



**SPECIAL BOARD MEETING AGENDA  
BOARD OF TRUSTEES  
TUESDAY, MARCH 11, 2014  
5:00 PM, LIBRARY**

**I. PRELIMINARY**

A. Call to Order

Dial in Number 646-307-1300  
Participant Access Code 22057  
Organizer Access Code \*4249317

B. Roll call

Polly Bamberger – 10515 Le Conte Avenue, Los Angeles, CA 90024  
Mark Epstein – 841 Leonard Road, Los Angeles, CA 90049  
Allison Holdorff Polhill – Pali High  
Stephanie Inyama – 3744 Carmona Avenue #4, Los Angeles, CA 90016  
Monica Iannessa – Pali High  
Chris Lee – Pali High  
Jeanne Saiza – Pali High  
Kimberly Thomas – Pali High  
Mystic Thompson – Pali High  
Leslie Woolley - Pali High  
Matthew Wunder – 12501 S. Isis, Hawthorne, CA 90250

**II. PUBLIC COMMENT**

*Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

*Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.*

**III. CONSENT AGENDA**

A. OVERNIGHT FIELD TRIP  
MR. PASSAN, MARCH 19-24, 2014 ORLANDO, FLORIDA  
STUDENT TELEVISION NETWORK COMPETITION/CONVENTION

**IV. DISCUSSION ITEMS**

A. CHARTER COMMITTEE UPDATE  
B. 2013-2014 COMPLIANCE MONITORING (REQUIREMENTS/DOCUMENTS)

## **Compliance Monitoring 2013-14**

1. The charter school maintains timely and current verification of criminal background and TB clearances for all employees (including substitutes, part-time staff, and temporary employees) and contracting entities (service providers, vendors, and independent contractors).

Completed and signed “2013-2014 Clearances and NCLB Compliance” form

1.2 Completed and signed “Criminal Background Clearance Certification” for each faculty and staff member certifying criminal background clearance prior to employment

Documentation of timely DOJ and TB clearance certification by all contracting entities

2. Teachers of core/college preparatory subjects (including English language arts, social studies, science, and mathematics) hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold per NCLB.

2.1 For each certificated staff member: Credential(s) appropriate for the position(s) to which the person has been assigned

2.2 Master schedule that shows all assignment(s) of each certificated staff member

3. The Charter Schools Division has been provided with, and parents have access to, the school’s most current contact information for each Governing Board member, Board member résumés, and the 2013-2014 Board meetings calendar.

3.1 Accurate and updated school contact information

3.2 List/roster of Governing Board members and contact information, including résumés for any Board member added since initial charter approval

3.3 Calendar of Governing Board meeting dates

4. Charter school complies with the pre and post lottery and enrollment forms guidelines.

4.1 Lottery form and enrollment packet

5. Charter school shall ensure that staff receives annual training on the charter school’s health, safety, and emergency procedures, and shall maintain a calendar for, and conduct, emergency response drills for students and staff including, but not limited to:

- a. School Safety Plan training
- b. Child Abuse Awareness training
- c. Blood-borne Pathogens training

6. The charter school has either implemented the LAUSD English Learner Master Plan or its own master plan in accordance to English Language Master Plan requirements

6.1 EL Certification Form

6.2 EL Master Plan (if the school has not adopted the LAUSD EL Master Plan)

7. The charter school complies with LAUSD’s Discipline Foundation Policy

7.1 Description of the schoolwide student behavior plan that conforms to Discipline Foundation Policy principles

7.2 Evidence of the alternatives to suspension that the school provides

8. Charter School shall maintain all data involving placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements, and make such outcome data readily available to the LAUSD upon request. The charter school submits student suspension and expulsion data to the Office of Data and Accountability on a monthly basis

#### 8.1 Monthly suspension and expulsion reports

9. Parents receive notifications and communication in accordance with state and federal law, including required NCLB notice regarding teachers who do not hold an EL Certification and a valid Commission on Teacher Credentialing Certificate, permit, or other documents equivalent to that which a teacher in other public schools would be required to hold.

9.1 Evidence of Title 1/NCLB parent notification (for non-NCLB compliant teachers/paraprofessionals)

9.2 Evidence of notification of parents' Title 1 "Right to Know" teacher qualifications and Not Highly Qualified status.

9.3 Parent Compact

10. The charter school's occupancy and use of facilities shall be in compliance with applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards, and the Americans with Disability Act.

10.1 Current and appropriate Certificate of Occupancy or equivalent (unless co-located on an LAUSD site)

11. The charter school complies with all federal and state laws related to public entities, including, but not limited to:

Ralph M. Brown Act, [CA Gov. Codes](#)  
Political Reform Act, [Ed Code 1099 Link](#)  
Public Records Act, [PRA Gov. Code Link](#)  
Forms 700, ([LAUSD DRL Online Link](#))

11.1 Board meeting agendas and minutes for the past 12 months

11.2 Verification of public posting of Board agendas

11.3 Evidence of Brown Act training

11.4 Forms 700

11.5 School policy for responding to PRA requests

### C. NEGOTIATIONS ON THE PESPU - PCHS INITIAL PROPOSAL FOR BARGAINING A COLLECTIVE BARGAINING AGREEMENT WITH PCHS

#### **V. ACTION ITEMS**

#### **VI. CLOSED SESSION**

#### **VII. OPEN SESSION**

#### **VIII. ADJOURNMENT**