



REGULAR MEETING MINUTES
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

October 26, 2017
6:00 PM Closed Session
6:30 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

November 16, 2017 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:08 PM.

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	<u> </u>
Leslie Vanderpool, Vice Chairperson	<u> X </u>	<u> </u>
Janay Bailey	<u> X </u>	<u> </u>
Janet Danaher	<u> X </u>	<u> </u>
Kevin Delson	<u> </u>	<u> X </u>
Diane Krehbiel	<u> </u>	<u> X </u>
Farbood Majd	<u>X(After CS)</u>	<u> </u>

C. PLEDGE OF ALLEGIANCE

D. Action:

a. Approval of Agenda for October 26, 2017.

M Janet Danaher S Janay Bailey V 4-0

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

II. CLOSED SESSION

The Board of Directors will convene to Closed Session for the following items:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

Title: Deputy Executive Director

B. STUDENT DISCIPLINE 3220778834

III. OPEN SESSION – The Board will reconvene to Open Session at 7:00 PM.

F. Roll Call (7:04 PM)

G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

Allison Geld reported no action taken during closed session.

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

I. Reports

A. Ivy Parent Leadership Group Report – Connie Matar

Mrs. Matar reported they had met with Janay Schrier to review financials, procedures and transitional accounting. There was a meeting held on October 12 at the Elementary Campus to begin planning events through the end of the year. More information will be coming at the next meeting.

B. Ivy Educational Foundation – Deirdra Brasch

Ms. Brasch reported the Foundation was still in the process of being set up due to missing original documentation. There was a discussion on obtaining the old documentation from the prior board members, however, everything has since been updated and they are just waiting on the certified paperwork from the state to open a bank account and resume operations. In the meantime, there is consideration to add student representation on the foundation for planning purposes.

C. School Site Council – Jennifer Lyons

Mrs. Lyons reported that SSC met on Monday, October 9th and introduced everyone. We gave an overview of what School Site Council does and who they report to. We discussed The Brown Act and we are scheduling a training for our members in the next few meetings. Mrs. Ramirez gave the ELAC update and we discussed the Parent, Teacher, Student Handbook.

D. English Language Acquisition Committee – Maria Gennaro

Mrs. Gennaro reported that all new English language Learners student's K-12 have been initially assessed by using the CELDT test. Ms. Gennaro has attended seminars on the successor test, ELPAC, that will be given in the spring to evaluate our English language Learners annually. Only preliminary results of the CELDT exam are in at this moment. Teachers on the elementary campus are teaching ELD strategies and practices every morning for extra support. On the Valley Circle Campus, the ELD learners are in a daily seminar class to receive additional assistance. The ELD coordinators have created an EL Master Plan and it has been sent to LAUSD. Teachers have all sent home an ELD report card to communicate to the parents the progress of their ELL child. We have held our first ELAC meeting and Student Side Council meeting on October 9th. Our next meeting will be on November 13th.

E. Suicide Prevention Policy – Marissa Russo

Joe Herzog reported implementation of board approved Suicide Prevention Policy and that further staff professional development is planned during the school year. Joe Herzog also reported Ivy's continued effort to include stakeholder participation and input in executing the Suicide Prevention Policy. The policy is posted on the website and is planned for continued discussion during SSC and ELAC meetings.

J. Introductions of New Ivy Employees

K. Action:

a. Approval of Minutes for September 28, 2017 Regular Meeting
M _____ S _____ V _____

No vote taken as the majority of those attending September 28 meeting were absent. Approval tabled for November 11 meeting.

L. Action:
a. Approval of Minutes for October 10, 2017 Special Meeting
M ___ Janay Bailey ___ S ___ Janet Danaher ___ V ___ 4-0 (Majd A) ___

M. Action:
a. Approval of September 2017 Financial Statements
M ___ Janet Danaher ___ S ___ Janay Bailey ___ V ___ 5-0 ___

Joe Herzog reported for Leigh Taylor. CAMS is currently calculating recent variances within the budget following the reorganization of Ivy staff at the beginning of the year to reduce spending.

N. Action:
a. Approval of the 17-18 Title III Spending Plan
M _____ S _____ V _____

Joe Herzog reported that Ivy doesn't qualify for Title III funds therefore no action taken.

O. Action:
a. Approval of the 17-18 EPA Spending Plan
M ___ Farbood Majd ___ S ___ Leslie Vanderpool ___ V ___ 5-0 ___

Joe Herzog reported that the EPA spending was adjusted according to the current school year and status is the same as previous years EPA spending plan.

P. Action:
a. Approval of Sale of Receivable to Charter Asset Management for \$250K on October 10, 2017
M ___ Janet Danaher ___ S ___ Janay Bailey ___ V ___ 5-0 ___

Joe Herzog reported that Ivy needed to borrow to be able to cover payroll expenses. This is a tough time of year following textbook and new technology purchases. In addition, our funding is received 2-3 days short of our payroll schedule deadline.

Q. Action:
a. Approval of Acceptance of Electronic Signatures.
M ___ Allison Geld ___ S ___ Leslie Vanderpool ___ V ___ 5-0 ___

Joe Herzog reported that LAUSD proposed this authorization at our recent oversight visit.

- R. Action:
 - a. Approval of Revised Late Work Policy
M__ Janet Danaher _____ S__ Farbood Majd _____ V__ 5-0 _____
- S. Discussion:
 - a. LAUSD Charter School Division Oversight Visit on 10/20/17

Joe Herzog reported that a letter responding to questions has been sent to LAUSD Oversight team addressing all the debrief discussion items.

- T. Report of Deputy Executive Director
 - a. Update provided on petition renewal, First Quarter Data and benchmark assessments.

Dr. Mike Murphy reports that the petition renewal is in progress and is planning to finalize the application later in the fall and before the winter holiday break. Benchmark data was incomplete due to technology problems and to keep the data relevant. Dr. Murphy ended the assessment to and prepare for the next scheduled benchmark assessment.

- U. Executive Director
 - a. Update provided on facilities, attendance, budget, enrollment and personnel.

Joe Herzog reported that a complete draft Proposition 39 application has been completed and will be sent prior to the November 1, 2017. Deadline. ADA Attendance remains at or about 95%. Site leadership is doing a good job of rewarding positive student attendance. Enrollment remains at or about 685. Joe Herzog reported that we are still waiting for limited term assignments for three teachers but pointed out that it is an additional measure as all three teachers were board approved in September as the meet requirements for the authorization.

IV. ADJOURNMENT

The meeting was adjourned at 8:20 PM.