

## **Parental Involvement Policy San Onofre School**

San Onofre School has developed a written Title I parental involvement policy with input from Title I parents. Parents contributed to the plan during our PTA, SSC and Title I meetings. Office Staff have distributed the policy to parents of Title I students. The plan is shared at Parent/Teacher conferences and sent home with all families at the beginning of the school year. Due to our transient policy on a military base, the school has the plan available online on their website as well. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents in the Title I program at San Onofre School the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
  - Every year, at our BTSN presentation, parents are informed about the Title I requirements and their rights to be involved.
  - The school creates a Master Calendar for the year with parent nights pre-scheduled so that families can “save the date.”
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
  - Throughout the school year, parents are invited to Title I meetings/Family Nights tied to STEM, Language Arts and other academic areas.
  - Meetings are held in the am and pm to accommodate all parents.
  - Parents are also given the Title I compact at every parent/teacher conference session.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review\*, and improvement of the school's Title I programs and the Title I parental involvement policy.\*\*
  - Throughout the school year, every trimester, parents in SSC, Title I committee and PTA have the opportunity to review the parental involvement policy.
- The school provides parents of Title I students with timely information about Title I programs.
  - Parents receive a weekly all-call, monthly newsletter schoolwide and weekly classroom newsletter with information of school programs and opportunities for our students.
  - The school website lists all the programs that are available to our students.

- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
  - During BTSN and Parent Teacher Conferences, parents are provided with student progress and updates on curriculum.
  - During both our Parent/Teacher Conferences and Open House, students share their academic goals and progress with parents.
  - Conferences are mandatory for all students who are not performing at grade level and teachers may refer students to an SST to help monitor progress.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
  - Parents are made aware that teachers can meet with them at any time throughout the year.
  - School policy is that all phone calls and emails from parents be answered within 24 hours.
  - The parental involvement policy is also reviewed in the annual review of the Single Plan for Student Achievement.

*The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

### **School-Parent Compact**

San Onofre School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Parents, teachers and administrators meet three times a year to review the programs, curriculum and instructional framework used to meet the needs of all students. The school Title I plan is updated as needed.

### **Building Capacity for Involvement**

San Onofre School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
  - Parents receive grade level content standards and learn about school instructional framework at our Back to School Night, Parent/Teacher Conferences and Open House
  - Parents are invited to "Family Nights" on Math/ STEM/ELA to learn strategies to help their children at home.
  - Teachers in K-6 send home student progress reports and assessment results monthly so parents can monitor their child's progress.
  - Academic goal progress is tracked weekly in the students "Leadership Binders" which every student in K-6 has academic goals tied to their own learning needs.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
  - Parents are invited to "Family Nights" on Math/ STEM/ELA to learn strategies to help their children at home.
  - Parents are given strategies and materials to work at home with their child.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
  - Parents who are part of school community serve on the Title I committee and share their concerns and needs with staff at SSC meetings twice a year.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
  - Parents are invited to "Family Nights" on Math/ STEM/ELA to learn strategies to help their children at home.
  - The school hosts "Leader in Me" trainings for parents yearly.
  - The school hosts an annual Leadership Day which showcases the parent opportunities and resources available to our military families.
  - The school connects parents with different programs that help meet the needs of students at our school, such as:
    - Terrific Tuesday Tutors- tutoring for 3<sup>rd</sup> graders at San Onofre
    - Learning Leaders- After school tutorials for 4-6<sup>th</sup> graders
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.

- The school offers information on “How to navigate Parent Conferences” by sending out yearly parent education sheets with their monthly newsletters in English.
- The school sends out a weekly all-call with parent information
- The school hosts monthly Flag Ceremonies that all parents are welcome to attend and pertinent information is shared out with families.
- The school provides support for parental involvement activities requested by Title I parents.
  - The parent questionnaire sent out twice a year provides the school with information on parent needs.
  - PTA board, School Site Council and Title I committee works with admin to develop parent involvement activities at the school such as:
    - Parent Movie Nights
    - Parent Literacy Nights
    - Family Bingo for Books
    - STEM Nights/Hour of the Code/Science Exploratorium

## **Accessibility**

*San Onofre school* provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- Any documentation that requires translation for our parents, is done so by front office or district office. (Due to military population, we may need translators for different languages spoken throughout the military bases)
- Accommodations are made for parents with disabilities when need be, by providing parents with access to any materials or school reports, by frequent phone calls and/or by parent request.