

American Indian Model Schools

BOARD MEETING AGENDA

Thursday August 31st, 2017 @ 6:30 pm

171 12th Street

Oakland, CA 94607

Director DeFrantz is Remotely Attending
From Doubletree Hotel
1515 Hotel Cir S, San Diego, CA 92108



I. CALL TO ORDER: 6:40

II. ROLL CALL:

President Leung	P
Director Cook	P
Director Thompson	P
Director Wan	P
Director Edington	A
Director DeFrantz	A
Director Phan	A

Quorum Established

III. ADOPTION OF AGENDA

Motion: Director Cook moves to adopt the agenda

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	A
Director DeFrantz	A
Director Phan	A

Motion Passes

(Director DeFrantz Joins Remotely @ 6:45pm)

(Director Edington Arrives approximately 7:00 pm)

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment on non-agenda items is set aside for members of the Public to address items that do not appear on the Board’s agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes.**

V. NON-ACTION ITEMS

1. President’s Report – Board President, Mr. Steven Leung
2. Ad Hoc Committee Report – Board Director, Mr. Clifford Thompson
3. Superintendent’s Report – Superintendent, Ms. Maya Woods-Cadiz
4. AIMS k-12 Report – AIMS Division Heads
5. Finance Report – CBO, Ms. Susan Schickman/Ms. Adrienne Barnes from CSMC
6. ELD Coordinator Report, ELD Coordinator, Ms. Vandee Chand
7. Facilities Update, Operations Department
8. Athletic Department Presentation, Division Head, Mr. Maurice Williams

VI. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board’s agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes.**

VII. DISCUSSION/ACTION ITEMS

Motion: Director Edington moves to add agenda action items 6, 7, 8, & 9 to the consent calendar

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y
Director DeFrantz	Y
Director Phan	A

Motion Passes

1. Consent Calendar
 - i. **Personnel Report**
– HR Director, Mr. Rob Mayfield
 - ii. **Approval of Board Meeting Minutes for July 18th, 2017**

- Secretary to the Board, Mr. Joe Schickman
- iii. Approval of Special Board Meeting Minutes for the July 29th Work Session**
- Secretary to the Board, Mr. Joe Schickman
- iv. Update to Uniform Complaint Procedure Compliance Officers for 2017/2018 School Year**
- Superintendent, Ms. Maya Woods-Cadiz

Motion: Director Cook moves to approve to the consent calendar

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y
Director DeFrantz	Y
Director Phan	A

Motion Passes

Motion: President Leung moves to move action item 5 up in the agenda so that the vendor from CSMC can present before having to leave

2nd: Director Cook

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y
Director DeFrantz	Y
Director Phan	A

Motion Passes

(Action Item 5)

2. Discussion and Possible Action Regarding **Review and Approval of the Updated AIMS Organizational Chart for the 2017/2018 School Year**
- HR Director, Rob Mayfield

Motion: Director Edington moves to table the AIMS organization chart until September

2nd: Director Wan

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y
Director DeFrantz	Y

Director Phan	A
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Motion Passes – TABLED

(Recess to closed session 9:10 – 10:05 pm)

(Director Wan has to leave)

3. Discussion and Possible Action Regarding **Approval to Employ the Following Teachers Under a Provisional Internship Permit: Jard Davis - PE, Natalie Glass - MS (Multiple Subject), Vanessa Oden - MS, Charleton Sharpe - MS, Morning Star Vasquez - MS, Alyssa Puga - MS, Tadatomo Nakashima - MS**

- HR Director, Mr. Rob Mayfield

Motion: Director Thompson moves to approve the Provisional Internship Permit for the proposed teachers

2nd: Director Edington

(Connection interruption with director DeFrantz 10:15)

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

4. Discussion and Possible Action Regarding **Adding Additional Signatories to American Indian Model Schools' East West Bank Account for Board Treasurer and Board Secretary (Director Edington and Director Cook respectively)**

- CBO, Ms. Susan Schickman

Motion: Director Cook moves to approve a resolution to add 2 further signatories to the East West Bank Account

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

5. Discussion and Possible Action Regarding **2016/2017 Unaudited Actuals Data for OUSD Office of Charters**

- CBO, Ms. Susan Schickman/Adrienne Barnes from CSMC

Motion: Director Cook moves to empower the finance committee as an executive committee in compliance with the AIMS Bylaws so that they can review and approve the unaudited actuals data on behalf of the board on or by Thursday 9/7/2017

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

6. Discussion and Possible Action Regarding Approval of the CSMC Invoices for the Months of August and September, 2017

- CBO, Ms. Susan Schickman

Approved

7. Discussion and Possible Action Regarding Payment to OUSD for Facilities Use at Lakeview Campus for AIPHS

- CBO, Ms. Susan Schickman

Approved

8. Discussion and Possible Action Regarding Approval of the Young, Minney, & Corr Invoices for July and August, 2017

- CBO, Ms. Susan Schickman

Approved

9. Discussion and Possible Action Regarding Approval of the Fagen, Friedman, & Fulfroost Invoice for Services Rendered Through June 30th, 2017

- CBO, Ms. Susan Schickman

Approved

10. Discussion and Possible Action Regarding American Indian Model School Staff Attending the Duke Leadership Program

- Superintendent, Ms. Maya Woods-Cadiz

Motion: Director Cook moves to approve the Superintendent attending the Duke Leadership Program

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Abstain
Director DeFrantz	A
Director Phan	A

Motion Passes

11. Discussion and Possible Action Regarding **Approval of AIPHS Coordinator for College Bound Kids Initiative, Mr. Matthew Gordon attending the 2017 College Board Forum Conference in New York**

- College Bound Kids Initiative Coordinator, Mr. Matthew Gordon

Motion: Director Thompson moves to approve Mr. Gordon attending the 2017 College Board Forum Conference in New York

2nd: Director Edington

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

12. Discussion and Possible Action Regarding **Approval of AIMS Proposal to Use the Measure G1 Funds Approved by OUSD**

- Division Head, Mr. Peter Holmquist

Motion: Director Edington moves to approve the proposed use of the measure G1 funds

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

13. Discussion and Possible Action Regarding **Approval of the AIMS Student Handbook for the 2017-2018 School Year**

- Operations Department, Ms. Marisol Magana & Ms. Tiffany Tung

Motion: Director Cook moves to approve the AIMS Student Handbook

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

14. Discussion and Possible Action Regarding **Approval of the AIMS Staff Handbook for the 2017/2018 School Year**

- Operations Department, Ms. Marisol Magana & Ms. Tiffany Tung

Motion: Director Cook moves to approve the AIMS Staff Handbook

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

15. Discussion and Possible Action Regarding **Approval of AIMS Districtwide Cash Handling Policy**

- Operations Coordinator, Ms. Tiffany Tung

Director Edington moves to approve the AIMS cash handling policy

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

16. Discussion and Possible Action Regarding **Approval of State Required Unpaid Meal Policy for the Website and Families**

- Operations Coordinator, Ms. Tiffany Tung

Motion: Director Cook moves to approve the AIMS unpaid meals policy

2nd: Director Edington

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

17. Discussion and Possible Action Regarding Approval of AIPHS 2017/2018 PD Plans

- Interim Head of School, Mr. Tareyton Russ

Motion: Director Cook moves to approve the AIPHS PD plans

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

18. Discussion and Possible Action Regarding Approval of the College of Alameda MOU for AIPHS

- Interim Head of School, Mr. Tareyton Russ

Director Cook recuses herself from the vote due to the fact that this topic relates to her employment

Motion: Director Edington moves to approve the COA MOU

2nd: President Leung

President Leung	Y
Director Cook	Abstain
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

19. Discussion and Possible Action Regarding Adoption of CIF "Pursuing Victory With Honor" Resolution for AIPHS Athletic Department

- Division Head, Mr. Maurice Williams

Motion: Director Thompson moves to approve the tenants of Pursuing Victory With Honor

2nd: Director Cook

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

20. Discussion and Possible Action Regarding Approval of Appointment of Mr. Tareyton Russ as Head of School for AIPHS

- Superintendent, Ms. Maya Woods-Cadiz

Director Cook moves to approve Mr. Tareyton Russ as Head of School for AIPHS

2nd: Director Edington

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

21. Discussion and Possible Action Regarding Development of the Board of Directors Board Meeting Calendar for the 2017/2018 School Year

- Board Directors, Ms. Toni Cook & Mr. Clifford Thompson

Motion: Director Cook moves to table

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes - TABLED

22. Discussion and Possible Action Regarding Updating AIMS Bylaws with Committee Definitions, Charges, and Procedures

- Board Director, Ms. Toni Cook

Motion: Director Edington moves to approve the committee descriptions

2nd: Director Cook

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

23. Discussion and Possible Action Regarding Creation and Development of the AIMS Board's 2017/2018 Goals

- Board Director, Mr. Clifford Thompson

Motion: Director Cook moves to approve the presented goals draft with 5 goals

2nd: Director Thompson

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

24. Discussion and Possible Action Regarding Adapting and Approving the Board Self Evaluation Template as One Specific to the AIMS Board of Directors

- Board President, Mr. Steven Leung

Motion: Director Thompson moves to approve the evaluation template

2nd: Director Edington

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

25. Discussion and Possible Action Regarding the AIMS' Superintendent's 2017-2018 Evaluation Tools and Procedures

- Board Director, Mr. Clifford Thompson

Motion : Director Cook moves to approve the superintendent's evaluation

2nd: Director Edington

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

26. Discussion and Possible Action Regarding Choosing the American Indian Model School's Ombudsperson for the 2017/2018 school year

- Board Director, Mr. Christopher Edington

Motion: Director Edington moves to nominate Director Thompson as AIMS ombudsperson
2nd Director Cook

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes

27. Discussion and Possible Action Regarding **Nominating and Voting on New Board Directors to Fill Vacancies in Accordance with AIMS Bylaws**
 - Board President, Mr. Steven Leung

Motion: Director Edington moves to table
2nd: Director Cook

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes - TABLED

28. Discussion and Possible Action Regarding **Voting on Elected Positions for Board Members, President, Treasurer, Secretary**
 - Board President, Mr. Steven Leung

Motion: Director Cook moves to table until all board members are present
2nd: Director Edington

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes - TABLED

29. Discussion and Possible Action Regarding **the Superintendent and Board of Directors Communication Plan**
 - Superintendent, Ms. Maya Woods-Cadiz

Motion: Director Cook moves to table
2nd: Director Thompson

President Leung	Y
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Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes - TABLED

30. Discussion and Possible Action Regarding Procopio Invoices

- Board President, Mr. Steven Leung

Motion: Director Cook moves to table until after hearing from legal counsel

2nd: Director Edington

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	A
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Motion Passes - TABLED

VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Public Comment on closed session items is set aside for members of the Public to address items on the Board’s agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes.**

IX. RECESS TO CLOSED SESSION 9:10 pm

a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases.

b. PUBLIC EMPLOYMENT

- i. Title: Superintendent
- ii. Title: Head of School – AIPHS
- iii. Secretary to the Board

c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- iv. Title: Superintendent

X. RECONVENE FROM CLOSED SESSION 10:05

XI. ROLL CALL

President Leung	Y
Director Cook	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y
Director DeFrantz	A
Director Phan	A

Quorum Established

XII. REPORT FROM CLOSED SESSION– nothing to report

XIII. ITEMS FOR NEXT AGENDA

- tabled items 29, 30, 28, 27

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ADJOURNMENT: 11:45 pm

NOTICES

The next regular meeting of the Board of Directors is scheduled to be held in September 28, 2017 @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, _____ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, _____, at _____ PM Certification of Posting