

MINUTES - December 19, 2007

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with Mr. Gabauer presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007. Adequate notice of the time change of meetings was conveyed on December 7, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. ABSENT: Mr. Lynch (arrived at 7:30 p.m.).

Also attending were: Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Reba Snyder, Norine Gerepka, Louise Sullivan, Rob Walder, Mark E. Damon, Patrick Lynch.

Visitors attending: Salvatore Morreale, Lois Brand, Marion Morreale, Adam Reiser, Linda Guzik, Susan Reiser, Deborah Krause.

D. PRESENTATION

Mr. Morolda and Ms. DiAntonio, along with students from CBS and BRMS, gave a demonstration of the Responsive Classroom Morning Meeting.

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E. PRESIDENT GABAUER'S REPORT

A motion was made by Ms. Dansbury, seconded by Ms. Trogdon, to approve the Minutes from 11/07/07, 11/13/07, and 11/28/07.
Motion unanimously approved.

F. PUBLIC FORUM

No comments from the public.

G. ATHLETIC REPORT - Ms. Heather Cheesman

1. Report on dates set for Athletic Committee Meeting: The committee will schedule a meeting after the holiday break.

H. BUILDINGS & GROUNDS REPORT - Mr. Brian Lynch

1. Need to schedule a visitation at Peter Muschal Elementary School
2. November, 2007, work orders were attached for review

I. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Chris Trogdon

1. NJ New State Assessments: Update on assessments as attached. The Algebra II test will be field tested this year. Block Scheduling could present a problem because the test is at the end of the year, and if the course is taken at the beginning of the year, the test could be more difficult because the information is not current.

J. FINANCE REPORT - Ms. Pauline Glenn

1. January 9, 2008 - Special budget discussion meeting at 7pm.

K. NEGOTIATIONS REPORT - Ms. Joann Dansbury

We are still waiting for suggested meeting dates from the Transportation team.

L. PERSONNEL REPORT - Ms. Kim Zablow

A motion was made by Ms. Zablow, seconded by Ms. Cheesman to approve the following:

1. **Appointments per Superintendent's Recommendation: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check.

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L. PERSONNEL REPORT - Ms. Kim Zablow (continued)

1. Appointments per Superintendent's Recommendation:
Criminal History Check (continued)

Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold print**.

- a. Motion to approve Ms. Snezana Vujovic, student at Holy Family University, to do counseling services for practicum experience at MIS and BRHS under guidance of Ms. Lois Popkin and Ms. Stephanie Ashton during the Spring and Fall of 2008.
- b. Recommendation for activity advisors at MIS:

Ms. Jen Purdy	Jersey Jumpers	\$587.00
Ms. Marianne Chorba & Ms. Colette Campellone	MIS Newspaper	\$997.00 (split)
- c. Motion to approve Employee #4098 leave of absence from the position of bus driver, effective February 20, 2008 through April 21, 2008. She will use approximately 35 accumulated paid sick days during that time.
- d. Motion to approve resignation of Mr. Rob Shappell from the position of Head Golf Coach at BRHS.
- e. Motion to approve **Mr. Robert VanZelst** as full time Instructional Aide in the Pre-School Autism Program at PMS, Step 1, \$18,123, prorated, effective January 28, 2008.
- f. Motion to approve 1:1 aide at BRMS to support a student. This is in place of the previously approved 1:1 aide at BRHS.
- g. Motion to approve Ms. Xiaofan Corey and Ms. Diane Johnson to be instructors in the after-school ESL Program, stipend of \$2,000 payable through No Child Left Behind Grant at the conclusion of the program.
- h. Motion to approve **Ms. Kelly Gray** as Health/PE teacher at BRMS, 25.5 hours per week, replacing Ms. Elizabeth Hill. Ms. Gray will work as a substitute until all necessary paperwork is completed; then she will be BA, Step 1 on the salary guide with a salary of \$44,000, prorated.
- i. Motion to approve CE/R Staff as per memo (revised).

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L. PERSONNEL REPORT - Ms. Kim Zablow (continued)

- j. Motion to approve Ms. Debbie Tartaglia as Theater Business Manager for BRHS, stipend of \$1,427, prorated.
- k. Motion to approve Mr. Charles Black as full-time contracted bus driver, Step 1, \$14,055 prorated (pending new negotiated agreement). Mr. Black was previously employed as a substitute driver in the district.
- l. Motion to approve Ms. Uyhara Parthasarathy as full-time contracted bus aide, Step 1, \$7,740 prorated (pending new negotiated agreement). Ms. Parthasarathy has been working as a substitute aide in the district.
- m. Motion to approve Mr. Karl Wassall as custodian, second shift, 5 hr/day, 25 hr/week, 10 months/year position at PMS, effective January 1, 2008. Step 1, \$15,173 base + \$538 night stipend = \$15,711 prorated.
- n. Motion to approve Spring 2008 Student Teachers.
- o. Motion to approve Grant Revision for Burlington County Adult Basic Education Consortium in the amount of \$25,300 from \$20,500.
- p. Motion to approve TCNJ Students to do On-Site Visitation at MIS and BRMS to observe our math, science and technology teachers.
- q. Motion to approve two full-time Instructional Aide positions due to increased enrollments.
- r. Motion to approve the following staff for BSI and Special Education After-School Programs at PMS, CBS, and MIS from 1/2/08 through 3/6/08. Each instructor will receive \$1,275 at the completion of the program, funded by "No Child Left Behind" Grant:

CBS:

Dawn Medici - Grade 1	Alexandra Guido - Grade 2
Leona Stanton/Susan Snyder - Grade 3	Andrea Minster - Grade 3

PMS:

Elizabeth Brotherton - Grade 1	Heather Martino - Grade 2
Allison Gallagher - Grade 3	Lauren Albanese - Grade 3

MIS

Julie Kopay - Grade 4	Jan Wilson - Grade 4
Kornelia Pokorny - Grade 5	Dawn Patterson - Grade 5

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L. PERSONNEL REPORT - Ms. Kim Zablow (continued)

2. Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black type**)

Additional name to be added:

Ms. Traci Redler as Sub Nurse

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer.
NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.

M. POLICY REPORT - Mr. Brian Lynch

No report at this time. Dr. Monillas has forwarded a policy to Interim Superintendent Dr. Diane DeGiacomo about student dismissal.

Mr. Gabauer read a policy from another district regarding public comment. Our policy committee will review and revise to meet our school district needs.

N. TECHNOLOGY REPORT - Ms. Joann Dansbury

As attached. Power School parent portal is ready for BRMS. Mr. Cumming and the elementary principals are working on a report that will be suitable for our needs. We may purchase a report writing program to interface with Power School.

O. SPECIAL EDUCATION REPORT

There was a discussion regarding the need for SAC sources in the district.

A motion was made by Ms. Trogdon, seconded by Ms. Glenn to approve a contract for a SAC through the Educational Services Unit for 10 hours per week.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer.
NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.

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O. SPECIAL EDUCATION REPORT (continued)

Special Education Indicators will be published on the Web. The attached report explains what will be published.

P. CER REPORT - Ms. Chris Trogdon

Postponed until January 9, 2008. The Board will send questions to Ms. Ianoale for review at January 9th or subsequent board meeting.

Q. BCC Report - Ms. Heather Cheesman

No report at this time.

R. PTO/PTA/ED. Foundation Report - Ms. Peggy Gens

No report at this time.

S. SUPERINTENDENT'S REPORT

NJQSAC may be implemented early. Bordentown is scheduled for year 3.

1. Future steps: The new superintendent should review all the requirements for NJQSAC commencing January 2008:

Supervisors:	Curriculum & Instruction
Business Administrator:	Finance
Principals:	Student Services
Superintendent:	Governance (completed by Dr. Monillas)
Bldgs. & Grounds Dir.:	Facilities

2. Approve the numbering of doors on the inside of buildings.

3. Give keys to Chief Nucera and Chief Simmons.

4. Dr. Monillas will give an update on SRO.

5. Discussion of BPAC House Manager Position.

6. Acknowledgement of Memorandum of Agreement with Local Law Enforcement

A motion was made by Ms. Glenn, seconded by Ms. Trogdon to approve the following:

7. Motion to approve NJQSAC Personnel Calendar System (G.2) (presented at work session)

Motion unanimously approved.

T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

A motion was made by Ms. Wehrman, seconded by Ms. Dansbury, to approve the following items:

1. ACCEPTANCE of REPORTS

Board Secretary's Report

Treasurer's Report

List of Bills

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T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT (continued)

2. a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
 - b. Certification of budgetary Major Account/Fund Status
 3. Motion to approve Change Orders from Falasca Mechanical
 4. Motion to approve Rick Bus Company to transport one student to and from Rugby School in Wall, 10/23/07 to 12/12/07 at a rate of \$288.50 per day; bid rate \$223.00, effective 12/15/07 through 6/30/08.
 5. Motion to approve Rick Bus Company to transport one student to and from Midland School in North Branch, effective 10/23/07 to 12/13/07 at a rate of \$327.50 per day; bid rate \$263.00, effective 12/15/07 through 6/30/08.
 6. Motion to approve Travel Logs
 8. Motion to approve Interim Superintendent Contract
 9. Motion to approve Transfer of Funds
- ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer.
NOES: None. ABSTENTIONS: None. ABSENT: None.
Motion unanimously approved.
10. Memo regarding State Aide and Budget Status.

U. PRINCIPALS' REPORTS

A motion was made by Ms. Dansbury, seconded by Ms. Zablow, to approve the following:

1. Motion to approve Out of District Placements
2. Students placed Out of District as of 12/4/07

	<u>Enrollment</u>	<u>Fire Drills</u>
BRHS	763	11/07/07 & 11/30/07
BRMS	490	11/27/07 & 11/28/07
MIS	354	11/01/07 & 11/14/07
CBS	220	11/13/07 & 11/29/07
PMS	530	11/01/07 & 11/14/07
Total	<u>2,357</u>	

Motion unanimously approved.

V. OTHER ADMINISTRATIVE REPORT(S)

Special Education Report - Ms. Louise Sullivan:
Out of District Placements

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W. DISCUSSION/INFORMATION ITEMS - Dr. Monillas

1. Evaluation/Observation Report
2. Revised Cell Phone List
3. Winter 2007-2008 Athletic Schedules

X. NEW HANOVER REPORT - Mr. Richard Slater

The Holiday Show is December 20, 2007.

Y. STUDENT REPRESENTATIVES - Ms. Jaclyn Gabauer and Ms. Harlee Gallo

- Paper towels in bathrooms
- Quality of Joseph Lawrence Field

Z. OLD BUSINESS

Continued discussion on recycling

AA. BOARD AND PUBLIC FORUM

No comments from the public

CC. ADJOURNMENT

A motion was made by Ms. Glenn, seconded by Ms. Dansbury to adjourn the meeting at 10:10 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

