



REGULAR MEETING MINUTES

BOARD OF DIRECTORS IVY ACADEMIA CHARTER SCHOOL

August 24, 2017
6:00 PM Closed Session
7:00 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

September 28, 2017 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:02 PM.

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Leslie Vanderpool, Vice Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Farbood Majd	_____	<u> X </u>

C. PLEDGE OF ALLEGIANCE

D. Action:

a. Approval of Agenda for August 24, 2017.

M Kevin Delson S Janet Danaher V 6-0

E. **ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS**

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

II. CLOSED SESSION

The Board of Directors will convene to Closed Session for the following items:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

Title: Deputy Executive Director

B. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

III. OPEN SESSION – The Board was reconvened to Open Session at 7:19 PM.

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Leslie Vanderpool, Vice Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Farbood Majd	_____	<u> X </u>

G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

No action taken

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

- a. Christine Musgrove (HS Math teacher and Student Council/SGA Advisor) brought up the discrepancy between the amount that Student Council raised and used during the 2016-2017 school year and the amount that was reported at a previous board meeting and noted in the bank. Student Council has been working on securing a prom venue and needs funds to do so. Musgrove would like to work with the Business Office to clear up the discrepancy.
- b. Andrew Schultz (6th grade teacher) introduced two new teachers at the elementary campus: Rebecca Westmoreland and Ashley Rodrigues.

I. Action:

- a. Approval of Minutes for July 27, 2017 Regular Meeting

M Janet Danaher S Diane Krehbiel V 5-0

J. Action:

- a. Approval of 16/17 End of Year financials

M Janay Bailey S Janet Danaher V 6-0

K. Action:

- a. Approval of Unaudited Actuals FY16/17

M Janay Bailey S Janet Danaher V 6-0

Leigh Taylor (CSMC) discussed that the data in the 16/17 End of Year financials and the Unaudited Actuals FY 16/17 was the same, but LAUSD has required us to group items differently based upon the reports.

L. Action:

- a. Approval of 17/18 Budget Revision

M Janay Bailey S Diane Krehbiel V 6-0

Leigh Taylor (CSMC) said that the 17/18 budget needed to be revised as it was based on 795 students who were enrolled for the 17/18 school year but there are currently only 685 students confirmed. The 110 student difference will be a big hit to the budget and Leigh is concerned that the bleed isn't done.

M. Report of Deputy Executive Director

a. Update provided on assessment data and student schedules

Dr. Mike Murphy discussed the start-up trainings that occurred with the teachers and staff. The first day was around centered around socio-emotional intelligences and the Myers Briggs personality types. The second day was about Ruby Payne's Framework for Understanding Poverty and discussed the perception of education based upon class structure. Dr. Murphy worked on retooling the master schedule and meeting with each high school student to analyze their transcript and match their schedule according. He will soon start to meet with students about college requirements and applications. Dr. Murphy was excited about the Back to School nights at each campus and is hoping to get into all classrooms. He discussed that CELDT tests have been ordered and we are waiting to receive them to complete our initial EL testing. Dr. Murphy discussed his vision of utilizing the Project ECHO students to move beyond potential business plans and put student-run businesses in action (such as a silk-screen business). He has worked with Reagan Ochsmann from Student Council and has planned fun activities for the VC kick-off pep rally scheduled for the next day. Dr. Murphy thanked members from the Curriculum Council for spearheading the August Professional Development which addressed Canvas, Depth and Complexity Icons and Step Up to Writing. Today the Curriculum Council met and discussed how the Teacher Leaders can coach and mentor all teacher (new and returning) while focusing on E-standards and the annual E-Convention.

N. Report of Executive Director

a. Update provided on facilities, attendance, budget and enrollment.

b. Update provided on improving charter image and achievement

Joe Herzog discussed his plan to meet with all stakeholders and build relationships with them. His work ahead will be to address the budget challenges while not impacting students. He has been working with STS and ABM to secure new lighting and A/C at the Valley Circle campus through the California Clean Energy Jobs Act (Prop 39). Joe will be meeting with Canon to reduce costs and capitalize the use of copy machines. He also discussed the importance of incorporating the E standards and his vision of utilizing the SWOT (Strengths, Weaknesses, Opportunities and Threats) method.

IV. **ADJOURNMENT**

The meeting was adjourned at 7:54 PM.