

July 18, 2013

The Red Lion Area School District Board of Directors met on the above date at 7:44 P.M. in the Red Lion Area Education Center with Mr. Chris Seitz, President, presiding. Present were Directors: Mr. James Clark, Mrs. Christine Crone, Mr. Jeffrey Fix, Mrs. Cynthia Herbert, Mr. Edward Miller, Mr. Stephen Simpson, and Mrs. Linda Smith. Administrators: Dr. Scott Deisley, Mr. Kevin Peters, Mrs. Amy Glusco, Mrs. Laura Fitz, Mr. Jeffrey Bryan, and Mr. Troy Fisher. Business Manager/Board Secretary: Mr. Terry Robinson

Absent: Mr. John Blevins, Mr. Mark Shue, Mrs. Mary Smith

Board members, administrators and audience recited the Pledge of Allegiance to the American Flag.

Mr. Seitz announced that an executive session regarding personnel matters was conducted prior to the meeting.

By motion of Mr. Simpson, seconded by Mrs. Herbert, and by unanimous roll call vote, the minutes of the June 20, 2013 meeting were approved.

Mr. Fisher, Co-Chairman of the Red Lion Area Educational Foundation Scholarship Committee discussed the Foundation's Scholarship Program and the awards given in 2012-13.

Board Members/Committee Reports:

Mrs. Crone:	Extra-Curricular Committee
Mr. Simpson:	Red Lion Recreation
Mrs. Smith:	Lincoln Intermediate Unit Board

Mr. Robinson reviewed proposed changes to policies #001, Name and Classification, #002, Authority and Powers, #003 Functions, #004 Membership, #004.1 Student Representation, and #007 Distribution.

Dr. Deisley introduced changes to Policies #808 Food Services, #808.1 Student Meal Charge Accounts and #903 Public Participation.

Dr. Deisley also discussed a job description for an Instructional Coach.

There was no public comment or other items brought before the board.

By motion of Mr. Fix, seconded by Mrs. Crone, and by unanimous roll call vote, the following personnel items were approved:

A. The following retirements:

Support Staff

Ratify

1. MARY A. TOLLEY as a full-time cafeteria manager at Red Lion Area Senior High School effective June 20, 2013. She has been with the district 26 years.

2. KAREN E. JACOBY as a full-time building assistant at Windsor Manor Elementary School effective June 7, 2013. She has been with the district 17.25 years.

B. The following resignations:

Support Staff

1. KIMBERLY R. SHUMAKER as a part-time study hall/cafeteria assistant at Red Lion Area Senior High School effective immediately.

Ratify

2. CLEOPATRA DILLARD as a part-time cafeteria worker at Larry J. Macaluso Elementary School effective June 25, 2013.

Assistant Board Secretary and Lincoln Benefit Trust Alternate Representative

1. TROY A. FISHER as assistant board secretary and Lincoln Benefit Trust alternate representative effective immediately.

York Adams Tax Bureau/Tax Collection Committee Representative

1. LOIS KASHNER as the Red Lion Area School District Representative to the York Adams Tax Bureau's Board of Directors and the York County's Tax Collection Committee effective immediately.

C. The following support staff substitutes:

1. LINDA J. FERGUSON, 4344 Evergreen Road, Felton, PA 17322, Building Assistant, Cafeteria/Study Hall, Personal Assistant, and Clerical
2. THERESA D. WITKOWSKI, 224 Creekwood Drive, Jacobus, PA 17407, Building Assistant and Clerical

D. The following positions eliminated:

Support Staff

1. One (1) full-time Executive Secretary to the Assistant Superintendent position.
2. One (1) part-time classroom assistant position, 3 hours per day, during the school term.

E. The following positions changed:

Professional

1. One (1) part-time (60%) reading specialist to one (1) part-time (60%) English teacher

Support Staff

1. One (1) part-time personal assistant paraprofessional, 4.75 hours per day, during the school term to one (1) full-time personal assistant paraprofessional, 6 hours per day, during the school term. KATHI LEIGHT will remain in this position.

F. The following requests for a leave of absence without pay:

Professional

1. SHANA L. HAVANAS, grade 1 teacher at Larry J. Macaluso Elementary School, from October 8, 2013 (p.m.) through October 29, 2013. This is due to medical reasons.
2. NICKOLE L. KESSLER, grade 3 teacher at Clearview Elementary School, from February 5, 2014 through March 6, 2014. This is due to medical reasons.

G. The following transfers:

Support Staff

1. MELISSA M. SCHOENBERGER, 216 Linden Avenue, Red Lion, PA 17356 from part-time classroom assistant at Windsor Manor Elementary School, 3 hours per day, during the school term to part-time building assistant, 4.75 hours per day, during the school term at the rate established for the position effective August 21, 2013. This is due to the Windsor Manor attendance change and the elimination of the part-time classroom assistant position. (Present placement: Larry J. Macaluso Elementary School)
2. NELSON W. CEARFOSS, 542 Crestwood Drive, Red Lion, PA 17356 from full-time custodian, night, at Larry J. Macaluso Elementary School, 7.5 hours per day, 12 months per year, to full-time custodian, 8 hours per day, 12 months per year at the rate established for the position effective July 22, 2013. This is due to the transfer of Reba Waltemyer. (Present placement: Larry J. Macaluso Elementary School)

H. The following appointments:

Professional

1. SCOTT M. JOSUWEIT, 679 South Hampton @ Waterford, York, PA 17402 as a full-time regular professional learning support teacher at Red Lion Area Junior High School on step 3 of the salary scale with a Master's Degree and 4 years of credited experience at the negotiated salary for the position beginning August 21, 2013, but no later than September 19, 2013. This is due to the retirement of Roxanne Donnan.
2. SARA E. COZZENS, 3500 River Road, Conestoga, PA 17516 as a full-time temporary professional English teacher at Red Lion Area Senior High School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position beginning August 21, 2013, pending receipt of PA teaching certificate and current Acts 34, 151, and FBI fingerprint clearances. This is due to the resignation of Melissa Reifsnnyder.

Support Staff

1. KEVIN E. SCHMUCK, 7593 Fulton School Road, Felton, PA 17322 as a full-time custodian, night, 7.5 hours per day, 12 months per year, at the rate established for the position plus \$.35 per hour night increment, effective July 22, 2013 pending receipt of acceptable Act 151 clearance. This is due to the transfer of Nancy Billett. (Present placement: Red Lion Area Senior High School)
2. LORI A. GUTHMAN, 12639 Gumtree Road, Brogue, PA 17309 as a full-time custodian, night, 7.5 hours per day, 12 months per year at the rate established for the position plus \$.35 per hour night increment, effective July 22, 2013 pending receipt of acceptable Act 151 and FBI fingerprint clearances. This is due to the transfer of Nelson Cearfoss. (Present placement: Larry J. Macaluso Elementary School)

I. The extra-curricular appointments were approved for the 2013-14 school year.

By motion of Mrs. Smith, seconded by Mr. Simpson, and by unanimous roll call vote, the following conference attendance requests and building and grounds requests were approved:

Conference AttendanceRatify

- A. MARY SMITH to attend "Olweus Bullying Prevention Training" in Syracuse, New York from Thursday, July 11, 2013 through Friday, July 12, 2013.

Building and Grounds

- A. The Locust Grove Elementary P.T.O. to use the Locust Grove Elementary School library on Mondays, September 9, 2013 through May 5, 2014 from 7:00 to 9:00 p.m. for meetings. A custodian will be on duty for security purposes.
- B. The Larry J. Macaluso Elementary P.T.O. to use the Larry J. Macaluso Elementary School LGI room on Friday, October 11, 2013 and Tuesday through Friday, October 15, 16, 17, 18, 2013 from 8:00 a.m. to 7:00 p.m. for the fall book fair. Also the Larry J. Macaluso Elementary School LGI room on Monday through Friday, May 19 to 23, 2014 from 8:00 a.m. to 7:00 p.m. for the spring book fair. Also the Larry J. Macaluso Elementary School cafeteria on Wednesdays, September 11, 2013 through June 4, 2014 from 5:00 to 7:15 p.m. for Market Day delivery. A custodian will be on duty for security purposes.
- C. The Cub Scouts of America request permission to use the Clearview and Larry J. Macaluso Elementary Schools cafeterias on Monday, August 19, 2013 from 6:00 to 8:00 p.m. for Cub Scout recruitment. Also the Locust Grove, Mazie Gable, North Hopewell-Winterstown, and Pleasant View Elementary Schools all-purpose rooms on Monday, August 19, 2013 from 6:00 to 8:00 p.m. for Cub Scout recruitment. A custodian will be on duty for security purposes.
- D. The Elementary Administration to use the Larry J. Macaluso Elementary School LGI room on Friday, October 3, 2013, from 9:30 to 10:30 a.m., Wednesday, December 4, 2013 from 4:00 to 5:00 p.m., Thursday, February 6, 2014 from 9:30 to 10:30 a.m. and Tuesday, April 8, 2014 from 6:00 to 7:00 p.m. for "What is Brewing at LJM" meetings. Also the Mazie Gable

Elementary School LGI room on Tuesday, July 30, 2013 from 8:30 a.m. to 12:00 p.m. for Substitute Teacher Orientation meeting. Amy Glusco will be on duty for security purposes.

- E. The Red Lion Athletics Department to close the Senior High School pool on Monday to Friday, August 19 to 23, 2013.
- F. The Red Lion Administration to use the Red Lion Junior High School cafetorium and parking lot and close all activities on the Red Lion Area Senior High School campus on Saturday, October 12, 2013 from 7:00. to 11:30 a.m. for the Segro Memorial Run. A custodian will be on duty for security purposes
- G. The Red Lion Athletics Department to use the Red Lion Area Senior High School Horn Field on Monday, July 19, 2013 from 6:00 to 8:00 P.M. for football selection camp.
- H. The Larry J. Macaluso Elementary School P.T.O. to use the Larry J. Macaluso Elementary School cafeteria on Thursday, October 17, 2013 from 2:00 to 8:00 p.m. for the fall fundraiser pick-up. A custodian will be on duty for security purposes.
- I. The Lion Aquatic Club to use the Red Lion Area Senior High School commons area on Sunday, July 28, 2013 from 12:00 noon to 3:00 p.m. for the LAC Banquet. Mr. Jan Grim will be on duty for security purposes.

#### Ratify

- J. The Red Lion Recreation Commission to use the Red Lion Area Senior High School Horn Field on Wednesday, July 3, 2013 from 12:00 P.M. to 10:00 P.M. for fireworks.

By motion of Mr. Miller, seconded by Mr. Fix, and by unanimous roll call vote, the following other business items and finance items and reports were approved:

#### Other Business

- A. Approval of Revision to Policy

The revision to the following policy was approved:

1. Policy #815, Acceptable Use of Internet and Network Facilities

- B. Approval of Revised Job Descriptions

The following revised job descriptions were approved:

#### Administrative

1. Supervisor of Pupil Services
2. Supervisor of Special Education

Support Staff

1. Executive Secretary

C. Approval of Revised Job Title

The revision of the following job title was approved:

1. Project Pride Coordinator

D. Approval of Field Trip

The following field trip was approved:

CURTIS H. CRONE, band director, to take the 2013-14 Symphonic Band and Jazz Ensemble to Nashville, Tennessee to participate in their 32<sup>nd</sup> band tour. There will be 70 students and 8 chaperones that will participate in a private clinic at a university and a live studio session where each group will be professionally recorded. They will also attend a "Broadway" type show and visit the Schermerhorn Symphony Center and the Country Music Hall of Fame. The students will perform outdoors at the Country Music Hall of Fame. Everyone will depart on Thursday, March 20, 2014 and return on Sunday, March 23, 2014. All costs and transportation will be the responsibility of the student, parents, and Band Parent's Club.

E. Approval of Extra-Curricular Handbook

The Extra-Curricular Handbook for the 2013-14 school year was approved.

F. Approval of 2013-14 Red Lion Area School District Bus Routes

The 2013-14 Red Lion Area School District Bus Routes were approved for the 2013-14 school year.

FinanceA. Acceptance of Offer

The Education Center Modular was sold to Daniel Redmond, Felton, PA for the amount offered of \$50.00.

B. Approval of Corporate Sponsorship

The four year (\$2,500 per year) Corporate Sponsorship Agreement between the Red Lion Area School District and Papa John's Pizza, 857 East Main Street, Dallastown, PA was approved

C. Approval of Settlement

The Board approved a settlement agreement with parents of a District student.

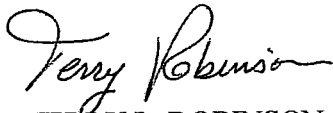
## D. Expenditures:

1. Treasurer's Report
2. Budget Transfers
3. School Depositories Report
4. Cafeteria expenditures in the amount of \$42,468.08
5. General Fund expenditures in the amount of \$1,666,511.28
6. Senior High Allied Finance Report

Copies of these reports are included in the minute book.

The meeting adjourned at 8:12 P.M.

Respectfully submitted,



TERRY L. ROBINSON  
School Board Secretary