



**1. CALL MEETING TO ORDER**

**Minutes:**

Board President Heather Sutton called the meeting to order at 6:30 PM.

**2. ROLL CALL**

**Minutes:**

Present: Heather Sutton, Julie Reynolds-Grabbe and Karen Whipple

Absent: Brian Penzel and Robert Varich

**3. COMMENTS FROM THE PUBLIC**

**Minutes:**

There were no comments from the public.

**4. CLOSED SESSION**

**Minutes:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE AND/OR REASSIGNMENT  
(Government Code Section 54957.6)**

**5. CALL MEETING BACK TO ORDER IN OPEN SESSION**

**Minutes:**

The meeting was called back to order in Open Session at 7:04 PM.

**6. FLAG SALUTE**

**7. REPORT OUT ACTION TAKEN IN CLOSED SESSION**

**Minutes:**

There was no action taken in closed session.

**8. APPROVE THE AGENDA**

**Minutes:**

**Motion:** Approve the Board Agenda, changing Item 15C, Approve Job Description for Public Information Officer, to *Discuss* Job Description for Public Information Officer.

**Motion/Second:** Whipple/Reynolds-Grabbe

**Vote:** 5/0

Heather Sutton, President:	YES
Brian Penzel, Clerk:	ABSENT
Julie Reynolds-Grabbe, Trustee:	YES



Robert Varich, Trustee:	ABSENT
Karen Whipple, Trustee	YES

*The Board may delete items from its posted agenda, and may also add items to its posted Agenda (pursuant to Govt. Code 54954.2), if such items to be added arise out of "Emergency Situations," as defined under Government Code 54956.5.*

**9. COMMENTS FROM THE PUBLIC**

**Minutes:**

Public Comment:

Stacey Brown, Campbell Union High School District (CUHSD) Trustee and volunteer Treasurer for the CUHSD 2016 Bond Measure spoke during public comment to ask for the District's endorsement and support of their bond on the November 2016 election. More information can be found at [www.communitiesforstudentsuccess.com](http://www.communitiesforstudentsuccess.com).

**10. CREATING AND SUSTAINING A POSITIVE GOVERNANCE TEAM CULTURE – GOVERNANCE NORMS – Remains on the agenda for Board Members' reference.**

**11. STRATEGIC PLAN 2016-2023 – Remains on the agenda for Board Members' reference.**

**12. SUPERINTENDENT'S REPORT**

**Minutes:**

- Superintendent Going announced that the Administrators Leadership Retreat started on Friday, August 5, 2016 and will continue on Friday, August 12, 2016.
- Various teacher professional development trainings have been taking place throughout the summer.
- Safety walks have started to take place at the school sites and safety training will continue throughout the school year. Board Members asked that the role of the Board in an emergency be part of the upcoming training, as well as notification on the roll-out of safety updates to parents.
- The new teacher orientation is Thursday, August 11, 2016.
- The Welcome Back Breakfast for staff is August 18, 2016.
- New Strategic Plan plaques will be up at the offices soon.

**13. BOARD MEMBER COMMUNICATION**

**Minutes:**

There was no Board Member communication.

**14. REPORTS**

**A. Summer Maintenance Projects**

**Minutes:**

Director of Transportation, Facilities & Construction, Kevin Baker, presented an update on the summer maintenance and grounds projects that are completed and/or scheduled to be completed by the start of school.

**15. ACTION/DISCUSSION ITEMS**



**A. Accept the Measure G Statement of Votes and Certificate of Election Results from the June 7, 2016 Presidential Primary Election**

Minutes:

**Motion:** Accept the Statement and Certificate of Election Results, and declare the totals to be the final results of the election

**Motion/Second:** Sutton/Reynolds-Grabbe **Vote:** 3/0

Heather Sutton, President:	YES
Brian Penzel, Clerk:	ABSENT
Julie Reynolds-Grabbe, Trustee:	YES
Robert Varich, Trustee:	ABSENT
Karen Whipple, Trustee:	YES

**B. Approve Contract with Rhythm and Moves for 2016/2017 School Year**

Minutes:

**Motion:** Approve the contract with Rhythm and Moves for the 2016/2017 school year

**Motion/Second:** Varich/Reynolds-Grabbe **Vote:** 3/0

Heather Sutton, President:	YES
Brian Penzel, Clerk:	ABSENT
Julie Reynolds-Grabbe, Trustee:	YES
Robert Varich, Trustee:	ABSENT
Karen Whipple, Trustee:	YES

**C. Discuss Job Description for Public Information Officer**

Minutes:

Board Members discussed the new job description for a Public Information Officer. In addition to promoting the Moreland School District in this competitive school climate, this position would focus on establishing business partnerships, writing grants for schools and increasing media relations.

**D. Approve the Revised Purchasing Assistant Job Description**

Minutes:

**Motion:** Approve the revised job description for the position of Purchasing Assistant

**Motion/Second:** Reynolds-Grabbe/Whipple **Vote:** 3/0

Heather Sutton, President:	YES
Brian Penzel, Clerk:	ABSENT
Julie Reynolds-Grabbe, Trustee:	YES
Robert Varich, Trustee:	ABSENT
Karen Whipple, Trustee:	YES



**16. CONSENT ITEMS**

Minutes:

**Motion:** Approve Consent Agenda as presented.

*Motion/Second:* Whipple/Reynolds-Grabbe

*Vote:* 3/0

Heather Sutton, President:	YES
Brian Penzel, Clerk:	ABSENT
Julie Reynolds-Grabbe, Trustee:	YES
Robert Varich, Trustee:	ABSENT
Karen Whipple, Trustee	YES

- A. Approve Classified, Certificated, Management/Confidential Personnel Nominations, Resignations, Retirements, Leave of Absence, Changes and Limited -Term Employment Assignments**
- B. Approve Regular Board Meeting Minutes from June 28, 2016**
- C. Approve Contracts and Consultants \$15,000 and Under**
- D. Approve Warrant Report for June 2016**
- E. Approve Warrant Report for July 2016**
- F. Approve Master Contract and Individual Service Agreement for Non Public School (AchieveKids)**
- G. Approve Agreement for Professional Services with Fagan, Friedman & Fulfrost, LLP**
- H. Approve the Non Public Schools/Non Public Agencies Placement**
- I. Approve Special Board Meeting Minutes from August 2, 2016**
- J. Approve Declaration of Surplus Goods, Equipment and/or Furniture**

**17. FUTURE MEETING DATES** – Open Session will begin at 7:00 pm unless otherwise stated. The Board will convene for Closed Session prior to Open Session as needed. Please see posted agenda for Open and Closed Session times. All meetings, unless stated otherwise, will be held in the Board Room at the Moreland School District Office at 4711 Campbell Ave., San Jose, CA 95130.

August 23, 2016	August 29, 2016 ~ Governance Meeting	September 6, 2016
September 20, 2016	October 11, 2016	October 25, 2016
December 13, 2016	January 10, 2017	January 24, 2017
		February 14, 2017

The following was discussed for upcoming meetings:

- The August 29, 2016 Governance Meeting should be August 26, 2016



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**18. ANNOUNCEMENTS/REMINDERS/REQUESTS**

**Minutes:**

Heather Sutton:

- Board President Heather Sutton asked for a summary of “what the district has accomplished this summer” with professional development. Suggestions were also made to share this information with the parent community regarding how well teachers are well-prepared before school and the reduction in time outside the classroom.

**19. ADJOURNMENT**

**Minutes:**

The meeting was adjourned at 8:13 PM.

**Respectfully submitted:**

**Attested:**

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Mary Kay Going, Superintendent and  
Secretary to the Board

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Brian Penzel, Clerk  
Board of Trustees