

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
February 9, 2016

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6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
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CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs.
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen (absent).

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Jensen made the motion, seconded by Mr. Chambers, to
approve the agenda.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, February 9, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF JANUARY 25, 2016

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of January 25, 2016.

AYES: 3; NOES: 0; ABSTAIN: 1; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

No comments.

IV. PROGRAMS AND REPORTS

.01 JAMES A. WHITAKER SCHOOL REPORT

James A. Whitaker School Principal Julie Linnecke recognized seven students for exemplifying the District's core ethical values. Kayleigh Lozano Urbano, Kathleen Nguyen, Samuel Otuc, Jelissa Rubio, Heeson Park, Angel Nguyen and Christopher Herrera Benito received certificates of recognition from the Governing Board.

Principal Linnecke, Administrative Intern Lori Smock and Whitaker School teachers' Sally Santos, Arlene Fraser, Tia Rubio, Julie Blodgett and Heather Grethe presented their Early Literacy Year 2 Implementation report to the Governing Board. In order to achieve the District's goal of "every child reading at grade level by third grade," Whitaker staff adopted a new method of implementing common core through tiered interventions and the Engage New York program (curricular modules and units in ELA and Math). Ms. Linnecke shared DIBELS assessment data for kindergarten and current first grade students showing marked improvement, Ms. Santos shared data for 1st grade CELDT growth, Ms. Fraser compared 1st grade student writing from the beginning of the year to the middle of the year, and Ms. Rubio and Ms. Blodgett shared changes in Kindergarten and Transitional Kindergarten with letters/sounds/blending, curriculum, and social/emotional development. Ms. Grethe discussed several interventions in place and shared data reflecting growth in reading levels due to these interventions. Ms. Smock shared information on several parent workshops held to help parents work with their children at home to increase literacy.

Minutes, February 9, 2016 (Continued)

V. ACTION CALENDAR.01 PERMISSION TO GO TO BID: BUENA PARK JUNIOR HIGH SCHOOL MODERNIZATION PROJECT

Agenda Exhibit B.

In conjunction with Measure 'B' authorized on June 3, 2014, District staff, BCA Architects and TELACU Construction Management have developed an implementation plan for projects included in Phase I of our Facilities Implementation Plan and requests permission to solicit proposals for modernization of Buena Park Junior High School. The proposal will include modernization construction, classroom communications and technology including a new phone/clock/bell system. It is anticipated that construction will commence on, or around, May 30, 2016 with 24 classrooms being completed by August 1, 2016 and the remaining 12 classrooms completed by September 30, 2016.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Permission To Go To Bid: Buena Park Junior High School Modernization Project.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERMISSION TO GO TO BID: PHONE SYSTEM (FOR FIVE LOCATIONS)

Agenda Exhibit C.

In conjunction with Measure 'B' authorized on June 3, 2014, District staff, BCA Architects and TELACU Construction Management have developed an implementation plan for projects included in Phase I of our Facilities Implementation Plan and requests permission to solicit proposals for the phone systems at the four remaining sites yet to be modernized (specifically Beatty, Corey, Gilbert and Whitaker) and the District Office. Installation of the phone system will occur after instructional hours and is estimated to be completed by May 30, 2016.

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board approve Permission To Go To Bid: Phone System (for five Locations).

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

V. ACTION CALENDAR (Continued)

.03 ORANGE COUNTY SCHOOL BOARDS ASSOCIATION 2016 MARIAN BERGESON AWARD NOMINATION

Agenda Exhibit D.

Mr. Chambers made a motion to table the Orange County School Boards Association 2016 Marian Bergeson Award nomination.

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board Table the Orange County School Boards Association 2016 Marian Bergeson Award Nomination.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

VI. DISCUSSION CALENDAR

.01 Board Policy Adoption/Review/Revision/Deletion

- BP0429.1 School-Based Program Coordination (delete)(Magnuson)
- BP0440 District Technology Plan (revise)(Magnuson)
- BP5141.8 Heat Illness Prevention (adopt)(Magnuson)

Agenda Exhibit E.

The Governing Board considered the listed board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda. The Governing Board requested that BP 5141.8 Heat Illness Prevention be brought back for further discussion at the next Board meeting.

VI. DISCUSSION CALENDAR (Continued).02 Charter School Petition Requirements and Process

- Board Policy/Administrative Regulation 0420.4
Charter Schools

Agenda Exhibit F.

Buena Park School District recently received information indicating a charter school petition may be presented to the Governing Board and a request for the District's procedures for accepting a Charter School Petition. Mr. Magnuson reviewed portions of Board Policy/Administrative Regulation 0420.4 Charter Schools with Board members. Board policy states "the Superintendent may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. Within 30 days of receiving a petition to establish a charter school, the Governing Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. Within 60 days of receiving a petition, or within 90 days with mutual consent of the petitioners and the Board, the Governing Board shall either approve or deny the request to establish the charter school."

.03 Educator Effectiveness Plan Grant

Agenda Exhibit G.

Dr. Miramontes outlined the Education Effectiveness Grant which was part of the state-adopted budget. Each district will receive an allocation based on 2014-15 CALPADS. BPSD will receive \$337,257.00 to be used to support the professional development of certificated teachers, administrators and paraprofessionals.

As a condition of receiving Educator Effectiveness funds, BPSD is required to (1) develop and adopt a plan delineating how the funds will be spent and explained in a public meeting of the Governing Board before its adoption in a subsequent public meeting and (2) on or before July 1, 2018, report detailed expenditure information to the California Department of Education regarding expenditures related to the plan.

Minutes, February 9, 2016 (Continued)

VII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.19 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve Consent Calendar Items .02 through .18, according to the Education Code.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #15-16-14

Agenda Exhibit H.

CERTIFICATED PERSONNEL

I. EXTENSION OF TEMPORARY ASSIGNMENT: INTERIM ADMINISTRATIVE INTERN (Ratification)

In order to continue to ensure the effective implementation of school site programs and activities during the temporary absence of the Administrative Intern at Whitaker School, Ms. Lori Smock will continue to serve as a temporary Administrative Intern, assuming the duties and responsibilities associated with the Administrative Intern position.

Ms. Smock was previously approved at the November 23, 2015, Governing Board meeting to serve from November 16, 2015 through January 31, 2016.

The need for a temporary Administrative Intern continues into the near future with the anticipated end date, at this time, still to be determined. For this reason, we request approval for the assignment to continue without interruption through the end of the current school year, if needed, June 3, 2016. Should there cease to be a need sooner, Mrs. Smock would be released to return to her regular position and duties prior to the June 3 end date.

VII. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #15-16-14 (Continued)CERTIFICATED PERSONNEL (Continued)I. EXTENSION OF TEMPORARY ASSIGNMENT: INTERIM ADMINISTRATIVE INTERN (Ratification) (Continued)

During the temporary assignment, in addition to her regular salary, Mrs. Smock shall receive a salary stipend equal to 5% per diem, an additional \$29.75 per day (includes payroll benefits), as additional compensation for taking on duties and responsibilities associated with the Administrative Intern position. Funding for this assignment will be payable from the General Fund. Mrs. Smock was previously approved to work up to thirty-nine (39) days.

This request is for an additional (up to) eighty-two (82) days. The total cost for the additional days shall not exceed \$2,440, payable from the General Fund.

II. NEW HIRE

Craig, Danielle - 02/09/2016 (Ratification)
Substitute Teacher

III. SEPARATION

#0800000808 -05/26/2016
Teacher #080110E001

CLASSIFIED PERSONNELI. NEW HIRES

All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.

Khong, Chuong - 02/10/2016
Substitute Bus Driver

Moy, Lynna - 02/23/2016
Library Media Clerk #081129J002
Substitute Library Media Clerk
Substitute Instructional Assistant
Substitute Playground Supervisor

Minutes, February 9, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-14 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGES OF ASSIGNMENT

Felix, Brandie - 02/10/2016

Current Assignment(s):

Instructional Assistant I #081158P002

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Substitute Typist Clerk

Frusteri, Josephine - 02/10/2016

Current Assignment(s):

Instructional Assistant II

- Special Education #081124P003

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Substitute Typist Clerk

Perez, Melinda - 02/10/2016

Current Assignment(s):

Cafeteria Worker I #081108D003

Substitute Cafeteria Worker

Substitute Playground Supervisor

Add: Substitute Typist Clerk

Pescrillo, Mary - 02/10/2016

Current Assignment(s):

Substitute Instructional Assistant

Add: Substitute Typist Clerk

Schliebe, Karen - 02/10/2016

Current Assignment(s):

Instructional Assistant II

- Special Education #081124D001

Substitute Instructional Assistant

Substitute Playground Supervisor

Delete: Instructional Assistant II

- Special Education #081124D001

Add: Instructional Assistant II

- Special Education #081124J004

Vatananugulkit, Janet - 02/10/2016

Current Assignment(s):

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Typist Clerk I #081144P001

Substitute Typist Clerk

Minutes, February 9, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-14 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEE:

Rios, Maria
 Instructional Assistant II
 - Special Education #081124B008
 1 hour per day
 Funding Source: Special Education
 Location: Beatty School
 Anticipated Dates: January 6, 2016 - May 26, 2016
 (Ratification)
 Pay Range 10: \$19.41 - \$23.55 per hour
 (includes benefits)
 # of Days (not to exceed): 94
 Total Cost (not to exceed): \$2,214

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit I.

January 22-23, 2016 - "Learning from the Field Conference" (Ratification) - L. Milch
 February 9, 2016 - "An Educational Night for Parents & Teachers: Understanding the Social & Emotional Needs of Gifted Children" - M. McDonald, A. Hopkins, P. Spirtos, J. Hadfield, K. Yuen, V. Gomez, J. Schell, J. Merys, J. Krucli, J. Solomon
 February 20, 2016 - "Early Childhood STEM Symposium" - J. Robinson
 February 23-24, 2016 - "2016 Illuminate User Conference" - S. Williamson
 February 26-28, 2016 - "The Good Teaching Conference" - J. Ferrara, K. Eldridge, J. Goldgorin, K. Miles
 February 29, 2016 - "Problematic School Absenteeism & School Refusal Behavior" - J. Reddingius
 March 4, 2016 - "30th Annual Conference for Pre-K, TK, K, and 1st Grade Educators" - M. Shoemaker, D. Mendez, E. Reilly
 March 4-5, 2016 - "30th Annual Conference for Pre-K, TK, K, and 1st Grade Educators" - J. Gerdes, M. Biner, D. Treadway
 March 10, 2016 - "Non-Violent Crisis Intervention Training, CPI" (Board Approved on October 12, 2015, Date Change Only) - A. Sandoval
 March 21, 2016 - "Guiding Your Child to College" - V. Gomez
 March 31 - April 2, 2016 - "2016 CAEYC Annual Conference"

- J. Robinson
April 18, 2016 - "ELA/ELD Best Practices" - G. Park
Minutes, February 9, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit J.

Permits granted to date: In: 212
Out: 199

.05 BUSINESS SERVICES REPORT

Agenda Exhibit K.

a. Purchase Orders dated 01/26/16-02/09/16 were approved in the total amount of \$820,896.73.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 218

Agenda Exhibit L.

Contract #: 14-54
Contractor: Vavrinek, Trine, Day & Co.
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: Amendment

Description of Services: Increase non-audit accounting services.

Contract Period: July, 2013 - June 30, 2016
Funding Source: General Fund
Total Expenditure: Increase Not to Exceed \$10,000
Agreement Total
Not to Exceed \$40,000

Contract #: 14-95
Contractor: AAA Solar Electric, Inc.
Site Dept. Manager: R. Miramontes
New Contract/Amendment: Amendment

Description of Services: Provide and install additional antennas at Beatty, Corey, BPJH, Gilbert, Whitaker and District Office not included in original WAN/WLAN bid specifications.

Contract Period: May 14, 2015 - February 22, 2016
Funding Source: 2014 Bond Fund
Total Expenditure: Increase Not to Exceed \$5,420
Agreement Total
Not to Exceed \$1,400,896

Minutes, February 9, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

- .07 APPROVAL TO USE BUENA PARK JUNIOR HIGH SCHOOL FOR THE AMERICAN CANCER SOCIETY'S (ACS) RELAY FOR LIFE EVENT, MAY 20-22, 2016

Agenda Exhibit M.

The American Cancer Society (ACS) has previously used Buena Park Junior High School's field, two rooms, and the adjacent parking areas for their Relay for Life event raising more than \$946,000 in 11 years to benefit cancer research. This event is a signature event of the organization to raise funds for the fight against cancer. Staff has been impressed with the care and consideration the ACS has shown in the past using the District's facilities.

ACS has again requested use of the Buena Park Junior High School for the subject event to be held May 20-22, 2016. Before the event, staff will be meeting with ACS representatives regarding logistical support and security assurances. The District will provide nominal support to ensure that the facility is secured following the event.

We do not anticipate any significant financial implications for the District relating to this event.

Administration recommends that the Governing Board approve the use of Buena Park Junior High School's field, two rooms, and the adjacent parking areas for the American Cancer Society's Relay for Life event from May 20-22, 2016.

- .08 BOARD POLICY 0420 SCHOOL PLANS/SITE COUNCILS

Agenda Exhibit N.

- .09 BOARD POLICY 0460 LOCAL CONTROL AND ACCOUNTABILITY PLAN

Agenda Exhibit O.

- .10 BOARD POLICY 0520.4 QUALITY EDUCATION INVESTMENT SCHOOLS

Agenda Exhibit P.

- .11 BOARD POLICY 1100 COMMUNICATIONS WITH THE PUBLIC

Agenda Exhibit Q.

Minutes, February 9, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.12 BOARD POLICY 1112 MEDIA RELATIONS

Agenda Exhibit R.

.13 BOARD POLICY 1113 DISTRICT AND SCHOOL WEB SITES

Agenda Exhibit S.

.14 BOARD POLICY 1312.3 UNIFORM COMPLAINT PROCEDURES

Agenda Exhibit T.

.15 BOARD POLICY 4131 STAFF DEVELOPMENT

Agenda Exhibit U.

.16 BOARD POLICY 4143/4243 NEGOTIATIONS/CONSULTATION

Agenda Exhibit V.

.17 BOARD POLICY 4231 STAFF DEVELOPMENT

Agenda Exhibit W.

.18 BOARD BYLAW 9100 ANNUAL ORGANIZATIONAL MEETING

Agenda Exhibit X.

VIII. BOARD COMMENTS

Mr. Chambers attended the Buena Park Elementary Art Show at City Hall and the Debate Tournament held at Buena Park Junior High School.

Mrs. Jensen, Mrs. Michel and Mr. Magnuson attended the Buena Park State of the City Luncheon on February 3, 2016.

Mrs. Smith observed classroom lessons at Beatty, Emery, Pendleton, Whitaker and Buena Park Junior High School.

Mrs. Michel attended the Debate Tournament at Buena Park Junior High School.

Minutes, February 9, 2016 (Continued)

IX. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- 2015-16 First Interim Report

Agenda Exhibit Y.

2015-16 First Interim Report - the Orange County Department of Education (OCDE) agrees with the District's assessment that the Buena Park School District will be able to meet its financial obligations for the current and subsequent two fiscal years, and that a positive certification is appropriate. OCDE encourages the District to closely monitor district enrollment trends and prepare for appropriate budget adjustments should enrollment projections fluctuate adversely. Also, OCDE recommends that the Governing Board continue to maintain reserves higher than the State recommended minimum which better prepares the District to deal with declining enrollment, deficit spending, local emergencies, and state funding uncertainties.

- Williams Settlement Legislation 2nd Quarter

Agenda Exhibit Z.

Williams Settlement Legislation 2nd Quarter Report - a summary of the second quarter indicates that no site reviews were conducted and no Uniform Complaints were filed during the period of July through September 2015.

.02 Major Topics for Governing Board

Agenda Exhibit AA.

.03 Orange County Treasurer-Tax Collector Treasurer's Management Report

Agenda Exhibit BB.

The current yield as of December 31, 2015, on investments in the Orange County Treasurer Tax Collector's Educational Investment Pool is 0.64%.

Minutes, February 9, 2016 (Continued)

X. CLOSED SESSION

At 7:25 p.m., Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board go into closed session.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

XI. RECONVENE

At 8:00 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board reconvene.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)
Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

XIII. ADJOURNMENT

At 8:01 p.m., Mrs. Smith made the motion, seconded by Mrs. Jensen, that the Governing Board adjourn the meeting.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

President
Clerk
Member
Member
Member