

BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE MEETING OF

October 26, 2015

The meeting was called to order by the President at 6:31 p.m. in the Board Room, 12820 Pioneer Blvd., Norwalk, with all members present except Ms. Ana Valencia.

Board Members Present: Mr. Jesse Urquidi, President
Mrs. Karen Morrison, Vice-President
Mr. Darryl Adams, Member
Mr. Chris Pflanzner, Member
Mr. Sean Reagan, Member
Mrs. Margarita Rios, Member

Administrators Present: Dr. Hasmik Danielian, Superintendent
Dr. Albert E. Clegg, Assistant Supt., Educational Services
Mr. Estuardo Santillan, Assistant Supt., Business Services
Mr. Wayne Shannon, Assistant Supt., Human Resources
Mr. Rob Jacobsen, General Counsel

At this time, the Pledge of Allegiance of the Flag was led by Ms. Susan Nielsen, Teacher, Head Start State Preschool.

2 - Administration Minutes:

It was moved by Chris Pflanzner, seconded by Margarita Rios and carried unanimously, R-295

That the Minutes of October 12, 2015 be adopted, as submitted.

2 - Administration Agenda:

It was moved by Darryl Adams, seconded by Sean Reagan and carried unanimously, R-296

That the Agenda for this meeting be adopted.

Norwalk High School Automotive Program

Dr. Ryan Smith, Principal, Norwalk High School gave some background on the automotive program at the high school and the Instructor Mr. Cook. He then introduced Mr. Ken Cook, Norwalk High School ROP Automotive Instructor, who provided information on the \$97,000 grant received this month from the State Farm Youth Advisory Board. He told the audience how funds would be used to design and build equipment that will allow disabled students to more easily navigate the campus and transition into classrooms. Mr. Cook introduced the students on his race team and photos were taken with the Board of Education.

Isehara, Japan Teacher Exchange Visit

Mr. Kenju Murai and Ms. Aya Komagata educators visiting from Isehara were introduced to the audience. Ms. Kristine Cvar, Director, Educational Services, provided some background of their experiences and expectations for their visit.

N-Action Check Presentation to Morrison Elementary School

Ms. Rosa Barragan, Coordinator, provided some background on the District's McKinney Vento program and their history with the N-Action Group. Ms. Barragan then introduced Ms. Kay W. Coulson, Executive Director of N-Action Family Network. Ms. Coulson spoke regarding her positive experiences with the McKinney Vento program and Ms. Barragan. A ceremonial check was presented to the McKinney-Vento Program at Morrison Elementary School, to be used for school uniforms. N-Action donated 100 - \$25.00 gift cards to be used for Morrison students. Ms. Coulson also shared that N-Action gives a college scholarship each year and last year the recipient was from John Glenn High School. She encouraged students from the District to apply for this year's scholarship. Principal Rudy Gonzalez thanked N-Action for their generous support. In closing, photos were taken with the N-Action members and the Board of Education.

BOARD COMMUNICATIONS

Sean Reagan:

- Wished everyone a happy and safe Halloween.
- College Expo
- Meeting with representatives from TANLA

BOARD COMMUNICATIONS, Continued

Margarita Rios:

- Welcomed everyone in the audience
- College Expo
- PTA Silent Auction – Thanked Mr. Rios for all of his hard work.
- Norwalk Coordinating Council Flapjack Fundraiser
- Norwalk High School Homecoming Game
- Upcoming Veteran’s Day Event at City of Norwalk
- Upcoming String Choral Event at La Mirada High School
- Upcoming Superintendent Parent Forum

Darryl Adams:

- Business Internships for Students
- Upcoming Election on November 3rd
- College Expo
- Arturo Sanchez Halloween Parade – Grand Marshall Lee Mitchell

Chris Pflanzer:

- La Mirada High School VAPA Parent Meeting
- La Mirada High School Grad Night Parent Meeting
- Gardenhill Elementary Fall Festival
- Arturo Sanchez Halloween Parade
- College Expo
- ROP Board Meeting
- State Farm Grant Presentation – Norwalk High School Automotive
- Southeast Academy – Submitted for State Farm Grant
- PTA Silent Auction
- Norwalk Coordinating Council Flapjack Fundraiser
- 21st Century Super School Project
- Halloween – Trick and Treat tradition

Karen Morrison:

- La Mirada High School Class Reunion
- College Expo
- ROP Meeting
- Norwalk High School Homecoming Game
- Norwalk Coordinating Council/Soroptomist Flapjack Fundraiser
- Sorry to have missed PTA Silent Auction/Arturo Sanchez Halloween Parade
- Welcomed former students in the audience

BOARD COMMUNICATIONS, Continued

Jesse Urquidi:

- School Visits: Nuffer and Foster Road Elementary Schools, Los Alisos Middle School, La Mirada, John Glenn and Norwalk High Schools
- Norwalk-La Mirada Alumni playing college football
- Gardenhill Elementary Fall Festival
- Norwalk High School Homecoming Game
- Norwalk High School Race Team – State Farm Check Presentation
- PTA Silent Auction
- Arturo Sanchez Halloween Parade
- Thanked Mike Martinez for driving truck in parade
- Upcoming La Mirada High School Field Band Competition

HEARING SECTION

Opportunity for Citizens to Address the Board:

The President declared the Hearing Section of the meeting open and invited those in the audience wishing to address the Board to do so at this time.

Fernando Salazar, Parent, talked about his son's educational experience at Norwalk High School, the problems he is having and the meetings that have been held with District Staff. The Board President gave direction to the Superintendent to look into this situation further.

Rick Casida, La Mirada High School Teacher, talked about the process he has gone through since he refused to obtain required State credentialing in EL instruction. He reported that he is currently taking classes to obtain the required certificate.

There being no one further wishing to address the Board at this time, the President declared the Hearing Section closed.

Public Hearing - Norwalk-La Mirada Unified School District Initial Bargaining Proposal to the Classified School Employees Association (CSEA) for the 2015/2016 Year

The President declared the Hearing Section of the meeting open and invited those wishing to address the Board concerning Norwalk-La Mirada Unified School District Initial Bargaining Proposal to the Classified School Employees Association (CSEA) for the 2015/2016 Year.

There being no one wishing to address the Board at this time, the President declared the Public Hearing Section closed.

SUPERINTENDENT'S REPORT

Bond Update – Measure G

Mr. Estuardo Santillan, Assistant Superintendent, Business Services, gave a quick update on the status of the contracts that had been approved for Measure “G”. He then introduced Isela Vazquez, Director of Facilities Planning and Construction.

Ms. Vazquez introduced the architects who had been hired to work on the current projects in Phase I: **Helena Jubany, NAC Architecture** (Dolland, Edmondson, Moffitt, Sanchez, Waite (Admin & MPR) and Glenn HS (Modernization of Locker Rm. Buildings & Gym Renovation); **Michael Rachlin and Richard Ingrassia, Rachlin Partners** (Chavez (Campus), Nuffer, Johnston, Glazier, Lampton, Morrison, New River, Los Alisos (Admin & MPR), Norwalk HS (Hardscape Renovation), Glenn & Norwalk HS (New Stadium Projects), Glenn HS (Artificial Turf of Baseball and Softball Fields); **Brett Hobza, DLR Group** (Dulles (Campus), Eastwood, Escalona, Foster Road, Gardenhill, La Pluma, Hutchinson, Los Coyotes (Admin & MPR), El Camino HS (Campus), La Mirada HS (Expansion of Gym & Locker Room Building Renovation).

Each architect provided some information about the specific projects they would be working on, and the process they would be using to gather input from the schools and the community. More information will be brought back to a board meeting in January.

There was discussion regarding: assignment of specific projects to each architectural firm; and uniformity of projects across the District while using different architectural and construction firms.

Head Start State Preschool Annual Report

Ms. Laurel Parker, Head Start Director, Ms. Loretta Gallegos, and Ms. Marisol Martinez, Assistant Directors and Ms. Alina Lucero, Early Head Start Coordinator provided the Annual Head Start Report. Ms. Parker provided some history on Head Start as the national program is celebrating 50 years, and the District program is starting its 50th year.

They shared Head Start’s Vision and Mission statements, and provided statistics on the comprehensive services that were provided in the 2014-15 school year. 1,100 children, 3-5 years old were enrolled at the District’s 11 sites. Slides were shown with survey questions and the percentages showing the degree of satisfaction from the May 2015 Parent Survey. The survey results reflected a very high approval rate for the Head Start Program. Child Assessment Data was also shared for all student groups. The data showed that the District’s program met or exceeded all student achievement goals set by LACOE. Head Start Teachers also scored well on the Classroom Assessment and Scoring System (CLASS) that focuses on the effectiveness of classroom interactions among teachers and children.

Head Start State Preschool Annual Report, continued

LACOE will be reviewed this year by the Office of Head Start (OHS) for Fiscal/ERSEA and Safe Environments. The review will focus on facilities. All District Head Start classrooms will be visited between November 30 and June 30. Los Angeles Universal Preschool funding will end June 30, 2016, as that program is ending. This year there has been some challenges in meeting enrollment for one class at Ramona and one class of the Home Based program. The District Head Start Program has been awarded an additional \$304,000 as part of the Race to the Top Quality Pilot Project, as our sites rated a “4” out of a possible 5. Enrollment this year is 1,203 children at 11 sites.

There was discussion regarding: assessment data; LAUP funding; quality of the program; Office of Head Start Review; instructional support; student enrollment; and income qualifications; importance of children attending preschool.

EMPLOYEE/PTA REPRESENTATIVES' REPORTS**Teachers' Association of Norwalk-La Mirada Area**

Mr. Clay Walker, President, TANLA, reported on their participation in the Arturo Sanchez Halloween Parade and said it was a delightful time. The Superintendent's Cabinet met in October with various stakeholders and it was very beneficial. Morrison Elementary School was visited by the Safety Committee led by Tony Nahale. Mr. Walker attended the Dorothy Chandler Pavilion to see students from Nuffer Elementary School perform before a packed audience. The CTA State Council met in Downtown LA, where elected representatives gathered to review and establish educational policy. The Annual School Board Dinner will be held in November, more information will follow. Bargaining with the District will take place on the following Thursday. Mr. Walker reported that 60% of the districts in the State carry a reserve balance of 20% or greater. He voiced that it is important that the District comes to the table with an offer of a competitive salary proposal that affirms and reflects the value of all certificated personnel.

California School Employees' Association

Ms. Theresa Stacer, President, CSEA, showed a framed photo of CSEA members attending the CSEA conference held in July. She shared some highlights from the conference. She encouraged everyone to get out in vote on November 3rd. Ms. Stacer also reported on the upcoming Paraeducator's Conference and said they hope to send some paraeducators who have not been able to attend the conference in the past. Ms. Stacer shared information on two MOUs dealing with salary upgrades for some business positions and the addition of adding the School Age Child Care employees as CSEA members. She wished everyone a nice Halloween.

Parent/Teachers' Association (PTA)

Ms. Jennifer Ervin, PTA Council President, reported on the success of the Silent Auction. PTA raised \$3,000.00. She thanked everyone for their help. The Parent/Superintendent Forum dates have been set up, although they are still finalizing some of the locations. The next Forum is November 10, 9:00 a.m. at Gardenhill Elementary School. Ms. Ervin reported that the membership numbers are a little low, but even though the membership drive is coming to an end, schools will continue to accept new memberships. The first Parent Education Night of the year will be on November 19th at Hutchinson Middle School. She encouraged everyone to attend. The Unit Presidents meeting will be held on November 5 and she invited any and all School Board Members or Administration to attend.

Norwalk-La Mirada Administrators' Association

Mr. Chris Moton, President, reported on Breast Cancer Awareness Month in October and November in November. He also reported on the various activities around the District during Red Ribbon Week, and other activities happening at the schools. He then showed a video clip showcasing the College Expo and congratulated all who were involved in the process.

ACTION SECTION

2 - Administration - Consent Agenda:

It was moved by Sean Reagan seconded by Chris Pflanzner, and carried unanimously,

R-297

- 5 Whereas, the following named donors have volunteered to give the District unconditionally, the items indicated:

Therefore, be it resolved that said gifts are hereby accepted and letters of appreciation directed to the donors:

A check in the amount of \$5,500.00, donated to Gardenhill Elementary School, by Gardenhill PTA, to be used for any educational purposes for Gardenhill as Principal deems necessary, appearing on Page 1902 of these minutes; and

A check in the amount of \$527.55, donated to Gardenhill Elementary School, by Follett School Solutions, to be used for library supplies and books, appearing on Page 1903 of these minutes; and

A check in the amount of \$500.00, donated to Sanchez Elementary School, by The City of Norwalk, to be used for technology, appearing on Page 1904 of these minutes; and

2 - Administration - Consent Agenda, continued:

A check in the amount of \$100.00, donated to John Glenn High School, by Mayra Trejo and Victor Roman-Ramirez, to be used for Boys Basketball - equipment and supplies, appearing on Page 1905 of these minutes; and

A check in the amount of \$300.00, donated to La Mirada High School, by Northrop Grumman Systems, to be used for the Robotics Club completion fees and other club related expenses, appearing on Page 1906 of these minutes; and

A check in the amount of \$430.00, donated to La Mirada High School, by Brandon Haskins, Inc. - Complete Balance Chiropractic, to be used for sports related activities and supplies, appearing on Page 1907 of these minutes; and

A check in the amount of \$50.00, donated to La Mirada High School, by Joseph White and Vilma Wait-White, to be used for softball supplies and related activities, appearing on Page 1908 of these minutes; and

A check in the amount of \$100.00, donated to Norwalk High School, by Autobody and Paint Specialists, LLC, to be used for Girls Soccer, appearing on Page 1909 of these minutes; and

- 9 That the Claims and Accounts, appearing on Pages 1910 and 1911 of these minutes be approved.

9 – Budgetary Action:

It was moved by Margarita Rios, seconded by Karen Morrison,
and carried unanimously,

R-298

That Waite Middle School's request to purchase student medals at a cost of \$346.42 from Title 1 funds String #01.0-3010.0-1110-1000-4300-37-00-00-0000 be approved; and

That Waite Middle School ASB's request to purchase of spirit items in the amount of \$2,209.39 from ASB Funds be approved; and

9 – Budgetary Action, continued:

That La Mirada High School Virtual Enterprise request to purchase lunches for students on a field trip in the amount of \$413.54 from String #01.0-7220-3880-1000-4300-43-00-00-0000 be approved.

26 – Authorization to Pay Attorney Fees:

It was moved by Darryl Adams, seconded by Margarita Rios, R-299
and carried unanimously,

That the Settlement Agreement and General Release for Student #930273 be approved and payment authorized for attorney fees, made payable to Law Offices of Bruce Bothwell, in an amount not to exceed \$5,500.00 for California Office of Administrative Hearings, Case No. 2015080387.

9 – Approval of La Mirada High School Baseball Booster Club:

It was moved by Margarita Rios, seconded by Darryl Adams, R-300
and carried unanimously,

That the application submitted to form a booster club to support La Mirada High School Baseball be approved.

9 – Authorization to issue Purchase Orders for the Transportation Department:

It was moved by Margarita Rios, seconded by Karen Morrison, R-301
and carried unanimously,

That the Purchase Order with A-Z Bus Sales, 1900 South Riverside Ave., Colton, CA 92324 in the amount of \$366,813.85, utilizing Waterford Unified School District's piggyback bid to procure (Bid #01/12), to be funded from State-one-time monies, be approved; and

That the Purchase Order with SEON, 1201 C Street, N.W, Auburn WA 98001 in the amount of \$91,612.00 (plus tax and applicable fees), utilizing Capistrano Unified School District's piggyback bid to procure (Bid #1415-14), to be funded from State-one-time monies, be approved; and

That the Purchase Order with Downtown Ford of Sacramento, 525 N. 16th Street, Sacramento, CA 95814 in the amount of \$58,258.41 (plus tax and applicable fees), utilizing the State of California Contract (1-14-23-10A), to procure, to be funded from State-one-time monies, be approved.

30 - Request for Conference and Attendance:

It was moved by Margarita Rios, seconded by Karen Morrison, and carried unanimously,

R-302

Whereas, it is a benefit to this District and in accordance with Section 44032 of the Education Code for certain persons to travel to represent the District at educational functions:

Now, therefore be it resolved, that District representation by John Glenn High School ACE Students, appearing on Page 1912 of these minutes, be approved to participate in "ACE End of the Year Recognition" Norwalk, CA, May 27, 2016; and authorization be granted for an approximate total cost (\$1,200.00), for meals and other necessary expenses, to be funded from ACE/JOHN Glenn String #01.0-7220.0-3800-1000-4300-42-00-00-0000; and

That District representation by John Glenn High School ACE Students, appearing on Page 1913 of these minutes, be approved to participate in "ACE Senior Luncheon" Norwalk, CA, June 7, 2016; and authorization be granted for an approximate total cost (\$500.00) for meals and other necessary expenses, to be funded from ACE/JOHN Glenn String #01.0-7220.0-3800-1000-4300-42-00-00-0000; and

That District representation by District Employees, appearing on Pages 1914 of these minutes, be approved to participate in "District AVID Trainings" Within District Boundaries, October 13, 2015 - June 30, 2016; and authorization be granted for an approximate total cost (\$350.00) for meals and other necessary expenses, to be funded from Ed Services, LCAP-AVID, String #01.0-0072.0-1151-1000-4300-79-00-00-0000; and

That District representation by Edmondson Elementary School Students, Parents, Staff, District Personnel and Community Members, appearing on Page 1915 of these minutes, be approved to participate in "Parent, School, and Staff Meetings, Celebrations and All Edmondson Events", Norwalk, CA, September 28, 2015 - June 30, 2016; and authorization be granted for an approximate total cost (\$6,000.00) for meals, and other necessary expenses, to be funded from Edmondson LCFF, String #01.0-0072.0-4761-1000-4300-10-00-0000; and

30 - Request for Conference and Attendance:

That District representation by District and Site Staff, appearing on Page 1916 of these minutes, be approved to participate in "Linked Learning Meetings", Within District Boundaries, July 1 - December 31, 2015; and authorization be granted for an approximate total cost (\$800.00) for meals and other necessary expenses, to be funded from College and Career Pathways, String #01.0-6381.9-3800-1000-4300-79-00-00-0000; and

That District representation by John Glenn High School Student Christina Shryock, appearing on Page 1917 of these minutes, be approved to participate in "Hugh O'Brian Youth Leadership Conference", Cal Poly Pomona, June 24 - 26, 2016; and authorization be granted for an approximate total amount (\$350) for registration, to be funded from John Glenn High School Counseling String #01.0-0072.0-4761-1000-5220-42-00-00-0000; and

That District representation by Otis Harrison, Eduardo Moreno, Jesus Ramirez, Fred Cruz, Shawn Hill, Steve McFarland, and Rebecca Vallejo, appearing on Page 1918 of these minutes, be approved to participate in "VPSS Online Tier I & II", Downey, CA, Various Dates; and authorization be granted for an approximate total cost (\$6,000.00) for registration, to be funded by String #01.0-4035.0-1110-1000-5220-79-00-00-0000.

9 - Contracts/Agreements:

It was moved by Margarita Rios, seconded by Darryl Adams,
and carried unanimously,

R-303

That the Service Contract with Fulcrum Learning Systems, Inc., on file in the Business Office, be approved and signed, to provide Los Coyotes Middle School students with a program consisting of High Challenge Ropes Course Activities on October 31, 2015. Services will be provided for an amount not to exceed \$4,250 for a maximum of 52 students and will be paid from ASB; and

9 - Contracts/Agreements, continued:

That the Agreement with Orange County Superintendent of Schools/Orange County Department of Education (OCDE), on file in the Business Office, be approved and signed, to provide educational services to students referred to and placed in OCDE's Alternative, Community, and Correctional Education Schools and Services, inclusive of Pacific Coast High School and Community Home Education Program and Special Schools program. This Agreement is effective July 1, 2015 through June 30, 2020. Services will continue to be provided at an estimated total county transfer amount of \$371,546 for 2014-15, \$451,395.60 for 2015-16, \$479,259.44 for 2016-17, and \$501,575.78 for 2017-18; and

That the Yearbook Contract with Advanced Imaging to provide Benton Middle School, on file in the Business Office, be approved and signed, with 325 copies of the 2015/2016 School Yearbook. This Agreement is effective July 1, 2015 through June 30, 2016. Services will continue to be provided at a rate of \$24 per yearbook; for a total amount not to exceed \$8,424 and will be paid from ASB; and

That the Independent Contractor Agreement with American Language Services, on file in the Business Office, be approved and signed, to provide interpreting, transcription, and translation services. This Agreement is effective July 1, 2015 through June 30, 2016. Services will continue to be provided for an amount not to exceed \$10,000 and will be paid from Special Education; and

That the Independent Contractor Agreement with Yvana Uranga-Hernandez, on file in the Business Office, be approved and signed, to provide an Independent Educational Evaluation in the area of bilingual language and speech evaluation for Student #948168. This Agreement is effective October 1, 2015 through December 31, 2015. Services will continue to be provided at a rate of \$130 per hour; for a total amount not to exceed \$1,500 and will be paid from Special Education.; and

That the Independent Contractor Agreement with Professional Tutors of America, Inc., on file in the Business Office, be approved and signed, to provide 180 hours of tutoring for Student #939406. This Agreement is effective October 1, 2015 through July 20, 2016. Services will continue to be provided at a rate of \$75 per hour; for a total amount not to exceed \$13,500 and will be paid from Special Education; and

9 - Contracts/Agreements, continued:

That the Independent Contractor Agreement with Hilltop Geotechnical Inc., on file in the Business Office, be approved and signed, to provide professional engineering/design services for pavement design of new parking lot project at Morrison Elementary School. This Agreement is effective October 26, 2015 through June 30, 2016. Services will be provided for an amount not to exceed \$10,000 and will be paid from Deferred Maintenance; and

That the Independent Contractor Agreement with Andreasen Engineering, Inc., on file in the Business Office, be approved and signed, to provide professional engineering/design services for parking lot project at Morrison Elementary School. This Agreement is effective October 26, 2015 through June 30, 2016. Services will be provided for an amount not to exceed \$85,000 and will be paid from Deferred Maintenance; and

That the Amendment No. 1 to Contract with the Los Angeles County Office of Education, on file in the Business Office, be approved and signed, to increase the total amount by \$261,070; from \$8,579,115 to \$8,840,185 for one-time additional funding to hire a permanent general maintenance person, purchase maintenance supplies and tools, and pay for minor repairs and maintenance, and to purchase classroom supplies and materials and pay for minor repairs and maintenance at various facilities for the Head Start/Early Head Start/State Preschool program. All other terms and conditions to remain as approved by the Board of Education on June 29, 2015.

23 – Public Relations:

It was moved by Chris Pflanzner, seconded by Darryl Adams,
and carried unanimously,

R-304

That the Resolution, appearing on Page 1919 of these minutes, proclaiming American Indian Heritage Month as November 2015 be signed and adopted.

22 - Personnel:

It was moved by Margarita Rios, seconded by Sean Reagan,
and carried unanimously,

R-305

That the Personnel Actions, appearing on Pages 1920 and 1930 of these minutes,
be approved; and

That the revised 2015-2016 Classified Non-Unit Special Monthly/Hourly Salary
Schedule denoted effective September 1, 2015, appearing on Page 1931 of these
minutes, be approved; and

That the MOU, appearing on Pages 1932 and 1933 be approved, between the
Norwalk-La Mirada Unified School District and the California School Employees
Association Chapter 404, regarding Upgrades and Increases in Salary
Range/Business Services be approved, effective July 1, 2015.

CLOSED SESSION

The President declared a Closed Session at 8:49 p.m., with action to follow. The Board
of Education reconvened at 10:25 p.m., with all members present except Ana Valencia.

ADJOURNMENT:

It was moved by Darryl Adams, seconded by Margarita Rios,
and carried unanimously,

R-306

That the meeting of the Board of Education be adjourned at 10:25 p.m., with all members
present, except Ana Valencia.

The next meeting of the Board of Education will be held on November 9, 2015, 6:30
p.m. in the Board Room, 12820 Pioneer Blvd., Norwalk, CA 90650.

Hasmik Danielian, Ed.D.
Secretary to the Board

Jesse Urquidi, President