

**MINUTES OF THE REGULAR BOARD MEETING
17 OCTOBER 13
CARMICHAELS AREA SCHOOL DISTRICT
7:41 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on October 17, 2013 in the High School Library. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were Craig Baily, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; Robyn Cole, Elementary Principal; David Franks, Maintenance Supervisor; John Menhart, Jr-Sr High Principal/ Acting Assistant Superintendent; David Bates, Assistant Elementary Principal; Lisa Zdravecky, Jr-Sr High Principal; district residents and news media representatives.

An Executive Session was held from 6:45 p.m. to 7:38 p.m. for personnel items.

I. ROLL CALL.

The following Board members were in attendance: Melodie J. Berardi, Vice-President; Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Jerome Simkovic; Dean W. Swaney, Treasurer; and Jason J. Voithofer. Pete Shlosky was excused.

II. MOMENT OF SILENT MEDITATION.

A moment of silent meditation was observed by all in attendance.

III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 19 SEPTEMBER 13 AND SPECIAL BOARD MEETING OF 03 OCTOBER 13.

Mr. Simkovic moved to approve the minutes of the regular Board meeting of September 19, 2013 and the special Board meeting of October 3, 2013. Second by Mrs. Berardi - 8 ayes; 0 nays.

IV. UNFINISHED BUSINESS.

V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.

Mr. Ricco moved to approve the addition of items A. to C. below to the agenda, and the addition of item D. below pending the results of motions A.2. and A.3. Second by Mrs. Berardi - 8 ayes; 0 nays.

- A. Field Trip - EQT Natural Gas
- B. Facilities - Volleyball Boosters
- C. Facilities - Quarterback Club
- D. Advertise for Kindergarten Teacher

Mr. Ferek moved to approve the agenda as presented. Second by Dr. Krause - 8 ayes; 0 nays.

VI. REMARKS FROM VISITORS.**VII. ADMINISTRATIVE REPORTS (Exhibit I).****A. SUPERINTENDENT REPORT.****1. 2013 HONOR ROLL OF SCHOOL BOARD SERVICE.**

Certificates distributed. No action necessary.

B. ELEMENTARY PRINCIPAL REPORT.**C. JUNIOR-SENIOR HIGH PRINCIPAL REPORT.****D. TECHNOLOGY ADMINISTRATOR REPORT - to follow meeting adjournment.****E. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, Krause, Simkovic).****1. POLICY 210.1 POSSESSION/USE OF ASTHMA INHALERS/EPINEPHRINE AUTO-INJECTORS - 2ND READING.**

Mr. Ferek moved to approve the second reading of policy 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors as presented. Second by Mr. Voithofer - 8 ayes; 0 nays.

2. PARAPROFESSIONAL POSITIONS - KINDERGARTEN.

Mr. Ferek moved to create two paraprofessional positions for Kindergarten. Second by Mrs. Berardi - 8 ayes; 0 nays.

3. PARAPROFESSIONAL POSITIONS - GRADE 1.

Mr. Ferek moved to create two paraprofessional positions for Grade 1. Second by Mrs. Berardi - 8 ayes; 0 nays.

4. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit II).

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mrs. Berardi - 8 ayes; 0 nays.

5. ADVERTISE FOR KINDERGARTEN TEACHER.

No action necessary.

INFORMATION ITEMS.

1. TENURE STATUS.

Notification of tenure status granted to Scott Thompson after three years satisfactory performance. No action necessary.

B. BUDGET & FINANCE (Berardi, Shlosky, Krause).**1. GREENE COUNTY TAX CLAIM SALE.**

Mrs. Berardi moved to approve the sale of one property as presented. Second by Mr. Swaney - 8 ayes; 0 nays.

2. MMS SOFTWARE SUPPORT CONTRACT.

Mrs. Berardi moved to approve the contract with Computer Resources LLC effective November 1, 2013 to November 1, 2014 at a cost of \$7,652.41 which is an increase of \$290.01 or 3.94%. Second by Mr. Ferek - 8 ayes; 0 nays.

3. HEALTH CONSORTIUM ADDENDUM (Exhibit III).

Mrs. Berardi moved to approve the IU 1 Health Consortium Addendum as presented. Second by Dr. Krause - 8 ayes; 0 nays.

4. BUDGET TRANSFERS (Exhibit IV).

Mrs. Berardi moved to approve the budget transfers as presented. Second by Mr. Ferek - 8 ayes; 0 nays.

C. ACTIVITIES & ATHLETICS (Ganocy, Voithofer, Shlosky).**1. FIELD TRIPS.**

Mr. Ganocy moved to approve the field trip requests a. to d. below as presented. Second by Mr. Swaney - 8 ayes; 0 nays.

a. MUSICAL MIKES WVU BASKETBALL GAME PERFORMANCE -> Morgantown - December 7, 2013.

b. YEARBOOK FALL MEDIA WORKSHOP -> Waynesburg University - October 24, 2013.

c. CHEERLEADER PITT CHEER DAY -> Heinz Field - November 16, 2013.

d. HIGH SCHOOL NATURAL GAS CAREER EXPLORATION -> EQT - November 15, 2013.

D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, Swaney, Simkovic).

1. FACILITIES.

Mr. Voithofer moved to approve the requests for facilities a. to g. below as presented. Second by Mr. Swaney - 8 ayes; 0 nays.

a. TUFF PUFF VOLLEYBALL -> HS gym - November 15, 2013.

b. ADULT BASKETBALL -> Elementary gym - Sundays from Nov 3, 2013 to April 13, 2014.

c. HEADS-UP DODGEBALL FUNDRAISER -> Elementary gym - December 14, 2013.

d. QUEST VOLLEYBALL -> HS gym - one evening a week/Sat morning as available.

e. SENIOR CLASS BOOSTER MEETINGS -> room 209 - 1st Thursday of the month.

f. CARMICHAELS VOLLEYBALL BANQUET -> High School cafeteria - November 17, 2013.

g. CARMICHAELS FOOTBALL BANQUET -> Elementary gym - November 16, 2013.

2. SKELLY AND LOY CONSULTING SERVICES - ASBESTOS/HAZARDOUS MATERIALS.

Mr. Voithofer moved to approve Skelly and Loy to provide asbestos and hazardous materials and abatement consulting services for the designed building renovations at an anticipated cost of \$4,500.00 plus \$400.00 per meeting for required project meetings with a limit of two (2) project meetings, and any additional project meetings must have prior Board approval. Second by Mr. Ferek - 8 ayes; 0 nays.

3. PLANCON PART D - PROJECT ACCOUNTING (Exhibit V).

Mr. Voithofer moved to certify that PlanCon Part D - Project Accounting documents for the Jr-Sr High School Alterations and Addition building project are approved for submission to PDE and authorizes the district architect, The Hayes Design Group - Architects, to submit the documents as presented on behalf of the district. Second by Mrs. Berardi - 8 ayes; 0 nays.

4. DESIGN DEVELOPMENT COST PROJECTIONS (Exhibit VI).

Mr. Voithofer moved to approve Accelerated Construction Services design development cost projections for the Jr-Sr High School Alterations and Addition as presented. Second by Mr. Simkovic - 8 ayes; 0 nays.

X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**A. BILLS FOR PAYMENT (Exhibit VII).**

Mr. Ferek moved to approve the bills for payment in the amount of \$805,425.32 as presented. Second by Mr. Simkovic - 8 ayes; 0 nays.

B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit VIII).

Dr. Krause moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. Ferek - 8 ayes; 0 nays.

XI. OTHER REPORTS.**A. FEDERAL PROGRAMS (Cole).****B. LEGISLATIVE REPORT (Ferek).****C. PUBLIC RELATIONS (Ricco, Berardi, Swaney, Krause, Cole, Menhart).****D. STRATEGIC PLAN REPRESENTATIVE (Krause).****E. GCC&TC REPRESENTATIVE (Shlosky).****XII. ADJOURNMENT.**

Mr. Ferek moved to adjourn the meeting at 8:05 p.m. Second by Mr. Swaney - 8 ayes; 0 nays.

Amy L. Todd, Board Secretary

Thomas M. Ricco, Board President