

## COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

### MINUTES OF JANUARY 20, 2016

The meeting was called to order at 10:02 am

The following members were present for the meeting: Board President Ali, Trustee Comer and Trustee Shelton. General Manager Weinbaum was also present for the meeting.

#### **PLEDGE OF ALLEGIANCE**

Trustee Shelton led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Mrs. Comer and seconded by Mr. Shelton, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the December 7, 2015 Board meeting, the budgetary statements of October and November 2015 and requisitions numbers 19 through 21. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Shelton-yes, Trustee Comer-yes, and Board President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He spoke about the District's public educational program, the legal issue that the District is involved in, noting that he had spoken with an attorney familiar with this lawsuit and stated that all information is true and correct and updated the District on the repayment process, and presented each Board member with their W-2 form for 2015.

At this time, on motion by Mrs. Comer and seconded by Mr. Shelton, the General Manager's Report was received and filed.

#### **NEW BUSINESS**

The first item of business was Board approval of Resolution 01-16, transferring \$35,000 (thirty-five thousand) from reserves to the District's general fund, for the purchase of a new vehicle for the District. On motion by Mrs. Comer and seconded by Mr. Ali, this item was opened for discussion. General Manager explained this item was discussed at the December 2015 Board meeting and the result was to have this resolution on the agenda for Board approval. After

discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Shelton-yes, Trustee Comer-yes and Board President Ali-yes.

The next item was Board approval to purchase a 2016 Toyota pickup truck. On motion by Mrs. Comer and seconded by Mr. Shelton, this item was opened for discussion. General Manager Weinbaum stated that he had estimates from three different vehicle makes and presented the best vehicle for the District to the Board. After discussion, the Board voted unanimously for the purchase of a 2016 Toyota pickup truck. A roll call vote was taken at this time: Trustee Shelton-yes, Trustee Comer-yes and Board President Ali-yes.

The next item was a Board discussion of the planning of the District's 2016 Mosquito Day event. Board President Ali stated that the process of sending out sponsorship letters should begin as soon as possible and Mrs. Comer noted that the balloon placement should be looked into so that kids cannot hurt themselves when retrieving them and noted that the food caterer needs to have liability insurance. General Manager Weinbaum stated these suggestions would be incorporated into the plans to hold this event.

The next item was for the Board to approve a Retention Contract with the law firm of Orbach, Huff, Suarez and Henderson to provide legal services to the District. On motion by Mr. Shelton and seconded by Mrs. Comer, this item was opened for discussion. It was explained that this Retention Contract is only for the purpose of having a law firm available to the District if or when it is needed and by signing this Retention Contract does not obligate the District to any costs. After discussion, the Board approved this contract. A roll call vote was taken at this time: Trustee Shelton-yes, Trustee Comer-yes and Board President Ali-yes.

The next item was election of District Officers. By acclamation, both Board President Ali and Vice-President Arceneaux retained their current positions. For Board Secretary, Mr. Shelton nominated Mrs. Comer with Board President Ali seconding this nomination. Mrs. Comer stated that she would proudly accept this position on the Board. At this time a roll call vote was taken for all three positions: Trustee Shelton-yes, Trustee Comer-yes and Board President Ali-yes.

The date for the next regular Board meeting was set for February 16, 2016.

There being no further business, the meeting was adjourned at 10:34 a.m. on motion by Mrs. Comer, seconded by Mr. Shelton and unanimously approved. A roll call vote was taken at this time: Trustee Shelton-yes, Trustee Comer-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## **COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

### **MINUTES OF FEBRUARY 16, 2016**

The meeting was called to order at 10:12 am

The following members were present for the meeting: Board President Ali, Vice President Arceneaux, Board Secretary Comer and Trustee Shelton. General Manager Weinbaum was also present for the meeting.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Mrs. Arceneaux and seconded by Mrs. Comer, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the January 20, 2016 Board meeting, the budgetary statement of December 2015 and requisitions numbers 22 through 24. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Arceneaux-yes and Board President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on West Nile virus (WNV) activity for the month, the District's public education program and the lawsuit the District is a 'real party' to. He also reported that the District is waiting for a decision from the Franchise Tax Board to whether the District can obtain a sales-tax exemption for the purchase the new District vehicle that was approved by the Board at the January 20, 2016 meeting.

The General Manager also spoke about the Zika virus and the possibility of its arrival in the United States. It was noted that all of the cases reported in the United States originated from other countries and that none of these cases involved anyone from California. Board President Ali noted that Zika was the main topic discussed at the American Mosquito Control Association (AMCA) annual conference that he had attended in February 2016. It was discussed how this virus could affect world economics, noting that the World Health Organization (WHO) had declared a emergency and what the United States was doing to fight off this disease.

Weinbaum also stated that meetings are being held with State Legislators trying to secure funding to halt Zika and President Obama has asked Congress for \$1.8 billion for the same purpose.

At this time, on motion by Mrs. Comer and seconded by Mr. Shelton, the General Manager's Report was unanimously received and filed. A roll call vote was taken at this time: Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Arceneaux-yes and Board President Ali-yes.

### **NEW BUSINESS**

The first item of business was to renew the contract with Lynchpin BioMedia to perform all work associated with social media and media relations/platforms associated with the District. On motion by Mrs. Arceneaux and seconded by Mrs. Comer, this item was opened for discussion. It was noted that this contract is for six months and will be discussed at the August 2016 regular Board meeting. After discussion, this item was unanimously approved. A roll call vote was taken at this time: Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Arceneaux-yes and Board President Ali-yes.

The next item of business was a report from Board President Ali of the AMCA conference that he had attended in February 2016. President Ali noted that he spoke about the conference during the General Manager's report and asked that this item be tabled until the March regular Board meeting for more discussion.

The date for the next regular Board meeting was set for March 8, 2016 at 10 a.m. at the East Rancho Dominguez Public Library.

There being no further business, the meeting was adjourned at 10:31 a.m. on motion by Mrs. Arceneaux, seconded by Mrs. Comer and unanimously approved. A roll call vote was taken at this time: Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Arceneaux-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

### MINUTES OF MARCH 8, 2016

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The meeting was called to order at 10:03 a.m.

The following members were present for the meeting: Board President Ali, Board Secretary Comer, Trustee Shelton and Trustee Zurita. General Manager Weinbaum was also present for the meeting along with Mr. David Huff of Orbach, Huff, Suarez & Henderson LLP. Everyone welcomed Mr. Huff and especially the District's newest Trustee, Compton City Councilwoman, Ms. Janna Zurita.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA.**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Mr. Shelton, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the February 16, 2016 Board meeting, the budgetary statement for January 2016 and requisitions numbers 25 through 28. After discussion, the Consent Calendar was unanimously approved. A roll call vote was taken at this time: Trustee Zurita –yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported about the lack of mosquito activity found during the month in the District, efforts to secure funding for the battle against the Zika virus, the selection of April 19<sup>th</sup> for the District's Mosquito Awareness Day to be held at Dickison Elementary School in Compton, the purchase of a new Toyota pick-up truck for the District, the General Manager's situation, explanation and conclusion of the question of vacation and sick leave reimbursement and the General Manager's participation and attendance at the Mosquito and Vector Control Association of California (MVCAC) annual conference.. After the General Manager completed his report, on motion by Ms. Zurita and seconded by John Shelton, the General Manager's Report was received and filed. A roll call vote was taken at this time: Trustee Zurita –yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

## **NEW BUSINESS**

The first item of business was Board authorization for issuance of a RFQ/RFP for architectural services to provide design services related to the replacement of the District's current structure. On motion by Ms. Zurita and seconded by Mr. Shelton, this item was opened for discussion. After discussion when all questions were asked and answered, the Board voted unanimously to approve issuance of the RFQ/RFP to architectural firms. A roll call vote was taken at this time: Trustee Zurita –yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

The next item was for the Board to approve payment of \$3,500 to the General Manager for unused sick leave and vacation for the years 2012 and 2015. On motion by Ms. Zurita and seconded by Mr. Shelton, this item was opened for discussion. It was noted that the General Manager had provided an explanation for the cause of this action and stated that a more careful screening of this situation will be conducted so that it will not occur again. After all questions were asked and answered, the Board voted unanimously to approve this payment. A roll call vote was taken at this time: Trustee Zurita –yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

The next item of business was Board approval of Resolution 02-16, authorizing the transfer of \$3,500 from reserves to the District's general fund to fund the cost of the General Manager's unused sick leave and vacation time. On motion by Ms. Zurita and seconded by Mr. Shelton, this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution and transfer these funds. A roll call vote was taken at this time: Trustee Zurita – yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

The next item was a report from the Board President of events from his recent attendance at the American Mosquito Control Association (AMCA) annual conference. He updated the Board on events concerning Zika virus, noting that he is a member of the AMCA's Regulatory and Legislative Committee, tasked with lobbying government officials for the necessary tools and funding to halt the Zika and other mosquito-borne viruses.

The date for the next meeting was set for April 6, 2016 at 10 a.m. at Mosquito District Headquarters.

There being no further business, the meeting was adjourned at 10:33 a.m. on motion by Ms. Zurita, seconded by Mr. Shelton and unanimously approved. A roll call vote was taken at this time: Trustee Zurita –yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

### MINUTES OF APRIL 5, 2016

The meeting was called to order at 10:08 am

The following members were present for the meeting: Board President Ali, Board Secretary Comer, Trustee Shelton, Trustee Zurita and Trustee McCoy. General Manager Weinbaum was also present for the meeting. President Ali welcomed the District's newest Trustee Tana McCoy to the Board.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Mrs. Comer, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the March 8, 2016 Board meeting, the budgetary statement of February 2016 and requisitions numbers 29 through 31. Manager Weinbaum announced that the budgetary statement for February 2016 was not included in the Board documents. Ms. Zurita amended her motion to remove the February budget statement from consideration and Mrs. Comer seconded the amended motion. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee McCoy –yes, Trustee Zurita-yes, Trustee Shelton-yes, Board Secretary Comer-yes, President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported that the District's Seasonal Technician began work in the middle of the month because of the mosquito breeding that was found throughout the District. He also reported on the activities and progress taking place in the planning of the District's 4<sup>th</sup> annual Mosquito Awareness Day. He updated the Board on SB 1246 (Nguyen), a bill that limits mosquito and vector control districts from performing aerial spraying over populated areas and updated the Board on the progress of the lawsuit the District is a 'real-party' to.

## **NEW BUSINESS**

The first item was to introduce Mr. Henry P. Eng, CPA, the District's auditor who is attending the meeting to discuss the District's 2014-2015 annual financial audit and State Controller's Report. On motion by Mrs. Comer and seconded by Ms. Zurita, this item was opened for discussion. Manager Weinbaum announced that Mr. Eng would not be able to physically attend the meeting due to a medical situation but will participate by conference call. The Board agreed to the conference call. After Mr. Eng was reached by telephone, the Board asked questions about the audit concerning the District's financial status, strength and reserves. After all questions were asked and answered, the Board voted unanimously to approve the 2014-2015 financial audit and the State Controller's Report. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Zurita-yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

The next item was to approve Resolution 03-16, transferring \$10,000 from reserves to the General Fund account number 6150, Professional Services, to cover the costs associated with the replacement of the District's current structure. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. General Manager Weinbaum explained that this fund transfer would cover unforeseen costs associated with this project for this fiscal year. During discussion questions were asked about the amount of funds and what they would actually be used for with Weinbaum stating that they would be used for attorney fees associated with this project. After all questions were asked and answered, the Board voted unanimously to approve Resolution 03-16. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Zurita-yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

The next item was for the Board to review, discuss and select an architect to begin the process of the replacement of the District's current structure. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. Weinbaum stated that two bids had been received by the District. There were many questions asked that could not be answered at this time. After the discussion concluded, the Manager was directed to have the District's legal counsel at the next regular meeting to explain the bids to the District. At this time, the Board voted unanimously to table this item until the May 2016 Board meeting.

The next item was Board approval for the purchase of three badges for the District's three new Trustees. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. After discussion, the Board voted unanimously to approve the purchase of three badges for the District's new Trustees. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Zurita-yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

The next item was an election for the office of Board Vice-President. On motion by Ms. McCoy and seconded by Mrs. Comer, this item was opened for discussion. After discussion, the Board voted unanimously to elect Ms. Janna Zurita as the Board Vice-President. A roll call vote was

taken at this time: Trustee McCoy-yes, Trustee Zurita-yes, Trustee Shelton-yes, Board Secretary Comer-yes and Board President Ali-yes.

The date for the next meeting was set for either May 16 or 17 depending upon the availability of the District's legal counsel. Manager Weinbaum stated he will notify the Board of the date as soon as he speaks with the lawyer.

There being no further business, the meeting was adjourned at 11:05 a.m. on motion by Ms. Zurita, seconded by Ms. McCoy and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## **COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

### **MINUTES OF MAY 16, 2016**

The meeting was called to order at 10:10 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer, Trustee Shelton and Trustee McCoy.

There were three guests in attendance, David Huff, legal counsel for the District and former Trustee Yvonne Arceneaux and her husband Herbert.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Mrs. McCoy, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the April 5, 2016 Board meeting, the budgetary statements of February and March 2016 and requisitions numbers 32 through 34. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee McCoy –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on public education activities conducted during the month focusing on the District's successful Mosquito Awareness Day event held on April 19<sup>th</sup>, noting that with the generous help of sponsorships of various companies who participated, this event came in under budget. I also want to acknowledge the efforts of the District's Board President who worked tirelessly in securing the sponsorships for the District.

General Manager Weinbaum updated the Board on Senate Bill 1246, which as proposed, would limit mosquito and vector control districts from performing if needed, aerial spraying. Weinbaum noted that efforts by the Districts made the author of the Bill to reconsider and this Bill was removed from committee consideration and is now dead.

## **NEW BUSINESS**

The first item of business was for the Board to review, discuss and select an architect to begin the process of the replacement of the District's current structure. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. The District's legal counsel, Mr. David Huff addressed the Board at this time discussing and explaining the bids that were received by the District, noting that both bids received were close in pricing, commitments and experience. The differences noted were that one of the firms has scheduled twelve meetings for the project and are a local firm where as the other firm had four meetings scheduled and are located in Berkeley, CA. Mr. Huff also explained the insurance that the District will obtain for the project which will protect the District in case there are difficulties with the building contractor.

After all questions were asked and answered about the architects, timelines, contractors and insurance, the Board voted unanimously to select IDS Group to perform the architectural work for the District. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item of business was to rescind resolution 03-16, transferring \$10,000 from reserves to the general fund to cover cost associated with the replacement of the Districts current structure. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. General Manager Weinbaum explained that at last month's regular Board meeting, questions were asked about how these funds are to be utilized and that it was not clearly defined in the resolution and that is what he is asking that this resolution be rescinded. After discussion, the Board voted unanimously to rescind this resolution. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item was Board approval of Resolution 04-16, transferring \$10,000 from reserves to the District's general fund to cover legal fees associated with the replacement of the District's current structure. On motion by Ms. McCoy and seconded by Ms. Zurita, this item was opened for discussion. General Manager explained that this resolution is clearly defined as to what these funds will be used for and asked that the Board approve this resolution. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item of business was Board approval of the District's proposed budget for fiscal year 2016-2017. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. The Board discussed the line items thoroughly and asked for one change and was to increase the amount of funds in the West Nile virus account. General Manager Weinbaum stated that this change would be included in the amended budget for fiscal year 2016-2017 that will be approved at the June Public Hearing. After all questions were asked and answered, the Board voted unanimously to approve the proposed budget for 2016-2017. A roll call vote was

taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item of business was asking if any Board members would like to attend the California Special District Association Leadership Academy Conference in Napa Valley. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. After discussion, President Ali, Vice-President Zurita and Trustee McCoy stated that would like to attend this conference and asked the General Manager to make arrangements for members to attend. After discussion, the Board voted unanimously to allow members to attend this conference. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The date for the next meeting was set for June 20, 2016.

There being no further business, the meeting was adjourned at 11:05 a.m. on motion by Ms. Zurita, seconded by Ms. McCoy and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## **COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

### **MINUTES OF JUNE 20, 2016**

The meeting was called to order at 10:21 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer, Trustee Shelton and Trustee McCoy.

There was one guest in attendance, Ms. Chanel Zurita

#### **PLEDGE OF ALLEGIANCE**

Ms. Chanel Zurita led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Ms. McCoy, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the May 16, 2016 Board meeting, the budgetary statement of April 2016 and requisitions numbers 34 through 37. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee McCoy –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He updated the Board on events concerning West Nile and Zika virus's, reporting that West Nile is starting to emerge in the inland areas but not the coastal communities of the County. He reported all of the steps taken to ensure that the benefit assessment will be added to the tax rolls for collection. Ms. Zurita asked the Manager how the public was notified about the public hearing being held today. Manager Weinbaum stated that the notice of the public hearing was published in the Wave Newspaper and the Long Beach Press-Telegram and the notice of the public hearing was sent to 72 residents who have requested service from the District and to the Compton and Long Beach City Councils and to County Supervisor Mark Ridley-Thomas. Weinbaum also stated that all preparations have been finalized for members to attend the California Special Districts Association (CSDA) leadership conference in Napa Valley.

## **NEW BUSINESS**

The first item of business was to open the public hearing. On motion by Ms. Zurita and seconded by Ms. Comer, this item was unanimously approved at 10:26. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item was Board acceptance of public comments pertaining to the implementation of the benefit assessment for fiscal year 2016-2017. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for participation. Board President Ali asked if there were any comments from the public pertaining to the implementation of the benefit assessment for fiscal year 2016-2017. There were none. After there were no comments from the public, this item was unanimously closed at 10:27. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item was Board approval of the District's Benefit Assessment Report for fiscal year 2016-2017. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. After all questions were asked and answered, this item was unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item was Board approval of the District's amended budget for fiscal year 2016-2017. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. After all questions were asked and answered, this item was unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item was Board approval of Resolution 05-16, proposing a benefit assessment for mosquito control. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. After all questions were asked and answered, this item was unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes. Board President Ali and Board Secretary Comer signed this resolution at this time.

The next item was Board approval of a contract with Willie Williams and the District to provide social media services to the District. On motion by Ms. Zurita and seconded by Ms. Comer, this item was opened for discussion. Manager Weinbaum explained that the District would like to contract with a local firm to provide a more thorough social media platform noting that the District's prior firm was located in another State with no access to the District. Mr. Williams will provide website control and link all social media platforms together for maximum exposure. After all questions were asked and answered, this item was unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The date for the next meeting was set for July 5, 2016.

There being no further business, the meeting was adjourned at 10:41 a.m. on motion by Ms. Zurita, seconded by Ms. McCoy and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

### MINUTES OF JULY 5, 2016

The meeting was called to order at 10:30 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustee McCoy.

There was one guest in attendance, Ms. Chanel Zurita

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Ms. McCoy, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the June 20, 2016 Board meeting, the budgetary statements of April and May 2016 and requisitions numbers 1 through 3. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee McCoy –yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He updated the Board on mosquito activity in the District, noting that even though more mosquito breeding is being found, no evidence of West Nile virus (WNV) in the District has been found at this time. Zika virus was discussed and the Board was updated on all aspects. He also reported about the progress being made between parties in negotiating the contract between the District and the architect for their services as part of the District's modernization plan.

#### **NEW BUSINESS**

The first order of business was approving the contract with the District's auditor, Mr. Henry P. Eng, CPA to perform the District's 2015-2016 financial audit. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. It was noted that Mr. Eng has been performing government audits for more than 30 years and the cost of the financial audit will be \$7,450. After discussion, this item was unanimously approved. A roll call vote was

taken at this time: Trustee McCoy-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

The date for the next meeting was set for August 9, 2016.

There being no further business, the meeting was adjourned at 11:04 a.m. on motion by Ms. Zurita, seconded by Ms. McCoy and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Board Secretary Comer-yes, Vice President Zurita-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

### MINUTES OF AUGUST 9, 2016

The meeting was called to order at 10:08 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustee Shelton. General Manager Weinbaum was also present for the meeting.

There was one guest in attendance, Ms. Chanel Zurita

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Mr. Shelton, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the July 5, 2016 Board meeting, the budgetary statement of June 2016 and requisitions numbers 1 through 3. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

Trustee McCoy arrived at the meeting at this time.

General Manager Weinbaum provided a written report on District activities for the month. He reported on West Nile virus (WNV), noting that there is no evidence of the virus in the District at this time and updated the Board on developments concerning Zika virus, noting that two districts in Los Angeles County and others in California have the species of mosquito that transmits Zika. He noted that when necessary, the County will be able to offer districts help with volunteers and public education. He also reported on the progress being made between parties in negotiating the contract between the District and IDS Group for their architectural services as part of the District's modernization project.

**NEW BUSINESS**

The first item was a report from members who attended the California Special District Association Leadership conference. All attendees noted how much new information was available to them in their position as Board members. Networking with other agencies, working to conduct and have effective meetings and seating arrangements were some of the topics that were discussed at the conference.

The date for the next regular meeting was set for September 7, 2016 at the Compton Unified School District Board room at 10:00 a.m.

There being no further business, the meeting was adjourned at 10:58 a.m. on motion by Mrs. McCoy, seconded by Mrs. Comer and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## **COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

### **MINUTES OF SEPTEMBER 7, 2016**

The meeting was called to order at 10:04 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer, Trustee Shelton and Trustee McCoy. General Manager Weinbaum was also present for the meeting.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Ms. McCoy, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the August 9, 2016 Board meeting, the budgetary statement of June 2016 and requisitions numbers 7 through 9. General Manager Weinbaum informed the Board that item 5B, Budgetary Statement, has not been received. After discussion, the consent calendar, less item 5B, was unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on mosquito-borne diseases in the State, County and the District, noting that there is no evidence of West Nile virus, (WNV) in the District at this time. Zika virus funding was discussed with a big question being how these funds will be distributed throughout the State and Los Angeles County. Weinbaum also discussed the progress being made with the IDS Group for their architectural services for the District's modernization project.

#### **NEW BUSINESS**

The first item of business was Board approval of Amendment Number One to the Agreement for Architectural Services with IDS Group. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. General Manager Weinbaum updated the Board on this amendment noting that District's legal counsel has vetted this and has no objections. After discussion, this item was unanimously approved. A roll call vote was taken at this time:

Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

The next item was Board approval of the contract with the District's media firm, Imperial Brothers. On motion by Ms. McCoy and seconded by Ms. Zurita, this item was opened for discussion. Manager Weinbaum noted the vast improvements with the District's website and all of its social media platforms and recommended to the Board to approve this one year contract. After discussion, this item was unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-abstain, Vice-President Zurita-yes and President Ali-yes.

The date for the next regular meeting was set for October 19, 2016 at the Compton Unified School District Boardroom.

There being no further business, the meeting was adjourned at 10:45 on motion by Ms. McCoy, seconded by Ms. Zurita and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

### MINUTES OF OCTOBER 19, 2016

The meeting was called to order at 10:28 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer, Trustee Shelton and Trustee McCoy.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Ms. McCoy, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the September 7, 2016 Board meeting, the budgetary statements of July and August 2016 and requisitions numbers 10 through 12. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee McCoy –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on West Nile virus, the invasive Aedes mosquito and Zika virus. He reported on the District's increased efforts in its public education program, noting that the District has engaged a content writer to write articles for publication on the District's social media platforms and other avenues of distribution and engagement. Weinbaum noted that Board approval of the writer's contract is on the agenda for the October Board meeting.

#### **NEW BUSINESS**

The first item was Board approval of a one year contract with Mr. Lewis Fein to provide media services for the District. On motion by Ms. Zurita and seconded by Ms. McCoy, this item was opened for discussion. General Manager Weinbaum explained that Mr. Fein is a content writer who will write between three and five articles, of between 750-1500 words each month for distribution through, but not limited to, the District's social media platforms.

A discussion ensued at this time, Mrs. Comer stated that this should have come to the Board for approval before the contract was signed. The General Manager explained the events that

occurred that led to this contract be initiated before it was brought to the Board and noted that there is a provision in the contract in case that the Board decides not to opt into this contract that calls for termination given ten days' notice. Members stated they did have objections to Mr. Fein, they wanted to ensure that items like this should be done ethically and correctly.

After all questions were asked and answered, this item was unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Secretary Comer-abstain, Vice-President Zurita-yes, and President Ali-yes.

The date for the next regular meeting was set for November 8, 2016 at the Compton Unified School District Boardroom at 10 a.m.

There being no further business, the meeting was adjourned at 10:54 a.m. on motion by Ms. Zurita, seconded by Ms. McCoy and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes and Board President Ali-yes.

MICAH ALI  
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BOARD SECRETARY

## **COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

### **MINUTES OF NOVEMBER 8, 2016**

The meeting was called to order at 10:24 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer, Trustee Shelton and Trustee McCoy.

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. Zurita and seconded by Ms. McCoy, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the October 19, 2016 Board meeting, the budgetary statement of Sept 2016 and requisitions numbers 13 through 15. General Manager Weinbaum stated that the budgetary statement of September 2016 had not been received by the District and asked that the motion be amended to exclude the budgetary statement. Vice-president Zurita and Trustee McCoy agreed to this amendment. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee McCoy –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and President Ali-yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on West Nile virus, the invasive Aedes mosquito and Zika virus and presented to the Board the spreadsheet that he had prepared in the request to Los Angeles County Dept. of Public Health for federally approved Zika funding, noting because of our small size and limited funding, the District has asked for than \$500,000 dollars. Weinbaum stated that a determination of funding would be announced in January 2017.

#### **NEW BUSINESS**

There was no new business to discuss at this time.

The date for the next regular meeting was set for December 13, 2016 at the Compton Unified School District Boardroom at 10 a.m.

There being no further business, the meeting was adjourned at 10:45 a.m. on motion by Ms. Zurita, seconded by Ms. McCoy and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes and Board President Ali-yes.

MICAH ALI  
BOARD PRESIDENT

MARGARET COMER  
BOARD SECRETARY

## **COMPTON CREEK MOSQUITO ABATEMENT DISTRICT**

### **MINUTES OF DECEMBER 13, 2016**

The meeting was called to order at 10:26 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer, Trustee Shelton and Trustee McCoy.

There was one guest in attendance, Mr. Henry P. Eng, CPA

#### **PLEDGE OF ALLEGIANCE**

Board President Ali led the members in the recital of the Pledge of Allegiance.

#### **ADDITIONAL ITEMS TO THE AGENDA**

There were none at this time.

#### **PUBLIC COMMENTS**

There were none at this time.

#### **CONSENT CALENDAR**

On motion by Ms. McCoy and seconded by Ms. Zurita, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the November 8, 2016 Board meeting, the budgetary statements of September and October 2016 and requisitions numbers 16 through 18. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee McCoy –yes, Trustee Shelton–yes, Board Secretary Comer–yes, Vice-President Zurita–yes and President Ali–yes.

#### **GENERAL MANAGER'S REPORT**

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on virus activity in the District and updated the Board on the proposed Zika funding to the District, noting that a decision will not be announced until the new year. He reported on the upcoming conferences and spoke about the first conceptual drawing of the new District building. He also reported on AB 1290, the lawsuit the District is a 'real-party' to, noting that Los Angeles County has pulled its settlement offer from the table and the case is now scheduled for trial in March 2017.

#### **NEW BUSINESS**

The first item of business was consideration/action regarding approval of the District's 2015-2016 annual financial audit. On motion by Ms. McCoy and seconded by Ms. Zurita, this item was opened for discussion. Mr. Henry P. Eng, the District's auditor explained the audit and its numbers to the Board answering all questions that were posed. After all questions were asked

and answered, the Board thanked Mr. Eng and at this time voted unanimously to approve the District's 2015-2016 financial audit. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The next item was Board consideration/action authorizing use of California Special District Association (CSDA) purchasing cards. On motion by Ms. Zurita and seconded by Ms. McCoy this item was opened for discussion. Manager Weinbaum explained to the Board, this resolution is now required by the District's purchasing card bank to designate an individual with the District to enter into a banking relationship. After discussion, the Board voted unanimously to name the General Manager as this designate. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

The date for the next regular meeting was set for January 24, 2017

There being no further business, the meeting was adjourned at 10:51 a.m. on motion by Ms. Zurita, seconded by Ms. McCoy and unanimously approved. A roll call vote was taken at this time: Trustee McCoy-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes and Board President Ali-yes.

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BOARD SECRETARY