

**MINUTES OF THE REGULAR BOARD MEETING  
20 APRIL 2017  
CARMICHAELS AREA SCHOOL DISTRICT  
7:20 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on April 20, 2017 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Julie Mascia, Business Manager/Board Secretary; Samuel Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; Chief Miller, Security Director; district residents and news media representatives.

An Executive Session was held at 6:30 p.m. for legal matters. The session ended at 7:15 p.m.

**I. ROLL CALL.**

The following Board members were in attendance: Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Lewis G. May, Treasurer; Edmond F. McIntire, Jr., Vice-President; Jason J. Voithofer and Cheryl L. Voytek. Pete Shlosky was excused.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 16 MARCH 2017.**

Mr. McIntire moved to approve the minutes of the regular Board meeting of March 16, 2017. Second by Mr. Ferek - 7 ayes; 1 nay (Ganocy).

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Dr. Krause moved to approve the addition of items A. to D. below to the agenda. Second by Mr. McIntire - 8 ayes; 0 nays.

- A. Biometrics POS Cafeteria System
- B. Field Trip - Spanish Club
- C. Field Trip - Broadcast Class
- D. Facilities - Volleyball Booster Craft Show

Dr. Krause moved to approve the agenda as presented. Second by Mr. McIntire - 8 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.**

**VII. ADMINISTRATIVE REPORTS (Exhibit I).**

- A. SUPERINTENDENT REPORT.**
- B. ELEMENTARY PRINCIPAL REPORT.**
- C. MIDDLE SCHOOL PRINCIPAL REPORT.**
- D. SENIOR HIGH PRINCIPAL REPORT.**
- E. TECHNOLOGY ADMINISTRATOR REPORT.**
- F. MAINTENANCE SUPERVISOR REPORT.**

**VIII. STUDENT REPRESENTATIVE.**

Bailey Jones and Lucas Swartz reported on Invention: Slope Master grant.

**IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, McIntire, Krause).****1. POLICY 2<sup>ND</sup> READING.**

Mr. Ferek moved to approve the second reading of policy items a. and b. below as presented. Second by Mr. McIntire - 8 ayes; 0 nays.

**a. 609 INVESTMENT OF DISTRICT FUNDS.****b. 808 FOOD SERVICES.****2. TENTATIVE GRADUATION LIST 2017 (Exhibit II).**

Mr. Ferek moved to approve the tentative 2017 graduation list as presented. Second by Mr. McIntire - 8 ayes; 0 nays.

**3. PERSONAL CARE AIDE POSITION.**

Mr. Ferek moved to offer a personal care aide position to Whitney Argobast with hourly rate set at \$13.39 effective April 24, 2017. Second by Mr. McIntire - 8 ayes; 0 nays.

**4. PERSONAL CARE AIDE POSITION.**

Mr. Ferek moved to offer a personal care aide position to Patricia King with hourly rate set at \$13.39 effective April 24, 2017. Second by Mrs. Voytek - 8 ayes; 0 nays.

**5. GREENE COUNTY CYS MEMORANDUM OF UNDERSTANDING (Exhibit III).**

Mr. Ferek moved to approve the memorandum of understanding with Greene County CYS to provide transportation for foster care placements as presented. Second by Mr. May - 8 ayes; 0 nays.

**6. GREENE COUNTY CYS TRANSPORTATION PLAN PROCEDURES (Exhibit IV).**

Mr. Ferek moved to adopt the transportation plan procedures for foster care placements as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

**7. IDEA PART B ADOPTION.**

Mr. Ferek moved to adopt IU 1 policies and procedures to fulfill the requirements of IDEA, Part B. Second by Dr. Krause - 8 ayes; 0 nays.

**8. SUB LIST ADDENDUM - PROFESSIONAL (Exhibit V).**

Mr. Ferek moved to approve the substitute list addendum as presented. Second by Mr. May - 8 ayes; 0 nays.

**INFORMATION ITEMS.**

**1. END OF YEAR SCHEDULE.**

Notification of last week of school schedule. No action necessary.

**2. HEARING WAIVER.**

Notification of hearing waiver completed for two (2) secondary students. No action necessary.

**B. BUDGET & FINANCE (McIntire, Krause, Voytek).**

**1. GREENE COUNTY TAX CLAIM PROPERTY SALE.**

Mr. McIntire moved to approve the sale of one (1) property as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

**2. CYBER SOLUTIONS INITIATIVE MEMBERSHIP RENEWAL - IU 1 (Exhibit VI).**

Mr. McIntire moved to approve the three (3) years membership renewal with IU 1 as presented. Second by Dr. Krause - 8 ayes; 0 nays.

**3. GREENE COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE.**

Mr. McIntire moved to name Julie Mascia as the district representative to the Greene County Tax Collection Committee. Second by Mr. May - 8 ayes; 0 nays.

**4. CIRCLE K GASOLINE APPLICATION.**

Mr. McIntire moved to approve opening a line of credit with Circle K to purchase gasoline for school district vehicles. Second by Mr. May - 8 ayes; 0 nays.

**5. TENTATIVE DISTRICT BUDGET 2017-18 (Exhibit VII).**

Mr. McIntire moved to approve the 2017-18 tentative district budget in the amount of \$17,120,175.00. Second by Mr. May - 8 ayes; 0 nays.

**6. BUDGET TRANSFERS (Exhibit VIII).**

Mr. McIntire moved to approve the budget transfers as presented. Second by Mrs. Voytek - 8 ayes; 0 nays.

**7. DENTAL EXAMS 2018-19.**

Mr. McIntire moved to approve Dr. Evan T. Williams to perform dental exams for 2018-19 with the unchanged cost of \$6.00 per student. Second by Mr. May - 8 ayes; 0 nays.

**8. APPOINT BOROUGH TAX COLLECTOR.**

Mr. McIntire moved to appoint Julie Mascia, Business Manager/Board Secretary, as Carmichaels Borough School Real Estate Tax Collector effective immediately. Second by Dr. Krause - 8 ayes; 0 nays.

**9. BIOMETRICS POS CAFETERIA SYSTEM.**

Mr. McIntire moved to approve licensing and support for the Biometrics POS cafeteria system with a yearly district maintenance fee of \$1,500.00 and a one-time district cost of \$800.00 for hardware upgrade. Second by Mr. May - 8 ayes; 0 nays.

**C. ACTIVITIES & ATHLETICS (Voithofer, Shlosky, Ganocy).**

**1. FIELD TRIP.**

Mr. Voithofer moved to approve the request for field trip items a. to e. below as presented. Second by Mr. May - 8 ayes; 0 nays.

**a. NATIONAL ANTHEM PERFORMANCE** -> WVU - May 5, 2017.

**b. PIRATE BASEBALL GAME** -> PNC Park - April 22, 2017.

**c. INVENTIONLAND REGIONAL COMPETITION** -> RIDC Park - May 17, 2017.

**d. CASA DE REYNA/FACTORY TOUR** -> Pittsburgh - May 12, 2017.

**e. BROADCAST VIDEO CONTEST AWARD CEREMONY** -> GC courthouse - May 2017.

**2. NAME ATHLETIC FIELDS.**

Mr. Voithofer moved to name each of the three (3) Carmichaels Area athletic fields "Coaches' Field." Second by Mr. Ferek - 8 ayes; 0 nays.

**3. OPEN ASSISTANT FOOTBALL COACH POSITION.**

Mr. Voithofer moved to open the assistant football coach position currently held by Joshua Novotny effective immediately. Second by Mr. May - 8 ayes; 0 nays.

**4. EXTRA FOOTBALL COACH POSITION - BOOSTER FUNDED.**

Mr. Voithofer moved to approve an extra football coach position funded by the Quarterback Club for Adam Hein with terms per district guidelines effective the 2017-18 season. Second by Mrs. Voytek - 8 ayes; 0 nays.

**INFORMATION ITEMS.**

**1. SOFTBALL ITINERARY.**

Notification of complete softball itinerary for March 30 to April 2, 2017. No action necessary.

**2. GRADE 4 FIELD TRIP LOCATION CHANGE.**

Notification of budgeted Grade 4 field trip changed to Laurel Caverns. No action necessary.

**3. ACTIVITIES & ATHLETICS COMMITTEE CHAIRMAN RESIGNATION.**

Notification of the resignation of Mr. Ganocy as Committee chairman. Mr. Ricco, President, appointed Mr. Voithofer as chairman. No action necessary.

**D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).**

**1. FACILITIES.**

Mr. Voithofer moved to approve the request for facilities items a. to e. below as presented. Second by Mr. May - 8 ayes; 0 nays.

**a. MAGIC GOALS SOCCER CAMP** -> field/fieldhouse - June 6, 9, 13 & 16, 2017.

**b. ALL CLASS REUNION TOUR** -> MSH building - September 23, 2017.

**c. RECRUITING INFORMATION MEETING** -> auditorium - April 25, 2017.

**d. ALUMNI SOFTBALL GAME** -> field complex - May 20, 2017.

**e. VOLLEYBALL BOOSTER CRAFT SHOW** -> parking lot or Elementary gym - May 13, 2017.

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**

**A. BILLS FOR PAYMENT (Exhibit IX).**

Mr. McIntire moved to approve the bills for payment in the amount of \$1,018,643.91 as presented. Second by Mr. Ferek - 8 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit X).**

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 8 ayes; 0 nays.

**XI. OTHER REPORTS.**

**A. FEDERAL PROGRAMS (Morecraft).**

**B. LEGISLATIVE REPORT (Krause).**

**C. PUBLIC RELATIONS (Ricco, May, McIntire, Krause, Gallagher, Morecraft, Zdravecky).**

**D. STRATEGIC PLAN REPRESENTATIVE (Voytek).**

**E. GCC&TC REPRESENTATIVE (May).**

**XII. ADJOURNMENT.**

Mr. Ferek moved to adjourn the meeting at 7:53 p.m. Second by Mr. McIntire - 8 ayes; 0 nays.

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Julie Mascia, Board Secretary

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Thomas M. Ricco, Board President