

“Trustee 101”

Orientation and Training for Palisades Charter High School Trustees

TUESDAY, JULY 8, 2014

Facilitated by: Chris Lee, Allison Holdorff Polhill, Monica Iannessa and Stephanie Inyama

- I. Welcome and Introductions
 - Session Overview
- II. What Trustees Should Know
 - Roles and Responsibilities
 - Running public meetings (Brown Act PLN Bylaws)
 - Public Access to records
 - Duty of Care – informed decision-making
 - Duty of Financial Oversight
 - HR and Employment issues for boards

(10 Minutes Break)

- III. Board Dynamics
 - PCHS Board Culture
 - Governance and Management
 - Board Communication
 - Board AdHoc Committees
 - Audit
 - Charter Renewal
 - Elections
 - Fundraising
 - Negotiation
 - Risk Management
 - Board Fever
 - Considerations for 2014-2015
- IV. Board Governance
 - Carpenter & Carver
 - Board Governance Policies
 - Roberts Rules of Governance

(10 Minute Break)

- V. PCHS
 - Local Control Accountability Plan LCAP
 - Long Term Strategic Planning Committee LTSP
 - Ewing Job Study
 - Charter Renewal
- VI. Mock Board Meeting – All Trustees (if time permits)