

OFFICIAL MINUTES
Approved January 18, 2018

**Long-Range Facilities Master Plan
Oversight Committee**
San Gabriel Unified School District
San Gabriel, CA
November 16, 2017
7:10 p.m. – 7:30 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District (“SGUSD”) in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present:	Mark Fall Michael Pulciano Robert Friedman Nile Conner	Chairman, Gabrielino Vice Chairman, Coolidge Member, Business Member, Washington
Absent:	Kathay Feng Armando Pacheco	Member, McKinley, Member, Wilson
Others Present:	Joyce Yeh Bill Gile	SGUSD Assistant Superintendent, Business Services Director of Maintenance

I. GENERAL

A. Call to Order

Mark Fall called the meeting to order at 7:10 p.m. and led the Pledge of Allegiance.

B. Minutes

Pulciano/Friedman made a motion to approve the meeting minutes of September 21, 2017, which were approved unanimously.

C. Public Comment

None.

D. Next Regular Meeting

January 18, 2018, 7:00 p.m. at SGUSD.

II. REPORTS

A. Chairman’s report – Mark Fall

- a. Member are invited to the December 5, 2017 Annual SGUSD Governing Board Organizational Meeting at 5 p.m.
- b. An updated committee roster was distributed. Please let Mark Fall know if there are any errors, or if corrections are required.
- c. Mark Fall will serve as the representative for Gabrielino.

- d. Mark Fall will send Outlook meeting invitations to members based on the 2018 schedule.

B. Construction Report –Bill Gile

- a. **Gabrielino** – Bill Gile provided an update on delays to the project and the optimistic schedule of the contractor. Thirty six change orders totaling \$222,418 have been submitted. The current change order rate is 1.54%. The contractor has updated its schedule and is now predicting completion in February 2018, which Gile feels is optimistic. Building J concession and ticket building interior is complete. The final stucco coat is scheduled in a week. The roof is complete. Building F classroom interior requires additional work. Further drainage design work is also required.
- b. **Wilson DLR Group** – a proposal from DLR Group for architectural services for the proposed project at Wilson for a new library/pre-K facility was distributed for review.

III. DISCUSSION ITEM

A. Nigro & Nigro Bond Audit Report

Pulciano/Friedman moved for approval of the Nigro & Nigro Bond Audit Report, which was distributed to members for review. The report was approved. However, since the auditors were not present, approval was subject to further comments or questions following the review of the report.

B. Next meeting: January 18, 2018.

IV. ADJOURNMENT at 7:35 pm