



Manchester-Shortsville Central School District

“Red Jacket Schools”

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Web Page: www.redjacket.org

Dear Red Jacket School Parents,

Red Jacket Schools are pleased to announce that we will be using the Raptor Visitor Management System beginning on September 4, 2018. This new system is part of the district’s goal of school safety for students, staff, and the community. As a digital safety solution, the Raptor system will change the way visitors at Red Jacket sign in and out when visiting our campus and it will help us keep better track of who is in our building at all times.

Upon entering Red Jacket offices, visitors/volunteers will be asked to present a valid government-issued ID, which will be scanned into the system. This will require all visitors/volunteers, including parents, to bring a driver’s license, or other government-issued identification, in to the front office when visiting. This scanning process is quick, easy, and user-friendly and our office staff will be able to assist you. The visitor’s name, photo and date of birth will be compared to a national sex-offender database. No other information is collected by the Raptor system or stored by the school district. It should be noted that, for privacy purposes, a copy of your ID is not maintained in the scanner, nor is it kept by the school.

Once the ID has been scanned and entry is approved, the system will create a unique badge that identifies the visitor, date, and purpose of the visit. Visitors/Volunteers will be required to wear this badge to be allowed entrance to the school and to proceed to their destination. A visitor’s badge will not be required for those who visit Red Jacket simply to drop off an item in the office, pick up paperwork or check in their student. However, if parents need to check students out during the school day, they will need to present a valid government-issued ID, which will be scanned into the system.

We welcome your feedback after you have the opportunity to interact with the new system. The safety of students and staff is the highest priority at Red Jacket. Thank you, in advance, for your understanding and support of enhancing school safety protocols in the District.

With Red Jacket PRIDE,

Karen Hall
RJMS Principal and Emergency Response Coordinator

Mission

We will challenge all learners and work in partnership with students, parents and community to achieve high standards.