

St. Marys Area School District  
Board of School Directors  
Regular Meeting  
September 8, 2014, 7:00 P.M.  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting September 8, 2014 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee (via phone), John Mulcahy, Matthew Quesenberry. Directors Absent: Patricia Rezmerski, Robert Sorg.  
  
Others Present: Dr. G. Brian Toth, Josh Williams, Ginger Williams, Robin Johnson, Joseph Collins, Noel Petrosky, Karen Haberberger, Mark Romain, Dan Elder, and Atty. Richard Brown, a representative from *The Daily Press* and one (1) visitor.
- IV. Comments from visitors including comments on federal programs.
- V. Superintendent's Comments
- VI. Minutes from the workshop meeting held on August 7, 2014 and the regular meeting on August 11, 2014 were approved.  
  
Motion by John Mulcahy, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VII. The treasurer's report and cafeteria report for July 2014 was approved.  
  
Motion by John Mulcahy, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VIII. Approved Payment of Bills  

General Fund	September 2014 and office checks for August 2014
Payroll Fund	August 2014

  
Motion by Matthew Quesenberry, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.
- IX. Board Procedures
  - A. Resolution  
  
Dr. G. Brian Toth, Superintendent, was given authorization to sign any and all contracts with the Pennsylvania Department of Education by use of electronic signature. (Attachment No. 1)  
  
Motion by John Mulcahy, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

B. Board Policy

Review Policy #121, Field Trips. (Attachment No. 21)

C. PSBA Board Officers

PSBA board officers were voted upon.

X. Business Affairs

A. Student Assistance Program Letter of Agreement

The Letter of Agreement between Alcohol and Drug Abuse Services and St. Marys Area School District to provide students with alcohol, tobacco and other drug-related services within the context of the Student Assistance Program for the 2014-2015 school year was approved. (Attachment No. 2)

Motion by Bryan Chiappelli, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

B. Change Order from St. Marys Paving Company, Inc.

Approve a change order in the amount of \$35,636.60 for additional repair work for St. Marys Area High School and Middle School parking lots. (Attachment No. 3)

Motion by Bryan Chiappelli, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

I. LETRA (For Information Only)

An application from Woodbed Corporation, 1022 DeLaum Road, P.O. Box 497, St. Marys, for an addition of a fabric building for an estimated cost of \$40,000.00 was received. (Attachment No. 4)

XI. General School Affairs

A. Support Organization (For Information Only)

The following support organizations have submitted necessary information for the 2014-2015 school year as required under Policy No. 915.

Bennetts Valley PTO (Attachment No. 5)  
Fox Township Elementary PTO (Attachment No. 6)  
St. Marys Area Band Parents Booster Club (Attachment No. 7)  
St. Marys Area Cheer Booster Club (Attachment No. 8)  
St. Marys Area Cross Country Booster Club (Attachment No. 9)  
St. Marys Area Soccer Boosters (Attachment No. 10)  
St. Marys Area Lady Dutch Volleyball Booster Club (Attachment No. 11)

B. Memoranda of Understanding

1. Approved the renewal of the Memorandum of Understanding between the City of St. Marys Police Department and St. Marys Area School District as presented in Attachment No. 12.

Motion by John Mulcahy, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

2. Approved the renewal of the Memorandum of Understanding between the Pennsylvania State Police and St. Marys Area School District as presented in Attachment No. 13.

Motion by Dr. Clythera Hornung, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

C. Memorandum of Agreement (For Information Only)

The North Central Pennsylvania Regional Planning & Development Commission has awarded the St. Marys Area School District \$7,200.00 to implement a Youth Entrepreneurship Business fund program. (Attachment No. 14)

D. PA ETEP System

The purchase of the PA ETEP system (electronic teacher evaluation system) at a cost not to exceed \$6,300.00 was approved. (Attachment No. 22)

Motion by John Mulcahy, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

E. District-Wide Communication System

Approval was given authorizing the administration to purchase a new district-wide communication system at a cost range between \$4,000.00 and \$6,000.00.

Motion by Bryan Chiappelli, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

F. Fox Township Elementary School Playground

Approved the Fox Township Elementary School Playground proposal with a cost to the district of no more than \$38,130.00.

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

G. Fox Township Elementary School Playground Fund

Approved a Fox Township Elementary School Playground Fund account to be used for expenditures from general fund up to \$38,130.00 and future Fox Township PTO funds.

Motion by John Mulcahy, seconded by Dr. Clythera Hornung; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

XII. Transportation

A. Bus Stops

Approved the following new bus stops:

759 Johnsonburg Road/Elco Glen, St. Marys  
339 Benzinger Road, St. Marys  
934 South Michael Road, St. Marys  
1204 Million Dollar Highway, Kersey  
1900 Bucktail Road, St. Marys  
286 West Creek Road, St. Marys  
23000 Quehanna Highway, Weedville

28167 Caledonia Road, Weedville  
219 Ridge Road, Kersey

Motion by Matthew Quesenberry, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

B. School Vehicle Drivers

Approved the following school vehicle drivers:

Jody Reed	Muccio School Transportation
Grace Heiberger	Muccio School Transportation

Motion by Bryan Chiappelli, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

XIII. Buildings and Grounds

A. Use of Facility Approval

Approval was granted to Elk County Catholic High School Future Business Leaders of America to use South St. Marys Elementary School auditorium on Sunday, September 28, 2014 from 5:00PM-7:30PM for a meeting of residents to beautify South St. Marys Street.

Motion by John Mulcahy, seconded by Matthew Quesenberry; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

XIV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Resignations, Support Personnel

Name:	Julie Greenthaner
Position:	St. Marys Area High School Cafeteria
Effective:	August 11, 2014 (Attachment No. 15)

Name:	Angela Huff
Position:	St. Marys Area High School Facilitator
Effective:	August 12, 2014 (Attachment No. 16)

Name:	Rachel Wells
Position:	Title I Tutor
Effective:	August 11, 2014 (Attachment No. 17)

B. Leaves of Absence

Name:	Eric Benson
Position:	St. Marys Area High School Facilitator
Request:	Unpaid Leave: September 8-12, 2014 (approx.)
Reason:	Personal (Attachment No. 18)

Name:	Betty Brennen
Position:	South St. Marys Street Elementary School cafeteria monitor
Request:	Unpaid Leave: September 8-26, 2014
Reason:	Personal (Attachment No. 19)

Name: Candice L. Eckert  
Position: Secretary to Support Services  
Request: Unpaid Day: September 8, 2014  
Reason: Personal (Attachment No. 20)

Name: Paula Mertel  
Position: High School Cafeteria  
Request: Unpaid Leave: October 6-10, 2014  
Reason: Personal (Attachment No. 23)

Name: Ruth Wendel  
Position: High School Cafeteria  
Request: Unpaid Leave: October 7-17, 2014  
Reason: Personal (Attachment No. 23)

Name: Jamie Williams  
Position: Teacher: South St. Marys Street Elementary School  
Request: August 27, 2014 - October 29, 2014  
Reason: FMLA (Attachment No. 25)

C. Hire, Support Personnel

Name: Amy Donachy  
Position: Title I Tutor  
Terms: \$9.00 per hour, 5 hours per day, 150 days  
Effective: September 15, 2014  
Experience Present: Always Bettering Children Daycare  
Building: St. Boniface Elementary School

Name: Jody Lynn Muth  
Position: Facilitator  
Terms: \$10.00 per hour, 7.5 hours day  
Effective: September 10, 2014  
Degree: Masters Elem. Education/Curriculum & Instruction  
Experience Present: DuBois Area School District – Substitute Teacher  
Building: St. Marys Area High School

Name: Stacey Urton  
Position: Personal Care Aide/Transportation  
Terms: \$7.50 per hour, 5 hours per day  
Effective: September 2, 2014  
Experience Present: St. Marys Area School District - substitute  
Building: Bennetts Valley Elementary School

D. Hire, Supplemental Contracts, 2014-2015 School Year

Name: Steven Bauer  
Position: Senior Class Advisor  
Terms: \$348.00 (Renew)

Name: Larry Conway  
Position: 6<sup>th</sup> Grade Girls Basketball Coach  
Terms: Volunteer (New)

Name: David Doran  
Position: Junior High Soccer Head Coach  
Terms: \$579.00 (Renew)

Name: Jennifer Hanes  
Position: JV Cheerleading Coach  
Terms: \$882.00 (Renew)

Name: Sandra James  
Position: Elementary Band Instructor  
Terms: \$1,000.00 (Renew)

Name: Sandra James  
Position: Bandorama Advisor South St. Marys Street Elementary  
Terms: \$175.00 (Renew)

Name: Scott Johnson  
Position: 6<sup>th</sup> Grade Girls Basketball Coach  
Terms: Volunteer (Renew)

Name: Robert T. Kopp  
Position: Jr. High Cross Country Coach  
Terms: \$800.00 (New)

Name: Irene McCandless  
Position: Intramural Middle School Gymnastics  
Terms: \$931.00 (Renew)

Name: Kenneth Quagliani  
Position: 5<sup>th</sup> Grade Basketball Coach  
Terms: \$300.00 (New)

Name: James Pistner  
Position: Asst. Boys Soccer Coach  
Terms: \$1,389.00 (Renew)

Name: Amy Reed  
Position: 8<sup>th</sup> Grade Class Advisor  
Terms: \$405.00 (Renew)

Name: Adam Resch  
Position: Golf Coach  
Terms: Volunteer (New)

Name: Edwin Schwer III  
Position: Middle School Band Director  
Terms: \$1,811.00 (Renew)

Name: Amy Sines  
Position: Middle School Chorus  
Terms: \$488.00 (Renew)

Name: Kristen Tibbles  
Position: English Department Chairperson (Correction)  
Terms: \$300.00 (New)

Name: Travis Wendel  
Position: Golf Coach  
Terms: Volunteer (New)

Name: Cathy Zimmerman  
Position: 9<sup>th</sup> Grade Class Advisor  
Terms: \$250.00 (Renew)

E. Hire, Professional Substitute Personnel, 2014-2015 Contract Pay Rate

Name: Janet Cahilly  
Effective: September 9, 2014  
Degree: BS Childhood & Early Development  
Certification: Minor in Human Development & Family Studies

University: Penn State University  
Experience Present : Cameron County School District – Substitute Teachers Aide  
Building: All

Name: Sara Gresco  
Effective: September 9, 2014  
Degree: BS Elementary Education  
Experience Present: St. Marys Area School District – Substitute  
Experience: 1 Year: St. Leo's Elementary 2008-2014  
Building: All

Name: Robert Grumley  
Effective: September 9, 2014  
Degree: BS Elementary Education  
Certification: Principal, Superintendent  
University: Edinboro University  
Experience Present: South St. Marys Street Elementary School Principal  
Building: High, Middle, Fox, Bennetts Valley

Name: Justin Salada  
Effective: September 9, 2014  
Degree: BS Education Music  
University: Clarion University of Pennsylvania  
Experience Present: Band Camp Instructor 2010-2014  
Building: All

Name: Pattye Vollmer  
Effective: September 9, 2014  
Degree: BS Special Education  
Certification: Principal, Superintendent  
University: Clarion University of Pennsylvania  
Experience Present: South St. Marys Street Elementary School Inst. Support  
Building: High, Middle, Fox, Bennetts Valley

F. Hire, Homebound Teachers, 2014-2015 Contract Pay Rate

Name: James R. McGonnell  
Effective: September 9, 2014  
Degree: BS Special Education  
Certification: English 7-12, General Science, Social Studies  
Experience Present: St. Marys Area High School Learning Support

Name: Jennifer Tamburlin  
Effective: August 28, 2014  
Degree: K-12 Spanish  
Experience Present: St. Marys Area School District Spanish Teacher

Name: Catherine Zimmerman  
Effective: September 9, 2014  
Degree: BS Secondary Education Mathematics  
Experience Present: St. Marys Area High School Mathematics Teacher

G. Approval was given for the following student workers for the 2014-2015 school year at a special student minimum wage of \$6.16 per hour for a maximum of 4 hours per week.

Tiffany Beck	Dante Lockett
Jessica Flacinski	Austin Nicklas
Aaron Fox	Alex Rakieski
Amanda Haberberger	Danielle Rakieski
Hayden Hansen	Michael Samick

H. Event Security

John Lovett and Bradley Morgan were approved for event security at the hourly rate of \$25.00 per hour.

I. Hire, Student Co-op Worker

Name: Travis Mahovich  
Position: High School Cafeteria  
Effective: September 3, 2014  
Terms: \$7.25 per hour

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry – motion carried.

XV. Board Discussion

XVI. Adjournment

Motion by John Mulcahy, seconded by Charles Liptak – meeting adjourned 7:20PM

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Board President, Robert Luchini

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Board Secretary, Ginger Williams