

**Meeting:** San Juan BOCES Board of Directors Meeting

**Time:** 5:30 p.m.

**Date:** Wednesday, May 24, 2017

**Location:** Durango Recreation Center

**Call-in instructions:**

**Conference Number: 1-800-832-0736**

**Room access code: 4687336 (dial \*4687336#)**

# Minutes

## I. OPENING OF MEETING

### A. Call to Order, Establish Quorum

Meeting was called to order at 5:30pm

In Attendance:

Brooks Lindner- Archuleta Board Member (Call In)

Jack Schuenemeyer- Cortez Board Member

Vangi McCoy- Dolores Board Member

Kelly McCaw- Ignacio Board Member

Boe Hawkins- Mancos Board Member

Adrea Bogle- San Juan BOCES, Executive Director

Steve Otter- San Juan BOCES, Director, Innovation and Collaboration

Paula Sublett- San Juan BOCES, Business Services Director

Mandi Birge- San Juan BOCES, Business Services Director

Lisa Reimers- San Juan BOCES, Executive Administrative Assistant

### B. Approve Agenda

- Boe Hawkins, Mancos, made a motion to approve the agenda. Kelly McCaw, Ignacio, seconded the motion. Motion was passed unanimously.

### C. Approve Minutes from April 17, 2017

- Vangi McCoy, Dolores, made a motion to approve the minutes from the April 17<sup>th</sup> board meeting. Brooks Lindner, Archuleta, seconded the motion. Motion was passed unanimously.

### D. Call to Audience for Public Participation

- There was no audience participation

## II. REPORTS/INFORMATION ITEMS

### A. Board Member Reports/Requests/District Updates

- Mancos reported that they have received a BEST Grant from CDE.
- Ignacio reported that their middle school received accommodations from the state, commending staff on accomplishments with FCCLA and other state competitions.

### B. Exceptional Student Services Updates and Spotlight- Adrea Bogle

- Presentation from the School to Work Alliance Program (SWAP) members Shaunna Mata, Mackenzie Haley and Rhonda Padilla, who discussed the work they do with young adults ages 15-25, as they provide transition and work related services in collaboration with the Division of Vocational Rehabilitation.
- Presentation from BOCES School Psychologists Bebe Konikowski and Shane Nelson, who discussed the work that they do to provide supports to schools, families and students.

### C. FY 2018 Proposed Preliminary Budget- Paula Sublett

- Paula presented the final reading of the proposed 2017-18 budget for approval.

### D. 2016-17 Supplemental Budget- Paula Sublett

- Paula presented a supplemental budget for approval.

### E. Financial Statements through April 30, 2017- Paula Sublett

- Paula presented and reviewed the financial statements, including balance sheets, through the end of April 2017.

### F. Bank Account Signatures Authorization- Paula Sublett

- Request for approval was made regarding the need to replace Paula Sublett as signer on the BOCES bank accounts with Mandi Birge, the new Director of Business Services.

- G. SJ BOCES Policy, Procedure and Constitution Revision- Jack Schuenemeyer
- Jack presented the final reading of the changes SJBOCES Policy and Procedural manual for approval.

- H. New Hires/Resignations- Adrea Bogle  
Tom VanBuskirk- 2017-18 Assistant Director  
Kathy Morris resignation  
Monika Kos resignation  
Sheri Higgins resignation

- III. Executive Session- Kelly McCaw, Ignacio, made a motion to enter into executive session for the purpose of discussing the Executive Director contract, pursuant to C.R.S. §24-6-402(4)(f), personnel matters. Motion was seconded by Boe Hawkins, Mancos. Executive session was entered into at 6:40pm. Executive session ended at 6:55pm.

IV. ACTION ITEMS

- A. Approve FY 2018 Preliminary Budget
- B. Approve 2016-2017 Supplemental Budget
- C. Accept Financial Statements through April 30th
- D. Approve Bank Signature Authorization
- E. Approve Policy, Procedure and Constitution Revisions
- F. Approve New Hire
- G. Accept Resignations
  - Motion for Opportunity of Consent was made by Boe Hawkins, Mancos, for Action Items A, B, C, E, G. Kelly McCaw, Ignacio, seconded the motion. Motion passed unanimously.
  - Motion to approve Action Item D was made by Kelly McCaw, Ignacio. Vangi McCoy, Dolores, seconded the motion. Motion was passed unanimously.
  - Motion to approve Action Item F was made by Boe Hawkins, Mancos. After discussion took place about questions and concerns regarding reference checks, the motion was seconded by Kelly McCaw, Ignacio. Motion was passed unanimously.

- VI. ADJOURNMENT- meeting was adjourned at 7:33 pm.