

**Montour School District
Board of School Directors
Regular Board Meeting
Thursday, January 21, 2016
Place: Administrative Board Room #361
Time: 6:49 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Caliguire at 6:30 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

Roll Call ROLL CALL: **The following members were present:**
Mr. Barclay, Mr. Barth, Mr. Caliguire, Mr. DiClemente,
Mr. Dudash (arrived at 6:35 p.m.), Mr. Hutter, Mrs. Moore, Mr. Young

Also present at the Board Meeting:
Janet Burkardt, Solicitor Dr. Ghilani, Superintendent of Schools
Tiffani Doyle, Recording Secretary/Board Secretary

The following members were absent:
Mrs. Snell

Recognitions/Presentations Mr. Caliguire called upon Mr. Salpeck to begin the meeting with Student of the Month recognitions from the David E. Williams Middle School. The following students were recognized for the month of November:

- Daniel Ditzenberger, 5th grade
- Abigail Mitchell, 5th grade
- Breanna Pies, 6th grade
- Zack Soisson, 6th grade
- Parker Giles, 7th grade
- Meagan Suess, 7th grade
- Preston Muha, 8th grade
- Maura Porto, 8th grade

Mrs. Bostick then proceeded to announce the following students that achieved Student of the Month at Burkett Elementary School for the months of November and December:

November

- Quinn Dalverny, 3rd grade
- Meghan Ranier, 3rd grade
- Sterling McCleaster, 4th grade
- Charles McMahan, 4th grade

December

- Ava Huff, 3rd grade
- Leo Matthews, 3rd grade
- Azaria Jones, 4th grade
- Jake Wolfe, 4th grade

Mr. Price, the High School Principal, then approached the Board with a student, Rosh Bharthi, in acknowledgement of his perfect score of 36 on the ACT Exam.

Mr. Price also recognized Board Member, Thomas Barclay, and the Graphic Design students of the High School who teamed up with Convestro, and Image 360 on a successful rebranding project on the emergency response vehicles at the Pittsburgh site. The students were given a chance to sharpen and apply their design skills, while gaining valuable hands-on experience.

At that time the following presentations occurred:

Presentations

1. School Director Recognition Month, Dr. Michael Ghilani
2. Audit Presentation, Maher Duessel

Requests

1. Todd Zwikle, Kennedy Township – Montour Slow-pitch Softball Funding
Mr. Zwikle spoke on behalf of the Montour Slow-pitch Softball Team and requested consideration for funding. Mr. Caliguire and the Board acknowledged Mr. Zwikle and thanked him for being there. Mr. Caliguire said they would review and consider the request.

Reports

Mr. Caliguire presented the following and made a motion to approve the following under the Reports section:

President

1. Accept the Parkway West Career & Tech Center Joint Committee meeting minutes of November 2, 2015.
2. Approve the minutes of the Montour Board of School Directors Reorganization Meeting and the Special Voting Meeting of December 10, 2015.
3. Approve Joyce A. Snell as the School Board Trustee of the Allegheny County Schools Health Insurance Consortium for the Western Region for a two-year period effective March 31, 2016.

Dr. Ghilani presented the following item:

Superintendent

1. Approve the date change of the March Regular Monthly Meeting from March 24, 2016 at 6:30 p.m. to March 31, 2016 at 6:30 p.m. due to the scheduled Spring Break.

Mr. Barth made the motion to approve the Reports, seconded by Mr. Barclay.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

**Treasurers
Report/
Budget &
Finance**

Mr. Caliguire called upon Mrs. Borsos to present the Treasurers Report/Budget & Finance and once the information was reviewed and discussed he requested a motion to approve the following:

Treasurer's Report

1. Approve the Treasurer's Report for December of 2015 as follows:

FUND	
10 GENERAL FUND	YTD TOTALS
Revenues Year to Date	\$ 42,650,415.26
Expenditures Year to Date	\$ 27,418,560.48
FNB Bank Balance as of 12/31/15	\$ 18,984,666.46
PSDLAF Bank Balance as of 12/31/15	\$ 4,634.40
Fund Balance as of 6/30/14	\$ 4,648,376.00

30 CAPITAL PROJECTS FUND	YTD TOTALS
<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 12/31/15	\$ 26,261.00
Fund Balance as of 6/30/14	\$ 241,948.00
32 CAPITAL RESERVE FUND	YTD TOTALS
<u>Driveway/Parking Site Work</u>	
Elementary Project	\$ 3,334,496.26
Driveway Project	\$ 2,039,166.60
Construction Dollars Spent – Site Work	\$ 3,926,301.67
Change Orders Approved - Site Work	\$ 1,981,720.20
Change Orders Pending - Site Work	\$ (14,545.95)
First Niagara Bank Balance as of 12/31/15	\$ 550,876.45
Fund Balance as of 6/30/14	\$ 3,229,365.00
39 CAPITAL PROJECTS FUND - ELEM	YTD TOTALS
<u>Elementary Project #3777:</u>	
Total Value of Contracts	\$ 36,675,028.08
Construction Dollars Spent to Date	\$ 6,474,994.84
Soft Costs Spent to Date	\$ 1,834,048.40
Change Orders Approved - Elem Project	\$ 138,779.83
Change Orders Pending - Elem Project	\$ 96,306.43
PLGIT-2015 Bond Balance of 12/31/15	\$ 38,606,987.37
50 CAFETERIA FUND	YTD TOTALS
Revenues Year to Date	\$ 460,006.30
Expenditures Year to Date	\$ 486,114.50
FNB Bank Balance as of 12/31/15	\$ 85,459.02
Fund Balance as of 6/30/14	\$ (139,574.00)

MONTHLY TOTALS

# of Breakfast served in Nov 2015	4,176
# of Lunches served in Nov 2015	18,855
November 2015 Ala Carte dollar sales	\$ 32,158.15
# of Breakfast served in Dec 2015	4,383
# of Lunches served in Dec 2015	18,759
December 2015 Ala Carte dollar sales	\$ 31,091.25

70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 12/31/15	\$ 55,076.44

ATHLETIC TICKET SALES	YTD TOTALS
Season Passes	\$ 881.00
Boys Soccer	\$ 2,947.00
Girls Soccer	\$ 1,561.00
Football	\$ 23,098.00
Boys Basketball	\$ 2,627.00
Girls Basketball	\$ 3,494.00
Swimming	\$ 1,007.00

Wrestling	\$	385.05
Bus Ticket Sales	\$	692.00
Away Game Pre-sales	\$	597.00

BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:
 - a) Fund 10 – General Fund: \$268,578.50 Ratify: \$9,813,317.66
 - b) Fund 30 – Capital Projects Fund: \$1,200.00
 - c) Fund 32 – Capital Reserve Fund: \$71,508.34 Ratify: \$8,374.75
 - d) Fund 39 – Capital Project Fund (Elementary Bldg.): \$1,499,060.45 Ratify: \$1,449,299.64
 - e) Fund 50 – Cafeteria Fund: Ratify: \$290,369.50
 - f) Fund 70 – Activity Fund: Ratify: \$18,415.88

2. Approve the budget transfers from December 2015:

\$1,400.00	FROM	10-1110-640-000-30-800-170-000-0800	Regular Program Elem/Secondary – Books & Periodicals
	TO	10-3210-330-000-30-800-510-000-0800	Student Activities – Other Professional Services
\$459.55	FROM	10-2620-591-000-00-000-000-000-0026	Operation of Building – Services Purchased Locally
	TO	10-2380-611-000-30-800-000-000-0800	Office of the Principal – Graduation Supplies
\$900.00	FROM	10-1110-610-000-30-800-110-000-0800	Regular Program Elem/Secondary – General Supplies
	TO	10-3210-330-000-30-800-510-000-0800	Student Activities – Other Professional Services

3. Adopt the following policies:
 - #622 – GASB Statement 34
 - #625 – Fund Balance Policy
4. Accept the Montour School District 2014-2015 Single Audit as presented by Maher Duessel.
5. Approve the Preliminary General Fund Budget for 2016-2017.
6. Approve participation in the Allegheny Intermediate Unit’s Joint Purchasing Board for 2016 and designate the Business Manager and Staff Accountant as Member and Alternate Member respectively.

Mr. Barclay made the motion to approve the Budget & Finance, seconded by Mr. Barth.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Education

Mr. Caliguire called on the administration to present their section under Education and made a motion to approve the following :

EDUCATION

Director of Technology & Innovation, Justin Aglio

1. Approve a grant from The Sprout Fund for \$10,000 for the purpose of an Educational Technology Refinery Partnership with Carnegie Mellon University.
2. Approve the Montour School District as a member of the Pittsburgh Agency by Design maker educator learning community in partnership with Harvard University.
3. Approve a grant from The Sprout Fund for \$5,000 for the purpose of Mobile Maker Kits in collaboration with the MAKESHOP at the Children's Museum of Pittsburgh for Forest Grove Elementary.

Director of Education K-6, Dr. Christopher Stone

4. Accept a \$3,000 grant from the Carnegie Science Center for STEM relating programing.
5. Approve the disposal of multiple outdated Stanford Achievement test booklets at the middle school level.

Burkett & Forest Grove Elementary School Principals, Candice Bostick & Jennifer Kosanovic

6. Approve the contract with Artome to supply the mounting paper and frames for all of the artwork for the 4th Annual Elementary Art Show to be held on April 5, 2016 at no cost to the District.

Forest Grove Elementary School Principal, Jennifer Kosanovic

7. Accept the Innovative Classroom Grant in the amount of \$1,000 from the PPG Industries Foundation.

High School Principal, Todd Price

8. Approve the American Cancer Society of Pittsburgh Western Region Relay for Life in cooperation with the Montour High Cure Finders to be held on Saturday, May 14th in the Montour High School Stadium. This event will require custodial assistance.
9. Approve the PASC D3 Student Council Conference be held at Montour High School on Friday, February 12, 2016 with breakfast and lunch to be provided by Nutrition Inc. and paid for out of the PASC D3 funds.
10. Approve the Carnegie Science Center's Mobile Fab Lab be located and utilized at Montour High School from January 25th – January 27th at no cost to the School District.

Mr. Dudash made the motion to approve the Education Agenda, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Facilities & Operations

Mr. Caliguire called upon Mr. Finney to present the Facilities & Operations agenda and requested a motion to approve the following:

1. Approve the following method(s) to remove old/unusable items from school property:

Items	Scrap	Dispose
Football Sleds (5)	X	
Football Padding (5)		X
Set of Pole-vault Mats		X
Cheerleading Mats		X
Soccer Goal Post	X	
Archery Targets		X
Steel Door Frames	X	
Transformer	X	
Metal Box	X	
Air Conditioners	X	
Desk Chairs (12)		X
Desk Chair Combo (31)		X

2. Accept a quote from Bethlehem Wire & Fence Co. for modifications to five (5) existing bleacher sections (currently located at the east parking lot with plans of relocating to the new softball field) to provide required safety barriers. The total cost of this project is \$4,494.00, with an advancement payment of \$2,247.00 and another \$2,247.00 payment at completion of job.

Mr. DiClemente made the motion to approve the Facilities & Operations agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Personnel

Mr. Caliguire called upon Mrs. Testa to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Bentley, Suzanne	HS	LTS - Math Teacher for Sommer DeRose from 1/16/16 – end of school year.	1/16/2016	\$45,125 (prorated – Step 1)
Capp, Sarah	HS	LTS - Math Teacher for Audra Wilson/A. Baldauff from 1/19/16 - end of school year.	1/19/2015	\$52,125 (prorated - Step 2)
McManus, Caitlin	HS	LTS - Library for Pam DiIanni from 1/4/16 – 5/2/16	1/4/2016	\$45,125 (prorated - Step 1)

Polk, Ross	Forest Grove	LTS - Grade 2 for Holly Nicaastro from 12/23/15 – 3/3/16	12/23/2015	\$52,125 (prorated - Step 2)
Solomon, Brittany	Burkett	LTS - Grade 3 for Jill Hardy from 1/19/16 - 5/2/16	1/19/2016	\$45,125 (prorated - Step 1)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Broda, Mark	District-wide	Sub Custodian	1/15/2016	\$12.50/hr.
Jin, Hee Kwong	DEW	Noon Supervisor	12/21/2015	\$13.00/hr.

Independent Contractor – Election

Name	Location	Assignment	Effective	Salary
Wallace, Melissa	District-wide	Webmaster	1/25/2016	\$3,000 (stipend)

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Wilson, Audra	HS	Math	Medical Sabbatical	1/19/16 – end of school year

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Schramm, Debbie	Bus Garage	Bus Driver	Medical Leave	11/26/15-12/31/15

Extra-Curricular Activities – Appointments

Name	Position	Salary
Deutsch, Frank	Assistant 9 th Grade Baseball Coach	\$2,100 (contractual rate)
Durst, Matt	Wrestling Coach	Volunteer
Ferko, Chirstina	Boys Tennis Assistant Coach	\$3,485 (contractual rate)
Hazlett, Eric	Boys Tennis Head Coach	\$4,313 (contractual rate)
Kutchman, Ken	Assistant Varsity Softball Coach	\$3,801 (contractual rate)
McCune, Nick	Head JV Baseball Coach	\$2,500 (contractual rate)
Robinson, Jennifer	DEW Girls Softball Coach	\$2,998 (contractual rate)
Satcho, Rich	9 th Grade Head Baseball Coach	\$2,500 (contractual rate)
Sciulli, Jim	Assistant Varsity Basketball Coach	\$5,431(contractual rate) (remove as volunteer)
Trovato, Julia	Auxiliary Worker	\$35-\$70 (per event)

Retirements

Name	Position	Effective Date
Griffith, William	7 th Grade Math Teacher	6/7/16 (end of school year)
Wojcik, Diane	School Nurse	6/7/16 (end of school year)

Resignations

Name	Position	Effective Date
Cummins, Robert	Bus Driver	1/16/16
Snatchko, Lindsay	Staff Accountant	1/15/16
Testa, Terri	Director of Human Resources	2/2/16

2. Approve the January conference grid as submitted.
3. Approve the utilization of Accountemps for temporary Business Office needs.

Mr. Dudash made the motion to approve 1-3 of the Personnel Agenda, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Technology

Mr. Caliguire called upon Mr. Yonkers to present the Technology agenda and then made a motion to approve the following:

1. Approve the following to attend the The Pennsylvania Educational Technology Expo and Conference (PETE&C) from February 21st-24th as follows:

Name	Conference Fee	Hotel Fee	
Robert Carlisle	\$242	\$526.14	
April Fisher	\$242	\$526.14	
Michael Ghilani	\$242	\$526.14	
Beth Hobbs	\$242	\$526.14	
Lauren Rose	\$242	\$526.14	
Christopher Stone	\$242	\$526.14	
Nick Weaver	\$242	\$526.14	
Darryl Yonkers	\$242	\$526.14	
TOTAL	\$1,936	\$4,209.12	\$6,145.12

2. Approve the purchase 450 Chromebook's from Firefly Computers for the David E. Williams 7th and 8th grade students in the amount of \$122,850.00 to be funded by the Accountability Block Grant.

Mr. Barth made the motion to approve items 1 & 2, seconded by Mr. Barclay.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Transp.

Mr. Caliguire called upon Mr. Wagner to present the following and made a motion to approve the Transportation agenda:

1. Approve the sale of the following vehicle at the 422 Bus and Car Auction on April 9, 2016:
2003 Ford Econoline Microbird Type C, 30 Passenger School Bus (#74)

Mr. Barth made the motion to approve items 1 & 2, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Athletics

Mr. Caliguire called upon Mr. Cerro to present the Athletics agenda and requested a motion to approve the following:

1. Approve the request submitted by the Pennsylvania State Police to use the Montour School District facilities to hold their Cadet Application Processing Event on March 12th and 13th. This event will come at no cost to the District.
2. Approve the Montour Girls Softball Team annual spring trip to Lexington, NC to compete in their preseason training on March 22nd –March 25th. This event will come at no cost to the District.
3. Approve the YMCA use of the DEW gym on Saturday’s from 11am to 3pm at no charge, in return to giving Montour student-athletes free use of their indoor practice facility on Monday’s and Wednesday’s from 3pm to 5pm.

Mr. DiClemente made the motion to approve the items, seconded by Mr. Barclay.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Executive Session

The Board went into Executive Session at 8:00 p.m. to discuss matters pertaining to the Solicitor’s Agenda. Upon return at 8:30 p.m. the decision was made to strike the agenda item to dismiss a non-professional employee.

**Comments/
Adjourn**

Mr. Caliguire asked if there were any comments from the public. Hearing none he requested a motion to adjourn the meeting.

Mr. Barth made the motion to adjourn, seconded by Mr. Young at 8:32 p.m.

VOICE
ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Dean Caliguire, President

Tiffani Doyle, Secretary