

## Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: Crossroads Charter Academy Middle/High School

Academic Year: 2015-16

School Administrator Signature: \_\_\_\_\_

*R. Ross Meads*

\*\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter---in---place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/21/15	12:40	R. Ross Meads	<i>R. Meads</i>	Time : 3:12 Need to use both ends of the cafeteria to exit.
2 of 5	10/5/15	10:15	R. Ross Meads	<i>R. Meads</i>	Time : 2:20 End of assembly. HS exited well. MS should use front doors as well as back.
3 of 5	10/19/15	13:00	R. Ross Meads	<i>R. Meads</i>	Time : 2:50 Bottleneck by southwest lower doors. Rooms 103 and 104 need to use middle exit.

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	1/11/16		R. Ross Meads		
5 of 5	2/22/16		R. Ross Meads		

**TORNADO (2 total):**

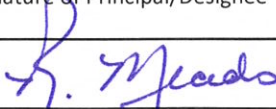
**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/7/16		R. Ross Meads		

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	11/20/15	10:45	R. Ross Meads	<i>R. Meads</i>	Time 1:50. Drill went smoothly. Make sure that teachers have access to other classrooms.

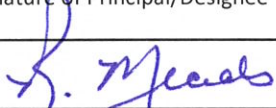
**SHELTER---IN---PLACE (3 total):****1 Shelter---in---Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9/25/15	13:20	R. Ross Meads		Officer Paquette present. One class not in corner.

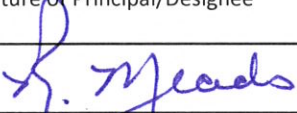
**1 Shelter---in---Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	2/18/16		R. Ross Meads		

**1 Additional Shelter---in---Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	10/22/15	13:05	R. Ross Meads		Office Paquette present. Everything went well.

**\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?**

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	9/21/15	12:40	R. Ross Meads		High School Lunch