

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

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*+Consent Agenda Item

MINUTES - September 7, 2016

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 11, 2016. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on September 1, 2016. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew. ABSENT: Mr. Fausti (Arrived 6:44), Mr. Schiano, and Mr. Creegan (Conflicted, arrived 7:00).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator, and Mr. Cameron Morgan, Board Solicitor (Arrived 6:55).

Staff attending: Lisa Hudik, Jean Szeliga, Kathy Creegan, Susan Gerike, Jodie Glenn, Ray Snook, Becky Sullivan, Donna Esposito, Shelly Gallo, Traci Redler, Cindy Nemceff, Christopher O'Leary, Ann Marie O'Leary, Liz Brotherton, Barbarann Mazza, Michele Brennan, Taylor Gilbert, Bryan Mitchell, and Dorothy Romano.
Visitors attending: Jim Brotherton, Walter Kosul, and Melanie Kunkler.

D. EXECUTIVE SESSION RESOLUTION

Mr. Heberling read the following resolution, seconded by Mr. Mercantini and unanimously approved at 6:40pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy _____);

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_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is BRMS Administrative Vacancy;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

The Board returned to open session at 7:00pm.

E. RECOGNITION/PRESENTATION - None

F. STUDENT REPRESENTATIVES - None

G. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The

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maximum time per member of the public shall be five minutes. Please state your name and address for the record.

H. UNFINISHED BUSINESS

A motion was made by Mr. Heberling, seconded by Mr. Roselli to approve the following:

1. +Motion for final adoption of Refunding Bond Ordinance authorizing the issuance of refunding bonds of the Bordentown School District to effect interest cost savings by the refinancing of certain outstanding School Bonds of the District (First reading was May 4, 2016; second reading on July 13, 2016 did not receive the necessary 2/3 approval).

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano.

Motion approved by majority.

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Fausti, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Substitute List
3. +Motion to approve Out of District Placements for the 2016-2017 school year.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli (Staff Travel only, see Noes below), Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: Mr. Roselli (Board Member Travel).

ABSTENTIONS: Each Board Member Abstained on themselves regarding NJSBA Convention; Mr. Creegan on Travel for Mr. Sprague for Coaches Clinic ABSENT: Mr. Schiano.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-3):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano.

Motion approved by majority.

J. COMMITTEE REPORTS

INFORMATION:

1. +Sample Committee Report

K. SUPERINTENDENT'S REPORT

1. No HIB Incidents to Report at this time.

L. CURRICULUM REPORTS

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. Motion to readopt all district curriculum, as aligned to the New Jersey Student Learning Standards (2016) in the following curricular areas *:

21st Century Life and Careers

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Comprehensive Health and Physical Education
Language Arts Literacy
Mathematics
Social Studies
Technology
Visual and Performing Arts
World Languages

* Note: Science has been fully revised to align to current NJSLs for 6-12 (under motion L. 2; to adopt new curriculum) and will be updated for K-5 before September 2017 as per the NJ Department of Education timeline for implementation of the Next Generation Science Standards.

2. Motion to approve newly-created or revised NJSLs based curriculum for the following courses and/or subject areas:

Subject Area / Course	Grade Level
Biology	BRHS
Chemistry	BRHS
Physics	BRHS
Environmental Science	BRHS
Animal Biology	BRHS
Computer Science	BRHS
Introduction to Hospitality	BRHS
Life Skills I	BRHS
Middle School Science	BRMS
8th-Grade Computers	BRMS
World Language	K-5

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano.

Motion approved by majority.

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Roselli, seconded by Mr. Mercantini to approve the following:

1. Motion to approve Mr. Joseph Sprague as the Principal of Bordentown Regional Middle School, effective October 6, 2016 or upon the selection of a new Assistant Principal for athletics, with a pro-rated salary of \$114,000.
2. Motion to accept resignation from Ms. Theresa Santiago from the position of General Aide at PMS, effective immediately. Ms. Santiago will continue to be a transportation aide for the District.
3. Motion to accept resignation from Ms. Kristen Hvasta from the position of General Aide at PMS effective immediately.
4. Motion to approve Ms. Elizabeth Mitchell as a Student Council co-Advisor for MIS, Step 1, with a stipend of \$560.50.

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5. Motion to amend the salary/step placement for Ms. Diane Eline as a full-time Teacher of Physical Science at BRHS, effective September 1, 2016, to MA +30, Step 4, with a salary of \$58,399. Ms. Eline was inadvertently approved at MA, Step 5.
6. +Motion to approve Mr. Thomas Hammel as a full-time Library/Media Specialist at MIS, effective September 1, 2016 (or as soon as released from his current district), Step 5, MA +6, with a salary of \$57,310. (this was approved between meetings) This replaces a resignation/transfer.
7. +Motion to approve Ms. Judith Berkeyheiser as a part-time, 16.25 hr/wk General Aide at PMS, effective September 1, 2016, Step 1, with a salary of \$9,555. This replaces a resignation.
8. +Motion to approve Ms. Kristya Cryan as a part-time, 16.25 hr/wk General Aide at PMS, effective September 1, 2016, Step 1, with a salary of \$9,555. This replaces a resignation.
9. +Motion to approve Ms. Sandy Imbalzano as a part-time, 16.25 hr/wk General Aide at PMS, effective September 1, 2016, Step 1, with a salary of \$9,555. This replaces a resignation.
10. +Motion to approve Mr. Chinedum Oparanozie as a part time (20 hrs/wk) contracted bus driver for the Transportation Department, effective September 8, 2016, Step 1 with a pro-rated salary of \$16,655. This replaces a resignation.
11. +Motion to approve Ms. Cindy Walden-Clark as a long term leave replacement at CBS, effective September 1, 2016 through December 23, 2016. Ms. Walden-Clark will be compensated in accordance with the long term, per diem substitute pay scale. After 60 working days, Ms. Walden-Clark will be compensated at Step 1, BA, with a pro-rated salary of \$50,982.
12. Motion to approve Mr. Peter Pulhac as a BRHS Assistant Football Coach, Step 1, with a stipend of \$2,280.50.
13. Motion to approve Ms. Toby Sebelist as an Adult ESL/GED Teacher for CDA at an hourly wage of \$25/hr., effective September 8, 2016.
14. Be it resolved that the commencement of leave of absence requested by employee #6119, effective October 10, 2016 through approximately October 21, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
15. Be it resolved that the commencement of leave of absence requested by employee #6455, effective August 25, 2016 through approximately October 10, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
16. Motion to approve amendment of leave, requested by employee # 5365, to November 21, 2016. Original return date was approved for November 7, 2016.
17. Motion to approve the following aides to work in the transportation department for the 2016-2017 school year. Work hours are estimated. Salaries remain the same from the 2015-16 school year except where noted:
 - a. Peggy Van Mater - 32.5 hrs. (full-time Trans.)

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- b. Carol Parkerson - 32.5 hrs. (full-time Trans.)
- c. Shannon Ramirez - 10 hrs., Step 6, \$6,294 (part-time Trans.)
- d. Uthara Parthasarathy - 25 hrs. (part-time Trans.)
- e. Barbara Anama - 25 hrs. (part-time Trans.)
- f. Sharon Scully - 25 hrs. (10 hrs. Trans. & 15 hrs. BRMS)
- g. Maryellen Gibbs - 10 hrs., Step 1, \$5,886 (part-time)
- h. Theresa Santiago - 20 hrs., Step 5, \$12,263 (part-time)
- i. Tammy Anderson - 20 hrs., Step 2, \$11,823 (part-time)
- j. Dorie Brumbaugh - 10 hrs., Step 1 \$5,886 (part-time)

18. Motion to approve Ms. Sandra Burns, a student of Rider University, to complete internship with Ms. Toby Sebelist during the fall semester at BRMS.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Mr. Creegan. ABSENT: Mr. Schiano.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-11; 13-18):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 12):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, and Mr. Mercantini.

NOES: None. ABSTENTIONS: Mr. Drew. ABSENT: Mr. Schiano.

Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Heberling, seconded by Mr. Roselli to approve the following:

1. +Motion to contract the District's current auditor, Holman, Frenia, Allisson, P.C., ("HFA") to undertake an additional limited engagement to provide professional services related to the District's impending debt refinancing, (i.e.: to include a summary of the audited financial statements to be included in the official bond offering statement and assistance in preparation of various financial schedules expected for such offering), at HFA's minimum fee for such services of \$6,500, with this fee to be billed at the settlement of the refunding bond issue and paid from such bond proceeds.
2. +Motion to approve BRSD transportation to provide a shuttle for Hope Hose Humane Fire Company Riverfest, held at Bordentown City Beach on October 15, 2016 from 11:15am to 10:15pm. Hope Hose will be charged for the driver's time and mileage. (last year it was \$353.13)
3. Motion to approve eight (8) out of district placements to attend BCSSSD, ESY Program, effective 7/1/16 through 7/29/16 at a tuition cost of \$3,670 each (total of \$29,360).
4. Motion to approve three (3) out of district 1:1 Aides from BCSSSD, ESY Program, effective 7/1/16 through 7/29/16 at a tuition cost of \$4,900 per student (total of \$14,700).
5. +Motion to approve In-District and Out of District Transportation runs for the 2016-2017 school year.

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6. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
- Burlington Township School District
- a. To transport one student to and from Mercer County Special Services, Mercer, Route #4. Effective July 11, 2016 to August 12, 2016. Total cost \$2,184.83
- Northern Burlington Regional School District
- a. To transport three students to and from Kingsway Learning Center, Moorestown, Route #2, effective July 6, 2016 to August 12, 2016. Total cost \$6,510.15
- Robbinsville School District
- a. To transport for school related activities for the 2016-2017 school year to be provided on an as needed basis and billed accordingly.
7. Motion to approve the following Joint Agreements payable to another school district:
- Gateway Regional School District
- a. To transport one student to and from Bancroft Elementary School in Haddonfield, Route #GWS-1, effective July 7, 2016 to August 19, 2016. Total cost \$2,005.44

ON A ROLL CALL VOTE (Items 1-7):

AYES: Mr. Heberling, Mr. Fausti, Mr. Tyler, Mr. Roselli, Ms. Zablów, Mr. Creegan, Mr. Mercantini, and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano.

Motion approved by majority.

O. POLICY - None

P. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

- Mr. O'Leary welcomed and congratulated Mr. Sprague as the new MS principal.

Q. NEW BUSINESS - None

R. ADJOURNMENT

A motion was made by Mr. Roselli, seconded by Mr. Mercantini to adjourn the meeting at 7:13 p.m. Motion approved by majority.

Respectfully submitted,



Mark Drew
President



Eloi Richardson
Business Administrator

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