

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE  
January 26, 2015  
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, January 26, 2015.

**Those present:**       **Mrs. Elleveen T. Poston**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mrs. Angela P. Keith**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Johnny R. Jenkins**  
                              **Mr. Bradford C. Poston**  
                              **Mr. Raleigh O. Ward, Jr.**

**Call to Order**

Mrs. Elleveen T. Poston called the meeting to order at 7:00 p.m. by welcoming the visitors. Mrs. Angela P. Keith, served as secretary.

**Recognition of Visitors**

Mr. Sullivan presented the **Hannah-Pamplico High School Varsity Football Team**, along with Mr. Timothy Gibbs and Coach Al Calcutt, with a trophy for being the **Region 7-A Champion**. Mr. Sullivan thanked the parents, volunteers, and community for their support and said everyone is looking for big things next year! Coach Calcutt asked the team to come forward for a photograph. He stated the trophy was the team's trophy and they are the ones that played the game, went out on the field, practice everyday, and worked extremely hard to get in the region play. Coach Calcutt thanked the Board, Administrators, Mr. Sullivan, Mr. Hyman, and Mr. Gibbs for giving him the opportunity to come and be a part of their lives. Coach Calcutt said he learned a lot more from the players than they have learned from him. He had the senior players to raise their hands. He stated he was these players third head football coach in their four years of high school. He said they have stayed behind him 100%. He stated these seniors will always have a special place in his heart. He said they were the ones to lead this team. He said this trophy will be in the high school showcase and their names will be tied to this trophy for the rest of their lives. Coach Calcutt then said how the rest of the team will hopefully come back next year and put another trophy in the showcase. He stated this is a very young team, but the seniors have laid the foundation and he could not be more proud of all of them. Again, he thanked everyone for giving him the opportunity to coach. He ended by saying what gives him peace is being out on the practice field with these young gentlemen. Mr. Sullivan commended the team for starting out 1-5 and not folding - winning their final four games of the season. He said they ran the flag up high and he was excited about the next trophy. He stated they have the ability to be a part of something big. He told them to continue to work hard and he then turned his attention to the seniors and wished them much success in their future endeavors.

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Coach Calcutt presented **Jakar Beach**, a Junior at Hannah-Pamplico High School with a trophy for the **2014 All Zoneman Team Award** for running back. Jakar rushed for more than 100 yards and two touchdowns as Hannah-Pamplico defeated Timmonsville 35-6 on Friday, October 31, 2014, to win the Region 7-A Championship. Jakar is also a basketball player.

Mr. Sullivan presented **Coach Al Calcutt** with a trophy for the **2014 All Zone Coach of the Year**. Mr. Calcutt stated this trophy will remain at the high school because this was the team's trophy.

On behalf of the Board and everyone present, Mrs. Elleveen T. Poston thanked all the team members and coaches. She stated it is not just trophies and awards, but wonderful individuals who will make a big difference when you they have left Hannah-Pamplico High School and have entered into the real world. She reiterated how proud the district was of them at being able to finish and to be a part of setting a record like the football team in 2000. Coach Calcutt thanked the assistant coaches (Mr. D. J. Bass, Mr. Hal Lambert, Mr. Justin Shird, Mr. Jimmy Williams, Mr. Solomon Williamson). He stated what makes a great team is when all the team members and coaches come together and work as one.

The Board acknowledged **Mr. Johnny R. Jenkins** for achieving **15 years of school board service** and **Mr. Thadis D. Calcutt, Jr.**, for achieving **10 years of school board service** for Florence County School District Two. The South Carolina School Boards Assication provided a lapel pin to be worn at school board meetiings and SCSBA events and a certificate. Their names will appear in the Annual Convention Program along with those with 20 years or more of service at next month's Annual SCSBA Convention to be held on February 19-22, 2015, in Myrtle Beach, South Carolina.

**Minutes**

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Raleigh O. Ward, Jr., to accept the December 8, 2014, minutes as written. The motion carried unanimously.

**Communication to the Board**

Mr. Jack Holt, Accountant of Holt and Holt, first presented the Board with the **2013-2014 Financial Audit** which included a summarization sheet in which he highlighted the following fund accounts:

**Capital Projects:** School Building Revenue was only \$59,504 and the expenditure was \$62,755 leaving a deficit of (\$3,251). The General Fund will have to pay for any shortage this funding source may have. This monetary resource was used for CATE - two classroom additions (equipment).

**General Fund:** The revenue was \$7,179, 717 (2012-2013 - \$6,707,519) and the expenditures were \$6,766,788 (2012-2013 - \$6,450,420) leaving an excess \$412,929 (2012-2013 excess was \$257,099). The Total Governmental Funds fund balance increase is \$602,144 less depreciation unallocated (\$225,000) = \$377,144 fund balance. The 2012-2013 fund balance began with a balance of \$2,352,954 (Prior adjustment of \$127,796 given a new fund balance total of \$2,480,750) but has increased approximately to \$3,114,067 for the 2013-2014 school year.

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**Special Revenue:** The district has different accounts that are considered special revenue, that is, accounts at the state level which allows the district to have carryover funds. The audit showed where \$2,125,963 (2012-2013 - \$2,147,074) has come in and \$1,913,287 (2012-2013 - \$1,906,940) expenses have been paid leaving an excess of \$212,676 (2012-2013 - \$240,134). This is before a transfer of \$208,062 (2012-2013 - \$215,853) to the General Fund ( the balance is the carryover).

**Debt Service:** These are funds collected by the county. Bonds and interest payments are made with these funds. At this time, this fund account has a revenue of \$648,049 for 2013-2014 (2012-2013 -\$696,175). The funds are maintained at the county level for the district to use for the district's annual debt payment each school year. The total expenditure was \$680,580 (2012-2013 - \$681,970).

The Operating Transfer-In \$204,199 to the General Fund initially comes into Funds 350 and 355 which take care of teacher salary increases.

**Food Service:** This fund account has a revenue of \$727,328 and the operational expenses were \$688,533 with an offset of \$12,321 for indirect cost - leaving an excess of \$38,795. At this time, Food Service owes the General Fund \$12,321.00. These transfers will be made after the audit. The Food Service Program has purchased some new equipment (an ice machine, hot water heater, and repaired dishwasher. The district is also looking at relocating a walk-in cooler and removing a boiler.) Two coolers will be the next purchase in excess of \$400,000. Mr. Sullivan stated with modernization, available space becomes a problem in the cafeteria.

Again, Mr. Holt said the district overall financial condition is excellent. The total revenue for all funds is \$10,740,561 and the total expenditure/disbursement is \$10,324,622. The district had a net change in fund balance of \$415,939 from \$521,159 (2012-2013) to a new fund balance of \$3,114,067 for 2013-2014 (\$1,808,353 - 2012-2013). The motion carried 7-0. A copy of the audit is on file in the Superintendent's office. (See the January 24, 2011, January 23, 2012, January 28, 2013, and February 24, 2014, Board Minutes)

Mr. Sullivan presented the **2015 Index of Taxpaying Ability/Homestead Exemption** to the Board for their perusal. This document assists districts in budgeting by providing them with the approximated Index factors to be used by the State Department of Education in apportioning the districts' EIA/EFA funding. Mr. Sullivan stated if the SCJET funding is passed, it will help smaller districts, but will hurt the larger districts because they have a larger amount of local funding. This new funding source (SCJET) will give Florence Two \$2,330,754 in extra funding. It will also lower the taxes that each taxpayer would have to pay in each county. The total under county assessed value (real property) is equal to \$6,623,699 which makes a real property mill equal to \$ 6,623.70. The total SCDOR(fee in lieu) assessed value is \$8,295,646 which makes a mill equal to \$ 8,295.65. The grand total assessed is \$ 14,919,345 which makes a mill equal to \$ 14,919 in FCSD 2. This will give the district an additional \$36,000 in local money. A copy of the Index is on file in the Superintendent's office. (See November 22, 2010, January 23, 2012, January 28, 2013, and January 27, 2014)

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Mr. Sullivan stated **Workers' Compensation Savings** for Florence County School District Two is \$13,491.14 for 2014-2015 Mr. Sullivan stated the district is currently responsible for the state bus drivers. He stated the savings/discounts go up when there are fewer claims.(See 06/22/09, 01/25/10, 06/28/10, 05/23/11, 05/29/12, 09/24/12, 05/28/13, and 06/23/14 Board Minutes)

Mr. Sullivan presented as information the **HPS SAT Test Scores** as follows:

	<b>Total Tested</b>	<b>Math</b>	<b>Verbal</b>	<b>Total</b>
<b>2013-2014</b>	<b>37</b>	<b>471</b>	<b>463</b>	<b>934</b>
<b>2014-2015</b>	<b>24</b>	<b>458</b>	<b>463</b>	<b>921</b>

Mr. Sullivan provided the Board with a graph of the SAT scores. Mr. Gibbs gave a brief overview of the SAT scores. He stated a SAT workshop will be held on February 5, 2014. He also gave an announcement to the Board about the **Alive at 25 Mentor Safe Driver Program** that will be offered to our students. Hannah-Pamplico High School will be the first school in Florence County to offer this program. Information will be provided to the Board at a later date. State averages for SAT and ACT test scores will be presented in the 2015 Report Card due sometime in the fall.

Mr. Sullivan reviewed the days each Board member will be attending the **SCSBA Annual Convention on February 19-22, 2015**. The convention will be held at the Kingston Plantation in Myrtle Beach, South Carolina. A copy of the travel and confirmation letters will be sent out in the upcoming board packet.

Mr. Sullivan reminded the Board that it is time to complete the **Statement of Economics Interest Forms** online. It is each Board member responsibility to complete the form by the March 30, 2015. Late filing and failure to file will result in penalties starting at \$100 if the report is not filed within five (5) days of the new March 30, 2015, deadline. Mr. Sullivan reminded the two Board members which seats are expiring to also complete the Campaign Disclosure Form if they plan to run in the upcoming election.

Mr. Hyman presented the Board with two drafts of the **2015-2016 Calendar** for their perusal. Mr. Hyman highlighted in both Draft A & B how the date set for the Annual Board of Trustees Meeting will be during the same week as Spring Break. In addition, Draft A shows a holiday being added in February (February 12, 2016 - Mid Winter Break) in order to add two instructional days (May 31 & June 1 after Memorial Day (May 30) for students and two additional professional days for teachers (June 2 & 3). Graduation will be held on June 2, 2016. Draft B shows school finishing before Memorial Day on May 27. Graduation will be held on May 26. There will be two professional days for teachers on May 31 and June 1, 2016. He wanted the Board to review and give their input since the dates could have an impact on the persons running next year for board seats. The calendar will officially be voted on at the February 23, 2015, meeting. A copy of these two drafts are on file in the Superintendent's office.

**Report of the Superintendent**

A motion was made by Mrs. Mona Lisa M. Andrews and seconded by Mrs. Angela P. Keith to accept the **March 26, 2015**, date for the **Annual Citizens' Board of Trustees Election**. The motion carried 7-0. Copies of the Announcement (It will run in the legal section of the Morning News on February 1 and 15) and the Board Seat Expire were given to the Board. A candidate can file beginning January 27, 2015, until Tuesday, March 3, 2015, at 4:30 p.m., in the District Administrative Office. The Budget Meeting will be held on June 11, 2015, at 7:00 p.m.

Mr. Sullivan presented the Board with the **Finance Report** as follows:

Year-to-Date Revenue as of 12/31/2014 .....	\$3,991,595.75
Year-to-Date Expenditure of 12/31/2014 .....	\$4,103,413.63

As of 12/31/2014, the cashflow balance is \$2,758,890.95. Mr. Sullivan again reminded the Board that it is normal this time of year for the expenditures to be ahead of the revenue. A copy of the finance report is on file in the Superintendent's office.

Mr. Sullivan presented the Board with information on the ongoing **Equity Lawsuit**. This is a 21 year old lawsuit in which questions have been raised and debated on as to whether there is a balance or imbalance in equity funding for poorer school districts versus more affluent school districts. It was in 1993, when 39 school districts filed an initial lawsuit in Lee County seeking equity in education funding.

An update was given to the Board with information on the **SCDOT Project - SAC-2011-00311-D5**. A public letter was received because of an adjacent property being widened that will have an impact on the traffic of school district. The work consist of the South Carolina District of Transportation widening of a 24.2 mile long segment of SC-51 (Pamplico Highway) from a two lane roadway section to a five lane roadway section. Comments from the public and other interested parties can be made through public notice dated January 16, 2015, with a deadline of 15 days after this date. These public comments will help SCDOT evaluate the various impacts of this project.

Mr. Sullivan reminded the Board that the **School Board Appreciation Night** will be held on **February 23, 2015**, at **6:15 p.m.**, at Hannah-Pamplico Elementary/Middle School. January is the official month the South Carolina School Boards Association (SCSBA) set for districts to acknowledge school board members; however, District Two has always waited until the February meeting to have this special dinner.

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**Old Business**

The following documents were mailed to the Board on **January 7, 2015**, as information.

- 1. Board Minutes - December 8, 2014 [Please Review]**
- 2. Title I, Part A Program - On-Site Review (*No Issues of Non-Compliance Were Found*)**
- 3. January 2015 Calendar of Events - HPEM**
- 4. January 2015 Calendar of Events - HPHS**

Copies of these documents are available in the Superintendent's office.

**New Business**

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Johnny R. Jenkins to give permission for Mr. Pellum and Ms. Shoakes to proceed with fundraisers for the Overnight Field Trip for the **HPH Art/Music Classes** to visit **New York City** on **April 6-11, 2015**. The trip will cost \$869 per student. The motion carried 7-0. A copy of this trip request is on file in the Superintendent's office.

A motion was made by Mrs. Mona Lisa M. Andrews and seconded by Mr. Johnny R. Jenkins to approve the ratification of the **2014-15 S. C. State Department of Education Proficiency Application**. The motion carried 7-0. The application has been presented and prepared by Mr. Timothy Gibbs and Mr. Sterling Mosby and given to Mr. Charles Hyman. The application which was due by July 14, 2014, has been signed by Mrs. Elleveen T. Poston and Mr. Robert E. Sullivan, Jr. It has already been sent to Dr. Warden at the State Department of Education (SCDE). Districts can submit a Proficiency-Based System Application to the SCDE in which the Career and Technical Education (CATE) proficiency courses must be reviewed and approved separately by the Office of Career and Technology Education due to funding and work experience attached to this course type (initial credit, credit recovery or credit through prior knowledge during 2014-2015). A copy of the signed application is on file in the Superintendent's office.

A motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mr. Thadis D. Calcutt, Jr., to accept the Teacher Resignations of Ms. Lenease Brickers, Mrs. Linda Floyd, and Mrs. Melinda White. The motion carried 7-0. Ms. Brickers is a 4<sup>th</sup> Grade Teacher, Mrs. Floyd is a Kindergarten Teacher, and Mrs. White is a 5<sup>th</sup> Grade Math Teacher.

There were no Teacher Recommendations at this time.

Mr. Sullivan presented as information the **Classified Recommendation** of Ms. Dawn Burgoyne as a Teacher Assistant at Hannah-Pamplico Elementary/Middle School. A copy of the recommendation is on file in the Superintendent's office.

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A motion was made by Mrs. Mona Lisa M. Andrews and seconded by Mrs. Angela P. Keith to accept one candidate under the **Act 155 Diploma Request**. The motion carried 7-0.

At 8:35 p.m., Mr. Raleigh O. Ward, Jr., made the motion to go into Executive Session to discuss updates on the Superintendent Search. Mr. Bradford C. Poston seconded the motion. The motion carried 7-0.

At 9:04 p.m., Mr. Raleigh O. Ward, Jr., made the motion to come out of Executive Session. Mr. Bradford C. Poston seconded the motion. The motion carried 7-0.

In Open Session, no motion was taken.

**Adjournment**

At 9:07 p.m., Mr. Raleigh O. Ward, Jr., made the motion to adjourn. The motion was seconded by Mr. Bradford C. Poston. The motion carried 7-0.

***In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.***

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:07 p.m.

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Mrs. Elleveen T. Poston  
Board Chairman

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Mrs. Angela P. Keith  
Secretary