

Tech Committee
Minutes
8/31/2015

1.) Updates

- a. GetNetWise has changed to NetSmartz on websites. – Remind principals and secretaries this has changed, so they can still include information in their newsletters.
- b. Internet Safety Curriculum – Remind staff this is due soon and they need to get it done.
- c. Updating websites – Website guidelines were passed out to remind teachers if their website is linked to the Parker USD or school pages it needs to be up to date. Website masters will update photos on websites.
- d. Vacuums for projectors – Schools have been discussing this to ensure a procedure is in place to preserve projectors.
- e. Tech etiquette with teachers and students – Schools should have discussions about procedures for labs to ensure tech is taken care of and broken items are reported.

2.) Hot Topics:

- a. Movement of technology – Typically technology is not moved and if it is it must be documented.
- b. Tech concerns – In order to provide efficiency and to make sure things get done, remind teachers they should be doing tech requests as this is our procedure.
- c. PHS – signing AUP. Lots of students have not returned signed, so they will have to be held accountable and cannot be on technology. Ideas about potential software of acceptable use. PHS will try to get more parents at parent teacher conferences.
- d. PUSD employees will be required to change log-in passwords for more security. It will have specific features such as 8 characters, a number, capital and lower case, etc.

- e. Le Pera is piloting a Facebook page as a communication tool by posting important information without comments allowed. If it goes well, other schools may be able to follow.

3.) Next Meeting Date: November 9