



Homework Instructions

Creating Homework

The Homework section of the Teacher Gradebook is used for display purposes in ActiveParent and/or ActiveStudent. It is a District and/or School decision to display Homework in ActiveParent and/or ActiveStudent.

- **Grading > Teacher Gradebook > Menu > Homework**

To Create a Homework Assignment

Select the Course/Section, Term, and click Add Homework.

The screenshot shows the 'Grading > Teacher Gradebook' interface. A 'Menu' button is highlighted, and the 'Homework' option is selected. A dropdown menu is open, showing 'Section: 02 | English 1 (02) | All Year | 008'. The user's name 'Woods, Betty' is visible in the top right corner. Below the menu, it says '0 Homework Entries Displayed' and provides links for 'Selected Gradebook's Homework Report', 'Add Homework', and a 'Term' dropdown set to 'T1'.

Enter the Title, Date Due, Display Begin Date, and Display End Date.
 Click Content and enter the Homework information and click Close.
 To copy the assignment to other courses/sections place a checkmark beside the class listed.
 Click Add.

The screenshot shows the 'Add Homework' dialog box. It has the following fields: 'Title' (text input), 'Due' (calendar icon, value: 08/24/2012), 'Display Begin' (calendar icon, value: 08/21/2012), and 'Display End' (calendar icon, value: 08/24/2012). There is a 'Content' field with a document icon. Below these fields is a section titled 'Copy Homework To The Following Gradebooks:' with a list of checkboxes and course names:

- Woods, Betty | 00 | Home Room (KCHO0) | All Year | 008
- Woods, Betty | 01 | A. English 2 (KCAE1) | All Year | 008
- Woods, Betty | 03 | English 2 (KCEN3) | All Year | 008
- Woods, Betty | 04 | English 1 (04) | All Year | 008
- Woods, Betty | 05 | English 1 (KCEN5) | All Year | 008
- Woods, Betty | 06 | Planning (KCPL6) | All Year | 008
- Woods, Betty | 07 | English 1 (KCEN7) | All Year | 008

 At the bottom right are 'Add' and 'Cancel' buttons.

