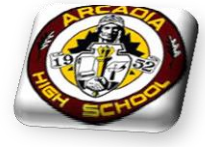




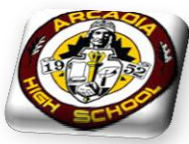
*Arcadia High School*  
AP EXAM TEST PACKET 2018  
Purchasing and Procedures



**The AP Packet contains the following information:**

1. AP Order Form 2. Parent Permission Letter 3. Exam Schedule 4. Pre-Administration Flyer
- **Only students who are currently enrolled in an AP Class at AHS will be allowed to purchase a test at AHS. Students not enrolled in an AP class wanting an AP test can do so at other local high schools. See Mrs. von Kriegenbergh for questions.**
  - ALL Order Forms and Permission Slips must be submitted to the ASB Office.
  - Tests will be on sale from Monday, January 29, through Friday, February 9
    - 1/29/18 – 2/9/18 Cost: \$110.00 each
    - 2/12/18 – 2/16/18 Cost: \$125.00 each
  - Purchase of AP test can be done in the ASB Office with CASH OR CHECK (PAYABLE TO AHS)  
**If you have any questions about the order form or test conflicts see Mrs. von Kriegenbergh before making your purchase.**
  - The ASB Office will only sell tests before school, at lunch, and after school to Arcadia High School students.
  - **Be very careful** when filling out the AP Test Order Form. If you have **CONFLICTS** with other AP exams, academic competitions or athletic competitions – Please see Mrs. von Kriegenbergh in the Student Services Building before purchasing test(s).
  - You and your parent **MUST** read the Parent Permission letter. Print the form, fill it out and have your parent sign it. Return it to ASB office after you purchase your AP exams.
  - **CHECK your RECEIPT to make sure you have purchased the correct test.** Starting **Friday, February 23** a verification link will be posted to the Arcadia High School website and in the student bulletin. You will be responsible for checking the list for errors and making corrections with Mrs. von Kriegenbergh by Friday, March 2nd.
  - Refund requests will originate with Mrs. von Kriegenbergh. Students who choose to cancel a test(s), for any reason, by the March 7th deadline will be given a form to take to the ASB Office. There is a **\$10.00** cancellation charge.
  - **No refunds** will be given to any student after **Wednesday March 7, 2018**. Therefore, it is very important for you to decide which test(s) you want to take **BEFORE** you buy the test(s), not in May when you have assessed how prepared you feel.
  - You **must** attend one of the **Mandatory Pre-Administration Sessions**-. You will **NOT** be able to take the tests(s) if you do not attend a **Pre-Administration Session**. Please see Mrs. von Kriegenbergh if you have a conflict with the Pre-Administration Session dates.

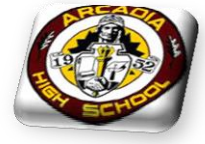
If you have questions about AP Testing, see Mrs. von Kriegenbergh in the Student Services building.



# Arcadia High School

AP EXAM TEST PACKET 2018

## 2018 ADVANCED PLACEMENT EXAMS SCHEDULE

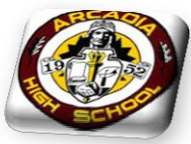


### WEEK 1 ~ EXAMS

	<u>Morning Session</u> 7:00 a.m. Check-In for 7:30 a.m. Start	<u>Afternoon Session</u> 11:30 a.m. Check-In for 11:45 a.m. Start
Monday May 7	Chemistry	No Test in pm
Tuesday May 8	Spanish Language & Culture	Art History
Wednesday May 9	English Literature (12 <sup>th</sup> grade)	Japanese Language / Culture
Thursday May 10	Government / Politics: US	Chinese Language / Culture Environmental Science
Friday May 11	United States History	No Test in pm

### WEEK 2 ~ EXAMS

	<u>Morning Session</u> 7:00 a.m. Check-In for 7:30 a.m. Start	<u>Afternoon Session</u> 11:30 a.m. Check-In for 11:45 a.m. Start
Monday May 14	Biology Music Theory	Physics C: Mechanics Physics C: Electricity/Magnetism
Tuesday May 15	Calculus AB Calculus BC	French Language & Culture Computer Science
Wednesday May 16	English Language (11 <sup>th</sup> grade)	No Test in pm
Thursday May 17	Government / Politics: Comparative	Statistics
Friday May 18	Human Geography	No Test in pm



# Important

## MANDATORY

### PRE-ADMINISTRATION SESSION FOR ALL REGISTERED AP STUDENTS

To save valuable time on AP exam days and begin tests as soon as possible, please join us to complete your identification information on your answer sheets. Please bring a #2 pencil and a hard surface, such as a notebook or textbook, on which to write.

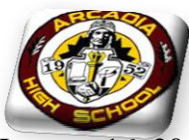
Please report promptly to your assigned location at the **beginning of lunch**. **Once Lecture Hall is full there will be no late admittance, so be prompt.** Completing this pre-administration information should take about 30 minutes, **if everyone is prompt.**

STUDENT GROUP	DATE	TIME	LOCATION
All Grade Levels	<b>Monday, April 16</b>	Lunch 12:02	Lecture Hall
All Grade Levels	<b>Tuesday, April 17</b>	Lunch 12:02	Lecture Hall
All Grade Levels	<b>Wednesday, April 18</b>	Lunch 12:02	Lecture Hall
All Grade Levels	<b>Thursday, April 19</b>	Lunch 12:02	Lecture Hall
All Grade Levels	<b>Friday, April 20</b>	Lunch 12:02 and Afterschool 2:45	Lecture Hall
Only Students taking exams at other schools	<b>Monday, April 23</b>	Lunch 12:02	Lecture Hall
Make-up session	<b>Tuesday, April 24</b>	Lunch 12:02 and Afterschool 2:45	Lecture Hall

**\*NO FOOD WILL BE ALLOWED IN THE Lecture Hall**

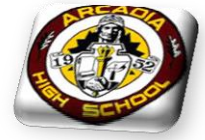
**Only students who are currently enrolled in an AP class at AHS will be allowed to purchase a test at AHS.**

Thank you in advance for your cooperation.



# Arcadia High School

## AP EXAM TEST PACKET 2018



January 16, 2018

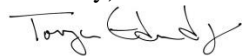
Parents and AP Students,

The following information is for Advanced Placement Testing. **STUDENTS NOT ENROLLED IN AP CLASSES AT AHS WILL NOT BE ALLOWED TO PURCHASE A TEST THROUGH AHS.** Please refer to the AP Packet to confirm test dates, times. Final AP exam locations will be distributed at the Mandatory Pre-Administration Sessions. **Students must have written parent permission to take the tests. Parents please sign and have your student return this form** when they purchase the test(s). Students must report directly to the testing site at the time required for check-in **and will be excused for AP test time only.** Please be aware that students are **not excused from classes on the day of the exam** except for those that coincide with the time of each test. No student will be admitted to the test without a photo ID. **If your student will be taking an AP exam(s) through another school please have them see Mrs. von Kriegenbergh in Student Services.**

- Bring your photo ID to each test.
- Students may use straight edge rulers for the Physics Exam.
- An AP-authorized graphing calculator is allowed for your specific test.
- A watch is recommended; however, wrist or pocket watches that have an alarm or make sounds are **not** acceptable. **NO Smart Watches.**
- All cell phones, PDAs, and ITouches, are **prohibited** and will be confiscated. **Students found with such items will be dismissed and their test scores will be cancelled.**
- **Do not bring** book bags or backpacks to the test site.
- **Do not bring** any additional notebooks, textbooks, or study guides to the test site.
- Bring a supply of pencils.
- Bring a supply of pens.

**The cost is \$110.00 per exam.** If you choose to cancel a test, you must do so by March 7. Please be aware that you will be assessed a \$10.00 charge for cancelling AP exams. **Students who sign up after the deadline of February 9, 2018 will be charged a late fee of \$15.00 in addition to the \$110.00 exam fee for a total of \$125.00. The deadline to order tests that include the late fee is February 16, 2018.** Please let the Curriculum Office know if you decide ahead of time not to take the test since we wait for all participants to arrive before beginning the tests. If you choose not to participate and didn't inform us, it delays the administration of the test.

Sincerely,



Assistant Principal, Arcadia High School

**(Please use your full legal name, and use the same name on the testing day)**

Student Last Name	Student First Name	Student E-mail	Grade	ID #:
<b>(LIST THE EXAMS YOU WILL BE TAKING)</b>				
<b>1.</b>	<b>2.</b>	<b>3.</b>		
<b>4.</b>	<b>5.</b>	<b>6.</b>		

- I HAVE READ THE PARENT PERMISSION LETTER ABOVE**
- THE ABOVE STUDENT HAS PARENT PERMISSION TO TAKE THE AP TESTS LISTED ABOVE**
- I understand that it is the responsibility of the students to get to and from the test site on their own and that the school is not responsible for their transportation.**

<i>x</i>		<i>x</i>	
Student Signature	Date	Parent Signature	Date
		<i>Required for ALL Students regardless of age</i>	



# Arcadia High School

AP EXAM TEST PACKET 2018



## AP Test Order Form – 2018 Sales

**Cost: \$110 PER test (Make Checks payable to “AHS”)**

Student Last Name \_\_\_\_\_ Student First Name \_\_\_\_\_ Student E-mail \_\_\_\_\_ Grade \_\_\_\_\_ ID #: \_\_\_\_\_

Parent Last Name \_\_\_\_\_ Parent First Name \_\_\_\_\_ Parent E-mail \_\_\_\_\_ Parent Phone # \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(Please use your full legal name, and use the same name on the testing day)

### WEEK 1 ~ EXAMS

	<u>Morning Session</u> 7:00 a.m. Check-In		<u>Afternoon Session</u> 11:30 a.m. Check-In
<b>Mon</b> May 7	<input type="checkbox"/> Chemistry	Teacher / Period	No Test in pm
<b>Tuesday</b> May 8	<input type="checkbox"/> Spanish Language	Teacher / Period	<input type="checkbox"/> Art History Teacher / Period
<b>Wednesday</b> May 9	<input type="checkbox"/> English Literature (12 <sup>th</sup> grade)	Teacher / Period	<input type="checkbox"/> Japanese Language/Culture Teacher / Period
<b>Thursday</b> May 10	<input type="checkbox"/> Government / Politics: United States	Teacher / Period	<input type="checkbox"/> Chinese Language/Culture <input type="checkbox"/> Environmental Science Teacher / Period
<b>Friday</b> May 11	<input type="checkbox"/> United States History	Teacher / Period	No Test in pm

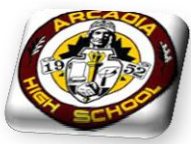
### WEEK 2 ~ EXAMS

	<u>Morning Session</u> 7:00 a.m. Check-In		<u>Afternoon Session</u> 11:15 a.m. Check-In
<b>Monday</b> May 14	<input type="checkbox"/> Biology <input type="checkbox"/> Music Theory	Teacher / Period	<input type="checkbox"/> Physics C: Mechanics <input type="checkbox"/> Physics C: E/M Teacher / Period
<b>Tuesday</b> May 15	<input type="checkbox"/> Calculus AB <input type="checkbox"/> Calculus BC	Teacher / Period	<input type="checkbox"/> French Language/Culture <input type="checkbox"/> Computer Science Teacher / Period
<b>Wednesday</b> May 16	<input type="checkbox"/> English Language (11 <sup>th</sup> grade)	Teacher / Period	No Test in pm
<b>Thursday</b> May 17	<input type="checkbox"/> Government / Politics: Comparative	Teacher / Period	<input type="checkbox"/> Statistics Teacher / Period
<b>Friday</b> May 18	<input type="checkbox"/> Human Geography	Teacher / Period	No Test in pm

Please choose carefully. \*Make sure you check for test conflicts. World Language & Music Theory tests must be taken on the first testing date. If you have any questions, please contact Mrs. von Kriegenbergh in Student Services.

I understand that a processing fee may be accrued for all cancellations and refunds.

*x* \_\_\_\_\_ *x* \_\_\_\_\_  
Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent Signature (Required for ALL Students regardless of age) \_\_\_\_\_ Date \_\_\_\_\_



# Arcadia High School

AP EXAM TEST PACKET 2018



## Late Testing Sales Order Form – AP 2018 Tests

**Cost: \$125 PER test (Make Checks payable to “AHS”)**

Student Last Name \_\_\_\_\_ Student First Name \_\_\_\_\_ Student E-mail \_\_\_\_\_ Grade \_\_\_\_\_ ID #: \_\_\_\_\_

Parent Last Name \_\_\_\_\_ Parent First Name \_\_\_\_\_ Parent E-mail \_\_\_\_\_ Parent Phone # \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(Please use your full legal name, and use the same name on the testing day)

WEEK 1 ~ EXAMS			
	<u>Morning Session</u> 7:00 a.m. Check-In for 7:30 a.m. Test		<u>Afternoon Session</u> 11:30 a.m. Check-In for 11:45 a.m. Test
<b>Mon</b> May 7	<input type="checkbox"/> Chemistry Teacher / Period _____		No Test in pm
<b>Tuesday</b> May 8	<input type="checkbox"/> Spanish Language Teacher / Period _____		<input type="checkbox"/> Art History Teacher / Period _____
<b>Wednesday</b> May 9	<input type="checkbox"/> English Literature (12 <sup>th</sup> grade) Teacher / Period _____		<input type="checkbox"/> Japanese Language/Culture Teacher / Period _____
<b>Thursday</b> May 10	<input type="checkbox"/> Government / Politics: United States Teacher / Period _____		<input type="checkbox"/> Chinese Language/Culture <input type="checkbox"/> Environmental Science Teacher / Period _____
<b>Friday</b> May 11	<input type="checkbox"/> United States History Teacher / Period _____		No Test in pm

WEEK 2 ~ EXAMS			
	<u>Morning Session</u> 7:00 a.m. Check-In for 7:30 a.m. Test		<u>Afternoon Session</u> 11:15 a.m. Check-In for 11:45 a.m. Test
<b>Monday</b> May 14	<input type="checkbox"/> Biology <input type="checkbox"/> Music Theory Teacher / Period _____		<input type="checkbox"/> Physics C: Mechanics <input type="checkbox"/> Physics C: E/M Teacher / Period _____
<b>Tuesday</b> May 15	<input type="checkbox"/> Calculus AB <input type="checkbox"/> Calculus BC Teacher / Period _____		<input type="checkbox"/> French Language/Culture <input type="checkbox"/> Computer Science Teacher / Period _____
<b>Wednesday</b> May 16	<input type="checkbox"/> English Language (11 <sup>th</sup> grade) Teacher / Period _____		No Test in pm
<b>Thursday</b> May 17	<input type="checkbox"/> Government / Politics: Comparative Teacher / Period _____		<input type="checkbox"/> Statistics Teacher / Period _____
<b>Friday</b> May 18	<input type="checkbox"/> Human Geography Teacher / Period _____		No Test in pm

Please choose carefully. \*Make sure you check for test conflicts. World Language & Music Theory tests must be taken on the first testing date. If you have any questions, please contact Mrs. von Kriegenbergh in Student Services.

I understand that a processing fee may be accrued for all cancellations and refunds.

X \_\_\_\_\_ X \_\_\_\_\_  
 Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent Signature (Required for ALL Students regardless of age) \_\_\_\_\_ Date \_\_\_\_\_