

Family Engagement Plan

School District: Horizon Montessori Public Schools

Year: 2017-18

Strategy #1:

Goal(s): Facilitate Family Support using strategies

Activities, Practices, Policies (1 or more)	Date/Frequency of Activity (1 time event, monthly, quarterly, etc.)	Program- Based or School- wide?	Grade Level(s)	Persons Responsible, Including Lead and Support Roles	Action Steps & Resources Needed	Evaluation (How will you measure results?)
Parent - Student events	August-June	School Wide	PK-8	Administration / Community Relations Specialist/ Staff Community Members	Mommy & Son Movie Night Father Daughter Dance Ginger Bread House Family Day Donuts with Dad Muffins with Mom	Parent Surveys Sign-In Forms Agendas
Parent Meetings	August- June	School Wide	PK-8	Administration/ Community Relations Specialist/Teachers	Discuss the student Progress	Parent / Faculty Survey
Report Card Night	August- June	School Wide	PK-8	Administration / Community Relations Specialist	Parents visit their children's teachers	Parent / Faculty Surveys
Barbeque Saturday	Annually	School Wide	PK-8	Administration / Community Relations Specialist/Staff and Community Members	All campuses have a free event where there are fun activities for the entire family	Parent/ Faculty Surveys/ Sign in sheets
Literacy Night	Quarterly	School Wide	PK-8	Administration/ Community Relations Specialist/ Faculty	The campuses invite different grade levels with parents to help with homework questions	Parent / Faculty Surveys/Sign in Sheets

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Strategy #2:

Goal(s): Establish a network of community resources using strategies

Activities, Practices, Policies (1 or more)	Date/Frequency of Activity (1 time event, monthly, quarterly, etc.)	Program-Based or School-wide?	Grade Level(s)	Persons Responsible, Including Lead and Support Roles	Action Steps & Resources Needed	Evaluation (How will you measure results?)
Parent Volunteers	Throughout the year	School Wide	PK-8	Principals Community Relations Specialist	Background and applications	Surveys/ Daily Sign in Forms
Newsletter	Monthly	School Wide	PK-8	Community Relations Specialist	Section of newsletter dedicated to involve parents of school events	Parent Surveys
Class Dojo- Text to parent phones	Constant communication - Daily	School Wide	PK-8	Principal Teachers Community Relations Specialist	Used to reach out to parents when there are changes to the day or events.	Parent Surveys
Facebook School Page	As Needed	School Wide	PK-8	Principal and Community Relations Specialist	Notify parents, faculty and community of school events.	Parent / Staff Surveys
Campus Web Page	Weekly	School Wide	PK-8	Community Relations Specialist	Consistently updating the information and posting pictures of the events	Parent Surveys

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Strategy #3: Increase Family Participation in decision making

Goal(s): _____

Activities, Practices, Policies (1 or more)	Date/Frequency of Activity (1 time event, monthly, quarterly, etc.)	Program-Based or School-wide?	Grade Level(s)	Persons Responsible, Including Lead and Support Roles	Action Steps & Resources Needed	Evaluation (How will you measure results?)
Creation of SBDM	Beginning of Year Middle of Year and End Of Year	School Wide	PK-8	Administration/ Community Members/ Parents	Members are asked to participate in meetings	Parent Survey Sign-In Sheets Minutes
Parent members of LPAC	As Needed	School Wide	PK-8	Administration Community Members Parents	Training of member and parents on LPAC process	Parent Survey Minutes
Open Door Policy	As Needed	School Wide	PK-8	Administration	Enable parents to have a voice in the day to day events	Parent Survey
After School Program	Daily	School Wide	PK-8	Administration After School Staff	Pk-1 students were placed into after school care with faculty members	Parent Survey Deposits/ Invoices Check-out forms
Effective collaboration with neighboring businesses	As needed	School Wide	PK-8	Administration Community Relations Specialist Community Business	The International Fest	Parent Survey Flyers Sign-In Sheet

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Strategy #4:

Goal(s): Equip Families with tools to enhance and extend learning

Activities, Practices, Policies (1 or more)	Date/Frequency of Activity (1 time event, monthly, quarterly, etc.)	Program-Based or School-wide?	Grade Level(s)	Persons Responsible, Including Lead and Support Roles	Action Steps & Resources Needed	Evaluation (How will you measure results?)
Creation of G/T Program	Annual	School Wide	PK-8	Administration G/T committee team	Parent and Teachers nominating students parents prepared portfolios that showcase student achievement	Parent/ Faculty Surveys
Parent Centers	Daily	School Wide	PK-8	Community Relations Specialist	Brochures, Flyer, and pamphlets in school lobby with information	Parent Surveys Background Checks
Instituting Time Honored Traditions	As needed	School Wide	PK-8	Administration/ Community Relations Specialists / Faculty	Toys for Tots/ Can drives/ Coats Drives for under privileged	Student / Parent Surveys
Parent Volunteers	Weekly	School Wide	PK-8	Community Relations Specialist	Parents help in library Parents helped with Career Day	Parent Surveys/ Sign in sheets