



GARVEY SCHOOL DISTRICT

**REQUIRED ANNUAL NOTIFICATION TO
PARENTS AND GUARDIANS**

**Summary of Legal Rights
and Responsibilities**
(Education Code 48980)

2013-2014



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Dear Parents, Guardians and Students:

We wish to inform you of the legal rights you have relating to certain programs and activities. The following are summaries of Education Code Sections. If you would like to review the full section, please contact Learning Support Services at (626) 307-3427.

ACADEMIC PROGRAM

Annual Notification to Parents or Guardians - EC 48980(a)

At the beginning of the first semester or quarter of the regular school term, the governing board of each school district shall notify the parent or guardian of a minor pupil regarding the right or responsibility of the parent or guardian under Sections 46014 and 48205.

Harm or Destruction of Animals - EC 32255

Any pupil with a moral objection to dissecting or otherwise harming or destroying an animal, or any part thereof, must inform his or her teacher of the objection. Objections must be substantiated by a note from the pupil's parent or guardian.

A pupil who chooses to refrain from participation in an educational project involving the harmful or destructive use of an animal may receive an alternative education project, if the teacher believes that an adequate alternative education project is possible. The teacher may work with the pupil to develop and agree upon an alternative education project so that the pupil may obtain the knowledge, information, or experience required by the course of study in question.

Availability of Prospectus of the Curriculum - EC 49063 and 49091.14

Requires each school to compile annually a prospectus of the curriculum including titles, descriptions and instructional aims of every course offered by the school. Prospectus to be reproduced and made available, upon request by parent or guardian, for inspection.

Sexual Health and HIV/Aids Prevention Education - EC 51938

Requires the school district at the beginning of each school year, or at the time of the student's enrollment, if different, to notify the parent or guardian of each pupil about instruction in comprehensive sexual health education and HIV/AIDS prevention education and assessments on pupil health behaviors and risks planned for the school year. Provides that a parent or guardian has the right to excuse their child from all or part of the instruction.

The purpose of the California Comprehensive Sexual Health and HIV/AIDS Prevention Education Act (Education Codes 51930 through 51939) is to provide every student with the knowledge and skills necessary to protect their sexual and reproductive health from unintended pregnancy and sexually transmitted diseases.

The Garvey School District will provide instruction in comprehensive sexual health education, HIV/AIDS prevention education, and/or will conduct assessments on pupil health behaviors and risks in the coming school year.

Parents or guardians may:

1. Inspect the written and audiovisual educational materials used in the comprehensive sexual health and HIV/AIDS prevention education
2. Request in writing that their child not receive comprehensive sexual health or HIV/AIDS prevention education.
3. Request a copy of Education Codes 51930 through 51939
4. Be informed whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by district personnel or outside consultants.
5. When the district chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive sexual health or HIV/AIDS prevention education, to be informed of:

- a. The date of the instruction
- b. The name of the organization or affiliation of each guest speaker

The District may administer to students in grades 7 through 12 anonymous, voluntary, and confidential research and evaluation instruments, including tests and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Prior to administering such a research and evaluation instrument, parents/guardians shall be provided written notice of the administration. Parents/guardians shall be given an opportunity to review the research instrument and to request in writing that their child not participate.

Notice of Alternative Schools - EC 58501

The following notice shall be sent along with the notification of parents and guardians required by EC 48980. In addition, a copy shall be posted in at least two places, normally visible to pupils, teachers, and visiting parents in each attendance unit, for the entire month of March in each year.

Notice of Alternative Schools

California state law authorizes all school districts to provide for alternative schools. Education Code 58500 defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or in part from a presentation by his/her teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including, but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district."

California High School Exit Exam (CAHSEE) - EC 48980(e), EC 60850

Requires the annual notification to advise parents or guardians that each pupil completing grade 12 will be required to successfully pass the high school exit examination. The notification must include, at minimum, the date of the examination, the requirements for passing the examination, the consequences of not passing the examination, and that passing the examination is a condition of graduation.

High School Exit Exam Parental Notification - 5 CCR 1208, 5 CCR 11523

Requires the school district to maintain documentation that the parent or guardian of each pupil has been sent written notification as required by EC 48980 and 60850.

Identified Program Improvement, Notification Option to Transfer - 20 USC 6316

Requires schools *identified for program improvement* under the No Child Left Behind Act to promptly notify parents or guardians of students enrolled at the school of the following:

1. An explanation of what the identification means, and how the school compares in terms of academic achievement to other elementary or secondary schools in the district and state.
2. The reasons for the identification.
3. An explanation of what the school is doing to address the problem of low achievement.
4. An explanation of what the district or state is doing to help the school address the achievement problem.

5. An explanation of how parents or guardians can become involved in addressing the academic issues that caused the school to be identified for program improvement.
6. An explanation of the option to transfer to another district school or charter school or to obtain supplemental educational services.

Schools required to provide supplemental educational services must annually notify parents/guardians of:

1. The availability of supplemental educational services.
2. The identity of approved providers that are within the district or are reasonably available in neighboring local educational agencies.
3. The identity of approved providers who are accessible through technology, such as distance learning.
4. The services, qualifications and demonstrated effectiveness of each provider.
5. The procedures and timelines that parent/guardians must follow to select a provider.

Qualifications of Teachers, Parents' Right to Know - 20 USC 6311, 34 CFR 200.61

Requires the school district, at the beginning of the school year, to notify parents or guardians of *each student attending a school receiving Title I funds* that they may request information regarding the professional qualifications of their child's classroom teacher(s). The notification is to be in an understandable and uniform format, and to the extent practicable, provided in a language that the parents can understand.

Further requires timely notification whenever a child has been assigned, or has been taught for four or more consecutive weeks, by a teacher of a core academic subject who does not meet the No Child Left Behind Act teacher qualification requirements.

English Language Education/English Immersion Program/ Parental Waiver - EC 310, 5 CCR 11309

In order to facilitate parental choice of program, all parents and guardians must be informed of the placement of their children in a structured English immersion program and must be notified of an opportunity to apply for a parental exception waiver. Notice to include a description of the locally-adopted procedures for requesting a parental exception waiver, and any locally-adopted guidelines for evaluating a parental waiver request.

Bilingual Education - EC 52173, 5 CCR 11303

Requires the school district to provide parents an opportunity for consultation prior to placement of child in a program of bilingual education. Requires notification, by mail or in person, to parent to include simple, nontechnical description of purposes, method, and content of program, encourage parent to visit such classes and to come to school for a conference to explain the nature and objectives of such an education, and that parent has the right not to have their child enrolled in such a program. The written notice is to be in English and the primary language of the pupil.

Migrant Education Program, Parental Involvement - EC 54444.2

Requires a school district receiving migrant education funds or services to actively solicit parental involvement in planning, operation, and evaluation of its programs through the establishment of a parent advisory council. Requires notice to parents, in language they understand, that parents have sole authority to decide composition of council.

GATE Program - 5 CCR 3831

Requires the school district to develop a written plan for the GATE program which shall be available for public inspection. Plan to include the rationale for the district's method of identification of gifted and talented pupils; procedures for ensuring parent participation in recommending policy for planning, evaluating, and implementing GATE program, and procedure to inform parents of a pupil's participation or nonparticipation in the program.

ALTERNATIVE ATTENDANCE

Attendance Options, Permits - EC 48980(h)

Requires annual notification to advise parents or guardians of all existing statutory attendance options and local attendance options available in the school district, including all options for meeting residency requirements for school attendance, programmatic options offered within the local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis.

Notification to include a description of all options, a description of the procedure for application to alternative attendance areas or programs, an application form from the district for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance.

Notification to also include an explanation of the existing statutory attendance options including, but not limited to, those available under EC 35160.5, 46600 et seq., 48204(b), and 48300 et seq.

The California Department of Education (CDE) shall produce this portion of the notification and shall distribute to all school districts.

Intradistrict Choice Policy/Open Enrollment - EC 35160.5(b), BP 5116.1(a)/AR 5116.1(b)(c)

Residents of the District may apply to other schools within the District for their child to attend on a space available basis. Information on each school within the District is provided on the District website. Transportation to any other school is the responsibility of the parent.

Students who reside within district boundaries may apply for enrollment in any district school. Transportation to the school of choice is the responsibility of the student's parents or guardian.

Informational meetings on open enrollment will be held in May. Application materials will be available by May. Applications must be received by June. For further information please contact Pupil Transfers at (626) 307-3427 extension 2256.

Interdistrict Attendance Agreement - EC 46600 et seq., BP/AR 5116, BP/AR 5117

The parent or legal guardian of a pupil may seek release from their home district to attend a school in any other school district. The terms and conditions for release or acceptance are set by the home and accepting districts. School districts may enter into agreements for the interdistrict transfer of one or more pupils for a period of up to five years.

An interdistrict attendance agreement exists between districts to allow for the interdistrict transfer of one or more students. When an interdistrict permit is denied, parents may appeal the decision in writing to the administrator of Pupil Personnel Services of the Garvey School District.

Attendance Options, Residency Requirements - EC 48204(b), EC 48980(i), BP 5111.1

A pupil may alternatively comply with the residency requirements for school attendance in a school district, if he or she is any of the following: placed in a foster home or licensed children's institution within the boundaries of the school district pursuant to a commitment or placement under the Welfare and Institutions Code; an emancipated pupil who resides within the boundaries of the school district; a pupil who lives in the home of a caregiving adult that is located within the boundaries of the school district; or a pupil residing in a state hospital located within the boundaries of the school district.

A school district may also deem a pupil as having complied with the residency requirements for school attendance in the school district if one or both the parents or legal guardians of the pupil is employed within the boundaries of the school district. Full text of the Education Code is attached.

District of Choice - EC 48300 et seq., BP/AR 5117

Some school districts may choose to become a district of choice. **Garvey School District is not a district of choice.**

ATTENDANCE

Confidential Medical Treatment, Absence for Confidential Medical Treatment - EC 46010.1, BP 5113, BP 5146

Each academic year a school district must notify pupils in grades 7 to 12 and the parents or guardians of all pupils enrolled in the district, that school authorities may excuse any pupil from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. Notice may be included with any other notice given pursuant to Education Code.

Grade Reduction, Loss of Academic Credit - EC 48980(j), BP/AR 5121

Requires the annual notification to advise the parent or guardian that no pupil may have his or her grade reduced or lose academic credit for any absence or absences excused under EC 48205, if missed

assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

Absence for Religious Instruction - EC 46014, BP/AR 5113

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral or religious instruction.

Excused Absences - EC 46014, 48205, BP/AR 5113

No pupil shall have his or her grade reduced or lose academic credit for any excused absence or absences, if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Full text of the Education Code follows:

- (a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
- (1) Due to his or her illness.
 - (2) Due to quarantine under the direction of a county or city health officer.
 - (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
 - (4) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - (5) For the purpose of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 - (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - (8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 - (9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty or, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
- (b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
- (c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
- (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
- (e) "Immediate family," as used in this section, has the same meaning as set forth in Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil."

Compulsory Attendance - EC 48200, BP 5113, AR 5113

A minor between the ages of 6 to 18 years is subject to compulsory education and, unless exempted, must enroll in school in the school district in which the residence of either the parent or legal guardian is located.

Tardiness

Children should be encouraged to be prompt as part of their training. They are expected to be at school on time. If a child is late, the child should bring an excuse from home to the school office. Frequent tardiness without a valid excuse may be considered truancy under state law.

Truancy

A student is considered truant after three absences or three tardies of more than 30 minutes each time and the absences or tardies are unexcused. A truant student may be referred to the School Attendance Review Board (SARB). Unexcused absences are all absences that do not fall within EC 48205. The text of 48205 is provided on page 5.

Avoiding Absences, Written Excuse

Garvey School District urges parents to make sure their children attend school regularly and to schedule medical and other appointments so that a student misses none or only a small portion of the school day. The district also asks that travel or other absences be avoided during the time school is in session. The higher the district's daily attendance rate, the more a student will learn and the greater the amount of funding that the district will receive from the state for classroom instruction and academic programs. The school calendar is designed to minimize problems for families which plan vacations around traditional holiday periods, and thereby minimize student absences.

Following an absence, a student is required to bring a written excuse from home when returning to school. Illnesses, doctor and dental appointments are considered excused absences. Children should not be sent to school when they are not feeling well. Absences without a written excuse are recorded as unexcused.

CALENDAR

Minimum & Pupil-Free Staff Development Days - EC 48980(c)

Requires the annual notification to advise parents and guardians of all pupils attending a school of the schedule of minimum days and pupil-free staff development days. If minimum or pupil-free staff development days are scheduled after the start of the school year, the school should notify parents and guardians of affected pupils as early as possible, but not later than one month prior to the scheduled day.

CIVILITY

Disruption in a Public School or Public School Meeting - EC 32210, PC 627.5, 627.6

Any person who willfully disturbs a public school or a public school meeting is guilty of a misdemeanor, and may be punished by a fine of not more than \$500.

CHILD ABUSE AND NEGLECT

Child Abuse and Neglect Reporting Act - PC 11164 et seq.

Staff of the Garvey School District are required by law to report cases of child abuse and neglect whenever staff have a reasonable suspicion. Staff may not investigate to confirm suspicion. Both the staff name and the report itself are confidential and cannot be disclosed except to authorized agencies.

COMPLAINTS

Uniform Complaint Policy & Procedure - 5 CCR 4622, EC 32289, BP/AR 1312.3

Requires annual written notification to students, employees, parents, district advisory committee, school advisory committees, and other interested parties of the school district's uniform complaint process. Notice to include the identity of the person(s) responsible for processing the complaints, the civil law remedies that may be available, and the appeal or review procedures contained in the following sections: 5 CCR 4650, Basis of Direct State Interventions, 5 CCR 4652, Appealing Local Agency Decisions, and 5 CCR 4671, Federal Review Rights. Notice to be in English, and when applicable under EC 48985, the primary language or mode of communication of the recipient.

Garvey School District is primarily responsible for compliance with federal and state laws and regulations. The District has established Uniform Complaint Procedures to resolve alleged acts of discrimination on the basis of ethnic group identification, religion, age, sex, color, and physical or mental disability, which apply to all State and Federally Funded Programs. These uniform procedures require the complainant to submit a written complaint to the Assistant Superintendent of Human Resources who will coordinate an investigation and response within 60 days or receipt of the written complaint, unless the complainant agrees in writing to extend the time line. A complainant may appeal the District's decision to the California

Department of Education by filing a written appeal within 15 days after receiving the District's decision. If a district is found to have violated a State or Federal law and/or regulation, and the District does not take corrective action to comply, then various civil remedies may be available.

Contact Human Resources for additional information or assistance. Copies of the district's complaint procedures are available free of charge.

EC 32289, amended in 2004, authorizes the filing of a uniform complaint for noncompliance with the school safety planning requirements of Title IV of the NCLB (20 USC § 7114(d)(7)).

Uniform Complaint Procedure (Williams)

Williams Complaint Policy & Procedure - EC 35186, AR 1312.4

Requires school districts to use a modified uniform complaint process to help identify and resolve deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy or misassignment. Allows for the filing of anonymous complaints. A complainant who identifies himself or herself is entitled to a response upon request.

Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both, to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or misassignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be obtained at the Principal's Office or at **www.garvey.k12.ca.us**. Parents, students, teachers or any member of the public may submit a complaint regarding these issues.

Requires notice to be posted in classrooms notifying parents, guardians, pupils and teachers of the following:

1. There should be sufficient textbooks and instructional materials. For there to be sufficient textbooks and instructional materials each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments as defined in paragraphs (2) and (3) or subdivision (h).
4. The location at which to obtain a form to file a complaint in case of a shortage is the office of the Assistant Superintendent of Human Resources, phone number 626 307-3486. Posting a notice downloadable from the internet website of the department shall satisfy this requirement.

COUNSELING

Career Counseling & Course Selection - EC 221.5(d), BP 5145.3

Requires the parents or legal guardian of a pupil to be notified in a general manner at least once in the annual notification, in advance of career counseling and course selection commencing with course selection for grade 7, so that the parent or guardian may participate in the counseling sessions and decisions. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction guidance and supervision and ensure equal opportunities for all students.

ENROLLMENT

Fingerprinting - EC 32390 and 48980(f)

The Garvey School District does not offer a fingerprint program for children enrolled in kindergarten or newly enrolled.

FACILITIES

Notification of pesticide use

Annual Notification - EC 48980.3

Requires the annual notification to include information on pesticide products as specified in EC 17612(a).

Written Notification to Pupils, Staff, Parents and Guardians - EC 17612, EC 48980.3

Requires a school to annually provide to all staff and to parents or guardians of pupils enrolled at the school written notification of all pesticide products expected to be applied during the upcoming year.

Notification to identify the active ingredient(s) in each pesticide product, an internet address on pesticide use and reduction developed under Food and Agricultural Code 13184 and provide an opportunity for staff and parents or guardians to register with the school if they wish to receive notification of individual pesticide applications at the school.

Asbestos-containing School Material in Buildings - 40 CFR 763.93

Requires the school district, at least once each school year, to notify in writing parent, teacher, and employee organizations of the availability of a complete, updated management plan for asbestos containing material in school buildings and shall include in the management plan a description of the steps taken to notify such organizations, and a dated copy of the notification.

Tobacco-Free Campus - HSC 104420, 104495, BP 3513.3

Requires all school districts and county offices of education that receive Tobacco Use Prevention (TUPE) funding to adopt and enforce a tobacco-free campus policy. Information about the policy and enforcement procedures must be communicated clearly to school personnel, parents, pupils and the larger community. Signs stating "Tobacco use is prohibited" must be prominently displayed at all entrances to school property. Information about smoking cessation support programs must be made available and encouraged for pupils and staff.

HSC 104495 further prohibits smoking or use of any tobacco-related products and disposal of any tobacco-related waste within 25 feet of a school playground. The prohibition does not apply to a public sidewalk located within 25 feet of a playground.

School Visiting Procedures - EC 51101(a)(12), PC 627.6, BP/AR 1250

Parents and guardians of students enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed in advance about school rules, including procedures for visiting the school.

Requires schools to post at every entrance a notice setting forth the visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements.

HEALTH

Immunizations – EC 49403 and 48216, HSC 120335, 120365, and 120370

Requires the school district exclude any pupil not properly immunized and to notify the parent or guardian that they have two weeks to supply evidence that the pupil has been properly immunized or that the pupil is exempt from the immunization requirements as specified in HSC 120365 or 120370. Notification to also refer the parent or guardian to usual sources of medical care to obtain the immunization(s).

Note: School districts must apply the immunization requirements in concert with the immediate enrollment mandates for homeless and foster youth.

Unless a pupil's parent or legal guardian provides the school with an acceptable signed waiver, a pupil must be immunized against certain communicable diseases. Students are prohibited from attending school until the immunization requirements are met. The school district shall cooperate with local health officials in measures necessary for the prevention and control of communicable diseases in school age children. The district may use any funds, property, or personnel and may permit any person licensed as a physician or registered nurse to administer an immunizing agent to any student whose parents have consented in writing.

Beginning January 1, 2014, the signed waiver to exempt a pupil from meeting immunization requirements shall include a form prescribed by the State Department of Public Health signed by 1) the health care practitioner who provided information to the parent or legal guardian regarding

the benefits and risks of the immunization and the health risks of the communicable diseases; and 2) the parent or legal guardian, indicating that he or she received the information provided by the health care practitioner.

Health Screenings

Physical Examination; Parent Refusal to Consent - EC 49451, BP 5141.22

A parent or guardian may file annually with the school principal a written statement, signed by the parent or guardian, withholding consent to a physical examination of the child. School authorities may exclude a child when there is good reason to believe that the child is suffering from a recognized contagious or infectious disease. The child may return when school authorities are satisfied that the contagious or infectious disease no longer exists.

Entrance Health Screening - HSC 124085, 124100, 124105, and 120475, BP/AR 5141.3

Requires the school district to notify the parents or guardians of pupils in kindergarten and first grade that a physical examination is required for all children entering first grade. Notification to also inform parents or guardians of the availability of free health screenings through the local health department.

Oral Health Assessment, Notification - EC 49452.8 AR 5141.32, BP 5145.6

Requires a pupil, while enrolled in kindergarten in a public school, or while enrolled in first grade in a public school if the pupil was not previously enrolled in kindergarten in a public school, to no later than May 31st of the school year present proof of having received an oral health assessment that was performed no earlier than 12 months prior to the date of the initial enrollment of the pupil.

Medication Regimen

Medication Regimen - EC 49480, BP 5141.21

Requires the school district to inform the parents or legal guardians of all pupils in the district of the following.

The parent or legal guardian of any pupil on a continuing medication regimen for a nonepisodic condition, must inform the school nurse of the medication being taken, the current dosage, and the name of the supervising physician.

With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with the school personnel regarding the possible effects of the medication on the pupil.

Administration of Prescribed Medication - EC 49423, BP/AR 5141.21

Any pupil who is required to take, during the regular school day, medication prescribed by a physician or surgeon, may be assisted by the school nurse or other designated school personnel or may carry and self-administer prescription auto-injectible epinephrine if the school district receives the appropriate documentation.

Inhaled Asthma Medication - EC 49423.1, BP/AR 5141.21

Any pupil who is required to take, during the regular school day, medication prescribed by a physician or surgeon, may be assisted by the school nurse or other designated school personnel or may carry and self-administer inhaled asthma medication if the school district receives the appropriate documentation.

Administration of epilepsy medication - 49414.7. (a) It is the intent of the Legislature that, whenever possible, an emergency antiseizure medication should be administered by a school nurse or licensed vocational nurse who has been trained in its administration.

Medical or Hospital Service

Medical or Hospital Service for Pupils - EC 49472, BP 5143

The school district may provide, or make available, medical or hospital service, or both, for injuries to pupils of the district arising out of accidents related to school activity or attendance. Pupils are not required to accept such service without the consent of his or her parent or guardian.

Medical and Hospital Services Not Provided - EC 49471

Requires school districts maintaining middle or high school to notify, in writing, the parent or guardian of each pupil participating in an athletic activity, when the district does not provide medical and hospital services for pupils of the district injured while participating in athletic activities.

Sunscreen & Sun-protective Clothing - EC 35183.5

Provides that pupils may use sunscreen during the school day without a physician's note or prescription. Requires the school to adopt a policy regarding the type of sun-protective clothing, including but not limited to hats, that pupils may wear for outdoor use during the school day.

HOMELESS / FOSTER YOUTH

Homeless Youth Education - 42 USC 11432

Requires school district homeless liaisons to ensure that parents of homeless pupils are informed of educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.

Notification may address:

1. Liaison contact information
2. Circumstances for eligibility (e.g., living in a shelter, a motel, hotel, a house or apartment with more than one family because of economic hardship or loss, in an abandoned building, in a car, at a campground, or on the street, in temporary foster care or with an adult who is not your parent or guardian, in substandard housing, or with friends or family because you are a runaway or unaccompanied youth).
3. Right to immediate enrollment in school of origin or school where currently residing without proof of residency, immunization records or tuberculosis skin-test results, school records, or legal guardianship papers.
4. Right to education and other services (e.g., to participate fully in all school activities and programs for which child is eligible, to qualify automatically for nutrition programs, to receive transportation services, and to contact liaison to resolve disputes that arise during enrollment).

Notice of educational rights of homeless children to be disseminated at places where children receive services, such as schools, shelters, and soup kitchens.

Foster Youth Educational Placement - EC 48850 et seq.

Requires school district educational liaisons to ensure pupils in foster care receive stable school placements which are in the best interests of the child, placement in least restrictive educational programs, access to academic resources, services, and extracurricular and enrichment activities available to all pupils, full and partial credits for coursework taken, and meaningful opportunity to meet state pupil academic achievement standards.

MARKETING

Disclosure of Student Information for Marketing Purposes - 20 USC 1232h

Requires notification to parents of pupils, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when an activity involving the collection, disclosure, or use of personal information collected from pupils for the purpose of marketing or selling that information is scheduled or expected to be scheduled. Notification to offer parents an opportunity to opt pupils out of participation in the activity.

Requires the school district to develop policy, in consultation with parents, regarding the collection, disclosure, or use of personal information collected from pupils for the purpose of marketing or selling that information. Requires notification to parents of pupils enrolled in schools served by the district of the adoption or continued use of such policies. Notification to be provided annually, at the beginning of the school year, or within a reasonable period of time after any substantive changes in the policy.

MISCELLANEOUS

Investment for Future College/United States Savings Bonds - EC 48980(d)

The annual notification may advise the parent or guardian of the importance of investing for future college or university education for their children and of considering appropriate investment options including, but not limited to, United States savings bonds.

NONDISCRIMINATION

Nondiscrimination in District Programs and Activities - Discrimination in education programs and activities is prohibited by state and federal law. Education Code 200 et seq. requires school districts to afford all pupils regardless of gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, mental or physical disability, sexual orientation, or the perception of one or more of such characteristics, equal rights and opportunities in education. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color and national origin. Title IX prohibits discrimination on the basis of sex. The Americans with Disabilities Act and Section 504 of the Vocational Rehabilitation Act of 1973 prohibit discrimination on the basis of disability. The Office for Civil Rights of the U.S. Department of Education has authority to enforce federal laws in all programs and activities that receive federal funds.

The Garvey School District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation, or the perception of one or more of such characteristics. The District assures that lack of English language skills will not be a barrier to admission or participation in District programs. Complaints of unlawful discrimination are investigated through the Uniform Complaint Process. Such complaints must be filed not later than six months after knowledge of the alleged discrimination was first obtained. For a complaint form or additional information, contact:

Title IX Officer/Complaint Coordinator
Assistant Superintendent, Human Resources
2730 North Del Mar Avenue, Rosemead, CA 91770
(626) 307-3486

Section 504 Complaint Coordinator
Coordinator, Instructional Services
2730 North Del Mar Avenue, Rosemead, CA 91770
(626) 307-3421

Nondiscrimination - EC 221.5(d), BP 5145.3

A pupil has the right to non-discriminatory career counseling and course selection opportunities starting in grade 7 regardless of gender including intramural and inter scholastic sports education. Parents / guardians may participate in such counseling sessions and decisions. In certain special cases, separate provisions may be made according to sex with respect to such matters as protection of modesty in sex education.

NUTRITION

Free and Reduced-Price Nutrition Program; Notification - EC 49510 et seq.,

The district maintains a free and reduced cost nutrition program for needy students. Eligibility requirements are available at each school office.

Requires the school district to provide annual notification of the availability of the program to provide nutritious meals at school for pupils in receipt of public assistance.

Requires the annual notification to advise the parent or guardian of the program of free and reduced priced meals prescribed by EC 49510 et seq.

SAFETY

Search of School Lockers

BP/AR 5145.12 The Board recognizes that incidents may occur where the health, safety and welfare of students and staff are jeopardized and which necessitate the search and seizure of students, their property or lockers/desks by school officials.

Employees may stop and question students whether or not there is a reasonable suspicion that such an investigation will uncover evidence that the law or a school rule has been broken, as long as such detentions are not arbitrary, capricious or for the purpose of harassment. Nevertheless, employees and school officials should have an articulable basis for stopping and questioning students.

Because lockers and desks are under the joint control of the student and the district, school officials shall have the right and ability to open and inspect any school locker or desk without student permission or prior notice when they have reasonable suspicion that the search will uncover evidence of illegal possessions or activities or when odors, smoke, fire and/or other threats to student health, welfare or safety emanate from the locker or desk.

The use of the school locker for other than school-related purposes is prohibited. Improper use of school lockers will result in disciplinary action.

Safe Place to Learn Act – EC 234 and 234.1

It is the policy of the State of California to ensure that all local education agencies continue to work to reduce discrimination, harassment, violence, intimidation, and bullying. It is further the policy of the state to improve pupil safety at schools and the connections between pupils and supportive adults, schools, and communities. As such, school districts must adopt policies and procedures that address the following:

1. Policy that prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics set forth in PC 422.55 and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics.
2. Policy that applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district.
3. Process for receiving and investigating complaints of discrimination, harassment, intimidation, and bullying that shall include, but not be limited to all of the following:
 - a. A requirement that, if school personnel witness an act of discrimination, harassment, intimidation, or bullying, he or she shall take immediate steps to intervene when safe to do so.
 - b. A timeline to investigate and resolve complaints that shall be followed by all schools under the jurisdiction of the school district.
 - c. An appeal process afforded to the complainant should he or she disagree with the resolution of a complaint filed.
 - d. Maintenance of complaints and their resolution for a minimum of one review cycle.
 - e. Manner to ensure that complainants are protected from retaliation and that their identities remain confidential, as appropriate.
4. Identification of a responsible local educational agency officer for ensuring compliance.

Persistently Dangerous School, Victim of a Violent Crime, Option to Transfer - 20 USC 7912, 7912a

Requires the school district to have a written policy stating that students who attend a persistently dangerous school and students who are victims of a violent criminal offense, while in or on the grounds of a public school, must be allowed to attend a safe public school. The written policy must be communicated to all parties, and reiterated to victims of violent criminal offenses and their parents.

Disaster Preparedness - EC 32282.5

Requires the California Department of Education to electronically distribute disaster preparedness educational materials to school districts and county offices of education in, at least, the three most dominant primary languages spoken by English learners in California.

School Safety Plans

School Safety Plan - EC 32280

Each Garvey School District school site has a School Safety Plan, which includes a comprehensive disaster preparedness plan. Copies are available to read at each school office. Fire drills are held at least once per month in elementary schools; a minimum of two emergency drills are held per year throughout the district.

Comprehensive School Safety Plan Annual Report - EC 32280

Requires school sites each July to report on the status of its school safety plan, including description of its key elements, in the annual school accountability report card prepared under EC 33126 and 35256.

Megan's Law - PC 290 et seq., ACR 72 (Resolution Ch. 122, 1998)

Information about registered sex offenders in California can be found on the California Department of Justice's website, <http://meganslaw.ca.gov/>. The website also provides information on how to protect yourself and your family, facts about sex offenders, frequently asked questions, and sex offender registration requirements in California.

Internet Safety

Access to Internet and Online Sites - BP/AR 6163.4

School districts may consider informing parents or guardians about the danger use of the internet may pose to minors. In particular, websites being used by child predators and cyber bullies.

SCHOOL ACCOUNTABILITY REPORT CARD

School Accountability Report Card - EC 35256, 35258 and 33126(c)

Requires school districts to develop for each school a school accountability report card. Content of the report card defined by EC 33126, 32286 and 52056. Requires districts to publicize the report cards, and notify parents or guardians that a hard copy will be provided upon request. Commencing with the 2008-09 school year, hard copies to be made available by February 1.

In addition, the information contained in the School Accountability Report Card is accessible through the internet at <http://www.garvey.k12.ca.us>. The Accountability Report Card is required to include estimated expenditures per pupil and types of services funded, schools identified by the governing board as having insufficient textbooks or instructional materials including percentage of pupils lacking sufficient standards-aligned textbooks or instructional materials by subject area; and career technical education data measures.

SCHOOL RULES

Rules and Procedures on School Discipline - EC 35291, BP/AR 5144.1

The governing board of any school district shall prescribe rules not inconsistent with law or with the rules prescribed by the State Board of Education, for the government and discipline of the schools under its jurisdiction. The governing board of each school district may notify the parent or guardian of all pupils registered in schools of the district of the availability of rules of the district pertaining to student discipline.

The rules pertaining to student discipline, including those which govern suspension or expulsion, are available from the school principal. They have been developed by school committees and filed with the governing board. They are also communicated to all students every year. A copy of the Parents' Discipline Handbook is provided for every family at the time of enrollment. The district is required to inform you that we have a Zero Tolerance Policy for violations under EC 48915(c) which mandates a recommendation for expulsion for 1) possessing/selling/furnishing a firearm, 2) brandishing a knife, 3) selling a controlled substance, 4) committing or attempting to commit a sexual assault, 5) possession of an explosive.

Sexual Harassment Policy - EC 231.5, EC 48980(g), BP 5145.7, 5 CCR 4917

Requires the annual notification to include a copy of the school district's written policy on sexual harassment as it relates to pupils.

It is the policy of the District that sexual harassment of any employee or student shall not be tolerated. An informational orientation will be provided to every student. An offending person / student shall be disciplined accordingly. Requires copy of district sexual harassment policy to be displayed in a prominent location and included in publications that set forth standards of conduct for district. **Full text of Board Policy 5145.7 is attached.**

Student Conduct

Duties of Pupils – 5 CCR 300

Pupils shall conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain from the use of profane and vulgar language.

Jurisdiction - EC 44807

A teacher, assistant principal, principal or any other certificated employee shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess.

Parent Notification – EC 51100

Provides that parents and guardians of students enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed in advance about school rules, including disciplinary rules and procedures in accordance with Section 48980, attendance policies, dress codes, and procedures for visiting the school.

Mandatory Expulsion Violations - EC 48915

Schools shall immediately suspend and recommend expulsion for students that commit any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance.
4. Committing or attempting to commit a sexual assault.
5. Possession of an explosive.

The school board shall order the student expelled upon finding that the student committed the act.

Dangerous Objects on Campus

If the school district has concerns about students bringing legal but dangerous objects on campus, such as laser pointers or pellet guns, it may consider notifying parents or guardians of the following provisions.

Dangerous Objects - PC 417.27, PC 12550, 12556, BP 5141.1

It is a crime for any student to possess a laser pointer on any elementary or secondary school premise, unless the possession is for a valid instructional or other school-related purpose.

A BB device can be considered an imitation firearm. The Penal Code makes it a criminal offense to openly display or expose any imitation firearm in a public place, including a public school.

Property Damage

If the school district has concerns about students damaging or not returning school district property, it may consider notifying parents or guardians of the following provision.

Property Damage/ Parental Liability - EC 48904, BP/AR 5125(c)

Parents or guardians may be held financially liable if their child willfully damages school property or fails to return school property loaned to the child. The school may further withhold the grades, diploma, and transcript of the pupil until restitution is paid.

Dress Code or School Uniforms; “Gang Related Apparel” - EC 35183, BP/AR 5132, AR 5132

Authorizes a school to adopt a dress code policy that requires pupils to wear a school-wide uniform or prohibits pupils from wearing gang-related apparel.

Authorizes school districts to adopt a dress code that would prohibit the wearing of gang-related clothing. Garvey School District has a district-wide uniform policy. There is a waiver process and a uniform assistance plan for economically disadvantaged pupils. Contact your school for details. Appropriate disciplinary action will be invoked when gang apparel is involved.

Requires a school to provide six months' prior notice to parents or guardians before implementing a policy that requires pupils to wear a school-wide uniform. Policy to address the availability of resources to assist economically disadvantaged pupils and to provide that no pupil will be penalized academically or otherwise discriminated against nor denied attendance to school if the pupil's parents choose not to have the pupil comply with the uniform policy.

Requirement of Parent/Guardian School Attendance - EC 48900.1, BP 5144.1

Teachers are authorized to require the parent or guardian of a pupil who has been suspended from class by the teacher for an obscene act, profanity or vulgarity, disruption of school activities, or willful defiance of the teacher's authority, to attend a portion of the school day in the classroom of his or her child.

Electronic Signaling Device - EC 48901.5, BP 5131

The school district, or its individual schools, may regulate the right of pupils to possess or use electronic signaling devices, including cell phones and pagers, during the school day or at school functions.

SPECIAL NEEDS STUDENTS

Child Find System - EC 56301

Requires the special education local plan area (SELPA) to establish written policy and procedures for continuous child find system including children with disabilities who are migrant or homeless or wards of the state and children with disabilities attending private schools. Policy and procedure to include written notification to all parents of their rights regarding identification, referral, assessment, instructional planning, implementation, review, and procedures for initiating referral for assessment.

Section 504: 29 USC 794, 34 CFR 104.32, 104.36

Section 504 of the federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101 et seq.) prohibit discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activities, including learning, are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met. Parents or guardians should be informed of the following: the name and contact information of the person designated by the district responsible for implementing Section 504, the screening and evaluation procedures used whenever there is reason to believe that a student has a disability that limits his or her ability to attend or function at school, the right to a written accommodation plan if the student is found to have a disability that requires services under Section 504, the right to be educated with nondisabled students to the maximum extent appropriate to the student's individual needs, and notice of the procedural safeguards guaranteed by law.

STUDENT RECORDS

Pupil Records - EC 49063, 49069, 34 CFR 99.7, 20 USC 1232g, BP/AR 5125

Requires the school district to notify parents in writing upon initial enrollment and annually at the beginning of the school year of their rights concerning pupil records. Notice to take a form which reasonably notifies parents of the availability of the following specific information:

1. The types of records and information contained therein which are directly related to students and maintained by the institution.
2. The position of the official responsible for the maintenance of each type of record.
3. The location of all official pupil records if not centrally located and the availability of qualified certificated personnel to interpret records, if requested.
4. The location of the log or record required to be maintained pursuant to Section 49064.
5. The criteria to be used by the district in defining "school officials and employees" and in determining "legitimate educational interest" as used in Section 49064 and paragraph (1) of subdivision (a) of Section 49076.
6. The policies of the institution for reviewing and expunging those records.
7. The right of the parent to access pupil records.
8. The procedures for challenging the content of pupil records.
9. The cost, if any, which will be charged to the parent for reproducing copies of records.
10. The categories of information which the institution has designated as directory information pursuant to Section 49073.

11. The right of the parent to file a complaint with the United States Department of Education, Family Policy Compliance Office, concerning an alleged failure by the district to comply with the provisions of FERPA.
12. The availability of the prospectus prepared pursuant to Section 49091.14.

The notice to be, insofar as is practicable, in the home language of the pupil.

Directory Information - EC 49073, BP/AR 5125(c)

Requires notice to parents or guardians, on an annual basis, of the categories of directory information that the school plans to release and of the persons or agencies who may receive such information. Authorizes parents to preclude release by notifying the school district.

Medical Records Sharing - HSC 120440

Requires a school district planning to provide information from pupils' medical records to an immunization system to inform students or parents or guardians of the following:

1. Medical information may be shared with local health departments and the State Department of Health Services.
2. The name and address of the Sate Department of Health Services or of the immunization registry with which the school will share the information
3. Information shared with local health departments and the State Department of Health Services will be treated as confidential and will only be used to share with each other, and, upon request, with health care providers, schools, child care facilities, family child care homes, WIC service providers, county welfare departments, foster care agencies, and health care plans
4. The providers, agencies, and institutions will, in turn, treat the shared information as confidential, and shall use it only as specified
5. The student or parent or guardian has the right to examine any immunization-related information shared in this manner and to correct any errors in it
6. The student or the parent or guardian may refuse to allow this information to be shared in the manner described, or to receive immunization reminder notifications at any time, or both.
7. After refusal, a physician may maintain access to this information for the purposes of patient care or protecting the public health. After refusal, the local health department and the State Department of Health Services may maintain access to this information for the purpose of protecting the public health

STUDENTS WITH TEMPORARY DISABILITIES

Instruction for Pupils with Temporary Disabilities - EC 48206.3, EC 48207, EC 48208

A pupil with a temporary disability which makes attendance in the regular day classes or the alternative educational program in which the pupil is enrolled impossible or inadvisable may receive individualized instruction provided in the pupil's home for one hour a day. Please contact your school principal for further information.

A pupil with a temporary disability who is in a hospital or other residential health facility, excluding a state hospital, may be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located.

It is the responsibility of the parent or guardian to notify the school district in which the hospital or other residential health facility is located of the presence of a pupil with a temporary disability. Upon receipt of the notification, the district will within five working days determine whether the pupil will be able to receive individualized instruction pursuant to EC 48206.3 and, if so, provide the instruction within five working days or less.

SURVEYS

Surveys - EC 51513, 20 USC 1232h

Prohibits the use of tests, questionnaires, surveys or examinations containing any questions about the pupil's personal beliefs or practices in sex, family life, morality, and religion, unless the parent or guardian

is notified in writing that the test, questionnaire, survey, or examination is to be administered and the parent or guardian consents in writing.

Provides that no pupil may be required to submit to a survey, analysis, or evaluation that reveals sensitive, personal information (i.e., political affiliations or beliefs, mental or psychological problems, sex behavior or attitudes, illegal, anti-social, self-incriminating, or demeaning behavior, critical appraisals of other individuals with whom respondents have close family relationships, legally recognized privileged or analogous relationships, religious practices, affiliations or beliefs, or income) without the prior written consent of the parent.

Requires notification to parents of pupils, at least annually at the beginning of the school year, of the specific or approximate dates when the administration of any survey that reveals sensitive, personal information is scheduled or is expected to be scheduled. Notification to offer parents an opportunity to opt pupils out of participation in the activity.

Requires the school district to develop policy, in consultation with parents, regarding the right of a parent to inspect, upon request, surveys created by a third party or any instrument used in the collection of person information, the applicable procedures for granting a request for inspection, and arrangements to protect pupil privacy provided by the district in the event of the administration or distribution of a survey that reveals sensitive, personal information. Requires notification to parents of pupils enrolled in schools served by the district of the adoption or continued use of such policies. Notification to be provided annually, at the beginning of the school year, or within a reasonable period of time after any substantive changes in the policy.

TECHNOLOGY

Acceptable Use of Technology

One of the adopted goals of the Garvey School District is to assist in advancing the use of technology to enhance student learning. Access to Garvey School District technology is a privilege, not a right, and students enrolled in District programs or activities must follow District guidelines and procedures regarding acceptable use of technology. All Garvey School District students and their parents/guardians shall sign the Acceptable Use of Technology Agreement prior to using District technological resources. The Garvey School District shall make a diligent effort to filter the inappropriate or harmful matter accessible through the Internet, and students shall also take responsibility not to initiate access to inappropriate or harmful matter while using District technology. Violation of this policy may result in disciplinary action and the loss of the privilege to use the technology and/or civil or criminal liability.

TRANSPORTATION TO SCHOOL

School Bus Safety - EC 39831.5

Requires school districts to provide written information on school bus safety (i.e., a list of school bus stops near each pupil's home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zone, and walking to and from school bus stops) upon registration to parents or guardians of all pupils not previously transported in a school bus and who are in pre-kindergarten, kindergarten and grades 1 to 6.

Parents or guardians of students not previously transported in a school bus shall receive written information on school bus safety as specified upon initial school registration. This applies to pre-kindergarten through 6th grade.

Walking or Riding a Bike to School/Helmet Law - VC 21212

Parents of children who walk or ride their bicycles to school are asked to go over a safe route to school with their children. Walkers may not take shortcuts through private property. All children are expected to display good behavior on the way to and from school.

No person under 18 years of age may operate a bicycle, non-motorized scooter, skateboard or wear in-line or roller skates, nor ride as a passenger upon a bicycle, non-motorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

GARVEY SCHOOL DISTRICT
2013-2014
ACKNOWLEDGEMENT OF RECEIPT AND REVIEW

Dear Parent / Guardian:

The Garvey School District is required to annually notify parents and guardians of rights and responsibilities in accordance with Education Code 48980.

If you have any questions, or if you would like to review specific documents mentioned in the notice, please contact your school administrator. She or he will be able to give you more detailed information and assist you in obtaining copies of any materials you wish to review.

Please complete the "Acknowledgement of Receipt and Review" form below, and return it to your student's school.

ACKNOWLEDGEMENT OF RECEIPT AND REVIEW

Pursuant to Education Code 48982, the parent/guardian shall sign this notice and return it to the school. Signature on the notice is an acknowledgement by the parent or guardian that she or he has been informed of her or his rights but does not necessarily indicate that consent to participate in any particular program or activity has been given or withheld.

Student's Name: _____

Parent's/Guardian's Name: _____

Address: _____

City and Zip Code: _____

Home telephone number: (_____) _____

School child attends: _____ Grade: _____

Parent/Guardian signature: _____

Date: _____