



Palisades Charter High School

More Than 50 Years of Innovation and Excellence



BOARD OF TRUSTEES

SPECIAL BOARD MEETING MINUTES

May 8, 2015

3:30 PM, Staff Cafeteria

I. PRELIMINARY:

A. CALL TO ORDER: 3:33 PM

B. ROLL CALL: 3:33 PM

	Present	Absent		Present	Absent
Mark Epstein	X		Jeanne Saiza	X	
Allison Holdorff Polhill	X		Kimberley Allen	X	
Monica Iannessa	X		Leslie Woolley	X	
Emilie Larew	X		Mystic Thompson	X	
Greg Nepomuceno		X	Michael Stryer	X	
James Pasto		X			

NON-VOTING MEMBERS

	Present	Absent
Ben Safvati	X	

PCHS MANAGEMENT/STAFF

	Present	Absent
Pamela Magee	X	
Greg Wood	X	

II. PUBLIC COMMENT:

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

Parent David MacCuish questioned why the Board agenda would list potential action regarding the MOU if they did not intend to take action on the MOU. Lisa Saxon emphasized the substantial benefits of her college Media class on campus at PCHS. Parent Dara Williams accused the Board of purposely meeting on a Friday at 3:30 pm in order to hide information from the public. She also asserted that no action could be taken regarding the MOU. She suggested the Board violated the spirit of the Brown Act. Mystic Thompson reminded Dara Williams that the primary reason for the meeting was the urgent payroll matter impacting New Employees in 2014-2015 that required Board Action (due to pending payroll) and that needed to be communicated to the impacted employees.

III. DISCUSSION ITEMS

- A. California Career Pathways Trust (CCPT) Grant Status - Dr. Magee, Kim Theard and Mary Bush

Dr. Magee presented on the status of the CCPT. She also reviewed Dr. Matt Wunder's presentation to the faculty during lunch earlier on May 8, 2015. Kim Theard and Mary Bush discussed the benefits of college classes to Pali students. The Board was reminded of the Latino parent survey wherein many parents were interested in college classes for their students. Kim Theard reported that it was difficult for high school students to take classes at SMC because the availability of space is impacted. Many Board members expressed favorable opinions regarding offering free college classes at PCHS for our students.

No action was taken to approve of Memorandum of Understanding with DaVinci Schools as the MOU was deemed not binding by both parties.

- B. Social Security and Medicare Deductions Not Taken on Employees Hired after July 1, 2014 - Greg Wood

Greg Wood explained that payroll failed to take Social Security & Medicare out for all new employees hired after July 1, 2014. The error had been caught when an employee presented his paycheck information to his accountant for tax purposes. Steps were taken to determine the costs of resolving this matter. UTLA Representatives and Board members inquired what steps were taken to ensure this does not happen again. In addition to the payroll department changing payroll setup with the ADP processor to restrict/eliminate this issue in the future, Lisa Boulus and Greg Wood will be checking each pay period.

ACTION: *Mark Epstein moved to approve approved of expenditures to cover any and all costs associated with deductions not taken includes any costs that any employee incur to work with a tax preparer to deal with this issue and also that amended tax documents be sent out immediately.*

Seconded the motion: Michael Stryer

Motion passed unanimously.

	Yes	No	Abs		Yes	No	Abs
Mark Epstein	X			Jeanne Saiza	X		
Allison Holdorff Polhill	X			Kimberley Allen	X		
Monica Iannessa	X			Leslie Woolley			
Emilie Larew	X			Mystic Thompson	X		
Greg Nepomuceno	X			Mike Stryer	X		
James Pasto	X						

C. Election Committee Composition and Candidate Qualifications - Emilie Larew

Leslie Woolley resigned from the Election Committee to run for an open seat in the Board elections. Greg Nepomuceno would replace Ms. Woolley on the Election Committee, if approved. Emilie Larew also updated the Board that Steve Klima had withdrawn his candidacy for the student elected faculty seat.

ACTION: *Mark Epstein moved to approve the amended committee makeup for the Election Committee Composition to replace Leslie Woolley with Greg Nepomuceno.*

Seconded the motion: Mystic Thompson.

Motion passed unanimously.

	Yes	No	Abs		Yes	No	Abs
Mark Epstein	X			Jeanne Saiza	X		
Allison Holdorff Polhill	X			Kimberley Allen	X		
Monica Iannessa	X			Leslie Woolley			
Emilie Larew	X			Mystic Thompson	X		
Greg Nepomuceno	X			Mike Stryer	X		
James Pasto	X						

IV. CONSENT ITEMS

- A. Athletic Trip to 2015 CIF State Swimming and Diving Championship, Country Inn & Suites by Carlson, Fresno North. Margaret Nance, Teacher/Sponsor, May 20-22, 2015.

The Board consented to the trip.

V. NEW BUSINESS

VI. CLOSED SESSION

Board Chair will report publicly on any closed session action items for which a vote occurred.

- A. PENDING, THREATENED OR POTENTIAL LITIGATION
- B. UTLA
- C. PESPU
- D. EMPLOYEE INVESTIGATION

VII. OPEN SESSION

VIII. ADJOURNMENT

(Meeting Materials can be found on the Pali website under Governance, Board of Trustees, Agendas and Minutes, Material for Board Meetings)