

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE**

**March 25, 2013**

**7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, March 25, 2013.

**Those present:**       **Mr. Raleigh O. Ward, Jr.**  
                              **Dr. W. L. Coleman**  
                              **Mr. Johnny R. Jenkins**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Mr. Lawrence S. Kennedy, Jr.**  
                              **Mrs. Elleveen T. Poston**

**Call to Order**

Mr. Raleigh O. Ward, Jr., called the meeting to order at 7:00 p.m. by welcoming the visitors. Mr. Johnny R. Jenkins, served as secretary.

**Recognition of Visitors**

Mr. Charles Hyman (Mrs. Carter and Mr. Richardson were unable to attend the meeting) recognized four (4) 8<sup>th</sup> grade students at Hannah-Pamplico Elementary/Middle School as the **2012-2013 Junior Scholars**: Sammy Elvington, Hanna Purvis, Hunter Singletary, and Devan Williamson. A certificate was also presented to Hunter Singletary on behalf of the Board. (Due to school events, Hunter was unable to attend. He will be recognized at the May Board Meeting for being named a Junior Scholar and winning both the local and regional Spelling Bee.) Mr. Sullivan reminded the Board that these students will also be recognized on April 22, 2013, at Francis Marion University in the Chapman Auditorium. Francis Marion University and the Pee Dee Education Center will host this special recognition ceremony. These students had to score at least a fifty (50) on one of the PSAT subtest or they had to be named a Duke Talent Identification Program (Duke TIP) Scholar in the seventh grade. A list of all the Junior Scholars (1987-88 - 2012-2013) is on file in the Superintendent's office and on display at Hannah-Pamplico Elementary/Middle School.

**Minutes**

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Johnny R. Jenkins to accept the February 25, 2013, minutes as written. The motion carried 6-0.

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**Communication to the Board**

Mr. Sullivan presented the Board with an update on the meeting held at J. Paul Elementary in Lake City on February 21, 2013, with Attorney Bick Halligan and Attorney Donnie Wilson on the **S. C. Jobs, Education and Tax Act of 2013 (SCJET)**. Mr. Raleigh O. Ward, Jr., and Mr. Thadis D. Calcutt, Jr, also attended this meeting. Mr. Sullivan stated three organizations - S. C. School Boards Association (SCSBA), S. C. Association of School Administrators (SCASA), S. C. Association of School Business Officials (SCASBO), are trying to have a statewide 100 mills equalization. This will increase funding for Florence Two by \$613,000 per year. With these funds, the district will be able to reestablish programs that were cut over the past few years. Mr. Sullivan said with this bill being comprehensive, it will first have to establish a transition fund for the first few years costing approximately \$334 million to be able to fund those areas where money may be lost due to mills being changed around. Mr. Sullivan also stated under SCJET, tax relief for businesses would be \$604 million which will help put people to work. Mr. Sullivan told the Board he would be glad to have a spokesperson to come and discuss this further with the Board. Mr. Ward reiterated since our district has a low tax base due to small number of businesses in our area, the equalization will help our district increase funding. Mr. Calcutt also added how the person who created this complicated formula was able to perform tests on pass state budgets to prove it will be successful in upcoming tax savings for the entire state. *(See the 2/25/13, Board Minutes)*

Mr. Ward presented the Board with a **Penny Sales Tax Update**. The Penny Sales Tax will end in April 2014. The Florence County Council will have a referendum to fund capital projects with this money. However, the school districts would like to get a portion of these funds for the school districts. The referendum will be the first step in this process. The Department of Transportation has the needed funds already in place to complete its scheduled road projects. If these funds do become available after the April 2014 expiration date, Mr. Sullivan stated the educational portion of these funds may be used for technical education to include career and technology which will help free up money for the district and fund this program. *(See the 11/22/10, 01/24/11, 2/28/11, & 3/28/11, Board Minutes)*

Mr. Sullivan gave the Board a **Public Charities Update**. He said a bill is trying to be passed that will allow exemptions of the fifty-dollar (\$50) processing fee for school districts to the Office of the Secretary of State (During the 2011-2012 school year, the Office of the Secretary of State required all districts to submit a third-party vendor list to their office by November 15 of each year, along with the \$50). He said school districts may have to pay, but will be exempted from charitable organizations. *(See the 6/25/12, Board Minutes & Policy JJE - Student Fund-Raising Activities)*

Mr. Sullivan informed the Board that the **Coaching Recommendations** will now be done in March of each year due to the spring sports. He stated club sponsors and other extra-curricular recommendations will be done at a later date. For the 2013-2014, a new vacancy for strength training coach has been added. At this time, there are vacancies for Head Football Coach, B-Team Softball, B-Team Cheerleader Coaches, and Athletic Director.

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**Report of the Superintendent**

Mr. Sullivan presented the Board with the **Board Election Update - March 28, 2013**. He told the Board that Mr. Charles Hyman will serve as the Local Election Commissioner during the election on Thursday. This is the third year for the election to be held from 7:00 a.m. - 7:00 p.m. The Board was given a sample ballot. Mr. Sullivan thanked Mr. Ward, Mr. Calcutt, and Mrs. Andrews for attending the Voter's Photo Identification Meeting held on March 11, 2013, at Hannah-Pamplico Elementary/Middle School. Mr. Hyman stated photo identification (IDs) must be present when voting, along with, the person's name on the voting books.

If the registered voter does not have a photo ID the registrar will ask, "Is there an obstacle that prevented you from getting one of the necessary photo IDs?" If the person answers, no, then the registrar will have to inform them that they can cast a provisional ballot that will not count. However, if they choose to leave and go get the photo ID, they can come back and vote with a standard ballot. A Photo ID can be obtained from the Department of Motor Vehicles or the County Voter Registration and Elections Office. The provisional ballot will have to be placed in a "No Photo ID" envelope and taken to the Florence County Election Commission for ruling. If the registered voter answered, yes, a form will have to be completed if there is an impediment (some examples include religious objection to being photographed, disability or illness, work schedule, election within short time frame of implementation of Photo ID law - January 1, 2013, lack of transportation, lack of birth certificate, family responsibilities, or any other obstacle you find reasonable). The person must be in the voting books and have a voter's registration card. The provisional ballot will have to be signed and have the affidavit completed on the back. A notary will need to notarize the affidavit. If no notary is available, the local election commissioner will attest to the voter's signature by signing the affidavit. The ballot will be taken to the Florence County Election Commission for a Provisional Ballot Hearing. If it is approved, then it can be counted along with the official votes.

Mr. Sullivan told the Board it is not the district's desire to get into provisional ballots and he anticipates the voting process will not be a problem on Thursday. A person can go to the Voter's Registration Office on Third Loop Road in Florence to get a voter's registration with a photo. Mr. Sullivan reminded the Board that there will be no school on Thursday during the voting and the upcoming Citizen's Budget Meeting is scheduled for May 14, 2013.

Mr. Sullivan gave the Board a **Finance Update**. He said the state tax money will be utilized during the months of June, July, and August. The federal tax money will be for December, January, and February. At this time, he was not sure if the Sequestration will take place during the 2013-2014 school year of 2014-2015 school year. He presented the Board with a copy of the Ways and Means Budget Update for 2013-2014 and the detailed revenue and expenditure reports. The year-to-date revenue is \$6,102,289.04 and the year-to-date expenditure is \$5,239,426.30.

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The Board was presented with a wall display of **Long Term Goals** for five years with the following categories - Academic/Instruction/Curriculum, Athletics/Extra Curricular, Finance/Budget/Grants, Technology - District/Schools, Facilities Update/Renovations/New, Personnel/Programs, and School/Community (These goal setting activities were presented to the Board for review in November 2012). The display already included goals from the administrators and principals. Mr. Sullivan asked the Board again to give their input into what they would like to see take place in the near future in each of these categories. Once the information is compiled, Mr. Sullivan will present the Board with a complete list for their review.

Mr. Sullivan offered to the Board as information a newspaper Article entitled, "Pee Dee Schools Pile Up Palmettos - Forty-five local schools earn honor for growth and achievement" Schools in Dillon 4, Florence 2, Florence 3 and the Chesterfield, Darlington, Marion, Marlboro, and Williamsburg county districts earned awards in either general performance, closing the achievement gaps or both. A copy of this article is on file in the Superintendent's office.

**Old Business**

Mr. Sullivan gave as information to the Board a copy of the **Hannah-Pamplico Senior Trip - Room List**. The approved out-of-state/overnight field trip to Orlando, Florida is scheduled April 18-21, 2013, for the 2013 Grad Nite Tour. Mr. H. M. Dixon provided the Board with a copy of the itinerary, permission slip, and medical slip. (*See the 11/27/12, Board Minutes*)

A motion was made by Dr. W. L. Coleman and seconded by Mrs. Elleveen T. Poston to accept 2<sup>nd</sup> Reading of **Policy IMG - Service Animals**. The motion carried 7-0. A copy of this policy will be sent to the South Carolina School Boards Association (SCSBA) to be codified and send back to go in the Policy Manual.

A motion was made by Dr. W. L. Coleman and seconded by Mrs. Elleveen T. Poston to accept 2<sup>nd</sup> Reading of **Policy JICI - Weapons In School**. The motion carried 7-0. A copy of this policy will be sent to the South Carolina School Boards Association (SCSBA) to be codified and send back to go in the Policy Manual.

Mr. Sullivan presented the Board with a draft copy of **Administrative Rule - ADF-R - Wellness**. A copy was given to the Board for their perusal. A copy of the draft is on file in the Superintendent's office.

**New Business**

**2013-2014 Teacher Recommendations**

On recommendation of the Administration, a motion was made by Dr. W. L. Coleman and seconded by Mrs. Elleveen T. Poston to employ eighty (80) professional teachers. The motion carried 7-0. The recommendations are as follows:

**Early Childhood Center**

Two (2) Continuing Teachers for the 2013-2014 school year for the Child Development Education Pilot Program (CDEPP) at the Early Childhood Center.

**Hannah-Pamplico Elementary/Middle School**

Forty-one (41) Continuing Contract teachers, and seven (7 ) Annual Contract teachers for the 2013-2014 school year for Hannah-Pamplico Elementary/Middle School. In addition, one Continuing contract will contain the following statement: Recommendation based on completion of final PACE requirements for a permanent certificate.

**Hannah-Pamplico High School**

Twenty-four (24) Continuing teachers and five (5 ) Annual Contract teachers for the 2013-2014 school year for Hannah-Pamplico High School. Mr. H. M. Dixon is listed as an “at will” employee. Mr. Dixon is currently the Administrative Assistant/Transportation Supervisor. In addition, the following statements will be added: one (1) contract will have - Contract issue contingent upon certification by specified date to be determined on the contract and three (3) contracts will have - PACE Eligible.

The recommendations above are based on full funding because the final Base Student Cost and EIA/EFA could affect staff members. FCSD2 contracts are being delivered April 15, 2013, because of Spring break and they are due back on or before April 25, 2013. At-will employees will not be issued a contract on April 15, 2013. The district is awaiting the proviso from the state legislature to be passed for 2013-2014.

On Recommendation of the Administration, a motion was made by Dr. W. L. Coleman and seconded by Mr. Thadis D. Calcutt, Jr., to accept the following **Textbook Adoptions** for Hannah-Pamplico Elementary/Middle School:

<b>Grades</b>	<b>Title/Publishers</b>
K-5	<b>Go Math</b> - Houghton Mifflin Harcourt Publishers
6-8	<b>A Common Core Math Program Courses 1-3</b> - Carnegie Learning

Mr. Hyman stated the books have been reviewed by all the teachers who teach Math at Hannah-Pamplico Elementary/Middle School. The new textbooks reflect the new trend toward Common Core Instruction. Mr. Hyman gave the Board a word of caution that the adoptions may not be funded until the state can pay for these books. The motion carried 7-0.

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A motion was made by Mrs. Elleveen T. Poston and seconded by Mr. Johnny R. Jenkins to accept the **Field Trips (Overnight & Out-of-State Field Trips)** listed below. The motion carried 7-0.

1. The Hannah-Pamplico High School **SkillsUSA Overnight Trip**. They are requesting an overnight field trip to the Carolina First Center in Greenville, South Carolina from April 11-13, 2013, for the SkillsUSA Leadership and Skills Conference. The SkillsUSA group will travel on the activity bus to Greenville. A copy of the documents for this trip is on file in the Superintendent's office.
2. The Hannah-Pamplico High School **FBLA Overnight Trip**. They are requesting an overnight field trip to the North Charleston Convention Center in Charleston, South Carolina from April 12-13, 2013, for the FBLA State Leadership Conference. The group will travel in the district vehicle to Charleston. A copy of the documents is on file in the Superintendent's office.
3. The Hannah-Pamplico **AP Calculus Class Out-of-State Trip**. They will be attending the 2013 Education Days at Carowinds on May 17, 2013. The group will travel in the district vehicle to Charlotte, North Carolina. A copy of the documents is on file in the Superintendent's office.

At 8:13 p.m., Mrs. Elleveen T. Poston made the motion to go into **Executive Session** to discuss the **Superintendent's Evaluation**. Mr. Johnny R. Jenkins seconded the motion.

At 9:26 p.m., Mr. Thadis D. Calcutt, Jr., made the motion to come out of Executive Session. Mr. Lawrence S. Kennedy, Jr., seconded the motion.

In Open Session, a motion was made by Mr. Lawrence S. Kennedy, Jr., and seconded by Dr. W. L. Coleman to accept the following terms for Mr. Sullivan's evaluation, "Based on Mr. Sullivan's performance evaluation for the 2012-2013 school, the Board authorizes Mr. Raleigh O. Ward, Jr., Board Chairman, to execute an amendment to the Superintendent's employment agreement with the District to extend his employment through June 30, 2015."

The board thanked Mr. Kennedy for his service. Mr. Kennedy stated he has come to have a great appreciation for the operation of the school board system. Mrs. Poston also thanked Mr. Kennedy for his work on the board. Mr. Kennedy's term will expire April 2013. He has served from 2007-2013.

The following documents were mailed to the Board on **March 13, 2013**, as information.

1. **Board Minutes - February 25, 2013 [Please Review]**
2. **Administrative Staff Recommendations 2013-2014 (Revised)**
3. **2013 Board Candidates & Voting Identification Information**
4. **S. C. Jobs, Education, and Tax Act of 2013**
5. **Policy ADF - Wellness - Parent Responses & Local Districts Policies**

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6. **2010-2011 ACT or SAT Performance Improvement Award Program - Hannah-Pamplico High School**
7. **S. C. High School League Evaluation Visit**
8. **2013 Report on Education in South Carolina - Fulfilling the 2020 Vision**
9. **SCSBA Officer/Board Nominations/Resolutions/Constitution Changes - Legislative and Advocacy - December 7, 2013**
10. **2013 Boardmanship Institute Calendar of Events**
11. **2013-2014 Revised District Calendar**
12. **Raiders Ramble Newsletter - February 2013**
13. **Out-of-District Travel - March 2013**
14. **HPEM Calendar of Events - March 2013**
15. **HPSH Calendar of Events - March 2013**

Copies of these documents are available in the Superintendent's office.

**Adjournment**

At 9:30 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mrs. Elleveen T. Poston. The motion carried unanimously.

***In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.***

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 9:30 p.m.

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Mr. Raleigh O. Ward, Jr.  
Board Chairman

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Mr. Johnny R. Jenkins  
Secretary