

**MINUTES OF THE REGULAR BOARD MEETING  
20 NOVEMBER 2014  
CARMICHAELS AREA SCHOOL DISTRICT  
7:15 P.M.**

The Carmichaels Area School District Board of Education held its regular meeting on November 20, 2014 in the High School Resource Room. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Samuel Davis, Solicitor; David Bates, Acting Elementary Principal; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Assistant Jr-Sr High Principal; Lisa Zdravecky, Jr-Sr High Principal; Officer Gyurke, Security Director; district residents and news media representatives.

An Executive Session was held at 6:30 p.m. for personnel and legal matters. The session ended at 7:10 p.m.

**I. ROLL CALL.**

The following Board members were in attendance: Melodie J. Berardi, Vice-President; Ronald T. Ferek; Kenneth A. Ganocy; Dr. Richard L. Krause; Edmond F. McIntire, Jr.; Pete Shlosky; Jerome Simkovic, Treasurer; and Jason J. Voithofer.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 16 OCTOBER 2014.**

Mr. Simkovic moved to approve the minutes of the regular Board meeting of October 16, 2014. Second by Dr. Krause - 9 ayes; 0 nays.

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Mr. Ferek moved to approve the addition of item A. below to the agenda. Second by Mrs. Berardi - 9 ayes; 0 nays.

A. Resignation - A. Shoemaker, Middle School Volleyball Coach

Mr. Ferek moved to approve the agenda as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.**

**VII. ADMINISTRATIVE REPORTS (Exhibit I).****A. SUPERINTENDENT REPORT.****B. ELEMENTARY PRINCIPAL REPORT.****C. JUNIOR-SENIOR HIGH PRINCIPAL REPORT.****D. TECHNOLOGY ADMINISTRATOR REPORT.****E. MAINTENANCE SUPERVISOR REPORT.****VIII. STUDENT REPRESENTATIVE.****IX. COMMITTEE REPORTS.****A. HUMAN RESOURCES (Ferek, Krause, Simkovic).****1. DECEMBER 2014 MEETING DATE.**

Mr. Ferek moved to set the annual organizational meeting for December 2, 2014 at 6:30 p.m. in the High School Resource Room with the regular December 2014 meeting immediately following. Second by Mr. Voithofer - 9 ayes; 0 nays.

**2. POLICY 2<sup>ND</sup> READINGS.**

Mr. Ferek moved to approve the second reading of policies a. and b. below as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

**a. 210 MEDICATIONS.****b. SUICIDE AWARENESS.****3. POLICY 1<sup>ST</sup> READINGS.**

Mr. Ferek moved to approve the first reading of policies a. to e. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

**a. 313 EVALUATION OF ADMINISTRATIVE EMPLOYEES.****b. 412 EVALUATION OF PROFESSIONAL EMPLOYEES.****c. 413 EVALUATION OF TEMPORARY PROFESSIONAL EMPLOYEES.****d. 810.1 TRANSPORTATION - VIDEO/AUDIO RECORDING.****e. 913 NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS.**

**4. SKI CLUB AGREEMENT (Exhibit II).**

Mr. Ferek moved to approve the five (5) years agreement with Southeastern Greene School District effective the 2014-15 school year as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**5. RETIREMENT NOTICE - H. WATTERS.**

Mr. Ferek moved to accept the retirement notice of Howard T. Watters, Elementary custodian, effective December 31, 2014. Second by Mr. Simkovic - 9 ayes; 0 nays.

**6. DISTRICT RECONFIGURATION.**

Mr. Ferek moved to authorize the administration to investigate the implementation of a middle school program for the 2015-16 school year with the PA Department of Education. Second by Mr. Voithofer - 9 ayes; 0 nays.

**7. CUSTODIAL-MAINTENANCE POSITION.**

Mr. Ferek moved to offer the custodial-maintenance position to Peter Neal Shlosky with salary and terms per the SEIU contract effective November 21, 2014. Second by Mr. McIntire - 8 ayes; 0 nays; 1 abstain (Shlosky).

## INFORMATION ITEMS.

**1. HOMEBOUND INSTRUCTION.**

Notification of homebound instruction approved for one (1) secondary student. No action necessary.

**B. BUDGET & FINANCE (Berardi, McIntire, Krause).****1. BUDGET TRANSFERS (Exhibit III).**

Mr. McIntire moved to approve the budget transfers as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**2. SECTION 125 FLEXIBLE BENEFIT PLAN (Exhibit IV).**

Mr. McIntire moved to continue the Section 125 Flexible Benefit Plan agreement as presented. Second by Mr. Simkovic - 9 ayes; 0 nays.

**C. ACTIVITIES & ATHLETICS (Ganocy, Voithofer, Shlosky).**

**1. DRAMA COACH POSITION.**

Mr. Ganocy moved to offer the Drama Coach position to Joanna Walker with salary and terms per the professional contract effective the 2014-15 school year. Second by Mr. Ferek - 9 ayes; 0 nays.

**2. FIELD TRIPS.**

Mr. Ganocy moved to approve the request for field trip item a. below as presented. Second by Mrs. Berardi - 7 ayes; 2 nays (Ganocy and Ricco).

**a. CAL RIPKEN EXPERIENCE -> Myrtle Beach, SC - March 18 to 22, 2015.**

Mr. Ganocy moved to approve retroactive the request for field trip item b. below as presented. Second by Mr. Voithofer - 9 ayes; 0 nays.

**b. 44<sup>TH</sup> ANNUAL WORLD AFFAIRS INSTITUTE -> Pittsburgh - November 19, 2014.****3. FOOTBALL FILM STIPEND.**

Mr. Ganocy moved to set the football film stipend at \$81.00 per event. Second by Mr. Voithofer - 9 ayes; 0 nays.

**4. RESIGNATION - A. SHOEMAKER, MIDDLE SCHOOL VOLLEYBALL COACH.**

Mr. Ganocy moved to accept the resignation dated November 14, 2014 of Ashley Shoemaker as Middle School Volleyball Coach. Second by Mr. Ferek - 9 ayes; 0 nays.

**D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, Shlosky, Simkovic).****1. FACILITIES.**

Mr. Voithofer moved to approve the request for facilities item a. below as presented. Second by Mr. Shlosky - 9 ayes; 0 nays.

**a. CHORAL BOOSTER MEETINGS -> Choral Room - 2<sup>nd</sup> Wednesday of month.****2. PLANCON PART G: PROJECT ACCOUNTING BASED ON BIDS (Exhibit V).**

Mr. Voithofer moved to accept the correspondence from PDE as presented. Second by Mrs. Berardi - 9 ayes; 0 nays.

**3. ADDITIONAL SERVICES - HAYES DESIGN GROUP (Exhibit VI).**

Mr. Voithofer moved to approve The Hayes Design Group fees for additional services as requested by the district:

a. Chemistry and Biology classrooms	\$7,250.00
b. Auditorium	7,100.00
c. Temporary classrooms	18,500.00
TOTAL	<u>\$32,850.00</u>

Second by Mr. Ganocy – 8 ayes; 1 nay (McIntire).

**4. CHANGE ORDERS - HAYES DESIGN GROUP (Exhibit VII).**

Mr. Voithofer moved to approve The Hayes Design Group change orders classified as structural modifications and/or unforeseen conditions:

a. Senior High wall bracing and deteriorated wall bracing	\$2,500.00
b. Junior High Science room floor replacement	2,900.00
c. Additional foundation waterproofing	4,000.00
d. Junior High floor deck repairs	7,200.00
e. Junior High window and lintel repair	4,500.00
TOTAL	<u>\$21,100.00</u>

Second by Mr. Shlosky – 8 ayes; 1 nay (McIntire)

**5. CONSTRUCTION PROJECT CHANGE ORDERS (Exhibit VIII).**

Mr. Voithofer moved to approve the construction project Change Order items a. to j. excluding item i. below as presented. Second by Mr. Shlosky – 8 ayes; 1 nay (McIntire).

<b>a. CHANGE ORDER GC-29 -&gt; NELLO CONSTRUCTION</b>	<b>\$10,132.17.</b>	
<b>b. CHANGE ORDER GC-30 -&gt; NELLO CONSTRUCTION</b>	<b>12,301.88.</b>	
<b>c. CHANGE ORDER GC-31 -&gt; NELLO CONSTRUCTION</b>	<b>8,244.53.</b>	
<b>d. CHANGE ORDER GC-32 -&gt; NELLO CONSTRUCTION</b>	<b>(750.47).</b>	
<b>e. CHANGE ORDER GC-33 -&gt; NELLO CONSTRUCTION</b>	<b>701.66.</b>	
<b>f. CHANGE ORDER GC-34 -&gt; NELLO CONSTRUCTION</b>	<b>3,053.70.</b>	
<b>g. CHANGE ORDER GC-35 -&gt; NELLO CONSTRUCTION</b>	<b>7,176.63.</b>	
<b>h. CHANGE ORDER GC-36 -&gt; NELLO CONSTRUCTION</b>	<b>5,528.38.</b>	
<b>i. CHANGE ORDER EL-05 -&gt; PITT ELECTRIC</b>	<b>6,711.46</b>	<b>- delete.</b>
<b>j. CHANGE ORDER EL-06 -&gt; PITT ELECTRIC</b>	<b>4,114.83.</b>	

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**

**A. BILLS FOR PAYMENT (Exhibit IX).**

Mr. Ferek moved to approve the bills for payment in the amount of \$2,773,589.67 as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit X).**

Mr. Ferek moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. McIntire - 9 ayes; 0 nays.

**XI. OTHER REPORTS.****A. FEDERAL PROGRAMS (Menhart).****B. LEGISLATIVE REPORT (Ferek).****C. PUBLIC RELATIONS (Ricco, Berardi, Simkovic, Krause, Bates, Zdravecky).****D. STRATEGIC PLAN REPRESENTATIVE (Krause).****E. GCC&TC REPRESENTATIVE (Shlosky).****XII. ADJOURNMENT.**

Mr. McIntire moved to adjourn the meeting at 8:05 p.m. Second by Mr. Ferek - 9 ayes; 0 nays.

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Amy L. Todd, Board Secretary

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Thomas M. Ricco, Board President