

Board of Education – Bordentown Regional School District

Action Meeting Agenda

December 7, 2016

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY

~~6:30 PM ~ EXECUTIVE SESSION~~ **CANCELLED**

7:00 PM ~ PUBLIC SESSION

A. CALL TO ORDER

+Document Provided

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 20, 2016 through December 7, 2016 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 11, 2016. **The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on November 30, 2016.**

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION – PEARL HARBOR DAY

C. ROLL CALL

D. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

Board of Education – Bordentown Regional School District

Action Meeting Agenda

December 7, 2016

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

_____, Board Secretary

E. STUDENT REPRESENTATIVES

Jared Nappa, Cailin Harper & Emily Albrecht – BRHS
Conall McManimon & Meredith Bolinger – CBS

F. NEW BUSINESS

1. +Motion to accept the resignation of Ms. Kimberly Zablow as a member of the Bordentown Regional School District Board of Education and from all related official positions on such Board, in accordance with her notice of December 5, 2016 to the Board indicating that such resignation is effective on completion of her term which will terminate immediately prior to the January 4, 2017 Board reorganization meeting.

INFORMATION

2. Residents of Bordentown Township who are interested in filling this Board vacancy are encouraged to email a resume or letter of interest to the Business Administrator at erichardson@bordentown.k12.nj.us by December 20, 2016
3. +Procedure for Filling Vacancy of a Board Member

G. RECOGNITION/PRESENTATION

1. Recognition of the 2016 retiring Board Members
2. Presentation by Ms. Margaret Scroger of the Healthy High School Challenge Award
3. 2016-2017 Fall All Stars
4. BRHS Students Epidemiology Presentation with Ms. Rebecca Jacobsen

Board of Education – Bordentown Regional School District

Action Meeting Agenda

December 7, 2016

H. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5)** minutes and limited to a **thirty (30)** minute total. Please state your name and address for the record.

I. UNFINISHED BUSINESS

J. CONSENT AGENDA APPROVAL

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes from meeting held November 16, 2016
3. +Motion to approve for public disclosure the following minutes from executive meetings held September 16, 2016; October 21, 2015; December 9, 2015; February 17, 2016 and August 17, 2016 on conclusion of the respective subject matter(s)
4. +Motion to approve Substitute List
5. +Motion to approve Special Education Student Placement
6. +Motion to accept Director of Special Services Report
7. +Motion to accept Director of Curriculum and Instruction Report
8. +Motion to accept District Support Staff Report
9. +Motion to accept Enrollment & Principal Reports:

BRHS	731
BRMS	591
MIS	379
CBS	246
PMS	537
	2,484

K. COMMITTEE REPORTS

L. SUPERINTENDENT’S REPORT

1. +Motion to accept HIB Report & Determinations (**Data chart to be updated prior to meeting**)

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	1	1
TOTAL:	1	1

Board of Education – Bordentown Regional School District

Action Meeting Agenda

December 7, 2016

M. CURRICULUM REPORT

1. + Motion to approve and submit to the Burlington County DOE the 2016 Elementary and Secondary Education Act (ESEA) Accountability Action Plan.
2. +Motion to approve an additional Advanced Placement Course at BRHS for 2016-17, *AP Computer Science Principles*.
3. Motion to approve a field trip for CBS First Graders on May 11, 2017 to the Trenton War Memorial to see Theatreworks presentation of "*Pete the Cat*." All tickets and transportation paid by the CBS PTO at an approximate cost of \$925. (This replaces the trip to the Please Touch Museum)
4. **Motion to approve BRHS PANDA Club members to share their musical talents with Bordentown's senior citizen community at Morris Hall on December 8, 2016. There is no cost to the district.**

N. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. **Motion to approve Ms. Stacie Morano as BRHS Choreographer for the Spring Musical with a stipend of \$1,100.**
2. **Be it resolved that the commencement of leave of absence requested by employee #5652, effective January 9, 2017 through approximately February 17, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.**
3. **Be it resolved that the commencement of leave of absence requested by employee #4000, effective January 3, 2017 through approximately February 27, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.**
4. **Motion to approve Ms. Amands Cutietta to provide after school specialized support to a student at MIS. This support is stated in the student's IEP and will begin the week of 12/10/16. Ms. Cutietta will be compensated at the Home Instruction rate of \$55/hr.**
5. +Motion to approve Ms. Kerri McQueen as a long term substitute at PMES, effective December 22, 2016 through June 20, 2017. Ms. McQueen will be compensated at BA, Step 1, with a pro-rated salary of \$50,982
6. Motion to approve Mr. Christopher Glenn as the 2016-17 BRHS Winter Site Supervisor with a stipend of \$4,500.
7. +Motion to approve revised FY2015/16 and FY 2016/17 salaries for non-represented staff members, inclusive of longevity as applicable, effective July 1, 2015, for compatibility with the recent BREA settlement and consistent with past practice.
8. Motion to approve Ms. Dawn Craft to provide aide support to students during the BRMS Winter Concert on 12/15/16 from 6:30 PM to 8:30 PM (maximum 2 hours). Student's IEP require aide support. Compensation will be in accordance with Ms. Craft's negotiated hourly rate for hours worked.
9. Motion to approve the following teachers for the BRMS After-school Basic Skills Program. These staff members will be paid through funds from the NCLB grant. Each staff member will receive \$850 at the conclusion of each session. Language Arts will run from January 17 through the week of February 16, 2017.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

December 7, 2016

Math will run from February 21, 2017 through the week of March 23, 2017 from 3-4 pm on Tuesday, Wednesday and Thursday:

Teacher	Content Area	Grade	Notes
Margaret Blask	Language Arts	6	Will split Stipend with Jessica Borek
Jessica Borek	Language Arts	6	Will split Stipend with Margaret Blask
Pamela Poole	Language Arts	6	
Taylor Gilbert	Language Arts	7	
Karyn Fitzsimmons	Language Arts	8	
Andrea Molnar	Math	6	
Annetta Zaremba	Math	6	
Steve Blue	Math	7	
Gilina Jokic	Math	8	

10. Motion to approve the following students of Rider University as junior practicum interns at BRMS, January 26, 2017 through April 27, 2017 for weekly three hour visits:

Rider University Student	Cooperating BRMS Teacher
Joseph Stocker	Steven Blue
Jennifer Schwartz	Galina Jokic
Elisa Mastroianni	Danielle King
Kristiana Colandrea	Andrea Molnar
Alexa Croce	Emma Voshell

11. Motion to approve Evan Baranowski, a student of TCNJ, as a student teacher at BRHS, January 23 through May 5, 2017, under the mentorship of Ms. Katina Ingram.
12. Motion to approve Nicole Breccia, a student of TCNJ, as a student teacher at CBS, March 13 through May 5, 2017, under the mentorship of Ms. Debra McKown.
13. **Motion to approve John Fecich, a student of Rowan University, as a student teacher at BRMS, January 18 through March 10, 2017, under the mentorship of Mr. Robert Conlin.**
14. Motion to approve the following staff members/room assignments for the Morning and After School Basic Skills program. Funding is partially provided through the NCLB/ESSA grant. Instructors will perform targeted small group instruction 3 days a week (Tuesday through Thursday) prior to the start of school at PMES and immediately following the school day at CBS and MIS. This program will run from January 17, 2017 through March 23, 2017.

Staff Member	Grade Level/School	Room Number	Stipend
Colleen Ferrerese	1-CBS	CBS 120	1625.00
Alexandra Guido	2-CBS	CBS 207	1625.00
Debbie McKown	3-CBS	CBS 203	1625.00
Dawn Rossell (T,W) & Barbarann Mazza (Th)	1-PMES	PMES 303	1625.00 (stipend to be split between D. Rossell 1083.20 and B.Mazza 541.80)
Barbarann Mazza (T) & Lauren Brandimarto (W,Th)	1-PMES	PMES 305	1625.00 (stipend to be split between L.Brandimarto 1083.20 and B.Mazza 541.80)
Rhonda Lichter (T,W)& Britlyn Gershman (Th)	2-PMES	PMES 303	1625.00 (stipend to be split between R. Lichter 1083.20 and B.Gershman 541.80)
Elizabeth Mitchell	4-MIS	MIS 208	1625.00

Board of Education – Bordentown Regional School District

Action Meeting Agenda

December 7, 2016

- 15. Motion to approve the following staff members/room assignments for the English as a Second Language Program. Funding is provided through the NCLB/ESSA grant. Instructors will perform targeted small group instruction 3 times a week immediately following the school day on Tuesday, Wednesday and Thursday for a twelve week period starting January 17, 2017 through April 6, 2017.

Staff Member	Grade Level	Room Number	Stipend
Jan Wilson	Grades 1-5 at PMES	PMES 115	\$2000

INFORMATION

- 16. **+JOB POSTINGS: 8 Stipend Positions for After-School Special Education Program – Learning Disabilities Teacher/Consultant –**

O. BUSINESS, FINANCE & OPERATIONS

- 1. +Motion to approve Agriculture Lease Agreement with Mr. Stephen Turgyan and BRSD to farm the land behind the high school in the amount of \$80 per acre for a total of \$2,000; subject to no use of contaminants to the land.
- 2. +Motion to approve: (a) renovation plans (Phase II) for the Clara Barton School (CBS) playground by the CBS Ecological School Yard Committee (a sub-committee of CBS’ PTO), at its own cost, incorporating traditional playground equipment for first through third graders; other improvements; and subject to consideration of factors such as emergency access, snow removal, water run-off and operational safety and (b) for the District to accept the same (valued at approximately \$55,000) with gratitude.
- 3. +Motion to approve renewing agreement with EIRC to manage the marketing and processing of any potential advertising on the District’s school buses for the 2016/17 SY. BRSD will receive 65% of the advertising fee and EIRC will receive 35% of the advertising fee. The contract will automatically renew yearly unless terminated by the district. (No change from prior rates)
- 4. +Motion to enter into an inter-local (shared) services agreement with Bordentown Township for trash collection, for a three (3) year term, from January 1, 2017 to December 31, 2019 at annual rates (calendar basis) of \$34,436 for Year 1; \$35,470 for Year 2; and \$36,354 for year 3 (combined total: \$106,260) to replace a 30 month contract ending December 31, 2016 (cumulative: \$70,890). This is based on bid with two other responses; one for a cumulative of \$227,397 and another for a cumulative of \$179,148.
- 5. +Motion to enter an inter-local (shared) services agreement with Bordentown City for police coverage for added security at BABL basketball games during the months of December 2016 through February 2017 at a rate of \$40.00 per hour (or part thereof).
- 6. +Motion to renew the annual service agreement/warranty with Ray Angelini, Inc. related to the high school solar photovoltaic system through November 22, 2017 at an annual cost of \$5,775. [Prior annual rate: \$5,550].
- 7. +Motion to approve the armored courier service agreement with Eastern Armored Services for the period beginning January 1, 2017 to December 31, 2017 at a rate of \$327.60 per month (annualized \$3,931). No change in cost.
- 8. Motion to approve homebound instruction to be provided as needed by Brookfield Schools/Transitions Residential Program in Winslow, NJ at a rate of \$55/hr. for 10/hrs. weeks.
- 9. Motion to approve 1:1 Aides for four out of district students at BCSSSD, 9/6/16 through 6/16/17 with a tuition of \$37,750 each (total of \$151,000 per school year).
- 10. Motion to approve travel to Los Angeles, California for the following students and staff to attend award ceremonies in January 2017 honoring the following student on his selection as “All American Athletes” from among his peers in the field of Soccer, at a total cost for air travel, hotel accommodations, and incidentals, not to exceed a cumulative total of \$3,000:
 - Student honoree: Matthew Horner
 - Accompanying staff: Mr. Michael Brennan

Board of Education – Bordentown Regional School District

Action Meeting Agenda

December 7, 2016

11. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:
ROBBINSVILLE SCHOOL DISTRICT
- a. To transport Robbinsville Swim Team to Hamilton West High School on November 7, 2016.
Total cost \$63.77
 - b. To transport Robbinsville Debate Team to Hopewell High School on November 7, 2016.
Total cost \$220.15
 - c. To transport Robbinsville Cheerleaders team to and from Robbinsville and Ocean Township High School on November 10, 2016. Total cost \$334.67
 - d. To transport Robbinsville Soccer to St. Augustine High School on November 15, 2016.
Total cost \$383.64
 - e. To transport Robbinsville Swim Team to Hamilton West School on November 18, 2016.
Total cost \$144.97
12. Motion to approve the following Joint Agreements payable to another school district:
PEMBERTON SCHOOL DISTRICT
- a. To transport two students to and from Katzenbach School, Trenton effective September 7, 2016 to June 16, 2017. Total cost \$15,116.31
- NORTHERN BURLINGTON SCHOOL DISTRICT
- a. (Cost change due to another student being added to run.)
To transport one student to and from Bridge Academy, Lawrenceville, effective September 6, 2016 to June 16, 2017. Route # BRAC1, Total cost \$13,175.68
(previous cost was \$20,751.68.)
- GLOUCESTOR COUNTY SPECIAL SERVICES SCHOOL DISTRICT
- a. To transport one student to and from Archway School, Atco, effective September 8, 2016 to October 31, 2016. Total cost \$8,354.56.

INFORMATION

13. +Tentative FY17-18 Budget Calendar—Key Dates

P. POLICY

Q. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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R. ADJOURNMENT