



**Board of Trustees Minutes  
February 9, 2016**

**In Attendance:**

Dr. Susan Brady, Robin Hough, Sue Ann Bodily, Kit Anderton, Rob Tudor, Ron Litteral, Devi Fournier, Michael Payne, Anna Moses, Kristi Swett, Tiffini Adams, Tricia Waibel

**Not in Attendance:**

Jim Lipscomb. Celeste Edmunds-Brady, Katie Ieremai,

The meeting began at 6:30 p.m.

Tiffini motioned to approve Board Meeting Minutes from January 12, 2016. Tricia seconded the motion. The motion passed unanimously.

Jeff Hill presented an overview on the Media Department and CTE. See attached outline.

Nate Wambolt gave an overview on the Utah Music Educators Association conference.

Robin reported that we only have minor changes to to the Charter Renewal.

Ana motioned to increase marketing budget for 2016 recruiting by \$5,000. Kit seconded the motion. The motion passed unanimously.

Devi motioned to elect Tricia Waibel as the Board Vice President for 2016-2017 to 2017-2018 school years. Tiffini seconded the motion. The motion passed unanimously.

Robin led a board training from Board Wiser - Three Things the Board Should Evaluate Every Year.

## **Financial Report**

Laura Lee presented the monthly Finance & Accounting Report, Monthly Scorecard Balance Sheet and Income Statement.

Laura Lee presented the production costs/income for this years events:

### **Gamma - Lab Theater**

Income	693.55
Posters	10.00
Props	126.53
Royalties	240.00
Home Depot	170.38
Amazon Prop	30.00
Costumes	73.89
Total Expenses	650.80
Net Income	42.75

### **Catch Me - Black Box**

Income	1,908.00
	2,549.00
	1,015.25
Total Income	5,472.25
Pit Orchestra	1,050.00
Royalties	1,700.00
Steel Pan Am	83.00
Home Depot	817.13
Total Expenses	3,650.13
Net Income	1,822.12

## **Gala**

Income	1,841.85
Fresh Market	234.24
Trophies	
Diamond Rental	
Jared Gift Card	
Zurchers	22.78
Postage & Copies	166.86
Smilebox	47.88
Food	1,070.00
T-Shirts	1,188.07
Total Expenses	2,729.83
Net Income	(887.98)

## **Faculty/Staff Report - Michael**

- 2 tickets per performer will be offered to Highland High School teachers in all future productions.
- Recruiting - Michael is working on offering a Matinee performance for Salt Lake Arts Academy to attend. SPA would host up to 150 7th and 8th grade students for the event.

## **Administration Report - Dr. Brady**

- New Shadow Day itinerary that has students shadowing based on departments and ending with a parent question and answer session is going very well.
- Math tutoring has been effective at the end of the quarter and has helped 26 students in the last 2 quarters.
- Readiness to graduate - 24 students are set to graduate out of 67 seniors. Low numbers are due to online classes.
- Graduation will be at Libby Gardner Hall on June 3rd at 11:00 A.M.
- February Parent/Family Fiesta has 340 RSVP's for February 23rd 6:30-8:30.
- FAFSA night - 12 families showed up for the event.
- Attendance Report - 75 students have over 40 periods of absence so far this year. 30 Students have 20 or more tardies so far this year.

## **Committee Reports**

### **PTO Report**

- Freshman parents will be emailed the Fiesta Night invitations.

### **Marketing Committee**

- Ana and Dr. Brady gave an update on recruitment.

### **Development Committee**

- Working on Love SPA, Give SPA campaign.

### **Executive Search Committee - Sue Ann**

- Sue Ann reported that we don't have to post for Principal position.
- Board will be interviewing Ron in the next few days for the Principal position.

The board meeting concluded at 8:50 P.M.