

**FILLMORE UNIFIED SCHOOL DISTRICT  
BOARD MEETING OF THE BOARD OF EDUCATION  
TUESDAY, SEPTEMBER 5, 2017**

**5:30 P.M. – CLOSED SESSION  
6:30 P.M. - REGULAR MEETING  
627 SESPE AVENUE, FILLMORE, CALIFORNIA**

**MINUTES**

**A. CALL TO ORDER**

Board Member Beylik called the regular Board Meeting of the Fillmore Unified School District at 5:30 p.m.

**B. ROLL CALL**

Board Members: Scott Beylik, Kelli Couse, Sean Morris and Lucy Rangel. Virginia de la Piedra arrived at 5:35 p.m.

Board Members Absent: None

District Personnel Present: Adrian E. Palazuelos, Ph.D., Superintendent; Martha Hernandez, Assistant Superintendent, Educational Services; Andrea McNeill, Assistant Superintendent, Business Services; Stefan Cvijanovich, Assistant Superintendent, Human Resources and Pupil Support; Todd Schieferle, Director of Human Resources; and Mary Williams, Director of Special Education

Student Representative: Paulina Guerrero

**C. PUBLIC COMMENT ON CLOSED SESSION AND NONAGENDA ITEMS, PETITIONS**

None

**D. CLOSED SESSION**

A motion was made Board Member Rangel, seconded by Board Member Couse and carried with a 4-0 vote to adjourn to closed session at 5:30 p.m. for the purpose of:

**DISCLOSURE OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION**

- Conference with Legal Counsel – Existing Litigation  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Office of Administrative Hearings mediation case no. 2017060350
- School District Pupils (Education Code §§ 35146 and 48918)
  - Expulsion Case Number 17-18-01
- School District Pupils - Consideration of Recommendation for Readmission of Students Who Have Completed Term of Expulsion (Education Code §§ 35146 and 48916)
  - Student Readmits:
    - Case No. 15-16-3
    - Case No. 15-16-7
    - Case No. 16-17-2

- Labor/Negotiations (Government Code § 54957.6)  
Conference with labor negotiator: Adrian Palazuelos, Ph.D., Stefan Cvijanovich, Todd Schieferle, Andrea McNeill; Employment organizations: Fillmore Unified Teachers Association (FUTA), the California School Employees Association (CSEA) and all management, confidential and supervising employees
- Personnel Matters (Government Code § 54957)
  - Hiring, Evaluating, Discipline, Dismissal, Release, Reassignment, Transfers

**E. RECONVENE TO OPEN SESSION**

- Any Action From Closed Session  
A motion was made by Board Member Morris, seconded by Board Member Couse and unanimously carried with a 5-0 vote to reconvene to open session at 6:37 p.m.
- Any Action From Closed Session  
In closed session, the Board took action to approve a settlement agreement to resolve a special education due process filing, case number 2017060350. The agreement provides for the District to provide services as specified in the agreement, in exchange for a release of claims and dismissal of the due process filing. The roll call vote was as follows:
  - Beylik: Aye
  - Couse: Aye
  - de la Piedra: Aye
  - Morris: Aye
  - Rangel: Aye

**F. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Board Member Beylik called the regular meeting to order at 6:37 p.m., and led the flag salute.

**G. RECOGNITIONS**

- Patriot Day Recognition  
Remembrance, honor and recognition were given to the victims of the 9-1-1 terrorist attacks, to those left behind in the wake of those attacks, and to the men and women who provided a service and sacrificed their lives. Dr. Palazuelos encouraged all to memorialize the sacrifice of all those people who provided that level of service and on that day to give back to the community.

Board Member Beylik announced that the Fillmore Fire Department holds an annual Remembrance the morning of September 11 at the fire station at Sespe Place.

- Fillmore Adult School Graduate  
Mr. Chan introduced Fillmore Adult School's first graduate, Mireya Enriquez, and presented her with the first high school diploma issued by the Fillmore Adult School.

- Introduction of New Staff  
Mr. Schieferle introduced and welcomed new staff to the District: 15 new teachers and 2 new administrators.

Board Member Beylik announced a short recess to celebrate the incoming new staff and the first new graduate from the adult education program.

Board Member Beylik reconvened open session at 7:02 p.m.

## **H. COMMUNICATIONS**

- Student Representative  
Ms. Guerrero reported on recent activities and events at Fillmore High School, which include a recent Welcome Back Rally to welcome new freshman and new teachers, the start of various FHS clubs, and the FHS cross country team's participation in races against multiple other schools. ASB is currently working on its preparations for Homecoming Week and Santa Paula Week. New extracurricular opportunities for the Flashes include the Sports Medicine Club and ROP Robotics Club.
- Superintendent Report  
Superintendent Palazuelos recapped the positive news of hiring new staff and countless classified staff and gave an overview of tonight's Information/Discussion items.

Dr. Palazuelos addressed the unseasonably hot weather and measures the District took to ensure all students and staff had access to clean water at no cost to them and steps taken to meet the needs of students as best as possible. Mr. Tom Ito also worked with staff to open the library and many classrooms for students to cool off during lunchtime. The District has capital improvements happening with energy management, which include plans to install multiple HVAC systems or pumps across the District. Building A at San Cayetano had rooftop units installed over the summer. Even though FUSD is one of the few Districts in this region to have air conditioning in its rooms, unseasonable weather is still an issue. The course of action is to adjust schedules and activities and ensure students are hydrated, safe and systems updated and running in good order. The District will continue to do what is best for students and staff.

## **I. PUBLIC COMMENT ON AGENDA ITEMS AND NONAGENDA ITEMS, PETITIONS**

- Board Member Beylik announced receipt of a communication addressed to the Board. The Fillmore High School football team thanks the Board for its support of the Fillmore Flashes Football Team.
- Mr. Brian Ricards expressed his concerns about classroom temperatures during last week's heat wave, its effect on students and teachers, air conditioning systems and questioned approved renovations under Measure V.

**J. INFORMATION/DISCUSSION**

1. 2017 Summer School Report

Martha Hernandez introduced Principal Sandra Cano, who served as the District's summer school principal. Ms. Cano gave an overview of summer school and responded to questions by Board members. Programs and classes included Summer Kinder Boot Camp, the Migrant Program, Cyber High Credit Recovery, Freshman Academy involving 8<sup>th</sup> and 9<sup>th</sup> grade students, STEM, and Technology and Robotics. There were multiple opportunities for EL students. Five-hundred seventy-five students were served, not counting students participating in SEAL Summer Bridge and those using the myON reading program. Ms. Williams presented on Special Education (Extended School Year) covering ages 3 to 22 and classrooms for mild to moderate covering grades K-12. All classes were appropriately staffed with instructional assistants in addition to the seven high school students who served as peer tutors. Ms. Cano reported that all resources were fully utilized during summer school and overall successes were many.

2. 2016-2017 Unaudited Actuals

Ms. Martha Corona presented on the unaudited actuals for school year 2016-17 and responded to questions by Board members. The presentation included general fund revenues and expenditures, comparisons of estimated actuals to unaudited actuals, comparison of ending fund balance and general fund comparison, general fund restricted and assigned, EPA (Proposition 30) funding, as well as the next steps in the budget process.

3. Board Policy Updates (1<sup>st</sup> Reading)

- BP 6158 Independent Study
- AR 6158 Independent Study

DISCUSSION: Dr. Palazuelos reported this update does not change what is already in place with respect to Heritage Valley Independent Study. The District will continue to support that program. The updates include some changes in language with respect to short-term independent study. The District's first step is to bring this policy forward to the Board for consideration as part of a first reading. Board Policy (BP) 6158 and Administration Regulation (AR) 6158 both involve independent study.

**K. CONSENT ITEMS (Corresponding to Numbers 4-12)**

Items on the Consent agenda are considered routine and will be enacted by a single motion. None of the items will be discussed unless a Board Member or member of the audience requests discussion.

4. Approve Minutes:

- a. Board Meeting August 15, 2017
- b. Special Board Meeting August 16, 2017

5. Personnel Order 17-18-3

6. Approve/Ratify Contracts

7. Accept Donations

8. Approve Disposal of Obsolete Materials

9. Approve Request for Overnight Field Trip from Bobbi Roderick for 11<sup>th</sup>-12<sup>th</sup> Grade Students to Attend the Sectional Officer Leadership Conference from September 9, 2017 to September 10, 2017 in Atascadero, CA.
10. Approve Request for Overnight Field Trip from Kimberly Tafoya for 9<sup>th</sup>-12<sup>th</sup> Grade Students to Travel to the Nike Portland Cross Country Invitational from September 29, 2017 to September 30, 2017 in Portland, OR.
11. Approve Request for Overnight Field Trip from Bobbi Roderick for 11<sup>th</sup>-12<sup>th</sup> Grade Students to Attend the Chapter Officer Leadership Conference from October 14, 2017 to October 16, 2017 in Hollister, CA.
12. Approve Request for Overnight Field Trip from Bobbi Roderick for Students to Attend the National FFA Convention from October 26, 2017 to October 29, 2017 in Indianapolis, IN.

**MOTION:** A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve Consent Items K4 through K12, except for Consent Item K6. Consent Item K6 was pulled for further discussion.

**DISCUSSION – CONSENT ITEM K6: Contracts-Extended Learning, Inc. dba Educational Resource Consultants (ERC):**

Dr. Palazuelos stated the contract service with ERC would be to develop a robust proposal to leverage state funds around career tech education facilities, which would include the agriculture and natural resources pathway and the automobile pathway. The process involves the submission of the proposal to California Department of Education and, if approved, the State Allocation Board for monies that have been made available for career tech facilities. This would be specifically for the Career Tech Education Facilities Program.

**MOTION – CONSENT ITEM K6:** A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve Consent Item K6.

## **L. ACTION**

13. Approve Resolution No. 17-18-02 for Proclamation of September as Attendance Awareness Month

**MOTION:** A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

**DISCUSSION:**

Dr. Palazuelos explained this national effort across all schools in the United States. The District wants to express and support positive school attendance and educate and encourage its students to be at school every day and be participants.

14. Approve Acceptance of 2016-2017 Unaudited Actuals

**MOTION:** A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

15. Approve Resolution No. 17-18-03 for Adopting the “Gann” Limit  
**MOTION:** A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
16. Certification of Heritage Valley Independent Study for Dashboard Alternative School Status (DASS)  
**MOTION:** A motion was made by Board Member Couse, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.  
**DISCUSSION:**  
Dr. Palazuelos explained this certification would put Heritage Valley Independent Study in the same category as Sierra High School and can be included with other alternative schools of choice.
17. Approve Change Orders #1-7 for Concrete Improvements at San Cayetano School, 514 Mountain View Street, Fillmore, CA 93015, Project 2017-043  
**MOTION:** A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve change orders CO #1 through CO #7, which entail repairing and relocating copper waterlines, repairing and relocating gas lines, retrenching, removal of some concrete, retrenching 200 linear feet and rewiring 800 linear feet and removing some steps.  
**DISCUSSION:**  
Although not part of the original plan, Dr. Palazuelos explained the necessity for the repairs is due to damage uncovered during construction. The District also requested a change to the stairs after it was identified as a necessary improvement for the safety of students.

**M. STUDENT DISCIPLINE**

18. School District Pupils (Education Code §§ 35146 and 48918)
- Expulsion Case Number 17-18-01
- MOTION:** A motion was made by Board Member de la Piedra, seconded by Board Member Morris and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to accept staff recommendation for student expulsion case no. 17-18-01.

19. Student Readmit (Education Code §§ 35146 and 48916)

o Student Readmits:

- Case No. 15-16-3
- Case No. 15-16-7
- Case No. 16-17-2

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to accept Superintendent recommendations for conditional readmission of the following students for the first semester of the 2017-2018 school year:

o Student Readmits:

- Case No. 15-16-3
- Case No. 15-16-7
- Case No. 16-17-2

**N. FUTURE MEETINGS**

⇒September 19, 2017	5:30 p.m.	Closed Session – Board Room
	6:30 p.m.	Regular Meeting – Board Room
⇒October 3, 2017	5:30 p.m.	Closed Session – Board Room
	6:30 p.m.	Regular Meeting – Board Room

**O. BOARD CLOSING COMMENTS AND AGENDA BUILDING**

- Board Member Couse attended Back-to-School Night at San Cayetano and at the high school. The new work at San Cayetano looks beautiful and parents seem to be enjoying it. It was great to see many parents and students at FHS. Teachers were fully engaged and excited to show the parents what they were going to be teaching this year.
- Board Member Morris went to Back-to-School Night at Mountain Vista. They had a great turnout. There was a lot of enthusiasm from teachers, parents and students.
- Board Member Rangel attended the FHS Back-to-School Night. The teachers were enthusiastic. The band did a nice job performing. There was a nice turnout.
- Board Member de la Piedra addressed a previous conversation about getting a sound system through Up for Education and if the District is interested. Dr. Palazuelos will meet with the Business Office to discuss this further and will follow up.
- Board Member Beylik attended the Back-to-School Night at the high school and commented on the level of enthusiasm from staff.

**P. ADJOURNMENT TO CLOSED SESSION:**

MOTION: A motion was made by Board Member Couse, seconded by Board Member de la Piedra and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to adjourn to closed session at 8:00 p.m. for the purpose of:

- Labor/Negotiations (Government Code § 54957.6)  
Conference with labor negotiator: Adrian Palazuelos, Ph.D., Stefan Cvijanovich, Todd Schieferle, Andrea McNeill; Employment organizations: Fillmore Unified Teachers Association (FUTA), the California School Employees Association (CSEA) and all management, confidential and supervising employees
- Personnel Matters (Government Code § 54957)
  - Hiring, Evaluating, Discipline, Dismissal, Release, Reassignment, Transfers

**Q. RECONVENE TO OPEN SESSION**

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel at 8:50 p.m. to reconvene into open session.

- Any Action From Closed Session  
No action to report.

**R. ADJOURNMENT**

MOTION: A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to adjourn at 8:50 p.m.

*Minutes approved at Board Meeting held September 19, 2017*