

If you have warning:

1. Crawl under a sturdy table or desk.
2. Close your eyes, clasp your hands behind your neck, and cover your head and ears with your forearms.

After crash, dial (9) or (989) 911:

1. State the nature of the emergency.
2. State your name and a phone number at your location.
3. State the location of the crash in relation to your building address.
4. Determine whether to shelter-in-place or evacuate.

If instructed to evacuate (or if circumstance dictates evacuation):

1. Calmly exit the building by the nearest safe exit and report to the safest assembly area for your site.
2. Evacuate uphill or upwind of any smoke, as it may be toxic.
3. Assist handicapped persons and anyone with manageable injuries.
4. Do not attempt to move anyone who is severely injured. Help will be available.
5. DO NOT run or close doors behind you.
6. DO NOT smoke, light matches or activate any equipment or electrical switches.
7. STAY AWAY from any structures, debris or utility lines.
8. Designated personnel take roll sheets and conduct roll in the assembly area.
9. Designated personnel take first aid kits to the command group area.
10. Report attendance and injuries to command personnel.
11. Assemble with your division in the designated area and remain there until instructed otherwise.
12. Do not attempt to re-enter the building until it has been officially declared safe.
13. Protect individuals from exposure to the crash site.
14. Be aware of additional explosions that could occur after the crash.

Report the incident ASAP to your site supervisor and the following individual(s). Submit any requested documentation immediately.

List emergency contact numbers here:

Maintenance & Operations (714) 736-4272
Assistant Superintendent, Administrative Services Office (714) 736-4262

AIRPLANE CRASH