

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Tuesday, October 14, 2014

Franklin Avenue Middle School
755 Franklin Avenue, 8:10 PM
Instrumental Music Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. This does not extend to Board discussions of pending or active litigation, contract negotiation, and matters involving the confidentiality and privacy rights of students and employees. In accordance with the provisions of the Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Ridgewood News* and *The Record*; and mailed to all persons, if any, who have requested said notice. In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Mr. Michael Ben-David, Ms. Christine Christopoul, Mr. Laurence Loprete, Ms. Susan McGowan, Mr. Robert Medeiros, Ms. Shirley O'Reilly, Ms. Kathie Schwartz, Mr. Craig Urciuoli, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Mr. Loprete	Seconded by Ms. O'Reilly
To approve Minutes from the meetings on September 23, 2014	On roll call. Motion carried unanimously.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

Motion by Mr. Loprete	Seconded by Mr. Urciuoli
To approve Board Secretary and Treasurer's Report for August 2014	On roll call. Motion carried unanimously.

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

The Board Secretary certifies that for the month ending August, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23A-16.10(c)3.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of August, 2014, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Motion by Mr. Loprete	Seconded by Mr. Urciuoli
To approve Monthly Budget Status Certification ending August 2014	On roll call. Motion carried unanimously.

8. **PUBLIC WORK SESSION**

- Superintendent Goals – Dr. Furnari discussed her 2014-15 goals
- District/Board Goal Setting – Board discussed and plans to finalize at October 28 meeting
- Update and Revise Mission Statement – Review for next meeting
- Report of Committees –
 - Curriculum – Ms. Veliky updated the Board
 - Finance – Mr. Urciuoli updated the Board
 - Operations – Ms. Christopoul updated the Board
 - Negotiations – N/A
 - Personnel – Mr. Ben-David updated the Board
 - Policy – Ms. McGowan updated the Board
 - Technology – Ms. Schwartz updated the Board

9. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS**

Motion by Mr. Loprete	Seconded by Ms. O’Reilly
To approve motion to open the meeting to public discussion on agenda items	On roll call. Motion carried unanimously.

A parent asked about plans for Kindergarten.
 Another parent asked same question regarding costs.
 Another parent asked about staff’s feeling regarding full day kindergarten.

Motion by Mr. Loprete	Seconded by Ms. O’Reilly
To approve motion to close the public discussion and re-enter the regular public meeting.	On roll call. Motion carried unanimously.

10. **RESOLUTIONS**

RESOLUTION #	TOPIC
COMMITTEE OF THE WHOLE	
1CW	OUT-OF-DISTRICT PLACEMENTS
2CW	APPROVAL OF DISTRICT'S QSAC STATEMENT OF ASSURANCE SUBMISSION FOR THE 2014-15 SCHOOL YEAR
3CW	APPROVAL OF SUPERINTENDENT'S GOALS FOR 2014-2015 SCHOOL YEAR
Motion by Mr. Loprete To approve 1-3CW	Seconded by Ms. O'Reilly. Motion carried unanimously.
4CW	ADOPTION OF 2014-15 DISTRICT GOALS
5CW	ADOPTION OF 2014-15 BOARD OF EDUCATION GOALS
6CW	ADOPTION OF REVISED BOARD OF EDUCATION MISSION STATEMENT
Motion TO TABLE by Ms. O'Reilly To approve 4-6CW	Seconded by Ms. Veliky. Motion carried unanimously.
BUILDINGS, GROUNDS AND OPERATIONS	
1BGO	APPROVE USE OF RENTED LIGHTING AND PARKING LOT
2BGO	SCHOOL BUS EMERGENCY EVACUATION DRILLS
Motion by Ms. Christopoul To approve 1-2BGO	Seconded by Mr. Loprete. Motion carried unanimously.
CURRICULUM & INSTRUCTION	
	NONE
FINANCE	
1F	APPROVAL OF LINE ITEM TRANSFERS - SEPTEMBER 2014
2F	APPROVAL OF CURRENT BILLS LISTS

Motion by Mr. Urciuoli To approve 1-2F	Seconded by Ms. O'Reilly. Motion carried unanimously.
PERSONNEL	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES
2P	APPOINTMENT OF PLAYGROUND/LUNCH AIDE(S) FOR THE 2014-15 SCHOOL YEAR
3P	APPOINTMENT OF SUBSTITUTE TEACHERS
4P	TERMINATION OF PLAYGROUND/LUNCH AIDE
Motion by Mr. Ben-David To approve 1-4P	Seconded by Ms. O'Reilly. Motion carried unanimously.
POLICY	
1POL	FIRST READING OF REVISED POLICY #6171.4: SPECIAL EDUCATION
Motion by Ms. McGowan To approve 1POL	Seconded by Ms. Veliky. Motion carried unanimously.

COMMITTEE OF THE WHOLE

#1CW

RESOLUTION NO. 11550

OUT-OF-DISTRICT PLACEMENTS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves an out-of-district placement for the following students:

Student ID #	Placement	Dates	Tuition
5102963172	New Beginnings at Emerson	September 1, 2014-June 30, 2015	\$60,774

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: October 14, 2014

#2CW

RESOLUTION NO. 11551

APPROVAL OF DISTRICT'S QSAC STATEMENT OF ASSURANCE SUBMISSION FOR THE 2014-2015 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the District's Statement of Assurance Submission for the 2014-2015 School Year.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

#3CW

RESOLUTION NO. 11552

APPROVAL OF SUPERINTENDENT'S GOALS FOR 2014-2015 SCHOOL YEAR

BE IT RESOLVED that the Franklin Lakes Board of Education approves the Superintendent's Goals for the 2014-2015 School Year.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

#4CW

RESOLUTION NO. 11553

ADOPTION OF 2014-15 DISTRICT GOALS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education adopts the 2014-15 District Goals for the 2014-15 school year.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

#5CW

RESOLUTION NO. 11554

ADOPTION OF 2014-15 BOARD OF EDUCATION GOALS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes board of Education adopts the 2014-15 Board of Education Goals for the 2014-15 school year.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

#6CW

RESOLUTION NO. 11555

ADOPTION OF REVISED BOARD OF EDUCATION MISSION STATEMENT

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes board of Education adopts the revised Board of Education Mission Statement.

Motion by _____
Passed_____ Failed_____

Seconded by_____

DATED: October 14, 2014

BUILDINGS, GROUNDS AND OPERATIONS

#1BGO

RESOLUTION NO. 11556

APPROVE USE OF RENTED LIGHTING AND PARKING LOT

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the use of rented lighting and the use of Colonial Road School’s parking lot for the PTA to host a “Trunk or Treat” on October 24, 2014.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

#2BGO

RESOLUTION NO. 11557

SCHOOL BUS EMERGENCY EVACUATION DRILLS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the completion of the School Bus Emergency Evacuation Drills for each school:

School Location	Date/Time of Drill	Location	Bus #'s
High Mountain Road School	9/26/14 9-11:45 a.m.	School Parking Lot	40, 41
Franklin Avenue Middle School	9/19/14 7:45 a.m.	Outside Front of Building	30, 31, 32, 35, 36, 37 and special education buses
Colonial Road School	9/29/14 9:15-11:20 a.m.	Outside Multi-purpose room	20, 22
Woodside Avenue School	10/1/14 9-12:00 a.m.	Front of School	50,51,52

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

CURRICULUM & INSTRUCTION COMMITTEE

RESOLUTION NO. NONE

FINANCE

#1F

RESOLUTION NO. 11558

APPROVAL OF LINE ITEM TRANSFERS – SEPTEMBER, 2014

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the months of September, 2014. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

#2F

RESOLUTION NO. 11559

APPROVAL OF CURRENT BILLS LIST

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills list in the amount of \$3,289,224.35 for September, 2014.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

PERSONNEL

#1P

RESOLUTION NO. 11560

APPROVAL OF STAFF TRIPS AND CONFERENCES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

#2P

RESOLUTION NO. 11561

APPOINTMENT OF PLAYGROUND/LUNCH AIDE(S)
FOR THE 2014-15 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of the following as Playground/Lunch Aide(s) for the 2014-15 School Year:

Name	Hours	Hourly rate
Anne Marie Vignone (HMR)	12.5 per week	\$13.00

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of the above appointments to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

#3P

RESOLUTION NO. 11562

APPOINTMENT OF SUBSTITUTE TEACHERS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following as Substitute Teacher(s):

Mary Butters
Robin Fiset (Nurse)

BE IT FURTHER RESOLVED that that above appointment(s) are subject to proof of compliance with the provisions of N.J.S.A. 18A:6-7.1b, Criminal History Records Checks for Substitutes.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

#4P

RESOLUTION NO. 11563

**TERMINATION OF NANETTE FERRERI,
PLAYGROUND/LUNCH AIDE, HIGH MOUNTAIN ROAD SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the termination of Nanette Ferreri, High Mountain Road School, as of October 3, 2014.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

POLICY

#1POL

RESOLUTION NO. 11564

FIRST READING OF REVISED POLICY #6171.4: SPECIAL EDUCATION

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a first reading for revised Policy #6171.4: Special Education.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 14, 2014

Attachment

11. **SUSPENSION REPORT**
Dr. Furnari reported there were no suspensions.

12. **ENROLLMENT REPORT**
Dr. Furnari updated the Board

13. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

In pursuit of our district’s vision to build a learning environment where all children and adults take ownership to become imaginative, reflective, information age explorers and contributors to society, by developing in students a life-long commitment to learning, a sense of personal and social responsibility, healthy self-esteem, and a respect and appreciation of diversity, I offer the following update on our progress toward District Goals.

Our first goal speaks to the professional development of administrators and staff in support of teaching and learning.

- Staff had the opportunity to work on the development of their Student Growth Objectives with support from the administrative team during professional development time that was conducted on October 13th. In light of the fact that there

were changes in requirements of the SGO process related to revisions to the AchieveNJ guidelines, the district wanted to ensure that teachers had the opportunity to ask clarifying questions and to collaborate with their principals and the Department of Curriculum & Instruction in completing this work.

- Middle school staff continues to engage in training in the use of Aspen, our digital curricular platform, using a “teachers-as-trainers” model of delivery. While the platform is new, we are receiving positive feedback about the training, and understand that it will take time for all staff to gain comfort in the use of the program. Staff comments regarding training help us to improve the process as we move forward.
- Members of the Administrative team are in the process of attending mandatory Gang Awareness Training. This training is one of those required by the New Jersey Department of Education of all administrators in the state.
- Staff members are required to complete several NJDOE mandated training modules on a variety of topics this year. The district utilizes a tool called Safe Schools that allows these modules to be completed online.
- FLOW districts are collaborating on the provision of professional development covering topics such as Dyslexia Training, in class support, and training in the new Woodcock Johnson and Wechsler Scales.

Our second goal is related to Financial & Resource Management.

- Our district has begun to engage in a variety of discussions related to planning for the 2015-2016 budget. Mr. Solokas is spearheading these discussions, and will continue to share information at appropriate intervals during future budget presentations.
- Our district is involved in a FLOW district crisis management project, as was noted at a prior meeting by Mrs. O’Reilly. A sub-committee is being formed that includes representatives from school districts, law enforcement agencies and municipalities. This group will continue the conversation and devise plans to address procedures and processes in relation to a shared services approach to crisis management.
- District administrators and appropriate staff will participate in a Table Top exercise related to Crisis Management in November. In line with our collaboration with the other FLOW districts, we have invited representatives from both Oakland and Wyckoff, as well as representatives from the Academy of the Most Blessed Sacramento, to join us. This training will be conducted in conjunction with Stonegate Associates and our local police department.

Our third goal speaks to the importance of Student Achievement, assessment and program evaluation.

- At our last meeting, several parents raised questions about the consistency of elementary scheduling, particularly with regard to additional music offerings during what would otherwise be considered classroom instructional time. I indicated at our last meeting that the administrative team was engaged in discussions to resolve the issue of consistency at all three of our elementary schools. I am happy to report that we have resolved the matter as follows: The additional music offerings are now provided to students outside of classroom instructional time. The 40 minutes per week that was at issue is now under the purview of the classroom teachers. All three elementary schools are utilizing their time in a similar way so as to promote consistency across the district.
- I want to again thank Principals and teachers for sharing with me during my regular school walkthroughs. I feel extremely fortunate to experience first hand some of the daily interactions between teachers and their students. For parents, if your child comes home and says that Dr. Furnari visited their class, feel free to ask them if I stopped to ask them what they are learning, or to teach me what they have learned. In one class, I learned that there are two different types of ants that battle each other over food and territory in the mid-west. In another class, I was shown a menu

while kindergarten students took my order for a “make believe” nutritious lunch. I also experienced a Spanish lesson that was taught entirely in the target language. There are truly wonderful things happening in all of our schools.

- The district is looking into working on a research project with EPS in the use of a product called PathDriver, in the areas of Reading and Mathematics. The product provides a wealth of data, and a means to manage data that helps teachers to design targeted instructional strategies. We hope to learn a great deal from this experience.
- The district is actively meeting with our FLOW district counterparts with regard to middle school mathematics, in particular, on the topics of the provision of Algebra and Geometry prior to students entering high school. In light of recent conversations, and gaining a better understanding of the expectations for our students at the high school level, I would like to take this opportunity to inform the Board and the public that it is my recommendation to rethink our mathematics plan presented last spring, and to continue to offer Algebra and Geometry to students who are prepared to take these high school level courses while still in middle school. This will keep us aligned with the other FLOW districts, and will ensure that our students are similarly prepared as they transition to the Ramapo Indian Hills High School District.

Our 4th goal is about communication.

- As you may recall, I have been asked by the Board to continue to look into the feasibility of offering a full day Kindergarten program next school year. I had the opportunity to review the findings of our district Kindergarten planning committee, as well as the NJDOE Kindergarten guidance documents. In addition, district and school administrators are engaging in conversations with Kindergarten staff at each school. As part of the information gathering process, the district has sent a very brief survey to determine the universe of Franklin Lakes Public Schools families that have students currently enrolled in a Pre-Kindergarten setting. This survey is followed by another brief survey regarding the preferences Pre-K parents have for Kindergarten (Modified Day or Full Day) programming. We are expanding the universe of Pre-K to include parents of students attending area Pre-K programs, as well as our Bright Horizons parents. It is our hope that this information will be helpful in determining whether or not there is need to expand our current program from 3 full days and 2 modified days to 5 full days, or whether to consider 5 full days with an option to incorporate modified days on a case-by-case basis. I will continue to update the Board as we learn more. It is our intent to include the results of our findings in budget planning for the 2015-2016 school year.
- As a point of interest, school districts are required to annually notify parents about the Family Educational Rights and Privacy Act and Student Directory information. Families should have received an e-blast today regarding this notification. Student Directory information is used for internal purposes such as school programs for performances, honor rolls, and yearbooks, and can be shared with certain outside agencies for specific purposes. District Policy 5125 and Regulation 5125 indicate that Student Directory information may be shared by the school district without parental consent unless parents notify the district within 10 days of the notification. As a reminder to parents, in the event that you do not want your child included in student directory information, you must notify your child’s school principal in writing by October 24, 2014. In addition to the e-blast, we have posted this information on our district website under Parent Resources.

This concludes my update to the Board. I am happy to address any questions you may have. Thank you.

14. **BOARD COMMENTS/NEW BUSINESS**

Mr. Loprete stated Superintendent visits to classrooms is fantastic.
Ms. O'Reilly would like to see students be recognized for achievements at Board meetings.

15. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

Motion by Mr. Loprete	Seconded by Ms. O'Reilly
To approve motion to open the meeting to public discussion on any topic of concern.	On roll call. Motion carried unanimously.

A parent thanked Dr. Furnari for maintaining current middle school math program.
Another parent expressed her gratitude to Dr. Furnari and Board President.

Motion by Mr. Loprete	Seconded by Ms. O'Reilly
To approve motion to close the public discussion and re-enter the regular public meeting,	On roll call. Motion carried unanimously.

16.

PRIVATE WORK SESSION TIME:

None

17. **ADJOURNMENT**

Motion by Mr. Loprete	Seconded by Ms. O'Reilly
To approve motion to adjourn meeting at 10:00 p.m.	On roll call. Motion carried unanimously.

Respectfully submitted,

Michael Solokas
Business Administrator/Board
Secretary