

# DePaul Catholic High School

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## Tablet PC Agreement

**Effective Date:** August 30, 2017

### **Description of Technology:**

Students in the Classes of 2019, 2021, transfer students, and all Grade 8 students will be issued a new Microsoft Surface Tablet PC. The exact models are as follows:

- Class of 2018, 2020, and Grade 8: MS Surface 3, 64/4
- Class of 2019, 2021: MS Surface Pro 4, 128/4

All Tablets carry a 2-year warranty against defects. All Tablets are equipped with Windows 10, MS Office 2016, and an enterprise version of TrendMicro anti-virus. The virus definitions update as needed each time the student logs on to the DePaul Catholic High School network.

The Tablet comes with a stylus, AC Adapter, and type cover keyboard.

Included in the \$350 annual Technology Fee:

- Digital subscriptions to:
  - The student information system for grades and attendance
  - Turnitin – an originality check, online grading, and peer review program
  - Naviance – a college planning tool
  - iPrism Content Filter – an appliance to exclude access to Web pages deemed objectionable or counter-productive to the academic environment
- Use of the Tablet, which is still owned by DePaul Catholic, in the care of the student
- Warranty repairs handled by the DePaul Catholic IT Office staff
- Upon presentation of a signed loaner contract, issuance of a loaner Tablet PC, as needed, while the student's Tablet PC is being repaired

NOTE: Students are responsible for backing up all data. If a Tablet needs to be re-imaged, all student data will be overwritten and permanently lost.

Information about the accidental damage plan is on the book bill and summarized here for your convenience:

*At the sole discretion of SafeWare, the limit of liability is the lesser of:*

- (1) \$550*
- (2) the cost of authorized repairs for the Covered Product or*
- (3) the replacement cost of the Covered Product with a product with equal or similar features and functionality or*
- (4) reimbursement for the cost of authorized repairs or replacement.*

*This policy **ends upon issuance of a replacement product**, check, gift card or voucher.*

*It is important to note that claims paid in aggregate cannot exceed the value of the Surface Tablet. In practicality, this means if we send out a Surface for repair in the first year of the policy for a broken screen and SafeWare pays \$450 in repair costs, there is only \$100 available remaining on the policy. **We urge students and parents to be mindful of this and to treat the Surface Tablets with utmost care and respect.***

- *Sophomores are expected to return their tablets in serviceable undamaged condition at the conclusion the academic year, **prior to the policy expiration date of July 1.***
- *Attempts at unauthorized repairs will void this policy.*
- *Neither DePaul Catholic nor SafeWare is responsible for lost data.*
- *This policy also covers total loss due to theft or fire. In these events, a Police Report or Fire Marshall's report must be submitted to begin the claim process.*

The book bill also included a charge for a folio cover for the Tablet. This cover is the property of the student. The student should put his/her name on this cover. Identification stickers on the Tablet and AC Adapter should not be removed.

The serial number of Tablet issued to the student has been recorded. The student will use the same Surface Tablet for two years, at the conclusion of which the Tablet will be returned to DePaul Catholic HS **prior to June 30**. The Tablet, keyboard, AC Adapter, and stylus must be returned. The student will be billed for any missing items at the current replacement cost values.

Please note: If a student leaves during the school year, there is no re-imburement or proration of that year's Technology fees. DePaul Catholic secures the technology on a student-by-student basis. In other words, the family's commitment to enroll in DePaul Catholic High School obliges the school to incur the annual \$350 expense. Leaving early does not diminish the school's expense; therefore it cannot be reimbursed or reduced.

The contract shall commence on **August 29, 2017**, and provided the student has successfully performed all duties and obligations under this contract, shall terminate upon expiration on **July 1, 2019**.

**Use:**

1. The student shall use the Surface in a careful and proper manner and shall comply with all laws, ordinances and regulations, which relate in any way to the possession, use and/or maintenance of the Tablet.
2. Aside from adding printer drivers for at-home printing or security configurations for at-home network use, the student shall not make any alterations or software additions to the Surface property without the prior written consent of the Technology Coordinator or her designee.

**Maintenance and Repairs:**

DePaul Catholic HS shall keep the Surface in good repair, condition and working order, provided the student follows the conditions of use.

**Delivery:**

The student is required to attend a training session on the usage of the Surface. Upon successful completion of the training, the student will take possession of the Surface Tablet PC and all its peripherals.

**Student Inspection of the Tablet PC:**

The student will inspect the Surface and peripherals upon receipt. The student will have eight hours from the receipt of the Surface to inform the Technology Coordinator as to any defect or other objection of the property. Please contact the Technology Coordinator via E-mail at [parlers@dpchs.org](mailto:parlers@dpchs.org).

**DePaul Catholic's Right to Inspect:**

Administrators, teachers, and other staff members at DePaul Catholic HS shall have the right to inspect or to observe the use of the Surface Tablet PC wherever located, during the school day. DePaul Catholic has the right to require corrections of any abuse that may be found, or in extreme cases, to require the surrender of the Surface, without credit for any fees that may have been paid.

**Reminder: The Surface Tablet is still the property of DePaul Catholic HS.**

**Indemnification:**

The student acknowledges that DePaul Catholic issues the property "as is" without warranty, other than as provided by the manufacturer. The student and his/her family shall indemnify and hold harmless The Most Reverend Arthur J. Serratelli, STD, SSL, DD., Bishop of the Roman Catholic Diocese of Paterson and his successor in office, and all affiliated parishes, schools, institutions, and DePaul Catholic HS from any injury to the property and from any liability arising out of the use, maintenance and delivery thereof.

**Surrender and Return:**

If the student's continuance at DePaul Catholic should terminate, regardless of reason, the return of the Tablet PC shall be immediate, within 24 hours, of this termination. The Tablet, keyboard, AC Adapter, and stylus must be returned. The student will be billed for any missing items at the current replacement cost values.

**Ownership:**

DePaul Catholic High School continues to be the owner of the Tablet PC and as such reserves the right to regulate its use.

**This page must be signed by both student and parent/guardian and returned on August 30 to the Tablet PC trainer that day.**

**Please do not return this form to anyone other than the trainer. Please do not mail the form. It must be presented to the trainer. If a student cannot attend the training session on August 30, he or she must see someone from the IT Office on the first day of school.**

I have read, understand and agree to the terms and conditions of the Tablet PC Agreement.

Signature of the Student \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Date: \_\_\_\_\_

Please print:

Student Name: \_\_\_\_\_

**Please note:**

Some models of the MS Surface Tablet include LTE/4G capability:

Use of this feature is **NOT PERMITTED** in school. With ubiquitous wireless coverage throughout DePaul Catholic, there is absolutely no need for this feature; it simply came with this Surface Tablet PC model. DePaul Catholic neither advocates nor permits alternate network connections for the academic use of technology while on campus. Students found using such services to access the Internet while at school are subject to disciplinary action.