

St. Marys Area School District  
Board of School Directors  
Regular Meeting  
January 12, 2015 7:00 P.M.  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting January 12, 2015 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Dr. Clythera S. Hornung.
- II. Pledge of Allegiance
- III. Directors Present: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg (arrived 7:03 pm). Directors Absent: Patricia Rezmerski.  
  
Others Present: Dr. G. Brian Toth, Dr. Joshua Williams, Ginger Williams, Robin Johnson, Joseph Collins, Joe Schlimm, James Wortman, Christine Kuhar, Noel Petrosky, Karen Haberberger, Terry Straub, Mark Romain, Dan Elder, Atty. Richard Brown, a representative from *The Daily Press* and *The Courier-Express* and three (3) visitors.
- IV. Comments from visitors including comments on federal programs.
- V. Presentations
  1. James Wortman, Middle School Principal, was recognized for receiving the Horton Coe Southworth Scholarship. This scholarship recognizes excellence in education for leadership demonstrating vision altruism, collaboration and a commitment to social justice.
  2. Infradapt - Technology ----- rescheduled.
  3. Les Bear and Dan O'Brien - Bonds
- VI. Superintendent's Comments
- VII. Minutes from the organization and the regular meeting held on December 4, 2014 were approved.  
  
Motion by John Mulcahy, seconded by Bryan Chiappelli – motion carried by a voice vote of all members present.
- VIII. Approved the treasurer's report and cafeteria report for November 2014.  
  
Motion by Matthew Quesenberry, seconded by Robert Luchini – motion carried by a voice vote of all members present.
- IX. Approved Payment of Bills

General Fund	January 2015 and office checks for December 2014
Payroll Fund	December 2014
Cafeteria Fund	December 2014

  
Motion by John Mulcahy, seconded by Stacy McKee; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

X. Board Procedures

A. Board Policy

1. Approved revised Policy #218.1, Weapons, and (Attachment No. 1) and revised Policy 339, Uncompensated Leave (Attachment No. 2).

Motion by Robert Luchini, seconded by Robert Sorg; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Patricia Rezmerski, Robert Sorg – motion carried.

2. First reading of revisions to Policy 304, Employment of District Staff (Attachment No. 3) and Policy 204, Attendance (Attachment No. 4).

XI. Business Affairs

A. Resolution to Stay Within Index

A resolution indicating there will be no increase in the rate of real estate tax for the 2015-2016 school year by more than the index amount of 2.4% set by the Department of Education for the St. Marys Area School District; valued at approximately three-fourths of a mill was approved. (Attachment No. 5)

Motion by John Mulcahy, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

B. Single Audit

Approved the single audit report for the fiscal year ended June 30, 2014. (Copies are on file in the Business Office)

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

C. Restructure of Unreserved and Reserved Fund Balances (Attachment No. 6)

1. Transfer of \$500,000.00 into the Health Insurance Reserve Fund and \$2,381,501.00, based on final audit, into the Technology Reserve Fund as approved the Board of School Directors on June 9, 2014. (For Information Only)
2. Transfer of \$449,684.00 out of the Retirement Reserve Fund for increase in PSERS contribution rate of 4.47% over prior fiscal year as approved by the Board of School Directors on June 9, 2014. (For Information Only)
3. Approved amending the transfer of \$172,080.00 out of the Technology Reserve Fund as approved by the Board of School Directors on June 9, 2014, to an amount of \$250,000.00 for expenditures to date of \$188,000.00 for new computers for students and staff and for anticipated future expenditures for software licenses, network printers, audio/visual equipment and security technologies.

Motion by Robert Sorg, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

4. Approved the transfer to \$265,180.00 out of the Health Insurance Reserve for increase in health insurance contribution rate of 10% for PPO plan and 20% for Traditional Plan.

Motion by Matthew Quesenberry, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John

Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

XII. General School Affairs

A. Support Organizations (For Information Only)

Approved the DECA Booster Club support organization. The necessary information has been submitted for the 2014-2015 school year as required under Policy No. 915. (Attachment No. 7)

B. Organizational Chart

The organizational chart for the St. Marys Area School District was approved. (Attachment No. 8)

Motion by Robert Sorg, seconded by John Mulcahy; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

XIII. Student Activities

A. Field Trips

1. Approval retroactive approval for four students to attend the District 2 Band Festival at Saegertown, PA on January 7-10, 2015.

Motion by Mathew Quesenberry, seconded by Robert Sorg; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

2. Approval was given for St. Marys Area High School students to attend the State DECA Leadership Competition in Hershey, PA on February 24-26, 2015. Approximately forty-four (44) students will participate.

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

XIV. Transportation

Motion by Robert Luchini, seconded by Bryan Chiappelli to combine A&B as one vote.

A. Bus Stop

Approved the following new bus stops:

1496 Rosely Road, St. Marys  
1169 Windfall Road, St. Marys

B. Bus Driver

Approved the following school vehicle driver for Muccio School Transportation:

Michael Ireland, Weedville

Motion by Robert Luchini, seconded by Bryan Chiappelli; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

XV. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 clearance documentation.

A. Resignations, Support Personnel

Name: Melissa Lundin  
Position: In-School Suspension Monitor  
Effective: December 22, 2014 (Attachment No. 9)

B. Leaves of Absence

Name: Betty Brennen  
Position: Cafeteria Monitor  
Request: January 5, 2015 – January 12, 2015  
Reason: Personal (Attachment No. 10)

Name: Jessica Erich  
Position: Health Aide  
Request: March 6, 2015 – March 13, 2015  
Reason: Personal (Attachment No. 11)

C. Transfer, Support Personnel

Name: Nicole Eckert  
Transfer from: Personal Care Aide – St. Marys Area High School  
Transfer to: Personal Care Aide – South St. Marys Elementary  
Effective: December 15, 2014

D. Hire, Professional Personnel

Name: Melissa R. Lundin  
Position: Long-Term Substitute Teacher  
Terms: \$41,557.00 Step 1, Bachelors (pro-rated)  
Effective: January 5, 2015  
Degree: Bachelor of Arts in English, Masters Equivalency  
Certification: English  
University: Seton Hill College; Gannon University  
Experience Present: In-School Suspension Monitor – St. Marys Area School District  
Experience: 1 Year: Freelance Proof Reader; Dorrance Publishing Company  
Experience: 2 Year: English Tutor  
Building: St. Marys Area Middle School

E. Hire, Support Personnel

Name: Amanda Poirier  
Position: Personal Care Aide  
Terms: \$7.50 hour; 7.5 hours day  
Effective: December 15, 2014  
Experience Present: Poirier Photography; Self Employed Photographer  
Experience: 1 Year: ABC Daycare; Head Classroom Teacher  
Building: St. Marys Area High School

Name: Tonia Roberto  
Position: Personal Care Aide  
Terms: \$7.50 hour; 7.5 hours day  
Effective: December 15, 2014  
Degree: LPN  
Experience Present: United States Postal Service; Rural Carrier  
Experience: 1 Year: Interim Healthcare; LPN  
Experience: 2 Year: Christ the King Manor; LPN

Building: South St. Marys Street Elementary School

F. Hire, Supplemental Contracts, 2014-2015 School Year

Name: Michelle Burdick  
Position: Junior High Volleyball Coach  
Terms: \$525.00 (Renew)

Name: Michelle Burdick  
Position: Junior Class Advisor  
Terms: \$300.00 (New)

Name: Jody Muth  
Position: Junior Class Advisor  
Terms: \$300.00 (New)

Name: Brian Reiter  
Position: Basketball Coach  
Terms: Volunteer (New)

Name: Chris Shaw  
Position: Girls Basketball Coach  
Terms: Volunteer (New)

G. Hire, Professional Substitute Personnel, 2014-2015 Contract Pay Rate

Name: Tracy Schneider  
Effective: January 12, 2015  
Degree: Emergency Permit  
Certification: BS – Social Work  
University: Lock Haven University  
Experience Present: Self-Employed Day Care Provider  
Experience: 1 Year: Elk County Children and Youth; Case Worker  
Building: All

H. Hire, Homebound Teachers, 2014-2015 Contract Pay Rate

Name: Julie Bish  
Effective: December 3, 2014  
Degree: Bachelor of Science  
Certification: Mathematics 7 - 12  
Experience Present: Mathematics Teacher; – St. Marys Area High School  
Building: All

Name: Luke Shofestall  
Effective: December 2, 2014  
Degree: Bachelor, Secondary Education  
Certification: Social Studies  
Experience Present: Long-Term Substitute Teacher; – St. Marys Area High School  
Experience: 1 Year: C&J Packing; Work Activities Coordinator  
Building: All

Motion by John Mulcahy, seconded by Robert Luchini; voting yes: Bryan Chiappelli, Dr. Clythera S. Hornung, Charles Liptak, Robert Luchini, Stacy McKee, John Mulcahy, Matthew Quesenberry, Robert Sorg – motion carried.

XVI. Board Discussion

XVII. An executive session was held immediately following adjournment to discuss personnel and negotiations.

XVIII. Adjournment

Meeting adjourned 8:02PM

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Board President, Dr. Clythera S. Hornung

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Board Secretary, Ginger Williams