

SAN GABRIEL UNIFIED SCHOOL DISTRICT
San Gabriel, California

Agenda

Meeting of the Long-Range Facilities

Master Plan Oversight Committee

Thursday, July 15, 2010

District Education Center

Board Room

408 Junipero Serra Drive

San Gabriel, California 91776

7:00 p.m.

NOTICE:

The San Gabriel Unified School District Long-Range Facilities Master Plan Oversight Committee agendas and backup are posted online at: www.sgusd.k12.ca.us.
Click on District Information / Facilities Oversight Committee

I. GENERAL FUNCTIONS

- A. Call to Order and Pledge of Allegiance
- B. Minutes of the April 29, 2010 Meeting
Minutes of the May 27, 2010 Meeting
Minutes of the June 24, 2010 Meeting
- C. Requests to Address the Committee; Public Comments
- D. Next Meeting – September 16, 2010

II. ACTION ITEMS

- A. Approve a Ribbon Cutting Ceremony for the start of the 2010/2011 school year at Jefferson Middle School for the Jefferson Library and Media Center.

III. DISCUSSION ITEMS

- A. Update on Current Construction Projects by Site
- B. Information on Panel Interview for Architectural Services – Request For Qualifications (RFQ)
- C. Set date for New Member Orientation

IV. ADJOURNMENT

Any person with a disability residing in San Gabriel and who wishes to attend a public meeting and who requires aids or services in order to participate in the public meeting, can contact the Chairman of the committee Jerry Schwartz at (626) 282-6058 at least 24-hours before the public meeting, to request any disability-related modification or accommodation, including auxiliary aids or services. (Government Code 54953.2, 54954.1)

Long-Range Facilities Master Plan Oversight Committee meeting agendas are available in the Reception area at the above address, as well as at the District website: www.sgusd.k12.ca.us. Additional materials and information distributed at the Oversight meeting will be available at the time of the meeting in the Board Room.

UNOFFICIAL MINUTES

**Long-Range Facilities Master Plan
Oversight Committee**
DEC - Board Room
San Gabriel, CA
April 29, 2010
7:00 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in a regular session at the time and on the date above with attendance as follows:

| | | |
|----------|-------------------|---|
| Present: | Jerry Schwartz | Chairman |
| | Carolyn Richie | Member |
| | Cynthia Juvinall | Member |
| | Wayne San Filippo | Member |
| | Hugo Correa | Member |
| | Michael Cammarano | Member |
| | Carolyn Weirick | Member |
| | Cody Decamp | Member |
| | Eric Kirchhoff | Member |
| | Colleen T. Doan | Governing Board Member / Board Liaison |
| | Marc Chaldou | Assistant Superintendent, Business Services |
| | Marla Nadolney | District Project Manager |

| | | |
|---------|-----------------|--------|
| Absent: | Matthew Najera | Member |
| | Kenneth Maxey | Member |
| | David Uebelhack | Member |
| | John Wu | Member |
| | John Harrington | Member |
| | David Smith | Member |

7:00 p.m.

I. GENERAL FUNCTIONS

A. Call to order

Chairman Jerry Schwartz called the meeting to order at 7:09 p.m. and led the Pledge of Allegiance.

B. Minutes of the March 25, 2010 Meeting

Chairman Schwartz moved to approve the minutes and Carolyn Richie seconded the motion with unanimous approval.

C. Requests to Address the Committee, Public Comments

There was a motion to add action item C: Authorization to Award Bid No. 03-09/10 for Jefferson Middle School Track and Field on the agenda to meet time requirements for the project in order to start on a timely basis. Michael Cammarano moved and Wayne San Filippo seconded to add action item C: Authorization to Award Bid No. 03-09/10 for Jefferson Middle School Track and Field to the agenda for the May 18, 2010 agenda. The motion unanimously carried.

D. Next Meeting

May 27, 2010 at 7:00 p.m. DEC – Board Room (Tentative)

II. SPECIAL PRESENTATIONS/FUNCTIONS

There were none.

III. ACTION ITEMS

A. Recommend suggestions in relation to the Resolution Authorizing the Superintendent to Negotiate a Project Labor Agreement (PLA) with the Los Angeles/Orange Counties Building and Construction Trades Council

Board Member Colleen Doan gave a brief report as to what the Board Sub Committee has been doing to create the draft Resolution for a PLA. The Committee recommended the following adjustments:

- Change the title from Project Labor Agreement to Project Stabilization Agreement.
- Third “Whereas”, revise to read “be completed at the highest quality and lowest cost within the schedules and cost estimates.”
- Fourth “Whereas”, substitute words “zip code specific” for the word “local.
- Last “Whereas”, change project stabilization agreement, and add “comparable merit shop” after the LA/OC Trades Council.
- Add “Whereas”, “a negotiated agreement with both union and nonunion representatives is in the best interest of school construction projects”.
- Add section that references that a PLA would be utilized on a case by case basis depending on the size, scope, and cost of each project.

Lee Freeman spoke about adding several “Whereas” lines and distributed examples of what language could be altered.

The Committee agreed to add these adjustments to the Resolution and recommend a vote. Carolyn Richie moved and Wayne San Filippo seconded to approve the adjustments to the Resolution and present a recommendation to the Governing Board. The motion unanimously carried.

B. Review the 2008/2009 Bond Audit

Marc Chaldu advised that the Bond audit was reviewed at the previous meeting and there is no other action needed for the audit.

UNOFFICIAL MINUTES

Long-Range Facilities Master Plan

Oversight Committee

DEC - Board Room

San Gabriel, CA

May 27, 2010

7:00 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in a regular session at the time and on the date above with attendance as follows:

| | | |
|----------|-------------------|--|
| Present: | Jerry Schwartz | Chairman |
| | Carolyn Richie | Member |
| | John Harrington | Member |
| | Wayne San Filippo | Member |
| | Hugo Correa | Member |
| | Michael Cammarano | Member |
| | Carolyn Weirick | Member |
| | John Eccelston | Member |
| | Bill Gile | Director of Maintenance and Operations |

| | | |
|---------|------------------|--------|
| Absent: | Cynthia Juvinall | Member |
| | Matthew Najera | Member |
| | Kenneth Maxey | Member |
| | David Uebelhack | Member |
| | John Wu | Member |
| | David Smith | Member |
| | Cody Decamp | Member |
| | Eric Kirchhoff | Member |

7:00 p.m.

I. GENERAL FUNCTIONS

A. Call to order

Chairman Jerry Schwartz called the meeting to order at 7:08 p.m. Member John Eccelston led the Pledge of Allegiance.

B. Minutes of the April 29, 2010 Meeting

Minutes will be tabled until the June Meeting.

C. Requests to Address the Committee, Public Comments

Lee Freeman addressed the Committee as to what had been done on the PLA/PSA resolution since the April meeting.

D. Next Meeting

The tentative June 17, 2010 meeting was rescheduled to June 24, 2010 at 7:00 p.m. DEC – Board Room

II. SPECIAL PRESENTATIONS/FUNCTIONS

III. ACTION ITEMS

A. Recommend Suggestions in Relation to the Resolution Authorizing the Superintendent to Negotiate a Project Labor Agreement (PLA) with the Los Angeles/Orange Counties Building and Construction Trades Council

Jerry Schwartz distributed the draft resolution and recommendations were discussed as associated with the April 29, 2010 Oversight meeting. It was discussed that the Committee Chair would carry the recommendations from the previous meeting and forward to the Governing Board. No action was taken.

B. Recommend Bid Approval of Lowest Responsible Bidder – Completion of Phase IV of Roosevelt Elementary School

Bill Gile, Director of Maintenance and Operations explained the timeline and work needed to complete the last phase for Roosevelt construction. Wayne San Filippo moved and Michael Cammarano seconded to proceed with approving the lowest responsible bidder, provided that the Committee receives the bids and the due diligence report after bid opening. The motion unanimously carried.

IV. DISCUSSION ITEMS

A. Update on Current Construction Projects by Site

Bill Gile provided a brief construction update for each site.

B. Request for two Oversight Members to be on Panel Interview for Architectural Services – Request for Qualifications (RFQ)

Members Wayne San Filippo and John Harrington previously volunteered and agreed to be part of the interview panel.

C. Update on Jefferson Track and Field Project

Jerry Schwartz explained that the Governing Board advised staff to find out what would be needed to incorporate a synthetic turf field.

D. Review of Expenditures of Projects Related to Measure A

Bill Gile distributed a handout of expenses incurred with Measure A that listed a comparison of work completed by site. It was recommended that a further session be held to list additional details by site project.

V. ADJOURNMENT

Chairman Schwartz adjourned the meeting at 9:45 p.m.

C. Approve lowest responsible bidder for the Jefferson Middle School Track and Field Project

The motion was moved with the conditions that the lowest responsible bidder be below the estimate maximum project cost of \$1.2 million and that the bidder list be sent out to the Committee after the bid opening. Carolyn Richie moved and Wayne San Filippo seconded to approve the lowest responsible bidder for the Jefferson Middle School Track and Field. The motion unanimously carried.

IV. DISCUSSION ITEMS

A. Update on Current Construction Projects by Site

Marla Nadolney gave a brief construction update for each site.

B. Update on Board Approval for Request For Qualifications (RFQ) for Architectural Services

Marc Chaldu reported that paper screening has taken place and the scores from the initial screening will be added to determine the top six candidates. The next step in the process will be a panel interview. A couple of Oversight Committee members will be needed for this process. He will further advise details, such as, the timeline and the selection process.

C. Review of Major Expenditures of Projects Related to Measure A

Marc Chaldu distributed documents that showed expenditures by site for Measure A. The Committee recommended that more information be distributed and showed a desire to have a meeting that covered past Bond approved plans and how the finances were to be distributed.

D. Review Schedule of Projects Related to Measure A

Marc Chaldu distributed a modified schedule of projects related to Bond Measure A.

V. ADJOURNMENT

Chairman Schwartz adjourned the meeting at 10:28 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in a regular session at the time and on the date above with attendance as follows:

| | | |
|----------|------------------|------------------------------------|
| Present: | Jerry Schwartz | Chairman |
| | Carolyn Richie | Member |
| | Hugo Correa | Member |
| | Cynthia Juvinall | Member |
| | Cody Decamp | Member |
| | John Eccelston | Member |
| | Marla Nadolney | District Project Manager |
| | Marc Chaldu | Assistant Superintendent, Business |

| | | |
|---------|-------------------|--------|
| Absent: | Michael Cammarano | Member |
| | Wayne San Filippo | Member |
| | John Harrington | Member |
| | Matthew Najera | Member |
| | Kenneth Maxey | Member |
| | David Uebelhack | Member |
| | John Wu | Member |
| | David Smith | Member |
| | Carolyn Weirick | Member |
| | Eric Kirchhoff | Member |

7:00 p.m.

I. GENERAL FUNCTIONS

A. Call to order

Chairman Jerry Schwartz called the meeting to order at 7:10 p.m. Member Cody Decamp led the Pledge of Allegiance.

B. Minutes of the April 29, 2010 Meeting

Minutes of the May 27, 2010 Meeting

Minutes will be tabled until the July Meeting when a quorum is present.

C. Requests to Address the Committee, Public Comments

none

D. Next Meeting

July 15, 2010 meeting at 7:00 p.m. DEC – Board Room. The Committee will be dark in August and reconvene in September.

II. SPECIAL PRESENTATIONS/FUNCTIONS

III. ACTION ITEMS

- A. Approve a Ribbon Cutting Ceremony for the start of the 2010/2011 school year at Jefferson Middle School for the Jefferson Library and Media Center.**
Item will be tabled until the July Meeting when a quorum is present.

IV. DISCUSSION ITEMS

- A. Update on Current Construction Projects by Site**
Marla Nadolney provided a brief construction update for each site.
- B. Request for two Oversight Members to be on Panel Interview for Architectural Services – Request for Qualifications (RFQ)**
Marc Chaldu stated that oral interviews of the remaining six firms will be taking place on June 28, 2010. From there the Governing Board will have a couple options in choosing from the top two firms.
- C. Update on Jefferson Track and Field Project**
Marla Nadolney described the changes and the future timeline for the project.
- D. Roosevelt Phase IV Bid Award**
Marla Nadolney stated that work on the project is to start soon and should be completed before school begins.
- E. Measure A Technology – Summer Projects**
Marc Chaldu distributed information provided by Khai Nguyen, Director of Technology, about the projects at Gabrielino High School and McKinley Elementary.
- F. Set date for New Member Orientation**
Chariman Schwartz recommended that at the September meeting all new members should have facilities binders and a Bond history of the District should be discussed.

V. ADJOURNMENT

Chairman Schwartz adjourned the meeting at 8:23 p.m.