

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

July 28, 2011

The Garvey School District Board of Education met in regular session on July 28, 2011, at the Education Center, Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President M. Janet Chin.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. Tony Ramos, Mr. John Yuen (arrived at 6:58 p.m.), and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Mr. Michael Coughlin, Ms. Dolores Preciado, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Maureen Bateman led the recitation of the Pledge of Allegiance.

SPECIAL RECOGNITIONS

The Board acknowledged receipt of the District's 30-year membership plaque from the Rosemead Chamber of Commerce, presented to John Yuen on behalf of the District.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Dr. Sandra Johnson spoke of the great paint work being done at all the schools. In addition, Dr. Johnson mentioned that there were two days of meetings held with management and instructional leaders on July 12-13, 2011, to learn new ideas and plan for next year. There are also staff development sessions regarding pacing guides aligned to standards and literacy.

Dr. Johnson introduced Dr. Mary Suzuki, as the new Assistant Superintendent of Instructional Services.

Dr. Johnson indicated that a presentation was given to principals by representatives from the Parent Institute of Quality Education (PIQE) as an opportunity to provide parenting classes and help parents get involved in their child education. If the parent completes the program provided by the center, a certificate will be issued that will guarantee the child's admission to the California State University system the additional assistance for the entrance requirement needs. Almost all of the schools will be participating in the program.

Henry Lo acknowledged the District for representation in a recent press conference convened by Assemblymember Mike Eng regarding Tdap Whooping Cough and school admission requirements for 7-12 grade students. County and community clinics are prepared to assist all students in getting their booster shot regardless of income or language barriers.

Bob Bruesch gave an update on the upcoming Health Fair on September 17, 2011. He stated that donations are coming in and volunteers are preparing the health activities and entertainment for people of all ages in the community.

Janet Chin reminded everyone of the Rosemead National Night Out on Tuesday, August 2, 2011, at the Rosemead Safety Center. There will be free food for children, face painting and information booths. Mr. Lo indicated that he will be participating in the San Gabriel National Night Out festivities organized by the Neighborhood Watch Association in San Gabriel.

Ms. Chin noted the Rosemead Grand Opening of the Aquatic Center to be celebrated on Saturday, August 13, 2011. The Open Mic Performance for youth in the community will be at Garvey Auditorium on Friday, August 12, 2011.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA):** None
- **California School Employees Association (CSEA):** None

REPORT FROM HEAD START REPRESENTATIVE

Cindy Carter Bedoya, director of Head Start, reported that the District is at full enrollment for full day classes with a total of 90 students enrolled. Staff is working to fill all the vacant slots for the part-day classes by September, 2011. There are about 388 applications ready and the selection process will start soon. Ms. Carter spoke of other areas of focus, such as the closure of Marshall School and recruitment events.

Ms. Carter stated that staff training will begin on the first week of September, 2011, with introduction of mathematics that will tie in with the current curriculum. There will be a new assessment tool kit and a newly revised child development learning framework that connects with state and national changes currently taking place. Ms. Carter indicated that the written plan was submitted which covers areas in family partnership, program governance, management systems and procedures, student eligibility plans, along with all the components of curriculum.

Ms. Carter talked about the process of certifying all Head Start staff to work with Child Plus, a LACOE requirement as part of the enrollment piece of the application. Recruitment for vacant Head Start positions is taking place with hopes to fill the positions by next month.

On a question from Bob Bruesch regarding the need to have 10 percent enrollment of special education students, Ms. Carter indicated there are currently 43 applications and the number of students required is 40. Recruitment is still going on, mostly for students with speech and language needs.

Janet Chin noted that Sara Younglove from LACOE has retired and the Board wishes her well. Ms. Younglove was very instrumental in assisting the Board to undergo the District's audit two years ago.

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None
- **Garvey Education Foundation:** None

HEARING OF PERSONS IN THE AUDIENCE

Ted Saulino addressed the Board regarding the Bond Oversight Committee. He thanked the Board for his appointment to the Committee as a community member and property owner in Rosemead. Mr. Saulino gave a

background on Proposition 39 requirements of independent performance review and financial audit report, compared to a bell graph used in Special Education. The District' reports are looking below the norm. He hopes that the District properly educates community members through a newsletter or the web site regarding Measure Q bond projects and expenditures for Proposition 39 compliance and transparency to tax payers.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board adjourned at 7:00 p.m. to a closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:36 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Janet Chin indicated that the following action was taken during the closed session:

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board voted to appoint Barbara Razo, Director II, Special Education, with no change in salary.

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board voted to appoint Eric Medrano, Program Specialist I, Special Education.

CONSENT AGENDA

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below:

Board/Superintendent

1. Approval of Minutes 1
The minutes of the following meetings are submitted for approval:
Regular Meeting – June 16, 2011
Corrected Regular Meeting – June 23, 2011
Approved.
2. Los Angeles County School Trustees Association (LACSTA) 2
It is recommended that the Board of Education approve the renewal of the District's membership in the Los Angeles County School Trustees Association for 2011-12 in the amount of \$100. Approved.
3. Barron Communications 3
It is recommended that the Board of Education renew the contract with Barron Communications to purchase advertising space for District activities in the West Valley Journal. The contract will be effective from September 1, 2011 through June 30, 2012. The total cost of \$800 per month will be paid from General Funds. Approved.
4. San Gabriel Chamber of Commerce Membership 4
It is recommended that the Board of Education approve the renewal of the District's membership in the San Gabriel Chamber of Commerce in the amount of \$120, effective August 1, 2011 through July 31, 2012. Approved.

5. Bond Oversight Committee 5
It is recommended that the Board of Education appoint Digia Dam and Ted Saulino to the Measure Bond Oversight Committee.

On a question from John Yuen, Art Landing chair of the Bond Oversight Committee, presented the member names of the Proposed Bond Oversight Committee for 2011-2012, as follows:

Art Landing, Chair (Continuing)
Francisco Alonzo, Senior Citizen (Continuing)
Ted Saulino, Member of Taxpayer Association
Digia Dam, Parent Teacher Affairs
Nancy Eng, Rosemead Resident (Continuing)
Resident at large (Open)
Resident at Large (Open)

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved Board/Superintendent, Item No. 5, Bond Oversight Committee appointments.

6. Contract for California Department of Education – California State Preschool Program – CSPP-1195 for Program Year 2011-2012. 6

It is recommended that the Board of Education ratify the Contract with the California Department of Education – California State Preschool Program – CSPP-1195 for program year 2011-2012. Approved.

7. Budget Adjustment & Request for Advance Approval (BAR/RAA) 7

It is recommended that the Board of Education approve the Budget Adjustment & Request for Advance Approval(s) (BAR/RAA) for changing the position from management accountant to bookkeeper; GABI Management Accountant to Bookkeeper along with the District Organization Chart for program year 2011-2012. Approved.

8. Ratify Memorandum of Understanding between Garvey School District Pupil Services and Garvey School District Head Start/State Preschool Program 8

It is recommended that the Board of Education ratify the Memorandum of Understanding between Garvey Pupil Services and Garvey School District Head Start/State Preschool Program for program year 2011-2012.

Bob Bruesch talked about the need to have expertise from the District to do some training for teachers instead of hiring outside consultants and generate savings for the District. Dolores Preciado stated that this contract provides direct services to students dually enrolled in Special Services and Head Start, including services for speech language, and does not provide training for teachers. Mr. Bruesch hopes that arrangements similar to this can be done for other contracts.

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved Board/Superintendent, Item No. 8, as presented.

9. Ratify Contract for Mental Health Services with Children’s Hospital of Los Angeles Los Angeles 9

It is recommended that the Board of Education ratify the Contract for Mental Health Services with Children’s Hospital of Los Angeles for program year 2011-2012. Approved.

10. Ratify Contract for Nutrition Services with Children’s Hospital of Los Angeles Los Angeles 10

It is recommended that the Board of Education ratify the Contract for Nutrition Services with Children’s Hospital of Los Angeles for program year 2011-2012. Approved.

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Human Resources

1. Personnel Assignment Order - Revised 11
It is recommended that the Board of Education approve the Personnel Assignment Report No. 11-12-02 as presented.

Dr. Sandra Johnson noted a change from 20 to 21 hours for teachers in the science training institute this summer.

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved Human Resources, Item 1, as revised.
2. Membership with Cooperative Organization for the Development of Employee Selection Procedures (CODESP) 12
It is recommended that the Board of Education approve renewal of the District's membership with the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) as presented. Approved.
3. Revised Job Description 13
It is recommended that the Board of Education approve the revised job description for Director II – Special Education.

On a question from Bob Bruesch regarding desired qualifications, Dr. Johnson stated that knowledge of laws and regulations is listed under required qualifications.

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved Human Resources, Item No. 3, as presented.

Pupil Personnel Services

1. Ratify Contract with Speech and Language Development Center 14
It is recommended that the Board of Education ratify a contract with The Speech and Language Development Center for the 2011-2012 school year. Approved.
2. Surrogate Parent 15
It is recommended that the Board of Education approve the continuation of Maureen Bateman to act as surrogate Parent in 2011-12 for students in the Garvey School District who need this service. Approved.
3. Revised Contract with Catalyst Speech Language Pathology 16
It is recommended that the Board of Education ratify the revised contract with Catalyst Speech Language pathology for 2011-12 to include a third Speech Pathologist. Approved.
4. Contract with Speech & Language Therapy Services 17
It is recommended that the Board ratify a continuing contract with Speech & Language Therapy Services. Approved.
5. Contract with The Almansor Center 18
It is recommended that the Board of Education ratify a continuing contract with The Almansor Center, a non-public School for students with Autism and Emotional Disturbance for 2011-12. Approved.

6. Ratify Continuing Contract with California Pediatric and Family Service 19
It is recommended that the Board of Education ratify a continuing contract with California Pediatric and Family Service. Approved.

7. Approve Revised Contract with Sunbelt Staffing Solutions 20
It is recommended that the Board of Education approve a revised contract with Sunbelt Staffing Solutions for 2011-12 school year.

Bob Bruesch noted a decrease in cost of approximately \$100,000. Dolores Preciado indicated that the District acquired a consultant from a different company.

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved Pupil Personnel Services, Item No. 7, as presented.

8. Inter-District Attendance Agreements 21
It is recommended that the Board of Education approve the Inter-district Attendance Agreements from 2011-2012 School Year until June 30, 2016 as presented. Approved.

Instructional Services

Business Services

1. Purchase Order Report 22
It is recommended that the Board approve Purchase Order Report No.11-12-02 as presented. Approved.

Reports and Information Items: None

Action Items: None

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

Bob Bruesch asked for a report on the amount of savings generated by placing a special education classroom at Sanchez School, and he asked for an analysis in budget savings from the cost of the Sodexo contract in food services and programs. Mr. Coughlin stated that negotiations on the final figures of the Sodexo Contract have not taken place. Mr. Bruesch also asked for an analysis on cost savings from the disposal services contract. Janet Chin asked for a comprehensive report on all the cost savings that contracts generated for the District last year

On a question from John Yuen regarding a Board retreat, Dr. Johnson stated that the date has not been finalized.

Janet Chin asked for a Board review on all decisions made last year to focus on good marketing practices for the District and to improve communication with community members, spotlighting all the good things are continuously happening. This includes students involved in competitions and their academic educational achievements. Dr. Johnson stated that a summary of student winners in events such as the Science Olympiad can be included, as well as, highlights on the web pages.

Henry Lo suggested that the upcoming health fair include community information about the Tdap booster shot availability to students. Dolores Preciado indicated that her staff will be providing a Tdap clinic when students enroll in classes.

Tony Ramos suggested the consideration be given to include for the web site a Facebook page for information and District marketing needs.

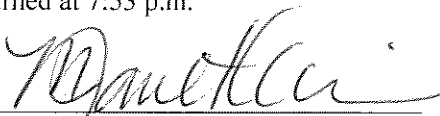
Bob Bruesch talked about the technology classes to parents that were so successful. He would like to see a program like that in the upcoming school year. Dr. Johnson stated that although there is a perception that the Parent Center is closing, Dr. Suzuki is planning to expand the opportunities for parent education. Dr. Suzuki stated that a brochure will be prepared that will talk about these resources for parents.

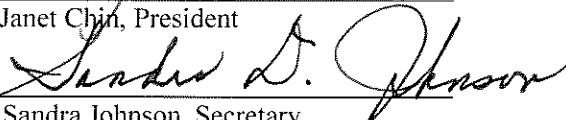
The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and public session to begin at 7:00 p.m.

| Meeting Date | Agenda Topic |
|-----------------|------------------|
| August 18, 2011 | Approve LEA Plan |
| | |

ADJOURNMENT

There being no additional items, the meeting was adjourned at 7:53 p.m.


M. Janet Chin, President


Dr. Sandra Johnson, Secretary

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Action Items: None

PUBLIC AGENDA ITEMS: None

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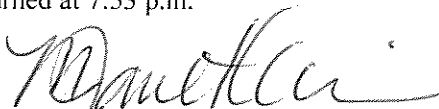
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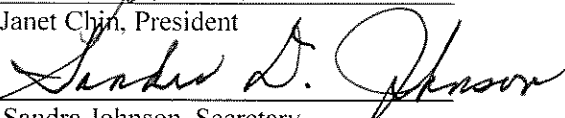
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ADJOURNMENT

There being no additional items, the meeting was adjourned at 7:53 p.m.



M. Janet Chjin, President



Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Cindy Carter Bedoya

Nancy Eng

Art Landing

Jason Otis

Ted Saulino