

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Josephine Montoya, President, at 6:00 p.m., June 3, 2015, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Josephine Montoya
Mrs. Beth Carlson
Mrs. Roberta Hadnot
Mrs. Marilee Ervien (appeared telephonically)

ABSENT: Mrs. Marian Scheid

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Carlson made a motion to approve the agenda. The motion was seconded by Mrs. Hadnot and carried with a vote of "aye" from all members present.

APPROVAL OF MINUTES: Mrs. Hadnot made a motion to approve the minutes of the public hearing held May 6, 2015; the public hearing held May 20, 2015; and the regular meeting held May 20, 2015. The motion was seconded by Mrs. Ervien and carried with a vote of "aye" from all members present.

CALL TO PUBLIC: Mrs. Montoya invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

Mr. Prescott Winslow submitted a WPS 511 form, Public Issues Brought to the Attention of the Governing Board. Mrs. Montoya asked him if he wished to address the Board at this time. Mr. Winslow said since the 2007-08 year, he has

volunteered approximately six thousand hours at Winslow schools. He said volunteers play a crucial role in supplementing the efforts of faculty and staff. He would like to see an annual volunteer recognition event. This would help publicize opportunities for volunteerism. Mr. Winslow said he would be happy to help organize the event. Mrs. Montoya thanked him for his wonderful idea and asked him to meet with Mr. Heister to discuss this further.

OLD BUSINESS: None

NEW BUSINESS: A. Request ratification of expense and payroll vouchers per Ratification List No. 763 totaling \$1,481,362.57. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Carlson made a motion to approve all vouchers on Ratification List No. 763. Mrs. Ervien seconded the motion. All members present voted "aye" and the motion carried.

B. Mrs. Mattox requested that the Governing Board approve the hiring of the following personnel:

- Marianne Richardson – Sp Ed Teacher – High School
- Emily Thueringer – 4th Grade Teacher – Washington School

Mrs. Mattox requested that the Governing Board approve the transfer of the following personnel:

- Stacey Berg – from CTE Computers Teacher to Careers Computer Teacher at Junior High
- Larry Baldwin – from Math Teacher to CTE Computers Teacher at Junior High
- Leona Jue – from 1st Grade Teacher at Jefferson School to Academic Coach
- Mica Vasquez – from Sp Ed Classroom Aide to Health Technician at Bonnie Brennan School

Mrs. Carlson made a motion to approve the hiring and transfer of personnel as recommended by Mrs. Mattox. The motion was seconded by Mrs. Hadnot. Mrs. Ervien said that she is in support of the recommendations since all proper certifications are in order. All members present voted "aye" and the motion carried.

C. Mr. Heister requested that the Board accept the following donations.

- \$274.10 to Washington School from Box Tops for Education
- \$75.00 to Jefferson School for the Accelerated Reader Program from Winslow Rotary Club
- \$101.00 to Bonnie Brennan School from Arizona Restaurant Systems, Inc. for Sonic Night
- \$75.00 to Washington School from Arizona Restaurant Systems, Inc. for Sonic Night

A motion to accept the donations was made by Mrs. Hadnot and seconded by Mrs. Carlson. All members present voted "aye" and the motion carried.

- D. Mrs. Lomeli requested that the Board issue a resolution authorizing the execution of warrants between Governing Board meetings for the 2015-16 fiscal year.

Mrs. Carlson made a motion, which was seconded by Mrs. Hadnot, to issue said resolution. All members present voted "aye" and the motion carried.

- E. Mrs. Lomeli asked the Governing Board to authorize the establishment of checking and savings accounts at Wells Fargo Bank and authorize the signers for Student Activities and Auxiliary Operations accounts.

A motion to authorize the establishment of said accounts and authorize the signers was made by Mrs. Carlson and seconded by Mrs. Ervien. The motion carried with a vote of "aye" from all members present.

- F. A request to authorize the establishment of checking and savings accounts at Bank of the West for Revolving Fund, Miscellaneous Receipts / Withholding Clearing Accounts, and Employee Insurance Account was made by Mrs. Lomeli. She also asked the Board to authorize signers for these accounts.

Mrs. Carlson made a motion to authorize the establishment of the accounts and authorize the signers as requested. Mrs. Hadnot seconded the motion, which carried with a vote of "aye" from all members present.

- G. Mrs. Lomeli asked the Governing Board to authorize Wells Fargo corporate credit card usage for the 2015-16 year and to set limits.

Mrs. Carlson made a motion to approve the request as presented. Mrs. Hadnot seconded it and the motion carried with a vote of "aye" from all members present.

- H. Mrs. Lomeli presented the Board with a list of vendors and requested that they be designated as sole source providers for the 2015-16 year.

Mrs. Ervien asked for an explanation and Mr. Heister said that sole source providers are vendors that we can use without going through the regular bidding processes, usually because they are the only ones that provide a particular product or service or there are no other feasible options in our area. Mrs. Ervien asked for an example and Mrs. Lomeli gave one.

Mrs. Hadnot made a motion, which was seconded by Mrs. Carlson, to designate the vendors on the list provided as sole source providers for the 2015-16 year. A vote was taken and all members present voted "aye". Motion carried.

I. Mr. Heister asked the Governing Board to consider the following changes to their meeting schedule for June and July.

- cancel the June 17, 2015, regular Governing Board meeting
- schedule a special meeting on June 24, 2015, at 7:30 a.m. for the purpose of authorizing publication of the proposed 2015-16 budget and other regular business
- cancel the July 1, 2015, regular Governing Board meeting
- change the time of the July 15, 2015, regular meeting to 7:30 a.m. to facilitate submission of the 2015-16 budget

He said the reason for these requests is mostly because of the budget process and timeline, and the required comment period following the May 20 public hearing on the state-mandated budget cuts. He also said that a lot of people would be gone during the week of the first July meeting as Independence Day falls at the end of that week. The reason for changing the time of the July 15 meeting is to give Mrs. Lomeli time to get the budget submitted on that day, which is the deadline.

Mrs. Ervien thanked Mr. Heister for explaining the reasons for the request.

Mrs. Carlson made a motion, which was seconded by Mrs. Hadnot, to make the changes to the meeting schedule as requested. All members present voted in the affirmative and the motion carried.

J. Mr. Heister recommended that the Board approve the following out-of-state travel.

- Two employees and two other adults to travel to Acoma, New Mexico, June 8 – 10, 2015, to attend training for the Johnson-O'Malley program
- Two employees to travel to Las Vegas, Nevada, July 5 – 9, 2015, to attend the "I Teach 2nd Grade" conference
- Four employees to travel to Las Vegas, Nevada, July 5 – 10, 2015, to attend the Power Up / Differentiated Instruction / Administrators' Summit
- Five employees to travel to Las Vegas, Nevada, July 6 – 10, 2015, to attend the National Singapore Math Strategies training
- One employee to travel to San Francisco, California, July 19 – 22, 2015 to attend the NCEEP / GEAR UP annual conference

Mrs. Hadnot made a motion to approve the out-of-state trips as recommended. Mrs. Carlson seconded the motion. Mrs. Ervien asked if there was sufficient funding for the Acoma trip as she understood that the previously approved trip to Seattle put the balance very low. Mr. Heister said the projected balance was computed taking the Acoma trip into account and there was sufficient funding for this trip. Mrs. Montoya asked for a vote and all members present voted "aye". The motion carried.

REPORTS

A. The Board was provided with copies of the student suspension logs.

B. Governing Board Comments

Mrs. Hadnot thanked the teachers for their hard work. She said the graduation ceremony was very nice and she wished everyone a great summer.

Mrs. Carlson thanked everyone for attending the meeting and for their work on behalf of children.

Mrs. Ervien said she was pleased with the idea of volunteer recognition and she offered to help with the arrangements. She said this is something that we need to do.

Mrs. Montoya thanked the teachers and staff for their work. She hopes everyone has a great summer and a safe summer. She thanked the custodial, maintenance and transportation personnel for their work.

C. Superintendent's Comments

Mr. Heister said that the high school will be recognized at a ceremony on June 30 at the American School Counselors Association national conference in Phoenix for being designated as one of only two schools in Arizona to receive the RAMP designation this year. Congratulations to the high school and the counseling office.

D. Assistant Superintendent's Comments

Mrs. Mattox said that the graduation ceremony was very nice and enjoyable. She commended the maintenance department for all their hard work in preparing for the ceremony. The students were well behaved and she was proud of everyone involved.

ADJOURNMENT:

A motion to adjourn the meeting was made by Mrs. Hadnot at 6:19 p.m. It was seconded by Mrs. Carlson. All members present voted "aye" and the motion carried.

President

Vice-President

Clerk

Member

Member

Richard L. Heister, Superintendent

Cyndie Mattox, Assistant Superintendent