



**PUBLIC POLICY
CHARTER SCHOOL**

ANNUAL FINANCIAL REPORT

JUNE 30, 2017



PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

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INDEPENDENT AUDITOR'S REPORT

Governing Board
Public Policy Charter School
(A California Nonprofit Public Benefit Corporation)
Los Angeles, California

Report on the Financial Statements

We have audited the accompanying financial statements of Public Policy Charter School (the Charter School) (A California Nonprofit Public Benefit Corporation), which are comprised of the statement of financial position as of June 30, 2017, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2016-2017 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Charter School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Charter School, as of June 30, 2017, and the changes in its net assets, and its cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information as listed on the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements.

The accompanying supplementary information is the responsibility of management, and was derived from, and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 12, 2017, on our consideration of the Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control over financial reporting and compliance.

Vannink, Tinn, Day & Co., LLP

Rancho Cucamonga, California
October 12, 2017

PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

STATEMENT OF FINANCIAL POSITION
JUNE 30, 2017

ASSETS

Current Assets

Cash and cash equivalents	\$	352,394
Accounts receivable		352,156
Prepaid expenses		25,099
Total Current Assets		<u>729,649</u>

Total Assets	\$	<u>729,649</u>
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LIABILITIES

Current Liabilities

Accounts payable	\$	157,187
Current portion of long-term obligations		62,500
Total Current Liabilities		<u>219,687</u>

Long-Term Obligations

Non-current portion of long-term obligations		187,500
Total Liabilities		<u>407,187</u>

NET ASSETS

Unrestricted		<u>322,462</u>
Total Net Assets		<u>322,462</u>
Total Liabilities and Net Assets	\$	<u>729,649</u>

The accompanying notes are an integral part of these financial statements.

PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017

REVENUES		
Local Control Funding Formula		\$ 1,077,293
Federal revenue		458,381
Other State revenue		375,332
Local revenues		<u>11,829</u>
Total Revenues		<u>1,922,835</u>
EXPENSES		
Program services		
Teacher salaries and benefits		496,861
Educational programs		2,431
Occupancy		67,449
Student supplies		319,270
Student nutrition		83,974
Special education fee		50,738
Operating expenses		356,586
Insurance		5,670
Capital outlay		<u>3,210</u>
Total Program Services		<u>1,386,189</u>
Fundraising		
Fundraising expense		<u>4,860</u>
Management and general		
Administrative salaries and benefits		208,446
Clerical salaries and benefits		30,977
District supervisory fee		10,777
Student supplies		19,492
Occupancy		38,039
Insurance		3,197
Operating expenses		120,927
Capital outlay		<u>1,811</u>
Total Management and General		<u>433,666</u>
Total Expenses		<u>1,824,715</u>
CHANGE IN NET ASSETS		<u>98,120</u>
NET ASSETS, BEGINNING OF YEAR		<u>224,342</u>
NET ASSETS, END OF YEAR		<u>\$ 322,462</u>

The accompanying notes are an integral part of these financial statements.

PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ 98,120
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Changes in operating assets and liabilities	
Increase in accounts receivable	(166,673)
Decrease in prepaid expenses and other assets, net	20,671
Increase in accounts payable	126,116
Decrease in deferred revenue	(31,910)
Net Cash Provided by Operating Activities	<u>46,324</u>

CASH FLOWS FROM FINANCING ACTIVITIES

Loan proceeds	<u>250,000</u>
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NET INCREASE IN CASH

296,324

CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR

56,070

CASH AND CASH EQUIVALENTS, END OF YEAR

\$ 352,394

Supplemental cash flow disclosure

Cash paid during the period for interest	<u>\$ -</u>
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The accompanying notes are an integral part of these financial statements.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

NOTE 1 - ORGANIZATION AND MISSION

Public Policy Charter School was formed during 2014 as a California nonprofit organization. In August 2015, the Charter School welcomed its first students in grades five and six. Public Policy Charter School is a nonprofit public benefit corporation. The Charter School petitioned, and was approved by, Los Angeles Unified School District for a charter for a period of five years ending on June 30, 2020. The Charter School was numbered by the State of California Department of Education during 2015.

Charter school number authorized by the State: 1703

The Charter School is located at 1701 Browning Blvd., Los Angeles, CA 90062 that provides a first rate education to students in grades five through eight (currently serving grades five, six, and seven). The Charter School mission is to provide learners with a safe, supportive, and dynamic learning environment that delivers a rigorous and engaging, college-preparatory curriculum. Through the study of public policy, our learners will be equipped with the knowledge, skills and fortitude to advocate for themselves and their community through leadership and action.

Other Related Entities

Joint Powers Agency and Risk Management Pools - The Charter School is associated with the California Charter Schools Joint Powers Authority (CCS-JPA) *dba* CharterSAFE. CharterSAFE does not meet the criteria for inclusion as a component unit of the Charter School. Additional information is presented in Note 11 to the financial statements.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The significant policies followed by the Charter School are described below to enhance the financial statements.

The Charter School is required to report information about its financial position and activities in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted net assets. The Charter School has no temporarily or permanently restricted net assets, as of June 30, 2017. In addition, the Charter School is required to present a Statement of Cash Flows.

Basis of Accounting

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The Charter Schools' financial statements are prepared utilizing the accrual basis of accounting. Support and revenues are recorded in the period earned. Expenditures are recognized in the period the liability is incurred.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

Income Taxes

The Charter School is a nonprofit public benefit corporation that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation. It is also exempt from state franchise and income taxes under Section 23701(d) of the California Revenue and Taxation Code. Accordingly, no provision for income taxes has been reflected in these financial statements. Income tax returns for 2013 and forward may be audited by regulatory agencies; however, the Charter School is not aware of any such actions at this time.

The Charter School has adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 740 that clarifies the accounting for uncertainty in tax positions taken or expected to be taken on a tax return and provides that the tax effects from an uncertain tax position can be recognized in the financial statements only if, based on its merits, the position is more likely than not to be sustained on audit by the taxing authorities. Management believes that all tax positions taken to date are highly certain, and, accordingly, no accounting adjustment has been made to the financial statements.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the Charter School considers all cash on hand, in banks, and highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Accounts Receivable

The Charter School considers accounts receivable to be fully collectible; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

Prepaid Expenses / Security Deposit

Prepaid expenses represent amounts paid in advance of receiving goods or services. The Charter School has reported prepaid items either when purchased or during the benefiting period. Security deposits represent amounts paid per the rental agreement of facilities that will not be returned within one year and are recorded as non-current assets.

Donated Services, Goods, and Facilities

A few volunteers have donated their time and experience to the Charter Schools' program services and fundraising campaigns during the year. However, these donated services are not reflected in the financial statements since there is no readily determined method of valuing the services.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 3 - CASH

Cash at June 30, 2017, consisted of the following:

Deposits	<u>Reported Amount</u>	<u>Bank Balance</u>
Cash on hand and in banks	\$ 352,394	\$ 376,207

Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). The Charter School maintains its cash in bank deposit accounts that at times may exceed federally insured limits. The Charter School has not experienced any losses in such accounts. At June 30, 2017, the Charter School had a balance of \$4,858 in excess of FDIC insured limits. Management believes that the Charter School is not exposed to any significant risk related to cash.

NOTE 4 - ACCOUNTS RECEIVABLE

Receivables at June 30, 2017, consisted of the following:

Local Control Funding Formula	\$ 12,307
Federal receivables	281,249
Other State receivables	44,243
Lottery	12,735
Local receivables	1,622
Total Accounts Receivable	<u>\$ 352,156</u>

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

NOTE 5 - PREPAID EXPENSES

Prepaid expenses at June 30, 2017, consisted of the following:

Security deposits	\$ 9,300
Other	15,799
Total Prepaid Expenses	<u>\$ 25,099</u>

NOTE 6 - ACCOUNTS PAYABLE

Accounts payable at June 30, 2017, consisted of the following:

Salaries and benefits	\$ 5,080
Vendor payables	149,392
Compensated absences	2,715
Total Accounts Payable	<u>\$ 157,187</u>

NOTE 7 - LONG-TERM OBLIGATIONS

Summary

The changes in the Charter Schools long-term obligations during the year consisted of the following:

	Balance July 1, 2016	Additions/ Adjustments	Deductions	Balance June 30, 2017	Due in One Year
Charter school revolving loan program	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ 62,500

California School Finance Authority Revolving Loan Fund Program

During the 2016-2017 fiscal year, the Charter School applied for, and was accepted into the California School Finance Authority Revolving Loan Fund Program. The Charter School received a loan in the amount of \$250,000. The loan bears an interest rate of 0.63 percent and will be repaid during the months of September, October, November, December, January, and March of each year.

PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Future estimated payments are as follows:

Fiscal Year Ending	Principal	Interest	Total
2018	\$ 62,500	\$ 2,291	\$ 64,791
2019	62,500	1,053	63,553
2020	62,500	669	63,169
2021	62,500	283	62,783
Total	<u>\$ 250,000</u>	<u>\$ 4,296</u>	<u>\$ 254,296</u>

NOTE 8 - OPERATING LEASES

On April 13, 2016, Public Policy Charter School entered into a Commercial Lease Agreement with Cassandra Kwoh for the property located at 1701 Browning Blvd, Los Angeles, CA 90062. The terms of the lease were for one year, commencing on August 1, 2016, and ending on July 31, 2017. Per the agreement, the Charter School is required to pay rent in the amount of \$8,700 per month, with rent payments due on the first day of each month. Total rent expense for the year ended June 30, 2017, was \$104,400.

Future lease payments are as follows:

Fiscal Year Ending June 30,	Lease Payments
2018	<u>\$ 8,700</u>

On May 15, 2017, Public Policy Charter School entered into a Commercial Lease Agreement with Cassandra Kwoh for the property located at 1701 Browning Blvd, Los Angeles, CA 90062. The terms of the lease were for one year, commencing on August 1, 2017, and ending on July 31, 2018. Per the agreement, the Charter School is required to pay rent in the amount of \$8,700 per month, with rent payments due on the first day of each month.

Future lease payments are as follows:

Fiscal Year Ending June 30,	Lease Payments
2018	\$ 104,400
2019	8,700
Total	<u>\$ 113,100</u>

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

NOTE 9 - NET ASSETS

Net assets at June 30, 2017, consisted of the following:

Unrestricted	<u>\$ 322,462</u>
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NOTE 10 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California State Teachers' Retirement System (CalSTRS).

The risks of participating in these multi-employer defined benefit pension plans are different from single-employer plans because: (a) assets contributed to the multi-employer plan by one employer may be used to provide benefits to employees of other participating employers, (b) the required member, employer, and State contribution rates are set by the California Legislature, and (c) if the Charter School chooses to stop participating in the multi-employer plan, it may be required to pay a withdrawal liability to the plan. The Charter School has no plans to withdraw from this multi-employer plan.

The details of the plan are as follows:

California State Teachers' Retirement System (CalSTRS)

Plan Description

The Charter School contributes to the State Teachers Retirement Plan (STRP) administered by the California State Teachers' Retirement System (CalSTRS). STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. According to the most recently available Comprehensive Annual Financial Report and Actuarial Valuation Report for the year ended June 30, 2016, total actuarial value of assets are \$170 billion, the actuarial obligation is \$267 billion, contributions from all employers totaled \$3.3 billion, and the plan is 63.7 percent funded. The Charter School did not contribute more than five percent of the total contributions to the plan.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2016, annual actuarial valuation report, Defined Benefit Program Actuarial Valuation. This report and CalSTRS audited financial information are publically available reports that can be found on the CalSTRS website under Publications at:
<http://www.calstrs.com/member-publications>.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

Benefits Provided

The STRP provides retirement, disability and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service.

The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the State is the sponsor of the STRP and obligor of the trust. In addition, the State is both an employer and nonemployer contributing entity to the STRP.

The Charter School contributes exclusively to the STRP Defined Benefit Program, thus disclosures are not included for the other plans.

The STRP provisions and benefits in effect at June 30, 2017, are summarized as follows:

	<u>STRP Defined Benefit Program</u>	
	On or before December 31, 2012	On or after January 1, 2013
Hire date		
Benefit formula	2% at 60	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	60	62
Monthly benefits as a percentage of eligible compensation	2.0% - 2.4%	2.0% - 2.4%
Required employee contribution rate	10.25%	9.205%
Required employer contribution rate	12.58%	12.58%
Required state contribution rate	8.828%	8.828%

Contributions

Required member, Charter School and State of California contributions rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contributions rates are expressed as a level percentage of payroll using the entry age normal actuarial method. In accordance with AB 1469, employer contributions into the CalSTRS will be increasing to a total of 19.1 percent of applicable member earnings phased over a seven-year period. The contribution rates for each plan for the year ended June 30, 2017, are presented above and the Charter School's total contributions were \$36,957.

PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

On Behalf Payments

The State of California makes contributions to CalSTRS on behalf of the Charter Schools. These payments consist of State General Fund contributions to CalSTRS in the amount of \$35,388 (8.828 percent of salaries subject to CalSTRS). Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements.

NOTE 11 - RISK MANAGEMENT

Participation in Joint Powers Authority

The Charter School is a participant in the California Charter Schools Joint Powers Authority (CCS-JPA) *dba* CharterSAFE for risk management services for workers' compensation insurance and charter school liability insurance. The relationship between the Charter School and the CharterSAFE is such that the CharterSAFE is not considered a component unit of the Charter School for financial reporting purposes.

The CharterSAFE has budgeting and financial reporting requirements independent of member units and the CharterSAFE's financial statements are not presented in these financial statements; however, transactions between the CharterSAFE and the Charter Schools are included in these statements. Audited financial statements for the CharterSAFE were not available for fiscal year 2016-2017 at the time this report was issued. However, financial statements should be available from the respective agency.

During the year ended June 30, 2017, the Charter School made payments of \$14,686 to CharterSAFE for services received. At June 30, 2017, the Charter School had no recorded accounts receivable or accounts payable to CharterSAFE.

NOTE 12 - CONTINGENCIES

The Charter Schools have received State and Federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate disallowances under terms of the grants, it is believed that any reimbursement, if required, would not be material.

Litigation

The Charter Schools are not currently a party to any legal proceedings.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017**

NOTE 13 - SUBSEQUENT EVENTS

The Charter School management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements from the balance sheet date through October 12, 2017, which is the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions that would have a material impact on the current year financial statements.

SUPPLEMENTARY INFORMATION

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**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE
JUNE 30, 2017**

ORGANIZATION

Public Policy Charter School (Charter Number 1703) was granted in 2015 by the Los Angeles Unified School District. Public Policy Charter School operates one school providing classroom-based instruction to students in grades five and six.

GOVERNING BOARD

<u>MEMBER</u>	<u>OFFICE</u>	<u>TERM EXPIRES</u>
Rohit Shukla	Board Chair	February 2018
Mayra Rivas	Board Secretary and Treasurer	February 2018
Raul Carranza	Board Member	March 2019
Sujit Govindraj	Board Member	February 2018
Brian Fujimoto	Board Member	August 2018

ADMINISTRATION

Sonali Tucker	Executive Director
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See accompanying note to supplementary information.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**SCHEDULE OF AVERAGE DAILY ATTENDANCE
FOR THE YEAR ENDED JUNE 30, 2017**

	Final Report	
	Second Period Report	Annual Report
Regular ADA		
Fifth and sixth	42	41
Seventh and eighth	70	69
Total Regular ADA	112	110
Classroom based ADA		
Fifth and sixth	42	41
Seventh and eighth	70	69
Total Regular ADA	112	110

The Charter School did not operate a non-classroom based instruction program.

See accompanying note to supplementary information.

PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

SCHEDULE OF INSTRUCTIONAL TIME
FOR THE YEAR ENDED JUNE 30, 2017

Grade Level	1986-87 Minutes Requirement	2016-17 Actual Minutes	Number of Days		Status
			Traditional Calendar	Multitrack Calendar	
Grades 5 - 6	54,000				
Grade 5		71,320	190	N/A	Complied
Grade 6		71,320	190	N/A	Complied
Grades 7 - 8	54,000				
Grade 7		71,320	190	N/A	Complied

See accompanying note to supplementary information.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**RECONCILIATION OF ANNUAL FINANCIAL REPORT WITH AUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2017**

There were no adjustments to the Unaudited Actual Financial Report, which required reconciliation to the audited financial statements at June 30, 2017.

See accompanying note to supplementary information.

PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)

NOTE TO SUPPLEMENTARY INFORMATION
JUNE 30, 2017

NOTE 1 - PURPOSE OF SUPPLEMENTARY SCHEDULES

Local Education Agency Organization Structure

This schedule provides information about the Charter Schools' operating members of the governing board, and members of the administration.

Schedule of Average Daily Attendance

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the Charter School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to local education agencies. This schedule provides information regarding the attendance of students.

Schedule of Instructional Time

This schedule presents information on the amount of instructional time offered by the Charter School and whether the Charter School complied with the provisions of *Education Code* Sections 46200 through 46206, if applicable.

The Charter School must maintain their instructional minutes at the 1986-1987 requirements, as required by *Education Code* Section 46201.

Reconciliation of Annual Financial Report With Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

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INDEPENDENT AUDITOR'S REPORTS

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board
Public Policy Charter School
(A California Nonprofit Public Benefit Corporation)
Los Angeles, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Public Policy Charter School (the Charter School) which comprise the statement of financial position as of June 30, 2017, and the related statements of activities and cash flows for the fiscal year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 12, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Charter School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Vannink, Tein, Day & Co., LLP

Rancho Cucamonga, California
October 12, 2017



INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Governing Board
Public Policy Charter School
(A California Non-Profit Public Benefit Corporation)
Los Angeles, California

Report on State Compliance

We have audited Public Policy Charter School's (the Charter School) compliance with the types of compliance requirements as identified in the *2016-2017 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* that could have a direct and material effect on each of the Charter School's State government programs as noted below for the year ended June 30, 2017.

Management's Responsibility

Management is responsible for compliance with the requirements of State laws, regulations, and the terms and conditions of its State awards applicable to its State programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance of each of the Charter School's State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2016-2017 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. These standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the applicable government programs noted below. An audit includes examining, on a test basis, evidence about the Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinions. Our audit does not provide a legal determination of the Charter School's compliance with those requirements.

Unmodified Opinion on Each of the Programs

In our opinion, the Charter School complied, in all material respects, with the compliance requirements referred to above that are applicable to the government programs noted below that were audited for the year ended June 30, 2017.

Other Matters

In connection with the audit referred to above, we selected and tested transactions and records to determine the Charter School's compliance with the State laws and regulations applicable to the following items:

	<u>Procedures Performed</u>
LOCAL EDUCATION AGENCIES OTHER THAN CHARTER SCHOOLS	
Attendance	No, see below
Teacher Certification and Misassignments	No, see below
Kindergarten Continuance	No, see below
Independent Study	No, see below
Continuation Education	No, see below
Instructional Time	No, see below
Instructional Materials	No, see below
Ratios of Administrative Employees to Teachers	No, see below
Classroom Teacher Salaries	No, see below
Early Retirement Incentive	No, see below
Gann Limit Calculation	No, see below
School Accountability Report Card	No, see below
Juvenile Court Schools	No, see below
Middle or Early College High Schools	No, see below
K-3 Grade Span Adjustment	No, see below
Transportation Maintenance of Effort	No, see below
Mental Health Expenditures	No, see below
SCHOOL DISTRICTS, COUNTY OFFICES OF EDUCATION, AND CHARTER SCHOOLS	
Educator Effectiveness	No, see below
California Clean Energy Jobs Act	No, see below
After School Education and Safety Program:	
General Requirements	Yes
After School	Yes
Before School	No, see below
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control Accountability Plan	Yes
Independent Study - Course Based	No, see below
Immunizations	Yes, see below
CHARTER SCHOOLS	
Attendance	Yes
Mode of Instruction	Yes
Non Classroom-Based Instruction/Independent Study for Charter Schools	No, see below
Determination of Funding for Non Classroom-Based Instruction	No, see below
Annual Instruction Minutes Classroom-Based	Yes
Charter School Facility Grant Program	Yes

Programs listed above for local education agencies are not applicable to charter schools; therefore, we did not perform any related procedures.

The Charter School did not receive Educator Effectiveness funds; therefore, we did not perform any related procedures.

The Charter School did not receive funding related to the California Clean Energy Jobs Act; therefore, we did not perform any related procedures.

The Charter School does not operate a before school program within the After School Education and Safety Program; therefore, we did not perform any related procedures.

The Charter School does not operate Independent Study – Course Based instruction; therefore, we did not perform any related procedures.

The Charter School was not listed on the immunization assessment reports; therefore, we did not perform any related procedures.

The Charter School does not offer Non Classroom-Based Instruction; therefore, we did not perform any procedures related to Non Classroom-Based Instruction/Independent Study for Charter Schools or Determination of Funding for Non Classroom-Based Instruction.

Vannink, Tin, Day & Co., LLP

Rancho Cucamonga, California
October 12, 2017

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SCHEDULE OF FINDINGS AND QUESTIONED COSTS

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**SUMMARY OF AUDITOR'S RESULTS
FOR THE YEAR ENDED JUNE 30, 2017**

FINANCIAL STATEMENTS

Type of auditor's report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness identified?	<u>No</u>
Significant deficiency identified?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

STATE AWARDS

Type of auditor's report issued on compliance for State programs:	<u>Unmodified</u>
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**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**FINANCIAL STATEMENT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2017**

None reported.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**STATE AWARDS FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2017**

None reported.

**PUBLIC POLICY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2017**

There were no audit findings reported in the prior year's schedule of financial statement findings.