

MAKALAPA ELEMENTARY PTA

Executive Board Meeting Minutes February 13, 2018

Call to Order: 4:12pm.

Attendance: Denise Arai (Principal), Peter Tovey (Vice-Principal), Miki Crisp (Secretary), Mercedes Libian (Event Coordinator), Doris Gomez (Parent), A. Baker (Parent), Erica Knopp (Parent), Shirlee Maluo-Smith (Parent & SCC), D. Shibaoka (Guest)

Quorum: No – Business may not be conducted at this meeting.

- Minutes of January 22, 2018 were presented.
- Treasurer's Report for February 2018 were presented. Cash on hand \$12,274.19.
- Regal Foods Presentation – suggest for Spring Fund Raiser. Makalapa did this fund raiser last school year. They did a second presentation hoping that our Executive Officers would be at this meeting. President and Vice President were not in attendance.
- Principal's Report:
 - In response to the Emergency Management Systems false missile alert last month, our Administration was prompted to evaluate our emergency procedures if such an event actually occurs. They have decided to have a "Go Bag" for each student. Each parent will be asked to provide a completed form with necessary emergency information and items (to be contained in a gallon size Ziploc bag) that may provide comfort for their child. Letters will be going home with the students on Thursday, February 15.
- Teacher's Report:
 - No teacher representative was in attendance.
- Old Business:
 - Rock Project – Ms. Serrano was not in attendance to provide an update for this project.
 - General Membership Meeting – Not positive that this meeting will take place.
- New Business:
 - Spring Fund Raiser Suggestions
 - McDonald's McFun Booklets (this garnered the most support from the participants in attendance at the meeting).
 - Fun Factory
 - California Pizza Kitchen
 - Fun Run
 - World's Finest Chocolates
- Next meeting, March 5 at 4:00pm

Makalapa PTA Facebook – find us on Facebook at Makalapa Elementary PTA

PTA Gmail account address – pta.makalapaelementary@gmail.com

Adjourned: 5:05pm

Minutes recorded by Miki Crisp