

Salt Lake School for the Performing Arts
Board Meeting
September 9, 2014

In Attendance: Robin Hough, Jim Lipskim, Anna Bodily, SueAnn Bodily, Tiffini Adams, Tawni Anderson, Debbie Petersen, Dr. Brady, Jeff Hill, Bethany Hansen, Kristi Swett, Katie Jeremia

There were many handouts so the following notes will often say "See Attachment", although I do not have those attached. Robin Hough has all of the attachments.

Bethany Hansen, Dance Department Head, and Jeff Hill, CTE Department Head, presented their metrics and academic plans for the coming year. They both were very passionate about what lies ahead.

Bethany talked about how smoothly the team of dance teachers work together and mentor each other. The dance department is always in need of seamstresses to help with costuming.

Jeff talked about making the CTE a program that is sought after by current and future students, not just part of the required curriculum. His dream is to make the CTE program the 4th discipline for SPA. He plans to incorporate all disciplines into his assignments. Photograph and film dance and music students. Teach dance students how to break down musical pieces for dance numbers. Photograph and film theater performances. Etc. (See Attachments)

There was discussion about promoting SLSPA. It was stated that Dr. Brady should be the point person/spokesperson for local media and interviews.

Anna Bodily ~SBO President

Weakness - Advertising Events, No PA announcement, Instead they would like to record video announcements and play them in class. SBO is working on a student council Blog
Student Buddies – Upper classmen with new students

Teacher Communication

Strengths – New Student Orientation
Back to School Assembly – Awesome!
Back to School Dance – Fantastic! No one stopped dancing.
New student energy is amazing
Clubs and Committees are through the roof

New Freshman Officers

Nick Holst
Kaden (?)
Jaimie Lee

Consent Agenda ~ Minutes – All Approved

Finance – MJ, Debbie, Jim

Accept purchase as presented – All Approved

USOE Metric – Measurement Standards (See Attachment)

SPA is very transparent

Finance meets at the end of September
Finance needs to create a long term Capitol 5 year plan before moving forward
Finance / Audit Committee
Suggest a Finance 101 class for new board members

Faculty Rep – Offer a stipend to the faculty rep to attend the board meetings

Admin Report (See Attachment)

Current Student Enrollment ~ 297 with 7 questionable
Senior retention is lacking
Need to perform exit interviews when student leave SPA for another school
Highland is very concerned about the low student population. They have based their teacher ratio upon SPA's prediction of 350+
Parent Teacher Conferences are coming up, previously only 15% attendance
Ask teachers to reach out to parents to invite them to attend conferences
Highland filled many calls about lack of information for SPA conferences
Highland teachers call parents
SPA teachers encouraged to call
Powerschool can log those phone calls
Recruiting is paramount.

Chinese Exchange Program – Dr. Brady

Host families need for 20-40 students for 10 days
Intensive training w/performances at the end
Host families are responsible for Breakfast and Dinner and Weekend Activities
School provides lunches
ESL Program
Leadership Skills (See Attachment)
Host families, host students get community service credit/certificate
~ great for college applications
Adult Hosts will need background checks
Insurance

Organization Chart (See Attachment)

Business Manager Job Description – Debbie Pertesen (See Attachments)

Is this too much for one person?
Add Hiring and Supervising Bus Transportation
Business Director – Some tasks could be moved or relegated to a book keeper
District has resources to assist business manager
Debbie is excited for this transition year!
Executive committee will refine the job description with Debbie

SPA Moment: Meg Moment ~ Applied for and was approved for a Suicide Prevention Program

Upcoming activities:

Open Mic Sept 13th 1:00-4:00
Ren Fest October 8th 5:00-8:00

Minutes Taken and Submitted by: Tiffini Adams 10/7/14