

IN TRANSITION



A newsletter providing update information from the District's Transition Logistics Committee



Transitions

Students First / Core Values



Educational Services

Curriculum / Materials / Supplies



Human Resources

Staffing



Business Services

Facilities / Pack / Move

The focus of this newsletter is to provide our staff and community with updated information regarding the process and timelines related to our transition. There are many moving parts and a variety of staff involved in the efforts around the transition. The Logistics and Transition Committees are made up of district stakeholders who provide important voice and perspective to the massive task of transition that is ahead of us. Hopefully this newsletter will keep you updated as we move through the journey of transition.

Action Items In Transition

Educational Services Division:

- Books will be inventoried using "Informed K-12" online forms by May 1st
- Parents exercising "grandfathering" option are currently being entered into the District's database
- New BASE programs will be opened at Santa Teresa, Stipe, Ledesma, Sakamoto, Oak Ridge and Del Roble for next school year in addition to retaining the current BASE sites located at Baldwin, Anderson, Frost, Taylor, Parkview and Hayes.
- School libraries will remain open through April 30th. All books must be returned by April 30th. School library clerks will be "weeding" books that are no longer usable and completing library closing procedures. For Miner / Glider, library books will be divided up evenly among receiving schools.
- Buff cards must be completed by teachers by the AB Day.

Human Resources

- Student population numbers should be stabilized by next week allowing Human Resources to begin work on staffing for next year.
- Certificated Staff should make sure that Human Resources has current contact information on file. Contact information change forms can be found on the district website under the Human Resource/Employee Information tab

Business Services

- MOT is in the process of collecting bids from moving companies to help with the transition of furniture, equipment, and materials over the summer.
- Once a company is selected, detailed packing instructions will be delivered to affected teachers and classified staff.
- MOT feels confident that the movement of classrooms will be smooth and timely.
- The District is preparing to survey families regarding the viability of a paid transportation option. Fees for transportation will start at \$350 per year for the first child with reduced rates for additional children. There will be no charge for students on the free lunch program.
- Information Systems walked through schools last week to assess the scope of work regarding the transfer of technology.
- Child Nutrition Services is working with kitchen staff as they begin to plan their transition out of closed schools. Most kitchen equipment will remain. Personal items will need to be packed and taken home.