the 2015-2016/FY retroactive July 1, 2015

| Position | Increase |
|-------------|------------|
| Bus Drivers | \$16/hr |
| Bus Aides | \$11.90/hr |

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R1.4**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, following Per Diem position for the 2015-2016/SY:

| <u>Name</u> | <u>Position</u> | <u>Rate</u> |
|--------------|-----------------|-------------|
| Sandra Ortiz | Bus Driver | \$16/hour |

R1.5**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the following coordinator for the school year 2015-2016:

| <u>Teacher</u> | <u>Position</u> | <u>Stipend</u> |
|--------------------------|---------------------|----------------|
| Michele Martinelli-Wurst | Gifted and Talented | \$9,000 |

R1.6**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby rescinds Resolution 1.9 dated August 27, 2015; and

BE IT FURTHER RESOLVED, that the shared stipend between Fury Baker and Nancy Jaber from \$9000 to \$8250

R1.7**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

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BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by Superintendent, salary increase rates for substitute teachers for the school year 2015-2016 effective October 1, 2015

| Certificate Type | Days 1-41 | Day 42 + |
|-------------------------|------------------|-----------------|
| Substitute Certificate | \$85 | \$105 |
| Teaching Certificate | \$90 | \$105 |

R1.8**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the appointment of the following with the rates effective October 1, 2015:

| <i>Name</i> | <i>Per Diem Position</i> | <i>Certification</i> | <i>Rate</i> |
|-----------------------|--------------------------|---------------------------|-------------|
| Peter Aleman | Substitute Teacher | Elementary School Teacher | \$90/day |
| Christopher Panepinto | Substitute Teacher | Substitute Teacher | \$85/day |
| Alana M. Shinnick | Substitute Teacher | Substitute Teacher | \$85/day |
| Nicholas Schaffer | Substitute Teacher | Substitute Teacher | \$85/day |
| Jacqueline Rossello | Substitute Nurse | Substitute School Nurse | \$125/day |

R1.9**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, to re-appoint the following per diem positions for school year 2015-2016 effective October 1, 2015:

| <i>Name</i> | <i>Per Diem Position</i> | <i>Certification</i> | <i>Rate</i> |
|--------------------|--------------------------|----------------------|-------------|
| Joseph Mancini | Substitute Teacher | CEAS Health & P.E | \$90/day |
| Allison B. Petrone | Substitute Teacher | Substitute Teacher | \$85/day |

R1.10**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, retroactively appoint the following to provide professional development training during teacher orientation as per SEA Article XIV section E:

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| Name | Date | Hours | Payment |
|----------------|--------------------|--------------|----------------|
| Amanda Jones | 8/19/15 & 9/1/15 | 6.5 | \$650 |
| Alexis Chisari | 9/1/15 | 3 | \$300 |
| Cathy Taylor | 9/1/15 | 1 | \$100 |
| Debra Demone | 6/17 /15 & 6/18/15 | 2 + prep | \$400 |

R1.11**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the appointment of the following mentors to novice teachers for school year 2015-2016:

| Mentee | Mentor | Amount |
|------------------|---------------------|---------------|
| Anthony Cassese | Michael Vitulano | \$550 |
| Nancy Castelli | Allison Cunniff | \$550* |
| Dylan Caruso | Debra Demone | \$1,000* |
| Chelsea Cullen | Stacey Lee | \$550 |
| Carolynn DiOrio | Camille Petruzzelli | \$1,000 |
| Nicole Florio | Anna Mongiello | \$550 |
| Julia Dombrowski | Maria Brislin | \$550* |
| William Kvalheim | Nancy Lynch | \$550 |
| Jillian Olsen | Cindy Viera | \$550* |
| Ilias Sifakas | Robert Fournier | \$550 |

**Pro-rated based on employment status in district (F/T/P/T/Multi Year)*

R1.12**RESOLUTION**

INTRODUCED BY:

SECONDED BY:

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the following salary increments based on acquired advanced degrees and/or additional credits, retroactive to September 1, 2015 (based on 2014-2015 salary guide):

***Includes CST and Coordinator annual stipend**

| First Name | Last Name | FY16 Step | FY16 Salary |
|-------------------|------------------|--------------------|--------------------|
| Alexis | Chisari | BA+15 | \$59,034 |
| Mihriban | Gulistan | BA+15 | \$59,234 |
| Christopher | Innis | MA | \$61,779 |
| Nancy | Jaber | MA+6 th | \$67,974* |
| Rianna | LaGrassa | BA+15 | \$59,234 |
| Kelly | O'Connor | MA+15 | \$63,856 |
| Maria | Rodriguez | BA+30 | \$61,361 |
| Cory | Roesing | MA | \$61,179 |
| Edward | Roesing | MA | \$61,579 |
| Krystle | Snarski | MA | \$61,779 |
| Amanda | Wassong | BA+15 | \$69,937 |

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R1.13

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby appoints, as recommended by the Superintendent, the following to Extra Curricular positions for school year 2015-2016:

| Recommendation | School | EXTRA-CURRICULAR NON-COACHING STIPENDS POSITIONS | Stipend | Shared |
|-----------------------|-----------|--|------------|-----------------|
| Marietta Amato | Clarendon | MEDIA/TECH CLUB | \$1,175 | --- |
| Melissa Heintjes | Clarendon | ART SHOW & JUDGING | \$950.00 | --- |
| Michelle Primavera | Clarendon | ELEM. ENVIRONMENTAL TRIP CHAP. | \$450.00 | --- |
| William Millevoi | Clarendon | ELEM. ENVIRONMENTAL TRIP CHAP. | \$450.00 | --- |
| Kim Woeckener | Clarendon | ELEM. ENVIRONMENTAL TRIP CHAP. | \$450.00 | --- |
| Jolanda Harrsh | Clarendon | ELEM. ENVIRONMENTAL TRIP CHAP. | \$450.00 | --- |
| Maleesa Lamatina | Clarendon | ELEM. ENVIRONMENTAL TRIP CHAP. | \$450.00 | --- |
| Felice Maloney | Clarendon | PEACEKEEPER | \$1,150.00 | *Yes \$575 |
| Dawn Doering | Clarendon | PEACEKEEPER | \$1,150.00 | *Yes \$575 |
| Edward Sommer | Clarendon | WEB SITE MANAGER | \$1,600.00 | --- |
| Patrice Phemsint | Huber | ART SHOW & JUDGING | \$950.00 | --- |
| Allan Bonin | Huber | BOY'S CIRCLE | \$1,600.00 | --- |
| Allan Bonin | Huber | CHARACTER EDUCATION | \$1,150.00 | --- |
| Allan Bonin | Huber | PEACEKEEPERS | \$1,150.00 | *Yes \$575 |
| Geraldine Fitzpatrick | Huber | PEACEKEEPERS | \$1,150.00 | *Yes \$575 |
| Cindy Viera | Huber | ELEMENTARY DANCE CLUB | \$1,500.00 | *Yes \$750 |
| Mayling Cardenas | Huber | ELEMENTARY DANCE CLUB | \$1,500.00 | *Yes \$750 |
| Lucille Wright | Huber | WEB SITE MANAGER | \$1,600.00 | --- |
| Toni Ann Palmisano | Middle | M.S. YEARBOOK | \$1,575.00 | --- |
| Carolynn Dorio | High | ART SHOW & JUDGING | \$950.00 | --- |
| Ilias Siafakas | High | HIGH SCHOOL CHORUS | \$1,825.00 | --- |
| Patrice Phemsint | High | PRODUCER H.S. PLAY (Spring Musical) | \$2,850.00 | --- |
| Jo Marie Bennett | High | REBEL | \$750.00 | --- |
| John Cuozzo | | H.S. PLAY (Spring Musical) MUSICAL DIRECTOR/CONDUCTOR | \$2,200.00 | *Yes \$1,100 |

The following additional positions were added at the board meeting:

| Huber | MEDIA/TECH CLUB | Lucille Wright | \$1,175 |
|--------|--|-----------------------|------------------------------|
| MS | BUILDERS CLUB | Cathy Taylor | \$1,300 |
| MS | CHARACTER EDUCATION | Allison Cunniff | \$1,150 |
| HS | H.S. Play (Spring Musical) - Director | Maleesa Lamatina | \$2,900 |
| HS | UNICO YOUTH | Toni Ann Palmisano | \$500 |
| School | Co-Curricular Position | Recommendation | Stipend |
| HS | BAND ASSISTANT INSTRUCTOR | Allison Alvarez | Shared \$3,945; \$1,972.5 |
| HS | BAND ASSISTANT INSTRUCTOR | Susan Bartolozzi | Shared \$3,945; \$1,972.5 |

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R1.14**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, to appoint the following Co-Curricular Coach for school year 2015-2016:

Zachary Schlemm Basketball (Boys) Ass't. Coach \$3590

R1.15**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby rescinds Resolution R1.12 dated August 27, 2015 to correct the following:

- Thiago Leite Junior Class Advisor will not be shared: Stipend \$4,925
- Cindy Viera Elementary Dance Club Huber Street will be shared with Mayling Cardenas: Shared stipend \$750 each.

R1.16**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the medical leave for Linda Wilhelm, Principal of Huber Street School effective October 12, 2015 with an expected return to work date of November 30, 2015; and

BE IT FURTHER RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the medical leave for Pasquale Sinisi, Head Custodian of Huber Street effective September 21, 2015 with an expected return to work date of October 21, 2015.

R1.17**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

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BE IT RESOLVED, that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, to amend the maternity/bonding/Family Leave request from Ambily Varughese, teacher at Clarendon School, from November 25th to November 30, 2015 with an expected return to work of April 25, 2016.

R1.18**RESOLUTION**

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education appoint Edward Appleton as the Interim Business Administrator/Board Secretary, subject to approval of the Hudson County Executive Superintendent, effective October 1, 2015; and

BE IT FURTHER RESOLVED, that the Board Attorney shall prepare an employment agreement consistent with this resolution for submission to the Executive County Superintendent.

M1.1 Motion to accept, with regret, the retroactive resignations of:

Gabriella Aleida, Bus Aide, effective September 1, 2015

Mercedes Diaz, Bus Aide, effective September 1, 2015

The foregoing resolutions and motion were adopted by a roll call vote as follows:

| | Yes | No | Abstain | Absent |
|-----------------|-----|----|---------|--------|
| Robert Anderson | X | | | |
| Lance Bartletta | X | | | |
| Kelli D'Addetta | | | | X |
| John Gerbasio | X | | | |
| Norma Hanley | X | | | |
| Joseph Lewis | X | | | |
| John McStowe | X | | | |
| Kathy O'Connell | X | | | |
| Ruby Pantoliano | X | | | |

2. Curriculum**R2.1****RESOLUTION**

INTRODUCED BY: Mr. Anderson

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the annexed Field Trips.

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R2.2**RESOLUTION**

INTRODUCED BY: Mr. Anderson

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by Superintendent, for the district to participate in the New Jersey 2015-2016 Special Olympics; and

BE IT FURTHER RESOLVED, that Ms. Nancy Jaber and Mr. Jonathan Mimmo will serve as volunteer coaches with no additional compensation.

R2.3**RESOLUTION**

INTRODUCED BY: Mr. Anderson

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Secaucus Board of Education hereby approves the disposal of worn and outdated books from the Clarendon School Library.

R2.4**RESOLUTION**

INTRODUCED BY: Mr. Anderson

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, to retroactively add the following teachers to the Sondag System 1 (Ortan Gillingham based) training which occurred on September 2, 2015 and September 3, 2015 from 8:30 – 3:30 (one hour for lunch), with compensation at \$40/hr. utilizing Title I funds:

Tammy Hennessey

Kerry Goldsack

R2.5**RESOLUTION**

INTRODUCED BY: Mr. Anderson

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent the following faculty to participate in NJDOE Pre-School Disabilities Classroom Pilot Program:

Lisa VanEs
Zahava Pianko
Susan Smahl
Margaret Imprevduto

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R2.6

RESOLUTION

INTRODUCED BY: Mr. Anderson

SECONDED BY: Ms. O'Connell

BE IT RESOLVED: that the Secaucus Board of Education hereby approves the submission of the 2015 Harassments, Intimidations, Bullying (HIB) Self Assessments to the New Jersey Department of Education for Clarendon, Huber, Middle and High Schools.

The foregoing resolutions were adopted by a roll call vote as follows:

| | Yes | No | Abstain | Absent |
|-----------------|-----|----|---------|--------|
| Robert Anderson | X | | | |
| Lance Bartletta | X | | | |
| Kelli D'Addetta | | | | X |
| John Gerbasio | X | | | |
| Norma Hanley | X | | | |
| Joseph Lewis | X | | | |
| John McStowe | X | | | |
| Kathy O'Connell | X | | | |
| Ruby Pantoliano | X | | | |

3. Finance

R3.1

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Robert Anderson

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Interim Business Administrator/Board Secretary to pay bills and claims in the amount of \$3,849,017.37.

R3.2

RESOLUTION

INTRODUCED BY: Joseph Lewis

SECONDED BY: Robert Anderson

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of July within the various appropriations for the 2015-2016 school year as shown on the annexed report.

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R3.3

RESOLUTION

INTRODUCED BY: **Joseph Lewis**

SECONDED BY: **Robert Anderson**

WHEREAS, the School District of Secaucus (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board as considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board had determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

Professional Development Requests for Board of Education Approval*
NJSBA Workshop October 28-30, 2014 Atlantic City, NJ

| Professional Development NJSBA Workshop October 28- 30, 2014 Atlantic City, NJ | Mileage | Toll | Oct. 28-30 | Daily | Total | Maximum | Maximum | Maximum |
|--|-----------|-----------|---------------|---------------|-------|-----------------|---------|-----------|
| | Reimburse | Reimburse | #of Days | Hotel Rate | Hotel | Meal Expense | Other | Reimburse |
| John Gerbasio | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Joseph Lewis | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Robert Anderson | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Kelli D'Addetta | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Jack McStowe | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Kathy O'Connell | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Ruby Pantoliano | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Robert Presuto | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| Business Admin. | \$75.70 | \$22.55 | 2 | \$92 | \$184 | \$165 | \$10 | \$273.25 |
| | | | | | | | | |

NOTES:

Miles & Tolls Roundtrip = 244.2 @ .31/MILE

Hotel is paid by purchase order

Meals and Other Expenses reimbursed upon receipts

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R3.4**RESOLUTION****INTRODUCED BY: Mr. Lewis****SECONDED BY: Mr. Anderson**

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

| Employee Name | Date(s) of Event | Title of Event | Location | Registration Fee | Estimated Tolls and Mileage | Total Cost |
|---------------|------------------|--|-----------------------|------------------|--|------------|
| Jill Preis | 9/25/2015 | Meeting the Needs of People with Access & Function | Scotch Plains | \$0.00 | 51 @ .31 = 15.81 | \$15.81 |
| Jill Preis | 10/1/2015 | Key Concepts in Psycholog- | Kean | \$0.00 | 32 @ .31 = 9.92 | \$9.92 |
| J. Scheiner | 10/15/2015 | Basic Microsoft Office for CEFMs | Rutgers New Brunswick | \$220.00 | 64 mi @ .31 = 19.84 tolls = \$13.00 | \$252.84 |
| J. Scheiner | 10/5/2015 | OSHA Safety Training Compliance | Morristown | \$999.00 | 61 @ .31 = 19.91 | \$1,018.90 |

R3.5**RESOLUTION****INTRODUCED BY: Mr. Lewis****SECONDED BY: Mr. Anderson**

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Director of Special Services to electronically submit the final 2015 IDEA grant.

R3.6**RESOLUTION****INTRODUCED BY: Mr. Lewis****SECONDED BY: Mr. Anderson**

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2015-2016 school year for:

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| <p>SECAUCUS BOARD OF EDUCATION BOARD MEETING REGULAR MINUTES DATED: SEPTEMBER 24, 2015</p> |
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R3.7**RESOLUTION**

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby authorize the Interim Business Administrator to execute a contract with Adobe Creative Cloud in the amount of \$2837.10 for the period September 24, 2015-September 24, 2016.

R3.8**RESOLUTION**

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Interim Business Administrator to renew the annual contract with The Uncommon Thread (TUT) for behavioral assessments for the period September 2015 through January 2016 in the amount of \$23,032.

R3.9**RESOLUTION**

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Interim Business Administrator to renew the contracts with Trinitas for Occupational/Physical Therapy for students effective July 1, 2015 through November 13, 2015 at a rate of \$84.75/hour.

R3.10**RESOLUTION**

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Interim Business Administrator to renew annual contract with Drug Screen, LLC to provide random drug testing for school year 2015-2016 (testing costs depending on tests performed)

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R3.11

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. Anderson

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Interim Business Administrator to enter into a contract with PayForit.net for school year 2015-2016 in the amount of \$1327.50.

R3.12

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. Anderson

WHEREAS, the Secaucus Board of Education (“the Board”) is in need to relocate the fleet of school vehicles currently housed at the Secaucus High/Middle Schools due to ongoing construction; and

WHEREAS, the Board desires to enter into a license agreement for the temporary parking of school vehicles with MEPT Lincoln Crossing, LLC (“Owner”); and

WHEREAS, that in consideration of \$1.00, the Owner hereby grants to the Board a license to park approximately 30 vehicles (not to exceed a maximum of 40) at the location of:

Parking Lot
1 Daffy’s Way
Secaucus, NJ 07094

NOW, THEREFORE, BE IT RESOLVED, by the Secaucus Board of Education that the terms, stipulations and conditions as established in the license agreement between the Board and MEPT Lincoln Crossing, LLC, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and the Interim Board Secretary/Business Administrator are hereby authorized and directed to execute the annexed License Agreement.

The foregoing resolutions were adopted by a roll call vote as follows:

| | Yes | No | Abstain | Absent |
|-----------------|-----|----|---------|--------|
| Robert Anderson | X | | | |
| Lance Bartletta | X | | | |
| Kelli D’Addetta | | | | X |
| John Gerbasio | X | | | |
| Norma Hanley | X | | | |
| Joseph Lewis | X | | | |
| John McStowe | X | | | |
| Kathy O’Connell | X | | | |
| Ruby Pantoliano | X | | | |

SECAUCUS BOARD OF EDUCATION
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4. Safety, Security Buildings & Grounds

R4.1

RESOLUTION

INTRODUCED BY: Mrs. Pantoliano

SECONDED BY: Mr. McStowe

THIS AGREEMENT made this 24th day of September, in the year Two Thousand Fifteen(2015), by and between the Town of Secaucus (hereinafter referred to as the “Town”) and the Secaucus Board of Education (hereinafter referred to as the “Board”);

WHEREAS, the Board presently owns property at the Clarendon School, located at 685 Fifth Street, Secaucus, New Jersey 07094, that is in need of improvement in order to expand the use of its curricular, co-curricular and extra-curricular programs; and

WHEREAS, the Town desires to use a portion of the premises of Clarendon School for a dog park when not being utilized by the Board; and

WHEREAS, in consideration for permission to use the premises of Clarendon School, the Town agrees to assist the Board in constructing certain improvements to the premises of Clarendon School, inasmuch as it will also enhance the Town’s recreation programs and potentially benefit all of the residents of the Town; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A.40A:65-1 et seq., authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and

WHEREAS, the Town and the Board are both empowered to make improvements to their property, to solicit bids for the construction of such improvements, and to engage contractors to make such improvements; and

WHEREAS, the Town and the Board therefore desire to jointly undertake a project to make certain improvements to the premises of Clarendon School, including, but not limited to, converting a portion of the premises of Clarendon School to a dog park (hereinafter referred to as “the Project”); and

WHEREAS, in exchange for the Town’s assistance with the Project, the Board is willing to clarify and extend the Town’s ability to use the dog park whenever the Board does not need such park for its own programs; and

WHEREAS, the parties wish to memorialize the terms of their agreement.

NOW THEREFORE, it is hereby agreed by and between the parties as follows:

The foregoing resolution was adopted by a roll call vote as follows:

| | Yes | No | Abstain | Absent |
|-----------------|-----|----|---------|--------|
| Robert Anderson | X | | | |
| Lance Bartletta | X | | | |
| Kelli D’Addetta | | | | X |
| John Gerbasio | X | | | |
| Norma Hanley | X | | | |
| Joseph Lewis | X | | | |
| John McStowe | X | | | |
| Kathy O’Connell | X | | | |
| Ruby Pantoliano | X | | | |

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| <p>SECAUCUS BOARD OF EDUCATION BOARD MEETING REGULAR MINUTES DATED: SEPTEMBER 24, 2015</p> |
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**SHARED SERVICES AGREEMENT BETWEEN THE
SECAUCUS BOARD OF EDUCATION
AND THE TOWN OF SECAUCUS**

1. OBLIGATIONS/RESPONSIBILITIES OF THE TOWN

- a. Indemnification –The Town must assume all liability for, and agree to indemnify and hold the Board and its agents, servants, employees, students, guests, licensees and invitees, harmless against any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with, any acts or omissions by the Town, its agents, servants or employees related to the performance of the Town’s obligations. The Town must also indemnify and hold the Board and its agents, servants, employees, students, guests, licensees and invitees, harmless of any and all claims, losses, damages, injuries and expenses, arising out of, resulting from, or incurred in connection with, any and all use of the dog park.
- b. Insurance –The Town must acquire and maintain full and complete liability insurance and designate the Board on its policy as an additional insured. The coverage limits must not be less than the Board’s current aggregate amount of twenty million dollars (\$20,000,000) in liability insurance.
- c. The Town must ensure that all dogs are confined to the dog park, and dogs shall not be allowed on any other part of the school facilities for any purpose whatsoever.
- d. The Town must ensure that all dogs are escorted to and from the dog park on a leash and the dogs shall not enter any other part of the school facilities.
- e. The Town must provide trash receptacles and disposable dog waste bags in the dog park, which shall be maintained by the Town and cleaned twice a day, seven (7) days a week. The Town shall also be responsible for cleaning the dog park on a daily basis of any trash or disposal left behind by the users of the park. The Town shall expeditiously clean any excrement or hazardous waste or trash found on school property resulting from the use of the dog park.
- f. The Town must secure the dog park when not in use and shall be responsible for locking and unlocking the dog park during the days and times of operation.
- g. The Town must provide clear signage in and around the dog park, enumerating all the rules and regulations for use of the park, as well as the regular hours of operation. The Town shall also list all the prescheduled days that the dog park will be closed so that users are aware of the complete schedule. Finally, the Town must place a prominent sign at the park’s entrance to inform of any short notice or emergency closures due to the Board’s or community’s needs.
- h. The Town shall maintain and/or make any necessary repairs to the fence enclosing the dog park to ensure that the fence is of sufficient height and durability to prevent the dogs inside the dog park from breaching the fence.

II. OBLIGATIONS OF THE BOARD

- a. The Board shall make the premises of Clarendon School located on the Hudson Avenue side of the premises and on the opposite side of the walkway between the baseball field and the newly erected dog park available to the Borough for use of the dog park.

III. HOURS OF OPERATION

- a. Use of the dog park shall be limited to the hours when school is not in session and when there is no other scheduled activity wherein the Board and/or the community is utilizing school facilities. As such, the dog park’s hours of operation will vary.
- i. The Board will provide the Town with an advanced quarterly list of any and all pre-scheduled activities and events happening after regular school hours.
- ii. If the Board or the community needs to schedule an emergency meeting or any such other event, the Board shall have the right to require the dog park to be vacated and the occupants will not be permitted to loiter or linger on or around the school facilities.

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| <p>SECAUCUS BOARD OF EDUCATION BOARD MEETING REGULAR MINUTES DATED: SEPTEMBER 24, 2015</p> |
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iii. Similarly, in the event of an emergency or any occurrence requiring evacuation, the Board shall have the right to require the dog park to be vacated and the occupants will not be permitted to loiter or linger on or around school premises.

iv. Upon the occurrence of any emergency or short notice events or activities, the Board will notify the Town as soon as practicable so that the Town can secure the dog park until it is ready for use.

b. Generally, the hours of operation of the dog park shall be 4:00 p.m. to 7:00 p.m. or 8:00 p.m., depending on the season as determined by the Town, on Monday through Friday during the school year, unless there is an after school event or activity, or the school facilities are being used by the community for any Board approved event or activity during the hours of 6:00 p.m. and 7:00 p.m. or 8:00 p.m. In that case, the dog park shall not be open for that day and no dogs shall be allowed on school grounds. On Saturday and Sunday and all days that school is not in session, the dog park shall be open during the times the Town deems appropriate, unless there is a school event or activity, or the school facilities are being used by the community for any Board approved event or activity. In that case, the dog park shall not be open for the duration of the event or activity and no dogs shall be allowed on school grounds.

c. The hours of operation should remain as uniform as practicable to avoid confusion and to promote efficient use. As such, the hours of operation as set forth in this Article shall not be changed without the express written authorization of the Board in the form of an Addendum to this Agreement.

IV. DURATION

a. The term of this Agreement is one (1) year commencing on September 1, 2015, and terminating on September 1, 2016. This Agreement may be extended by agreement of the parties for one (1) additional year upon the mutual agreement of the parties. Said renewal shall be in writing and approved by each party by formal resolution before becoming effective.

b. Either party may terminate this Agreement if the other party: (1) persistently or repeatedly refuses or fails to perform its obligations required under this Agreement; (2) disregards laws, ordinances, rules, regulations or orders of a public authority having jurisdiction; or (3) otherwise commits a breach of this Agreement.

V. MISCELLANEOUS PROVISIONS

a. Merger: This Agreement merges and supersedes all prior negotiations, representations and/or agreements between the parties relating to the subject matter of this Agreement and constitutes the entire contract between the parties.

b. Modification: This Agreement may only be modified by an instrument in writing signed by both parties to the Agreement.

c. Waiver: No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement. Neither party may waive any of its rights or any obligations of the other party or any provision of this Agreement except by an instrument in writing signed by that party.

d. Severability: If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

e. Notice: All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the parties at the and delivered in person or sent certified mail to the parties at the following address:

For the Board:
 School Business Administrator/Board Secretary
 Secaucus Board of Education
 20 Centre Avenue

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| <p>SECAUCUS BOARD OF EDUCATION BOARD MEETING REGULAR MINUTES DATED: SEPTEMBER 24, 2015</p> |
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For the Town:

Mr. David Drumeler
Town Administrator
Town of Secaucus
1203 Paterson Plank Road, 2nd Floor
Secaucus, New Jersey 07094-3287

f. Governing Law: This Agreement shall be governed, construed and interpreted in accordance with the law of the State of New Jersey as it applies to contracts made and performed in New Jersey. The Superior Court of the State of New Jersey, in the County of Hudson, shall have jurisdiction to hear and determine any claim or disputes pertaining directly or indirectly to the Agreement or to any matter arising there from. Each of the parties hereby expressly submits and consents in advance to such jurisdiction in any action or proceeding commenced by the other in such court.

g. Assignment: Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt thereat shall be null and void.

h. Section Headings: Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

i. Counterparts: This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all parties sign all or any one of the counterparts, but each party must sign at least one counterpart for the Agreement to be effective.

IN WITNESS WHEREOF, the parties have hereunto caused these presents to be signed by their proper corporate officers and caused their proper corporate seals to be hereunto affixed, the day and year first above written.

WITNESS:

SECAUCUS BOARD OF EDUCATION
BY:

ROBERT PRESUTO
Superintendent of Schools
DATED:

JOHN GERBASIO
DATED:

WITNESS:

TOWN OF SECAUCUS
BY:

DAVID DRUMELER
Town Administrator
DATED:

MICHAEL GONNELLI
Mayor
DATED:

SECAUCUS BOARD OF EDUCATION
 BOARD MEETING REGULAR MINUTES
 DATED: SEPTEMBER 24, 2015

5. Technology - No Report

6. Policy

R6.1

RESOLUTION

INTRODUCED BY: Ms. O’Connell

SECONDED BY: Mrs. Pantoliao

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the first reading, as recommended by the Superintendent, of the following policies:

- 3322 Teaching Staff Use of Personal Cell Phones
- 3340 Grievance 504
- 4322 Staff Member Use of Personal Cell Phones
- 5330 Administration of Medication
- 5615 Suspected Gang Activity
- 5756 Transgender Students
- 8540 School Nutrition Programs
- 8550 Outstanding Food Service Charges
- 8820 Opening Exercises/Ceremonies

The foregoing resolution was adopted by a roll call vote as follows:

| | Yes | No | Abstain | Absent |
|-----------------|-----|----|---------|--------|
| Robert Anderson | X | | | |
| Lance Bartletta | X | | | |
| Kelli D’Addetta | | | | X |
| John Gerbasio | X | | | |
| Norma Hanley | X | | | |
| Joseph Lewis | X | | | |
| John McStowe | X | | | |
| Kathy O’Connell | X | | | |
| Ruby Pantoliano | X | | | |

7. Athletic Liaison – No Report

8. Shared Services - No Report

9. New Business - None

Public General Comments

Mr. Lou Giele questioned the Board as to why the Meet the Candidates forum sponsored by the JSA was being held in the Recreation Center and not in the schools and/or the PAC. Mr. Gerbasio responded that the board would investigate and respond.

Mr. Don Evanson reported recently third grade students at Huber and Clarendon received donated dictionaries. In addition, there is a big push by the math and science staff to obtain 60 CD’s on physics which was donated by the Rotary and Secaucus Spectator.

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Mrs. Tara Rich, parent of a current fifth grade student inquired as to the plan to move the upcoming 6th graders to the Middle School come October 2016, and what happens if the construction is not ready by that date. Mr. Presuto responded that regardless, the 6th graders will be moved up, as the construction which could be delayed would not affect this transition. The Directors and Supervisors will be working on the complete action plan during this school year.

Mr. Tom Troyer inquired as to what the Board was doing to stop the union demonstration at the High School and what will be done to minimize the delays. Mr. Fogarty responded that there is really nothing the Board can do. The Contractor, Dobco, is responsible for hiring workers and is permitted to hire at prevailing wages; and this is part of his contract with the Board. As of this date there are no delays which would affect the next phase of the project.

Mayor Gonnelli spoke on behalf of John Scheiner, who was hired by the district as the Supervisor of Buildings and Grounds. Mayor Gonnelli stated that he hated to lose Mr. Scheiner but understood. He wanted those in attendance to know that within a few weeks on the job, Mr. Scheiner saved the district close to \$700,000 by obtaining concrete blocks (in place of Jersey Dividers) for free and had them placed on the grounds within 2-3 days.

Board Member Comments

Each of the Board Members welcomed everyone back to school, commented on the smooth transition of the traffic pattern, and all wished Rich Calhoun good luck on his retirement. In addition, everyone wished Mrs. Wilhelm and Mr. Sinisi a speedy recovery.

Mr. Gerbasio before closing took the opportunity to explain to those in the audience as to why Board Members do not respond at comments made by the public. It is because it is what they are suppose to do. However, be assured that the Board is fully aware of everything that is transpiring in the district. He then thanked everyone for coming.

Motion by Mr. McStowe, seconded by Mr. Bartletta, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:28PM

Respectfully submitted,

Richard T. Calhoun,
Interim Business Administrator/Board Secretary