

**Montour School District  
Board of School Directors  
Regular Monthly Board Meeting  
Thursday, April 27, 2017  
Place: Administrative Board Room #361  
Time: 6:49 p.m.**

**Call to Order** The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay at 6:49 p.m.

**Pledge** The Pledge of Allegiance was said at the beginning of the meeting.

**The following members were present:**

**Roll Call** Mr. Barclay, Mr. DiClemente, Mr. Dudash, Mr. Hutter,  
Mrs. Moore, Mrs. Morrow, Mr. Rippole, Mr. Young

**The following members were absent:**

Mr. Barth

**Also present at the Board Meeting:**

Ira Weiss, Solicitor Dr. Stone, Acting Superintendent of Schools  
Tiffani Doyle, Recording/Board Secretary

**Recognitions/**

**Presentations** Recognitions

Student of the Month – DEW

Presentations

1. New Elementary School Technology Presentation
2. Montour's Recent Accolades

**Reports** Mr. Barclay and Dr. Stone presented the Reports section made a motion to approve the following:

President

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of March 7, 2017.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of March 23, 2017.

Superintendent

3. Approve a revised agreement with Follett School Solutions in the amount of \$53,616 for on-site library genrefication, cataloging, and shelving services of library books from Burkett and Forest Grove Elementary School for the new Elementary School as per the attachment.
4. Accept \$196,733.00 in regards to the *Ready to Learn Block Grant* appropriated to us by the Governor's Budget through the Pennsylvania Department of Education on April 27, 2017.
5. Adopt "**Montour Elementary School**" as the official name of the new elementary school building.

Mr. Rippole made the motion to approve the Reports, seconded by Mr. Hutter.

ROLL CALL: All Present Voted "YES"  
**MOTIONS CARRIED**

**Budget & Finance**

Mr. Barclay called upon Mrs. Marko to present the Budget & Finance agenda. Once the information was reviewed and discussed he requested a motion to approve the following:

<b>FUND</b>		
<b>10 GENERAL FUND</b>	<b>YTD TOTALS</b>	
Revenues Year to Date	\$ 58,097,083.17	
Expenditures Year to Date	\$ 41,777,678.38	
FNB Bank Balance as of 3/31/17	\$ 19,361,295.99	
PSDLAF Bank Balance as 3/31/17	\$ 4,651.40	
Fund Balance as of 6/30/16	\$ 2,971,913.00	
<b>30 CAPITAL PROJECTS FUND</b>	<b>YTD TOTALS</b>	
<u>Athletic Center Project #3550</u>		
FNB Bank Balance as of 3/31/17	\$ 1,565.00	
Fund Balance as of 6/30/16	\$ 117,640.00	
<b>32 CAPITAL RESERVE FUND</b>	<b>YTD TOTALS</b>	<b>PTD TOTALS</b>
Key Bank as of 3/31/17	\$ 387,216.32	
Fund Balance as of 6/30/16	\$ 426,785.00	
<b>39 CAPITAL PROJECTS FUND - ELEM</b>	<b>YTD TOTALS</b>	<b>PTD TOTALS</b>
<u>Elementary Project #3777:</u>		
Total Value of Contracts		\$ 36,675,028.08
Approved Change Orders		\$ 789,701.47
Contract Sum to Date		\$ 37,464,729.55
Construction Dollars Spent to Date	\$ 12,715,274.97	\$ 29,624,694.26
Soft Costs Spent to Date	\$ 981,893.07	\$ 3,385,962.47
PCOs Under Review		\$ 356,760.77
PCOs Pending MSD Approval		\$ 94,515.07
PLGIT-2015 Bond Balance of 3/31/17	\$ 12,266,406.78	
Fund Balance as of 6/30/16	\$ 23,466,749.00	
<b>50 CAFETERIA FUND</b>	<b>YTD TOTALS</b>	
Revenues Year to Date	\$ 874,701.80	
Expenditures Year to Date	\$ 807,879.72	
FNB Bank Balance as of 3/31/17	\$ 77,136.28	

Fund Balance as of 6/30/16 \$ (112,412.00)

**MONTHLY TOTALS**

# of Breakfast served in March 2017 6.579  
# of Lunches served in March 2017 28,947  
March 2017 Ala Carte dollar sales \$ 48,017.85

**70 FIDUCIARY FUND**

**YTD TOTALS**

FNB Bank Balance as of 3/31/17 \$ 49,151.10

**VIII. BUDGET & FINANCE**

1. Approve the payment of bills and ratify the payment of bills:

**MONTOUR BOARD OF SCHOOL DIRECTORS  
BILLS FOR APPROVAL**

**4/27/2017**

<b>General Fund 10</b>		<b>Totals</b>
Bills to be Approved	\$	2,316,850.70
Bills to be Ratified	\$	4,095.00
<b>Capital Projects Fund 30</b>		
Bills to be Approved	\$	-
Bills to be Ratified	\$	-
<b>Capital Reserve Fund 32</b>		
Bills to be Approved	\$	5,525.56
Bills to be Ratified	\$	-
<b>Capital Project Fund 39</b>		
Bills to be Approved	\$	1,387,442.34
Bills to be Ratified	\$	134,415.76
<b>Cafeteria Fund 50</b>		
Bills to be Ratified	\$	119,030.04
<b>Activity Fund 70</b>		
Bills to be Ratified	\$	3,903.26

2. Approve the Budget Transfers from April 2017:

\$1,000.00	FROM	10-2130-580-000-00-000-000-000-0012	Attendance Services– Travel
	TO	10-2440-580-000-30-800-000-000-0012	Nursing Services –Travel
\$385.00	FROM	10-1110-761-000-30-800-121-000-0800	Regular Program Elem/Sec.-Non-Cap Equip. Replacement
	TO	10-3210-580-000-30-800-121-000-0800	School Student activity-Travel
\$725.00	FROM	10-1110-761-000-30-800-121-000-0800	Regular Program Elem/Sec.-Non-Cap Equip. Replacement
	TO	10-3210-580-000-30-800-121-000-0800	School Student activity-Travel
\$1,705.00	FROM	10-3270-350-000-00-000-550-000-0000	Athletic Director- Security/Safety Service
	TO	10-3267-810-000-30-800-550-000-0000	Bowling– Dues & Fees

3. Approve a renewal agreement with Nutrition, Inc. to be the Food Service Management Company for the 2017-2018 fiscal year, as per the attachment.
4. Approve TSA Consulting Group as the District’s 403(b) Plan Administrator through Kades Margolis pending agreement review by the Solicitor.
5. Approve a donation in the amount of \$2,500 for fourth grade supplies.

Mr. Dudash made the motion to approve the Budget & Finance Report, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”  
***MOTIONS CARRIED***

**Education**

Mr. Barclay called on Administration to present their items under Education and made a motion to approve the following:

**Director of Curriculum, Mr Scott Milburn**

1. Approve Braden Jasin to attend mandatory Digital Electronics PLTW training from July 24- Aug 4, 2017 in Rochester, NY at a cost of \$7,051.

**Pupil Services, Dr. Robert Isherwood**

2. Approve a contract with Keysource Educational Staffing, LLC to provide a mental health therapist for the 2017-18 school for 140 days of service at \$53,000 as per the attachment. The approximate cost savings to the District is \$36,400 compared to the previous agreement from Wesley Spectrum presented at the January Board Meeting.
3. Approve a contract with Keysource Educational Staffing, LLC. to complete psychological evaluations for students suspected of having a disability for a standard fee of \$495/evaluation as per the attachment. The approximate cost savings to the District is between \$15,000 and \$55,000. This is to maintain compliance with the federal IDEA law.

4. Approve independent contractor Matthew Williams to provide psychological services from August 1, 2017 until June 30, 2020 at a cost not to exceed \$191,017.62 over the three year period.
5. Approve the following homebound instruction at a cost of the hourly wage for extra duties per the current contract paid to teachers listed under part “A”:
  - Homebound instruction (5 hours per week) for a student beginning 03/20/17 provided by Allison Baldauff; Michael Waldron; Robin Shaffer; and Lauren Langman.
6. Waive the second reading and approve the following policies:
  - 113.2 – Behavior Support
  - 113.4 – Confidentiality of Special Education Student Information
7. Approve a contract between the Hope Learning Center and the Montour School District for OT/PT services for the 2017-2018 school year as per the attachment.

**High School Principal, Mr. Todd Price**

8. Approve the Youth Baseball Camp sponsored by the Montour High School Sports, Arts, Entertainment and Marketing Management course to be held on Saturday, May 27<sup>th</sup> at Montour High School from 9:00 am – 11:30 am.
9. Approve the Fusfoo Phase 2 Pilot Agreement at no cost to the School District, as per the enclosure.
10. Approve the donation of the TV/video production equipment from Point Park University to be used for the Montour High School TV/Video Production course, as per the enclosure.

**David E. Williams Middle School Principal, Mr. Dominic Salpeck**

11. Approve Walsworth Yearbook Co. to continue as the producer of the David E. Williams yearbook for the 2017-2018 school year. The cost of the yearbook will not exceed \$35/student.
12. Approve the Montour School District to host the PMEA Junior High Band Festival on March 6th and 7th, 2020, in the Montour High School Auditorium.
13. Approve a contract with Tri-State Fitness to conduct safety checks and to provide regular maintenance on the DEW fitness center equipment in the amount of \$1,200.

**Burkett Elementary School Principal, Mr. Jason Burik**

14. Approve the fourth grade educational field trip to Freedom Farms on May 18, 2017 at a budgeted cost of \$2,100.
15. Approve the third grade educational field trip to the Carnegie Science Center on May 11, 2017 at a budgeted cost of \$2,200.
16. Accept \$1,200 from the Quaker Valley School District Grant Fund.

Mr. Rippole made the motion to approve the Education Agenda, seconded by Mr. Dudash.

ROLL CALL:            All Present Voted “YES”  
***MOTIONS CARRIED***

**Construction** Mr. Barclay called upon Mr. Follen and Mr. Parker to present the Construction agenda and then made a motion to approve the following:

**FMS Director of Operations, Mr. Mark Follen**

1. Accept the March 28, 2017 approval letter from Pennsylvania Department of Education (PDE) for the PlanCon Part “I03” Interim Reporting Document for the following proposed Change Orders associated with the construction of the Montour New Elementary School Project: Dagostino PCO #003, also known as PDE #SCC-03; Optech #001, also known as PDE #AV-1; and Simplex #001, also known as PDE #SS-01.
2. Approve the PlanCon Part “I03” Interim Reporting Document and Application for Change Order Approval for the proposed Change Order #GC-006 by Lobar that is prepared and presented by the project architect and construction manager for the Montour New Elementary School and submit the documents to PDE for review and approval.

**Massaro Project Manager, Mr. David Parker**

3. Approve Change Order #23 to Lobar, Inc. for General Construction in the amount of \$6,341.02 and Zero (0) days additional time for work related to RFI 253 Stair FST01 and FST02 Bulkheads.
4. Approve Change Order #24 to Lobar, Inc. for General Construction in the amount of \$5,854.08 and Zero (0) days additional time for work related to RFI 241 Revised Classroom Marker Boards.
5. Approve Change Order #25 to Lobar, Inc. for General Construction in the amount of \$12,029.01 and Zero (0) days additional time for work related to RFI 248 Ceiling Trim in F101/F201.
6. Approve Change Order #26 to Lobar, Inc. for General Construction in the amount of \$599.98 and Zero (0) days additional time for work related to Repair of Inlet #307.
7. Approve Change Order #27 to Lobar, Inc. for General Construction in the amount of \$2,764.69 and Zero (0) days additional time for work related to A122 Bulkhead Above Security Office.
8. Approve Change Order #3 to Shipley Brothers Construction for Plumbing Construction in the amount of \$3,100.08 and Zero (0) days additional time for work related to RFI 232 Water Line Entrance Modifications per MATR.
9. Approve Change Order #4 to Preferred Fire Protection, Inc. for Fire Protection Construction in the amount of \$3,240.00 and Zero (0) days additional time for work required for C115 Receiving – Antifreeze System and Additional Heads.
10. Approve Change Order #5 to Preferred Fire Protection, Inc. for Fire Protection Construction in the amount of \$1,026.00 and Zero (0) days additional time for work required for Bulletin 030 – Guidance Suite Changes.
11. Approve Change Order #6 to A-1 Electric, Inc. for Electrical Construction and a CREDIT in the amount of (\$6,215.00) and Zero (0) days additional time for work required per Bulletin 016 – Receptacles at Casework.
12. Approve Change Order #7 to A-1 Electric, Inc. for Electrical Construction in the amount of \$2,869.00 and Zero (0) days additional time for work required for RFI 256 – Misc. Electrical Power.

13. Approve Change Order #3 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$37,526.33 and Zero (0) days additional time for work required by Bulletin 020R2 – IP Video, Classroom AV, B112 Sound System Changes.
14. Approve Change Order #4 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$4,137.40 and Zero (0) days additional time for work required by Bulletin 031 – Add Data to Faculty Rooms.
15. Approve Change Order #5 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$2,371.96 and Zero (0) days additional time for work required by Bulletin 030 – Guidance Suite Changes.
16. Approve Change Order #6 to Dagostino Electronic Services, Inc. for Structured Cabling Construction in the amount of \$3,957.54 and Zero (0) days additional time for work required for Access Control Cable Change.
17. Approve Change Order #2 to Optech, Inc. for Audio/Video Construction for a CREDIT in the amount of (\$31,519.02) and Zero (0) days additional time for work required for Bulletin 020R2 IP Video, Classroom AV, B112 Sound System Changes.
18. Approve Change Order #2 to Simplex Grinnell, Inc. for Security System Construction in the amount of 46,432.00 and Zero (0) days additional time for work required for Bulletin 019R1 Camera Locations, Video Surveillance Software.
19. Approve Change Order #5 to Lugaila Mechanical, Inc. for HVAC Construction in the amount of \$7,364.01 and Zero (0) days additional time for work related to RFI 240 – Linear Diffusers in Commons B108.
20. It is recommended that the Board approve Change Order #6 to Lugaila Mechanical, Inc. for HVAC Construction to be tracked on a Time and Material (T&M) Basis with a Not To Exceed (NTE) amount of \$32,536.68 and Zero (0) days additional time for work related to Add Filter Media to Return Air Openings and Grilles.

Mr. Hutter made the motion to approve both the Facilities & Construction agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted “YES”  
**MOTION CARRIED**

**Personnel**

Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

**Support Staff – Elections**

Name	Location	Assignment	Effective	Salary
McKay, Chelsea	Districtwide	Substitute School Nurse	4/28/17	\$90/day

**Support Staff – Change of Status**

Name	From	To	Effective	Salary
Freese, Diane	Paraprofessional, DEW	Building Secretary, Burkett	4/3/17	\$34,624 (annually, prorated)

Salnoris, Jerry	Acting Mechanic, Transportation	Mechanic, Transportation	7/1/17	No change
Schrecengost, David	Custodian, Burkett	Groundskeeper, Facilities	5/8/17	\$29.49/hour
Yarnot, William	Groundskeeper, Facilities	Warehouse Custodian, Facilities	4/3/17	\$25.67/hour

**Resignations**

Name	Position	Effective
Homer, Amy	Cheerleading Coach	3/21/17
Urbano, Marsha	Bus Chaperone	4/25/17

**Retirements**

Name	Position	Effective
Barron, Edward	Bus Driver	6/8/17
Carson, Douglas	Mechanic	6/30/17
Cegelski, Roberta	Teacher	6/30/17
Chauvet, Marcia	Teacher	6/9/17
George, LouAnn	Teacher	6/9/17
Muchoney, Linda	Teacher	6/9/17
Schramm, Debbie	Bus Driver	6/10/17

2. Approve the April conference grid as submitted.
3. Approve the following Custodial job descriptions: Warehouse Custodian, High School and Athletic Center Custodians #1, 2, 3, 5, 10 and 11, Elementary School Custodians #1-8.
4. Approve Associate Principal of Academic & Student Affairs job description.
5. Approve the closing of High School Custodian position #4.
6. Approve a \$100/day stipend for Robert Carlisle for additional daily duties at the High School.
7. Approve the hiring of six (6) students as bus washers/general laborers for a 28 day schedule this summer at the rate of \$10.00 per hour. Students will work half days.
8. Approve the hiring of one (1) bus driver as a working supervisor/bus washer/general laborer for a 30 day schedule this summer at the rate of \$16.50 per hour.
9. Approve the closing of eleven (11) noon supervisor positions.
10. Approve the settlement agreement and resignation effective June 30, 2017 related to employee number 2259.

Mrs. Morrow made the motion to approve the Personnel Agenda, seconded by Mrs. Moore.

ROLL CALL: All Present Voted "YES"  
**MOTION CARRIED**



- Technology** Mr. Barclay called upon Mr. Yonkers to present the Technology Agenda and made a motion to approve the following:
1. Accept the proposal for 505 Chromebooks and insurance from Firefly Computers in the amount of \$211,595.00.

Mrs. Morrow made the motion to approve the Technology Agenda, seconded by Mr. Rippole.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

- Transp.** Mr. Barclay called upon Mr. Wagner to present the Transportation Agenda made a motion to approve the following:
1. Reject all bids in relation to the Nine Passenger Medium Roof School Student Vans opened on April 11, 2017 due to inaccurate pricing.
  2. Approve the purchase of a new 2016 Thomas 18 + 1 Wheelchair Type A School Bus from Myers Equipment Corporation at a net purchase price of \$57,735. This includes trading-in a 2003 Ford Econoline MicroBird/7.3, vehicle #81.

Mr. Dudash made the motion to approve the Athletics Agenda, seconded by Mr. Hutter.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

- Athletics** Mr. Barclay called upon Mr. Cerro to present the Athletics agenda and made a motion to approve the following:
1. Accept the donation of services in the amount of \$1,000 from the University of Pittsburgh for the Coaching Boys Into Men Program.

Mr. Rippole made the motion to approve the Athletics Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

- Solicitor** Mr. Barclay called upon Mrs. Burkardt to present the Solicitor's agenda and made a motion to approve the following:
1. Approve the lease for the playground area at the former Burkett Elementary School to Propel Schools as per the attached agreement.
  2. Approve the appointment of Christopher Stone as Superintendent for Montour School District for the time period of July 1, 2017 through June 30, 2022.
  3. Approve a salary for Christopher Stone of \$157,500 effective April 28, 2017.

Mr. Hutter made the motion to approve the Solicitor's Agenda, seconded by Mrs. Morrow.

ROLL CALL: All Present Voted "YES"  
***MOTION CARRIED***

**Comments/  
Adjourn**

Mr. Barclay asked if there were any comments:

Rich Stefanos, Kennedy Twsp. asked if the bids for Forest Grove were advertised at minimum price?  
Mr. Barclay responded, “yes, two million.”

At that time Mr. Young proposed a discussion in regards to the Forest Grove property and whether the Board should revisit the topic and consider not selling it.

Mr. Barclay responded that a Special Meeting can occur in May to discuss the property.

Mr. Barclay then asked if there were any additional comments:

Dr. Stone took the opportunity to say the following:

*“I would like to first thank the Montour Board of School Directors for having confidence in my ability to lead our distinguished school district. I look at this opportunity as an honor to serve the Montour community which has been so gracious and supportive of my educational endeavors over the past 11 years.*

*I would also like to thank my fellow administrators and teacher colleagues for supporting me through our many educational initiatives and implementations. Together, we have accomplished so many wonderful and exciting program enhancements for the betterment of our students.*

*Finally, a special thanks to the students for making Montour a high achieving, respected educational institution. This, I promise, will only get better!*

*In closing, Thank You All... We have much to be proud of at Montour and the BEST is yet to come!”*

Mr. Barclay made the motion to adjourn the voting meeting at 8:27 p.m.

VOICE

ROLL CALL:

All Present Voted “YES”

**MOTION CARRIED**



Thomas Barclay, President



Tiffani Doyle, Secretary