

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, April 29, 2013
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On March 12, 2013, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Regular Public Meeting of Monday, April 8, 2013.
- 2. Closed Meeting of Monday, April 8, 2013.

E. PRESENTATION

- 1. Hartshorn School's "Stone Soup"
- 2. K-5 World Language

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Property Committee Report
- 4. Middle School Liaison Committee Report

H. SUPERINTENDENT’S REPORT

1. Bus Evacuation Drills for Spring 2013 (per NJAC 6A:27-111):

Spring evacuation drills for all routes contracted with Barker Bus Company and Millburn Township buses were held in the AM between April 9th, 2013 and April 16th, 2013, at the following school locations, and were supervised by the school principals. Signed documentation of each drill is on file at the Transportation Offices.

Millburn High School	April 9
Millburn Middle School	April 9
Hartshorn School	April 12
Glenwood School	April 12
Deerfield School	April 16
Wyoming School	April 12
South Mountain	April 12

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS (not to exceed 30 minutes)

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to approve professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- b. Resolve to approve in-district summer programs:
 - (1) ELL Elementary Summer Enrichment Program to be held at Glenwood Elementary School
 - (2) Algebra I CPA level course to be held at Millburn High School
 - (3) Summer Reading Academy to be held at South Mountain
 - (4) Power Skills to be held at the Middle School
- c. Resolve to accept a Directed Donation from the Education Foundation of Millburn-Short Hills. An amount of \$2,250 per year for the next four years (2013 - 2017), to be used for programs that enhance the High School World Language Department, generously donated by Julie and Matt Israel on behalf of the Ellen L. Israel Memorial Fund.

Instruction Agenda Items continued:

- d. Resolve to approve the legal settlement for student ID # 10983 regarding educational placement for the 2009-2010, 2010-2011, 2011-2012, 2012-2013, 2013-2014 and 2014 - 2015 school years.

2. Personnel Agenda Items

- a. Resolve to approve Personnel Report, dated April 30, 2012
- b. Resolve to Acknowledge Tenure for the 2013 - 2014 school year.
- c. Resolve to approve Personnel Appointments (MASA) for the July 1, 2013 to June 30, 2014 school year.
- d. Resolve to approve Personnel Appointments (MEA) for the July 1, 2013 to June 30, 2014 school year.
- e. Resolve to approve Other Non-Aligned Employee Appointments for the July 1, 2013 to June 30, 2014 school year.
- f. Resolve to approve Bus Driver, Bus Aide Appointments for July 1, 2013 to June 30, 2014 school year.
- g. Resolve to approve Building and Grounds Appointments for July 1, 2013 to June 30, 2014.

3. Business Agenda Items

- a. Resolve to approve budget transfers for the month of March 2013.
- b. Resolve to approve Treasurer of School Moneys report for period ending March 31, 2013.
- c. Approval and Certification of Board Secretary's Report for period ending March 31, 2013.
- d. Resolve to approve Bill Schedule # 11 dated April 29, 2013 in the amount of \$7,419,176.69.

Business Agenda Items continued

- e. Resolution to approve professional services agreement for architectural/engineering services with Heintz & Fiore Architects of Short Hills, NJ, for the following Summer 2013 projects:

WHEREAS, the Millburn Public Schools administration has identified areas of concern for the safety of welfare of occupants and users of District facilities as noted below:

Glenwood Elementary School - walks and curbs
Deerfield Elementary School - lack of air conditioning
South Mountain Elementary School - lack of air conditioning
Wyoming Elementary School - lack of air conditioning

NOW, THEREFORE, BE IT RESOLVED, that the Millburn Public Schools Board of Education hereby grants authority to the School Business Administrator/Board Secretary to retain Heintz & Fiore AIA, LLC to provide the necessary architectural/engineering services for the following projects, including professional service fees as indicated below and in proposals attached:

Glenwood Elementary School Project	- \$ 11,400 Lump sum
Deerfield Elementary School Project	- \$ 15,400 Lump sum
South Mountain Elementary School Project	- \$ 11,000 Lump sum
Wyoming Elementary School Project	- \$ 13,500 Lump sum

Plus allowable reimbursable expenses.

- f. Resolution to authorize action on the following projects:

WHEREAS, the Millburn Public Schools administration has identified areas of concern for the safety of welfare of occupants and users of District facilities as noted below:

- Glenwood Walks and Curbs Project
- Deerfield Elementary School Air Conditioning Project
- South Mountain Elementary Air Conditioning Project
- Wyoming Elementary School Air Conditioning Project

NOW, THEREFORE, BE IT RESOLVED, that the Millburn Public Schools Board of Education hereby grants authority to the School Business Administrator/Board Secretary and Heintz & Fiore AIA, LLC to amend the District's Long Range Facility Plan to include the Walk and Curb Replacement at Glenwood Elementary School, the New AC in the Multi-Purpose Room at Deerfield Elementary School, the New AC in the Multi-Purpose Room at South Mountain Elementary School and the New

Business Agenda Item M.3.f. continued:

AC in the Auditorium at Wyoming Elementary School and submit project applications to the New Jersey Department of Education, and

BE IT FURTHER RESOLVED, that the Millburn Public Schools Board of Education grants authority to the Business Administrator/Board Secretary to solicit Bids.

- g. Resolve to award an agreement with Direct Energy Business, LLC to provide Electric Generation Services for Street Lighting Accounts from May 2013 until May 2015 at a rate of \$0.05112 KWH. This contract was procured through the Request for Bids for Electric Supply Services issued by the Alliance for Competitive Energy Services (ACES) on February 20, 2013.
- h. Resolution to award a professional services agreement to Saban Engineering Group.

RESOLVE to award a professional services agreement to Saban Engineering Group to provide services required for an environmental remediation project in the attic space of the Millburn Middle School. The fees shall not exceed \$22,050.

BE IT FURTHER RESOLVED, that the Millburn Public Schools Board of Education grants authority to the Business Administrator/Board Secretary to solicit bids for such project.

4. Policy Agenda Items

Second Reading:

- a. Bylaws:
 - 1. 0143 - Board Member Election and Appointment
 - 2. 0151 - Organization Meeting
 - 3. 0153 - Annual Appointments
 - 4. 0167 - Public Participation in Board Meetings

Policy Agenda Items continued:

b. Policies:

1. 2361 - Acceptable Use of Computer Network/Computers & Resources
2. 2363 - Pupil Use of Privately-Owned Technology
3. 2415 - No Child Left Behind Programs
4. 2431 - Athletic Competition (M)
5. 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries
6. 2622 - Pupil Assessments (M)
7. 3230 - Outside Activities
8. 3281 - Inappropriate Staff Conduct
9. 4230 - Outside Activities
10. 4281 - Inappropriate Staff Conduct
11. 5512 - Harassment, Intimidation and Bullying (M)
12. 5561 - Use of Physical Restraint
13. 6470 - Payment of Claims
14. 6480 - Purchase of Food Supplies (M)
15. 8505 - School Nutrition (M)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS (not to exceed 30 minutes)

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, April 29, 2013, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

Personnel

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT