



Zionsville

Community High School

## PTO Meeting Minutes

May 15, 2017

The Zionsville Community High School PTO met on Monday, May 15, 2017 at 9:30 AM.

Present: Salli Betz, Becky Culp, Tami Hobick, Amy Metzger, Karlee Moore, Jo Roberts, Lee Ann Roeder, Elizabeth Rushton, Laura Williams, Kirsten Wujek, Tracy Zimpfer and Tim East.

**Welcome.** Laura welcomed the “old” and “new” board.

### **Minutes.**

Minutes from the April 17, 2017 meeting were presented. Kirsten moved to accept minutes, Becky seconded the motion and the minutes were approved by the board.

### **Officers' Reports**

#### **President's Report: Laura Williams**

Spring grants were approved and Laura notified recipients by email. Cheryl took pictures. Laura also distributed a thank you from the teacher who received donation from the PTO after a recent fire at her home.

Tim, Becky and Laura met on April 17<sup>th</sup> to complete review of financial records and all was fine.

#### **Vice President's Report: Lee Ann Roeder**

Lee Ann provided an update on the April PTO Council. PTO summit is planned for August timeframe to help PTOs communicate the role of ZEF. Dr. Robison discussed the school calendar survey. The school board will vote on the next calendars at the June 12<sup>th</sup> board meeting. Dr. Robison also discussed facilitating a finance discussion that would occur annually to help educate PTOs on what nonprofits can and cannot do. The first teacher professional development day is August 3<sup>rd</sup> and Dr. Derek Peterson will be presenting. More information will be coming. Dr. Robison thanked PTOs for their teacher appreciation efforts.

#### **Vice President, Finance/Treasurer's Report: Becky Culp**

The financials were sent out by Becky to the board prior to and at the meeting. Budget amounts were kept the same. Let Becky know if any amendments to line

items are needed. Voting by the new board will take place after July 1<sup>st</sup>. When a board position is shared, that position gets one vote.

### **Principal's Report: Tim East**

- Mr. East thanked the PTO for the spring grants.
- He reviewed upcoming dates for the calendar: 5/15 underclass awards, 5/16 senior awards; 5/19 senior leadership day and graduation rehearsal, 5/30 last day for teachers, 6/4 commencement
- Mr. East reviewed staffing plans and stated that the school will be recruiting 10 new staff. Hope to have hires in place before June school board meeting.
- Student Agency will continue. Working on a second sister school in Spain to join the one in France.
- Current enrollment 1,925; 442 Candidates for graduation.
- Mr. East shared excellent recognition for the school. These rankings are not widely communicated due to the fluctuation in the entities' formulas to rank schools:
  - Top 2% of all High Schools Nationally
  - Newsweek #244 (2016)
  - The Washington Post #587
  - US News and World Report #311
  - US News and World Report STEM #228
  - National Blue Ribbon School of Excellence

### **Committee Reports**

**Staff Services:** Elizabeth Rushton and Tracy Zimpfer

Teacher breakfast went smoothly.

**Student Services:** Kirsten Wujek

Finals treats were distributed.

**Volunteers:** Julie Redman

Board should get any changes in volunteer needs to Julie as soon as possible.

**Webmaster and Newsletter:** Karlee Moore and Jo Roberts

Nothing to report.

**Old Business:** Laura thanked everyone. She made a donation to ZEF in all our names as a thank you.

**New Business:**

New PTO members introduced themselves. Laura will send out a revised contact sheet. Becky passed out binders for new members. She discussed back to school needs (7/31 and 8/1). Freshman orientation is August 2<sup>nd</sup>.

President: Becky Culp

VP: Tami Hobick  
VP Secretary: Sandy Sifferlen  
VP Treasurer: Salli Betz  
Staff Services: Amie Cramer and Tracy Zimpfer  
Student Services Chairs: Kirsten Wujek and Laura Williams  
Volunteer Chair: Julie Redman  
Newsletter Chairs: Jo Roberts and Ashima Kapur  
Web Administrator: Kristin Marron

Tim passed out journals and pens to those present as a thank you.

Meeting adjourned at 10:43 am.

**Next meeting: September 11, 2017, 9:30 am**

Respectfully submitted,  
Lee Ann Roeder for Sandy Cha Sifferlen