



SECTION J: Students JQ-G Student Charges

Effective: 10/22/2016
Reviewed: 7/2017
Revised: 8/18/2017

JQ-G Student Charges

Students shall not be charged an instructional fee as a condition of enrollment in any CEC school or as a condition of attendance in any class that is considered part of the academic portion of the CEC's educational program. However, the schools may require students to pay college tuition and textbook fees as permitted by law.

All student fees, college tuition, and text book fees ("Charge(s)") to students shall be adopted by the Board and shall remain in place until modified or removed by Board resolution. All Charges adopted by the Board shall be used for the purposes set forth in an annual CEC approved Schedule of Charges, in the school year in which the Charge was collected, and shall not be spent for any other purpose.

When publicizing any information concerning any Charge authorized to be collected by this policy, the school shall specify whether the Charge is voluntary or mandatory, purpose of the Charge, and the specific activity from which the students will be excluded if the Charge is not paid.

All Charges shall be waived for indigent students. An indigent student is defined as any child who is deemed eligible for a free or reduced price lunch under the income guidelines established by the federal government. (All fees, fines and charges for textbooks, workbooks and expendable supplies required for classes within the academic portion of the educational program shall be waived for indigent students.)

CEC Network Schools shall not withhold records required for enrollment in another school or institution of higher education or the diploma, transcript, or grades of any student for failure to pay a fine or fee or to return or replace school property. However, CEC Network Schools may withhold records required for enrollment in another school or institution of higher education or the diploma, transcript, or grades of any student for failure to pay college tuition that the student is required to pay in accordance with this policy.

The Charges which the Board may authorize are the following:

CEC Network School Non-College Textbook Fees

Textbooks for all CEC non-college level classes shall be provided on a loan basis.

It is expected that students shall return textbooks to the school in good condition except for ordinary wear. Students shall be assessed fines for lost, damaged or defaced books (including those checked out from the library), materials or equipment. The fines will be for the amount of the loss. In computing a fine, 20 percent of the original cost of a book will be deducted for each year it has been used. The minimum replacement fee is 20 percent of the original cost of the textbook. The Head of School or designee may waive the fee if the student provides a replacement book approved by the Head of School or designee.

If the school has made a reasonable effort to obtain payment for lost or damaged textbooks. If a student is graduating, the Head of School may deny the privilege of participation in the graduation ceremony if the student has failed to return or replace a textbook by the date of the ceremony. The Head of School may offer, at his or her discretion, an alternative payment method, such as an installment plan or service to the school to students who are unable to pay. The administrator, or designee, may obtain payment of delinquent Charges through use of professional collection agencies or institution of civil proceedings as he/she deems appropriate. Indigent students, as determined in accordance with state guidelines, shall not be required to pay a textbook rental fee or damage deposit. A student shall not be refused use of textbooks based on failure to pay the required fees.

Participation Fees

Students participating in extracurricular and co-curricular activities programs shall pay a per season or per activity participation fee.

Any activity fee collected shall be used to fund the particular activity for which it is charged and shall not be used for any other purpose.

College Tuition Failed Class Charges

Students and their parent/guardians are required to sign a document stating they will reimburse CEC for tuition paid by CEC for any course the student does not complete without the consent of the Head of School. Additionally, CEC requires a student or their parent/guardian to reimburse CEC for tuition for any course in which a student receives a failing grade. If a student attends an institution of higher learning (IHE) with higher tuition than the local community college resident rate, the student may be responsible for paying the remaining balance of the tuition.

Miscellaneous Fees

Students may be asked to pay miscellaneous fees as a condition of participating in or attending a voluntary school-sponsored activity or program not within the academic portion of the educational program.

Schedule of Charges (See schedule attached at end of Document)

The CEC Network Schools shall prepare and make available upon request a complete list of student Charges, describing the Charge, the amount of each Charge, the purpose of each Charge, whether the Charge is voluntary or mandatory, and the specific activity from which the student will be excluded if the Charge is not paid.

If you are unsure if you qualify for free or reduced meals, please talk to your school about the forms that need to be completed.

Legal Refs:

C.R.S. 22-32-109 (1) (u) (free textbooks to indigent students without loss/damage deposit)
C.R.S. 22-32-110 (1) (o) (textbooks for free or reasonable rental fee)
C.R.S. 22-32-110 (1) (jj) (sanctions for failing to return textbooks and library resources) (2017)
C.R.S. 22-32-113 (5) (transportation of pupils and imposition of fee for excess transportation costs)
C.R.S. 22-32-116.5 (6) (a) (participation fees for non-enrolled student participants)
C.R.S. 22-32-117 (fees and tuition)
C.R.S. 22-32-118 (summer school fees)
C.R.S. 22-35-105. (payment of tuition)
C.R.S. 22-45-104 (disposition of moneys collected from fines and fees)
CRS 22-30.5-507 Withholding diploma, transcript, or grades
1 CCR 301-4 Determination of indigency and establishing policy on school fees
Charter School Institute Student Fees for CSI Schools Policy
Colo. Const. Art. IX, Section 2 (2016)

Colorado Early Colleges 2017-2018 Schedule of Charges

CHARGES IDENTIFIED ARE MANDATORY FOR PARTICIPATION. PARTICIPATION MAY BE VOLUNTARY.

Charge Type	Designated For	Charge Amount (Maximum)	Purpose of Charge	Student Impact if Charge is not paid
College Course Fail/WD Tuition	Off Campus College Courses Resident Rate	Rate of tuition charged by institution	To reimburse CEC the actual cost of the college course tuition (but not fees) charged to CEC by the institution of higher education (IHE) for a course student has failed or dropped before withdrawal date.	Withhold Transcripts or Grades until tuition for a course student has failed or dropped before withdrawal date, or has made agreeable arrangements in writing with the Head of School.
Hybrid/Online Course Tuition	**Hybrid/Online Course	Difference between the tuition charged for direct instruction course and the online or hybrid course	To reimburse CEC the difference of the tuition cost of the direct instruction course and the online or hybrid course charged to CEC by the institution of higher education.	Account will be turned over to a collection agency until tuition is paid or acceptable arrangement has been made with the school.
Colorado Opportunity Fund (COF) Fee	Students who do not qualify or activate Colorado Opportunity Fund before the date the IHE bills CEC	Amount of discount from institution of higher education	To reimburse CEC the amount of the COF discount from institution of higher education.	Account will be turned over to a collection agency until fee is paid or acceptable arrangement has been made with the school.
Lost or Damaged College Course Textbook Fee	*Off Campus, Hybrid or Online College Textbooks (Only Required textbooks qualify)	Fees vary according to college course and institution	To reimburse CEC the actual cost of the lost or damaged college course text book	Students' fee balances must be paid in full in order to receive textbook reimbursements.
Course Fee	Field Trip Fee	Varies by field trip (this does not apply to any trips associated with basic education classes)	To cover cost or a portion of the cost of admission, activity, and transportation.	Student will not be permitted to attend the field trip. A comparable alternative may be provided.
School Fee	Yearbook	Not to exceed \$85 per yearbook	To cover a portion of the cost of producing and printing a yearbook.	Student will not receive a yearbook.
School Fee	Student ID (Replacement)	Not more than \$10	To cover cost or a portion of the cost of ID materials	Student will not be issued a replacement ID
School Fee	Student Planner Replacement	Not more than \$7	To cover a portion of the cost of producing and printing Student Planner	Student will not be issued a replacement planner

School Fee	Parking Fine	Not More than \$25 per fine	To provide a financial penalty for parking violations and maintain parking lot safety	Student may be denied privileges of parking on a CEC Network School Campus
Graduation Fee	Graduation Ceremony	Not more than \$50	To cover a portion of the cost for sashes, cords, medals, consumable materials, decorations, and facility rental needed for Graduation Ceremony and printing of diplomas.	Students will not receive sashes, cords, medals to wear during graduation ceremony.
School Fee	Tutoring	\$20	To cover a portion of tutoring costs.	Student cannot attend additional tutoring sessions until fee has been paid.
School Fee	Transcript Fee	Not more than \$5	Fee that website contracted to facilitate student transcript requests. CEC does not collect or receive the funds for this service.	FRL students and parents with financial hardship can request waiver of the fee. Transcripts will not be withheld for failure or inability to pay for Transcript service.

* Students and their parent/guardians are required to sign a document stating they will reimburse CEC for tuition paid by CEC for any course the student does not complete without the consent of the Head of School. Additionally, CEC requires a student or their parent/guardian to reimburse CEC for tuition for any course in which a student receives a failing grade. C.R.S. § 22- 35-105 (4). If a student attends an IHE with higher tuition than the local community college resident rate, the student may be responsible for paying the remaining balance of the tuition. [C.R.S. § 22-35-104 (6)(b)]

** Tuition for online and hybrid courses are charged at a higher rate and must be approved by the student's Advisor and the Accounts/Business Manager, or by the Head of School. Approval will be granted if the course is only offered as an online course, or if there are other significant circumstances. The student must understand that taking an online course will have a negative impact on his/her voucher. When this exception is made, the student is responsible for the difference in cost between a direct instruction course and the online or hybrid course.

A schedule of student charges specific to each school shall be posted to the school website in a prescribed location and shall be updated annually. Only Charges referenced and approved in CEC Policy JQ-G may be levied.